



**September 9, 2009
REGULAR BOARD MEETING
ADOPTED MINUTES**

**APTOS HIGH SCHOOL
100 MARINER WAY
APTOS, CA 95003**

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President De Rose called the meeting of the Board to order at 6:02 pm at Aptos High School, 100 Mariner Way, Aptos, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSURE SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees
- b. Classified Employees

| | |
|---------------------------------|----------------------------|
| New Hires | |
| 1 | Migrant Education Teacher |
| New Hires – Probationary | |
| 1 | Bus Driver |
| 1 | Instructional Assistant II |
| Rehires | |
| 3 | Elementary Teachers |
| 3 | Secondary Teachers |
| Administrative | |
| | None |
| Promotions | |
| 1 | Office Manager |
| Transfers | |
| | None |
| Extra Pay Assignments | |
| 1 | Athletic Director |
| Additional Assignments | |
| | None |
| Extra Period Assignments | |
| | None |

| Leaves of Absence | |
|---|--|
| 1 | Accounting/Operations Manager |
| 2 | Parent Education Specialist |
| 1 | Cafeteria Assistant |
| 1 | Instructional Assistant I – Special Education |
| 1 | Lead Custodian I |
| 1 | Secondary Teacher |
| 3 | Elementary Teacher |
| 1 | School Psychologist |
| Separations From Service | |
| 1 | Health Services Assistant |
| 1 | Instructional Assistant II – Special Education |
| Retirements | |
| | None |
| Resignations/Terminations | |
| 1 | Elementary Assistant Principal |
| 1 | School Psychologist |
| Supplemental Service Agreements | |
| | None |
| Supplemental Service Agreements/After School Program | |
| | None |
| Miscellaneous Actions | |
| 1 | Administrative Assistant II |
| 9 | Behavior Technicians |
| 10 | Cafeteria Assistants |
| 1 | Cafeteria Manager |
| 2 | Career Development Specialist II |
| 1 | Cook/Baker |
| 6 | Instructional Aide I |
| 26 | Instructional Aide II |
| 1 | Lead Maintenance Specialist |
| 21 | Library Media Technician |
| 1 | Office Manager |
| 1 | Registration Specialist I |
| 5 | Site Computer Support Technician |
| 2 | Student Information Systems Specialist |

| Limited Term – Projects | |
|----------------------------------|---|
| 1 | Attendance Specialist |
| 1 | Community Services Liaison I |
| 2 | Instructional Assistant – General Education |
| 1 | Library Media Technician |
| 10 | Office Assistant II |
| 1 | Site Computer Support Technician |
| 1 | Student Information Systems Specialist |
| Limited Term – Substitute | |
| 9 | Cafeteria Assistant |
| 1 | Career Development Specialist I |
| 1 | Custodian I |
| 1 | Delivery Driver |
| 1 | Groundskeeper I |
| 2 | Health Assistants |
| 2 | Instructional Assistant I |
| 4 | Instructional Assistant II |
| 1 | Library Media Technician |
| 1 | Office Manager |
| 1 | Office Assistant II |
| Provisional | |
| 1 | Attendance Specialist |
| Exempt | |
| 1 | Babysitter |
| 10 | Migrant OWE |
| 3 | PUPILS/MEES |
| 14 | Yard Duty Supervisors |
| Rescinds | |
| | None |

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. SCAST

2.4 Claims for Damages

- 2.5 **Existing Litigation**
 - a) **Conference Call with Legal:**
Pajaro Valley Unified School District v. Westchester Surplus Lines Ins. Et al.
Case No: 1-06-CV-058665
- 2.6 **Pending Litigation**
- 2.7 **Anticipated Litigation**
 - a) **Conference with Legal Counsel – significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the Government Code: One potential Case**
- 2.8 **Real Property Negotiations**
- 2.9 **6 Expulsions**

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

President De Rose called the meeting of the Board in public to order at 7:06 pm.

3.1 Pledge of Allegiance

Trustee Wilson led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson, Willie Yahiro, and President Leslie De Rose were present.

4.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. **Certificated Employees**
- b. **Classified Employees**

Trustee Keegan moved to approve the personnel reports. Trustee Osmundson seconded the motion. The motion passed unanimously.

2.7 Anticipated Litigation

- a) **Conference with Legal Counsel – significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the Government Code: One potential Case**

Trustee Keegan noted that the Board took action with a vote of 6/0/1 (Nichols abstaining) to accept the dispute settlement with Fedcon General Contractors, Inc. versus PVUSD.

2.9 6 Expulsions

Action on Expulsions

Trustee Osmundson moved to approve the District Administration recommendation for the following student cases:

- 09-10-002**
- 09-10-006**
- 09-10-009**
- 09-10-012**
- 09-10-013**
- 09-10-014**

Trustee Keegan seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Yahiro moved to approve the agenda. Trustee Wilson seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

a) Minutes of August 19, 2009

Trustee Keegan moved to approve the minutes of August 19, 2009. Trustee Wilson seconded the motion. The motion passed 6/0/1 (Osmundson abstained).

b) Minutes of August 26, 2009

Trustee Wilson moved to approve the minutes of August 26, 2009. Trustee Keegan seconded the motion. The motion passed 6/0/1 (Turley abstained).

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

None.

8.0 VISITOR NON-AGENDA ITEMS

Bill Beecher, community member, spoke about the recently published API and CST results, noting that stronger interventions need to be put in place.

9.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each

Francisco Rodriguez, PVFT president, spoke about negotiations and a meeting with the CSEA and the California Coalition for Healthcare Reform to address the rising costs of healthcare.

Bobby Salazar, CSEA president, received positive feedback regarding the meeting with the California Coalition Healthcare Reform. He asked the Board to help the union keep positions for classified staff.

Michael Jones, PVAM president, mentioned a positive visit from the Japanese city sister at Alianza. He voiced his concern for the budget challenges the district continues to face. Spoke about PVAM's position regarding salary reductions, opposing a tier system. He noted the group's support for a shared sacrifice to keep as many employees with their jobs.

10.0 CONSENT AGENDA

Trustee Keegan moved to approve the consent agenda with special recognition to Sakai Farms for their donation. Trustee Wilson seconded the motion. The motion passed unanimously.

10.1 Purchase Orders August 20 – September 2, 2009

10.2 Warrants August 20 – September 2, 2009

10.3 Approve with gratitude donation of \$3,000 from Sakai Farms to support Cesar Chavez Middle School's athletic program.

10.4 Approve of bid for the interior improvements of classroom 13A conversion project for Alianza Charter School.

10.5 Approve notice of completion for Aptos High School Performance Arts Center and Gymnasium.

10.6 Approve Resolution # 09-10-04, GANN Limit.

11.0 DEFERRED CONSENT ITEMS

None.

12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

12.1 Report, discussion and possible action to approve Unaudited Actuals for 2008-2009.

Report by Mary Hart, Associate Superintendent, Business Services.

Mary Hart reported that the 2008-09 fiscal year ended with a balance of \$4.37 million. A summary of the 2009-10 Budget assumptions include in revenues the following: one-time \$252 per pupil reduction;

a one-time \$3 million reduction for QEIA fund; and no COLA on state and local funding for Special Education. In expenditures, the assumptions include: step and column adjustments to contracts; a 5% increase in health and welfare; transportation cost for additional stops; and staffing adjustments.

Mary Hart highlighted that the State is in crisis mode with a significant cash flow problem. Although the district projects being able to meet its financial obligations, it has to look at mid-year cuts.

She presented the multi-year budget assumptions in revenues and expenditures. The District currently does not have a balanced budget for the next three years. The County requires that the District prioritizes future expenditures and determine what needs to be eliminated in future years to balance the budget and meet its financial obligations. A Fiscal Stability Plan must be submitted to the County by the 15th of December.

Mary Hart noted that since the 2003-04 school year, the District has had to eliminate \$47, 200,000, which includes the \$11 million that needs to be eliminated in 2009-10 and 2010-11.

Her recommendation to the Board is to approve the budget as a negative budget but begin preparing for fiscal stability to be turned into the County by the 15th of December.

Public comment:

Bill Beecher, community member, most savings will need to come from salaries, furloughs, salary reductions, benefits and layoffs.

Board participated with comments and questions.

Trustee Turley moved to approve this item. Trustee Wilson seconded the motion. The motion passed unanimously.

12.2 Report, discussion and possible action to approve

- a) PVUSD Board's participation in the Santa Cruz County School Boards Association,**
- b) approve bylaws proposed by the Association.**

Report by Doug Keegan, Trustee.

Trustee Keegan gave a brief background on the formation of the association, mainly born out of the budget crisis and the effect that is having in education. The association would be in charge of approaching legislators regarding issues, which may be more effective than individual boards doing it. As of now, Scotts Valley and Soquel Union have voted to be part of the association. The bylaws stipulate that each district would get one vote on issues requiring votes; this raised the issue of PVUSD having one-half the total number of students County-wide being allowed only one vote.

Board participated with comments

Trustee Osmundson moved to not join the association at this time based on the issues expressed at the meeting and to bring those concerns to the attention of the association. Trustee Keegan seconded the motion.

Additional comments took place.

The motion passed unanimously.

12.3 Report, discussion and possible action to approve and set a date for an Effective Governance Workshop.

Report by Dorma Baker, Superintendent.

Dorma Baker reported on the need for a governance workshop, noting that the cost for it could be covered by DAIT funds. She also explained that she had discussed with the County the possibility of

sharing of workshop and cost with Boards in the County and that the County seemed interested in the idea.

After some discussion, the Board determined to wait for the County to see if they wish to participate in a countywide Boards' Governance Workshop.

13.0 REPORT AND DISCUSSION ITEMS

13.1 Announcement of expiration of term for the District and CSEA's Joint Appointee to the Personnel Commission and Announcement of Nomination of Gary Smith.

Report by Dr. Albert J. Roman, Assistant Superintendent, Human Resources.

Pam Shanks, Director of HR, noted that the Personnel Commission rules stipulate that a notification to the Board of a commissioner whose term is about to expire be presented each year at the beginning of September. The term for commissioner Gary Smith, the joint nominee, is expiring and he has accepted the nomination to serve another term. The Commission will be holding a public hearing to appoint Mr. Smith on October 15.

Board participated with comments.

13.2 Report and discussion regarding Policy and Procedure for Purchasing and Expenditures.

Report by Rich Buse, Director of Purchasing, & Helen Bellonzi, Director of Finance.

Rich Buse explained to the Board the procedures for Purchase Orders and for personal reimbursements; these procedures are specifically in place to assist in monitoring expenses as well as to ensure safeguards to reduce or eliminate the possibility of fraud. Mr. Buse reviewed the process using a flow chart of the approval chain for expenditures.

Helen Bellonzi presented and discussed the policies in place that relate to expenditures and purchases. In addition to the policies, she noted that the District is audited each year by external auditors, ensuring that proper documentation and authorization is in place. The reviews by auditors have been consistently clear for the District.

The Board participated with questions and comments.

14.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS

Dorma Baker commented on the impending budget reductions and the difficult task that administration and the Board face.

Trustee Yahiro mentioned the comfort of having the board meetings at AHS, except for the significant gap between the Board and the audience.

15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2009

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

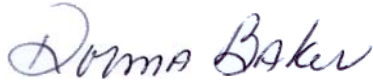
President De Rose noted the possibility of having to add meetings to the upcoming months to have enough time to carefully consider the budget issues that will come forth.

| | | Comment |
|------------------|----------------------------|----------------|
| September | ▪ 23 | |
| October | ▪ 14 ▪ 28 | |
| November | ▪ 18 | |

| | | |
|-----------------|---|--|
| December | ▪ 9 Annual Organization Mtg. | ▪ Approve 1st Interim Report |
|-----------------|---|--|

15.0 ADJOURNMENT

There being no further business to discuss, the meeting of the Board was adjourned at 9:12 pm.



Dorma Baker, Superintendent