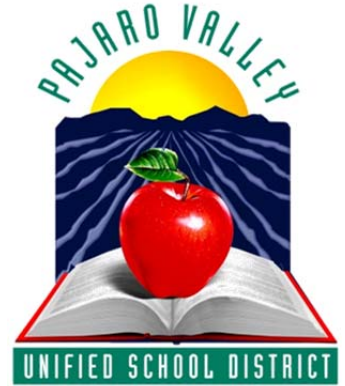


**September 9, 2015
REGULAR BOARD MEETING
ADOPTED MINUTES**

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE Boardroom
292 Green Valley Road, Watsonville, CA 95076**



1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President Ursino called the meeting of the Board in order in public at 6:07 PM at 292 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

b. Classified Employees

New Hires – Probationary	
	None
New Hires	
2	Counselors
26	Teachers
Rehires	
	None
Promotions	
	None
New Substitutes	
8	
Administrative Appointments	
2	Assistant Principals
Transfers	
	None
Other	
1	Parent Education Coordinator
Extra Pay Assignments	
	None

Extra Period Assignments	
	None
Leaves of Absence	
1	Counselor
1	Psychologist
1	Teacher
1	<i>Site Coordinator</i>
1	<i>TOSA</i>
Miscellaneous Action	
1	Supervisor of Planning
Retirements	
	None
Resignations/Terminations	
	None
Supplemental Service Agreements	
1	Curriculum Coach
1	Nurse
7	Site Supervisor
155	Teachers
Separations From Service	
2	<i>Counselor</i>
3	Teacher
1	District Translator
1	Instructional Assistant – Mild/Moderate
1	Behavior Technician
Limited Term – Projects	
1	Administrative Secretary II
2	Campus Safety & Security Officer
5	Custodian II
2	Data Entry Specialist
1	Health & Disabilities Manager
4	HR Analyst
1	HR Specialist
1	HR Sr. Analyst
3	HR Technician
5	Instructional Assistant – Child Development

1	Instructional Assistant – General Ed
3	Lead Custodian I
2	Lead Custodian II
1	Lead Custodian III
1	Library Media Technician
9	Office Assistant II
5	Office Assistant III
1	Parent Education Specialist
2	Parent Involvement Coordinator
1	Site Computer Support Technician
1	Translator
Exempt	
1	Childcare
11	Crossing Guard
2	Enrichment Specialist
51	Yard Duty
Provisional	
1	Attendance Specialist
1	Registration Specialist
Limited Term - Substitute	
9	Cafeteria Assistant
16	Custodian I
1	Groundskeeper I
1	Groundskeeper II
3	Warehouse Delivery Worker

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

2.4 Claims for Damages

2.5 Existing Litigation

2.6 Pending Litigation

2.7 Anticipated Litigation

2.8 Real Property Negotiations

2.9 2 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

President Ursino called the meeting of the Board in public to order at 7:00 PM.

3.1 Pledge of Allegiance

Trustee Orozco led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Kim De Serpa, Maria Orozco, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Jeff Ursino were present. Trustee Leslie DeRose was absent.

3.3 Superintendent Comments

Superintendent Dorma Baker commented on the upcoming retirement of Rosie Gomez, district translator, who has been providing simultaneous translation for board meetings. Ms. Baker commented on the many accomplishments of Ms. Gomez during her 41 years with PVUSD.

Mayor Nancy Bilicich presented Ms. Gomez with a City Proclamation that outlined her work in the community as well as the district.

Rosie Gomez thanked the Board and stated that her work and dedication has always been motivated by students and their need.

3.4 Governing Board Comments/Reports Standing Committee Meetings

Trustee Yahiro thanked Ms. Gomez for her work.

Trustee De Serpa stated that Ms. Gomez would be missed. She attended a couple of open houses and was impressed with level of commitment and dedication. She had a meeting with Mar Vista principal, Richard Determan, who said students delivered refreshment to the La Vega School during elementary school student Maddy Middleton's' celebration of life.

Trustee Orozco attended the Parks and Recreation committee meeting. There is a plan to rebuild the entire soccer field at Ramsay Park and the City will hold fundraising events for the project.

Trustee Rivas started the Inside Education program with the County Office of Education which is a great venue to know what is going on in education in the county. She shared that she attended the Monterey Fair, the Begonia Festival, and Labor Day picnic.

Trustee Osmundson attended the Migrant Parent Advisory Committee meeting and will attend Open Houses. She participated in the 15th anniversary of the Community Action Board and attended the Community Labor Day picnic.

President Ursino commented on Ms. Gomez's positive comments towards all stating that the Board appreciates her.

4.0 APPROVAL OF THE AGENDA

Trustee Rivas moved to approve the agenda. Trustee Osmundson seconded the motion. The motion passed 6/0/1 (DeRose absent).

5.0 APPROVAL OF MINUTES

- Minutes for August 26, 2015

Trustee Rivas moved to approve the minutes for August 26, 2015. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (DeRose absent).

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT *5 min. per school*

Elias Nepa and Cassie Smith of Aptos High School, and Jasmin Padilla, Adriana Rodriguez, Madyson Ramirez and Luis Mozqueda of Pajaro Valley High School commented on the schools' activities and upcoming events, including Back to School night and sports outcomes.

Board President closed the regular meeting and opened the public hearings.

7.0 PUBLIC HEARING: SUFFICIENCY OF INSTRUCTIONAL MATERIALS

7.1 Report on Resolution #15-16-05, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 - 12.

Report by Susan Perez, Assistant Superintendent, Curriculum & Instruction

Susan Perez reported that Education Code requires districts to hold a public hearing on sufficiency of textbooks and instructional materials. The County Office of Education visited 19 sites affected by the Williams Settlement; the COE will follow up with an official report. All schools have sufficient textbooks and the COE is confident the district is compliant and has adequate materials.

7.2 Public Comment

Jack Carroll, PVFT, commented on the large amount that has been set aside on the budget under Textbooks and Materials; it implies abuse.

7.3 Board Comments/Questions

The board participated with comments and questions.

8.0 PUBLIC HEARING: PVFT (PAJARO VALLEY FEDERATION OF TEACHERS) SUNSHINE PROPOSAL FOR COLLECTIVE BARGAINING AGREEMENT (CBA) 2015-16 TO 2017-18 WITH PVUSD.

8.1 Report on Proposal.

Report by Ian MacGregor, Assistant Superintendent, Human Resources

Ian MacGregor stated that the PVFT submitted their Sunshine proposal.

Dorma Baker noted that this item is an opening step which outlines the articles that the union is bringing forward to discuss during negotiations. This public hearing is only an acceptance of the proposal on the articles they wish to discuss.

8.2 Public Comment

None.

8.3 Board Comments/Questions

None.

Board President closed the public hearings and resumed the regular meeting.

9.0 VISITOR NON-AGENDA ITEMS

Lucia Villarreal, retired teacher and president of CABE, spoke of prior items addressing the district's bilingual programs. She stated that only 3 schools have bilingual program: Alianza, Starlight and HA Hyde. Ann Soldo, Ohlone and Radcliff have Spanish instruction. To continue the positive image of the district, all schools should have dual biliteracy programs. She added that a teacher from Freedom said that Common Core does not have adequate bilingual programs.

Roberto Garcia, Salinas City Elementary School District Board president, commented on similar struggles in his district, shortage of teachers, same activities and challenges with common core, and never enough money to support all services needed.

Maria Carmen Santos, sister of Miguel Angel Santos, student at Watsonville High special needs class, stated that since her mother spoke at the board meeting nothing has happened with her brother's class. She spoke with Mr. Perez and he gave her some letters but half of what is stated on those letters is a lie. She is seeking the superintendent's assistance so that my brother can return to school. As of now, the classroom is still not safe; her brother got lost and the school denies it.

Superintendent Baker stated that administration has had multiple meetings with WHS staff and made some changes to the classroom and feel that the classroom is safe. There is a substitute in place and we continue to look for a teacher.

10.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA

Francisco Rodriguez, PVFT, commented on Special Ed report. The union has a special interest to be part of the staffing committee. While it is difficult to recruit and retain Special Ed teachers, we have heard some testimonials about how efforts can be improved, including better salaries and a safe work environment. PVFT is interested in collaborating with recruiting. Expenses for hiring outside specialist are significant and of concern; internal hiring would be more cost effective. The issue of Class Size Reduction is important but there are no scheduled board reports, even though there is a committee and there are plans to avoid class size overage. We hope to hear a report on efforts at the next meeting.

11.0 CONSENT AGENDA

Trustee Rivas moved to approve this item. Trustee Orozco seconded the motion. The motion passed 6/0/1 (DeRose absent).

11.1 Purchase Orders August 20 – September 3, 2015

11.2 Warrants August 20 – September 3, 2015

11.3 Approve Resolution 15-16-03 GANN Limit.

11.4 Approve Notice of Completion and Change Order: Flooring Replacement Project Phase 3.

11.5 Approve Resolution #15-16-06, Updated Authorized Signatories.

12.0 DEFERRED CONSENT ITEMS

None.

13.0 REPORT ITEMS

13.1 Report and discussion on Overview of CAASPP – California Assessment of Student Performance and Progress.

Report by Susan Perez, Assistant Superintendent.

Susan Perez introduced the item by noting that in addition to the new assessments, administration would also be sharing district test results during the report.

Frances Basich Whitney, Coordinator, stated that all students were tested via online assessments using the new California umbrella testing system CAASPP (California Assessment of Student Performance and Progress), which replaced the former testing system STAR. Ms. Basich provided a background on how thousands of educators gathered to develop score rubrics. CAASPP allows the district to track student performance from year to year and improves ability to assess and meet individualized need. English Language Arts and Mathematics assessments look at ramped

up rigor to get students ready for college and careers. Students are asked to rationalize their responses and engage higher order thinking. Today the State released test scores and it is significant as they will be used to establish a baseline for the progress we expect from students. Ms. Basich noted that some are trying to compare California Standardized Test (CST) to CAASPP and it is not possible; the spring release of API will not include school ranking.

The Score Report card for ELA and Mathematics that parents will receive will show four levels, Standard Not Met, Standard Nearly Met, Standard Met, and Standard Exceeded. There will be two sets of marks, one will be based on how student is doing overall and the second will be skilled-based for reading, writing, speaking and listening, and research/inquiry.

Achievement score charts were presented comparing like districts for ELA and Mathematics for grades 3rd through 11th which will be used as benchmarks.

Board participated with comments.

13.2 Report and discussion on Best Practices: Hall District Elementary School.

Report by Claudia Monasterio, Hall District Principal.

Claudia Monasterio shared AMA01 and AMA02 data with goals from last 2 years, which are results for English Learners redesignation rates. Hall District has met the goal last year. The process for working with EL's includes spending a lot of time analyzing data. Reading had been holding our school back. The highest need was identified for students and level instruction accordingly, keeping in mind that groups have to be flexible, not stagnant. Students are re-evaluated three times a year and data is analyzed to plan next actions. It is an effective way to monitor progress. Collaboration is a way to monitor progress, there is a connection on instruction through all ELD levels. Administration provides support for planning and instruction as well as time for collaboration. Accountability is also a way to monitor progress, student lists and movements are transparent. Data analysis is expected to be timely and shared with administration. In tying it all together: there are flexible grouping, based on data, and instruction is tied to learning objectives.

Public comment:

Bill Beecher, community member, commented on Board Bylaw 9322, which states that agenda and back up materials are to be published 72 hours in advance; the public also needs the information on time. He added that many presentations are not on the website, unlike those from the Finance Department. He requested to bring this policy to next meeting to change so we can all get all information on a more timely matter.

Board participated with comments and questions.

13.3 Report and discussion on Special Education Study Report.

Report by Dorma Baker, Superintendent.

Dorma Baker reported that the packet included a summary of the recommendations presented in the Special Education study. There is a significant need for systems that are reliable and more effective communication between departments and school sites. Communication is mentioned quite a bit. There is already regular communication that happens and staff is looking at areas that need to be addressed. Special Ed attends principal meetings to give and gather information but it is also an area that needs to be improved and expanded. Under 'budget development' the recommendation is to ensure that a process is developed to track position control numbers and how that affects budget. SELPA has worked with human resources about tracking positions but there is a lot more work to do around that. There are 18 recommendations under budget so there is some work to do in clear communication between finance and HR with SELPA. Use of Non-public agencies placement is an issue. They are utilized for programs and placements that PVUSD does not offer. The district commonly analyzes which action is more cost effective and sometimes

the need is in not something that the district can meet. In reference to a utilizing a computerized IEP (Individualized Education Plan) system, Special Ed is looking at a more reliable and easier to use system. Also looking to implement a data-driven program that is reliable to help generate monthly reports. This will be the last year they will use the current system and will move into a more effective system. Regarding paraprofessionals, HR needs to be in control of hiring process as SELPA does not run their own hiring program. HR process is very tight and run 100% by the department. The report was initially driven by budget, and that is one concern, but Special Education is an area that districts are underfunded at best. It is funded at 14%.

Public comment:

Jack Carroll, PVFT, said it is accurate that this report was generated due to budget concerns. Appreciates the positive light but this is the worst report from the department. They mentioned that there is no communication in this department. Staff don't know what is going on, that principals don't know. There are no regular meetings with Special Ed and business. This affects the budget. Coordination and accuracy of various systems have been a problem for years. Limited information is shared with staff. \$37million dollars of expenses could be used for other things and believes services can be provided internally better and for less. He has held secret meetings with Special Ed staff who don't feel safe to speak up. Site administration is frustrated as they are not included in interview process. Caseloads are large. He asked who is responsible for this situation and what is going to be done about it. He suggested that a committee be established to further study this and have the union be part of it.

Board participated with comments and questions. Trustee Osmundson asked to put together a committee and include PVFT. The board voiced a request to bring back a plan.

13.4 Report and discussion on Appointment and Terms of Commission Member (Merit Rule 3.1) for Joint Appointee.

Report by Pam Shanks, Director Classified Personnel

Pam Shanks reported that the Personnel Commission rules require that on September of each year a report be given on the expiring appointee's term. Gary Smith, the PC's joint appointee is expiring this year. This is a report only.

Trustee Baker noted that this is a clear example of the type of processes that must take place in a merit system districts.

14.0 ACTION ITEMS

14.1 Action on Resolution #15-16-05, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 - 12

Report given under Item #7.0, Public Hearing.

Trustee Orozco moved to approve Resolution 15-16-05. Trustee Rivas seconded the motion. The motion assed 6/0/1 (LD absent).

14.2 Action to Approve PVFT (Pajaro Valley Federation Of Teachers) Sunshine Proposal For Collective Bargaining Agreement (CBA) 2015-16 To 2017-18 with PVUSD.

Report given under Item #8.0, Public Hearing.

Trustee Rivas moved to approve PVFT's sunshine proposal. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (DeRose absent).

14.3 Report discussion and possible action on Unaudited Actuals Report.

Report by Melody Canady, CBO, and Helen Bellonzi, Finance Director.

Melody Canady began by stating that the 2014-15 had been a good year. This report is a summary of last year, how it ended and closed before auditors look at it. This is a requirement for all school districts. The report is reviewed by the COE and the district's independent auditor. A comparison between the June estimated to unaudited actuals showed an increase in revenues, a

slight increase in expenditures, an increase in fund balance and ending balance. The district met the 3% reserve. The comparison between the adopted versus the unaudited actuals for the 2015-16 budget shows an increase in the ending balance and a significant increase in the unappropriated reserve due to the fund balance transfer from 2014-15 to the new year. In the multiyear summary through 2017-18, revenues show a slight increase until 2016-17. The Local Control Funding Formula is expected to change and result in decreased revenues; this causes the unappropriated reserve to be spent down. The district is looking at transportation and Special Education to seek ways to revamp revenues. Next steps in the budget process are the annual independent audit and the First Interim Report in December.

Public comment:

Jack Carroll, PVFT, stated that we have worked together on unaudited actuals for many years. The explanation is that we have redefined the unaudited actuals category. Unaudited actuals have always been underestimated by double digits. The 2nd interim report is not taken seriously for this reason. These facts will be made known to all certificated staff so that they understand what the issues are.

Board participated with comments and questions.

Trustee Orozco moved to approve the minutes. Trustee Rivas seconded the motion. The motion passed 6/0/1 (DeRose absent)

14.4 Report, discussion and possible action to Approve Resolution #15-16-04, Recognizing September 15 to October 15, 2015 as National Hispanic Heritage Month.

Report by Dorma Baker, Superintendent.

Dorma Baker reported that this resolution has been brought in prior years. Once approved, this will be sent out to sites as information.

Trustee Rivas moved to approve this item. Trustee Orozco seconded the motion. The motion passed 6/0/1 (DeRose absent).

14.5 Report, discussion and possible action to Approve an Alternative Option for Instructional Calendar for 2016-17 and 2017-18 School Years.

Report by Dorma Baker, Superintendent.

Dorma Baker explained that PVFT contract has a provision on how calendars are approved in the district that includes ratification by the union. The calendar development process did happen and the committee moved forward and a calendar for 2016-17 and 2017-18 was approved by the board. The next step in process after board approval was for PVFT to ratify. When the approved versions were taken to PVFT, they were not ratified. Human Resources has worked with PVFT and came forward with an alternative option. The board will need to approve the alternative options in addition to the already approved calendar. This proposal, if approved, will be taken out to the teachers to choose either the already approved calendars or the alternative options. Summary of differences was presented and included a later start of the school year and winter breaks. The alternative calendar seems to work better as an instructional calendar. She explained that the alternative option is something that was discussed in the calendar committee.

Board participated with comments and questions.

Trustee Orozco moved to approve this item. Trustee De Serpa seconded the motion. The motion passed 4/2/1 (Yahiro, Rivas dissented; DeRose absent).

At 10:25 PM, trustee De Serpa moved to continue the meeting to 11:00 PM. Trustee Orozco seconded the motion. The motion passed 6/0/1 (DeRose absent).

14.6 Report, discussion and possible action to Approve New Classified Management Position Job Description: Behaviorist.

Report by Pam Shanks, Director Classified Human Resources.

Pam Shanks noted that HR had difficulty filling the position as a board certified behavioral analyst. When the position was filled, it was effective and valued at schools. HR has worked with SELPA and staff to review the position and to match it to the pool of people who can do this job. This position has been defined in the LCAP. There will be 3 positions; some will need to be bilingual.

Board participated with comments and questions. The concern that not all positions were bilingual given the student population they would serve was voiced.

Trustee Osmundson moved to approve this item. Trustee De Serpa seconded the motion. The motion passed 4/2/1 (Yahiro and Rivas dissented; DeRose absent).

14.7 Report, discussion and possible action to Approve the Following Changes to 2015 Board Meeting Schedule: Cancellation of September 23 Meeting and Addition of October 7 Study Session.

Report by Dorma Baker, Superintendent.

Trustee De Serpa moved to approve this item. Trustee Osmundson seconded the motion. The motion passed 6/0/1 (DeRose absent).

15.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee Orozco moved to approve the certificated employee report with the following additions: 8 Teachers under New Hires; 1 Site Coordinator and 1 TOSA under Leaves of Absence; and 1 Counselor under Resignation. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (DeRose absent).

b. Classified Employees

Trustee Orozco moved to approve the classified employee report as presented. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (DeRose absent).

2.9 2 Expulsions

Action on Expulsions:

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

15-16-01

Trustee Orozco seconded the motion. The motion passed 6/0/1 (DeRose absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

15-16-02

Trustee Orozco seconded the motion. The motion passed 5/1/1 (De Serpa dissented; DeRose absent).

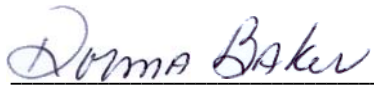
16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2015

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
September	▪ 23	▪ Cancelled
October	▪ 7 ▪ 14 ▪ 28	▪ Study Session
November	▪ 18	▪
December	▪ 9	▪ Annual Organization Mtg. ▪ Approve 1 st Interim Report

17.0 ADJOURNMENT

There being no further business to address, the meeting of the Board was adjourned 10:44 PM.



Dorma Baker, Superintendent