

**September 24, 2014
REGULAR BOARD MEETING
ADOPTED MINUTES**

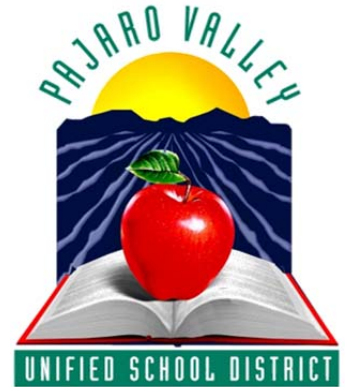
CLOSED SESSION – 6:00 p.m. – 7:00 p.m.

PUBLIC SESSION – 7:00 p.m.

DISTRICT OFFICE

Boardroom

292 Green Valley Road, Watsonville, CA 95076



1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President De Serpa called the meeting of the Board to order in public at 6:02 PM at 292 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

b. Classified Employees

New Hires – Probationary	
	None
Rehires	
	None
Promotions	
	None
New Hires	
6	Teacher
1	Psychologist
1	<i>Counselor</i>
New Substitutes	
11	New Substitute Teacher
Administrative Appointments	
1	Site Coordinator
Transfers	
	None
Other	
1	Assistant Principal
2	Principal

1	<i>Administrative Coach</i>
Extra Pay Assignments	
1	Athletic Director
29	Coach
Extra Period Assignments	
	None
Leaves of Absence	
1	Behavior Technician
1	Career Development Specialist I
2	Instructional Assistant – Mild/Moderate
1	Lead Custodian
1	<i>Office Manager</i>
1	<i>Lead Custodian I</i>
Retirements	
	None
Resignations/Terminations	
	None
Supplemental Service Agreements	
123	Teachers
Miscellaneous Actions	
	None
Separations From Service	
1	Psychologist
3	<i>Teacher</i>
1	Behavior Technician
1	Instructional Assistant – General Ed
1	Instructional Assistant – Mild/Moderate
1	Instructional Assistant – Moderate/Severe
1	Lead MS – Painter
1	Office Assistant II
.5	<i>Academic Coordinator</i>
Limited Term – Projects	
1	Administrative Secretary III
2	Enrichment Specialist
1	Instructional Assistant – General Ed
2	Office Assistant III

2	Parent Education Specialist
Exempt	
1	Childcare
Provisional	
	None
Limited Term - Substitute	
	None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

2.4 Claims for Damages

2.5 Existing Litigation

2.6 Pending Litigation

2.7 Anticipated Litigation

2.8 Real Property Negotiations

2.9 3 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

President De Serpa called the meeting of the Board in public to order at 7:05 PM.

3.1 Pledge of Allegiance

Trustee Ursino led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro and President Kim De Serpa were present.

3.3 Superintendent Comments

- Recognition of Patricia Cortez Hidalgo, Teacher, White House Honoree as a “Champion of Change” for her Work in Bilingual Education.

Dorma Baker introduced and congratulated Patricia Hidalgo, an Alianza Charter School teacher, who was recently honored by the White House for her work in Bilingual Education.

Patricia Hidalgo commented on her experience through the process. She described the Champion of Change process: awards are given every month and the focus varies month to month. This month in honor of Hispanic Heritage Month the focus was on Bilingual Education. Her name was submitted and she won the recognition. She commented on the pride of representing Watsonville during the celebration and as she briefly met President Obama.

President De Serpa asked for a 5-minute break to allow board members to personally congratulate Ms. Hidalgo.

In continuing with positive news, Ms. Baker noted that the work of Watsonville High teacher Ryan Jones on World History and Common Core was featured in Bill and Melinda Gates publication.

President De Serpa reported on the passing of Louise Bilicich, a retired educator; she commented briefly on Mrs. Bilicich achievements as a teacher and asked for a moment of silence in honor of Ms. Bilicich and a life well lived.

3.4 Governing Board Comments/Reports Standing Committees Meetings

Trustee Osmundson attended two open houses and visited almost every classroom in those schools.

Trustee DeRose learned that Comcast Internet Services is offering low cost Internet access for low-income families. The District is pursuing to have a similar program for access in this community. Friday night she worked the down marker at the Aptos vs Watsonville football game. She attended the Children's Network meeting for the first time. She will attend City Council meetings in a few cities as they consider passing a college awareness week resolution. The Inter-Governmental meeting she attended included discussions on many district-related matters, including future development at Pajaro Valley High.

Trustee Ursino spoke of the positive influence of the 21-Day Kindness Program that was developed by a parent to address the issue of bullying; the program has been offered in Mar Vista and Rio del Mar with the intent of rolling it out into other schools. He attended a parenting for success presentation at Aptos High. He attended open houses and was glad to see a lot of parent involvement.

Trustee Orozco attended a Santa Cruz County College Commitment (S4C) meeting to brainstorm ideas on how college awareness week was going to look. She attended the Migrant and Seasonal Head Start meeting as well.

Trustee Rivas reported that tomorrow would be her last day as a substitute teacher and that it had been enjoyable. She announced El Teatro Campesino's play, *Valley of the Heart* by Luis Valdez, is being presented in San Juan Bautista, noting that former students of the district are actors in this play and it is an excellent performance.

Trustee Yahiro commented on the significance of the 11th month, on the 11th day on the 11th hour, or 11-11-11, denoting the end of World War I. On the 11th of November this year the community has the opportunity to honor veterans and we as a school district should bring veterans back to honor, recognize and salute them.

President De Serpa attended the presentation on successful parenting at Aptos High with psychologist Madeline Levine, which included working with kids pragmatically; it was noted that we put a lot of pressure on our kids. There will be two additional presentations on this same issue. She attended the Pajaro Valley Prevention and Student Assistance meeting; the Executive Director is retiring and there is a search for a replacement.

4.0 APPROVAL OF THE AGENDA

Trustee DeRose moved to approve the agenda. Trustee Orozco seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF MINUTES

- Minutes for September 10, 2014

Trustee Orozco moved to approve the minutes for September 10, 2014. Trustee DeRose seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT (5 min. per school)

Felicia Davidson of Pajaro Valley High commented on a successful coastal cleanup effort where 60 people collected over 500 pounds of trash, on PV students volunteering at Jacob Heart's event, on the cancer awareness week, and on students taking advantage of credit recovery program. She added that students accepted to the Ivy League tour depart tomorrow for a 10-day trip in the East Coast to visit campuses. The Dream Club members are doing well and are helping undocumented people understand the benefits of AB60, which allows undocumented people to get a driver's license. She asked the district to moderate heat in the school's classrooms.

Destany Vargas and Maria Rosas of Watsonville High commented on the Red Cross blood drive took place and was successful, and on team building activities that are taking place in each of the academies. They announced that the Associated Student Body, ASB, constitution is about 10 years old and it will be amended. All homecoming details have been approved and the theme will be Through the Decades; they encouraged alumnae to participate in this activity. Students are not happy with the state of the bathrooms, the school's tardy policy and the excruciatingly long classes.

Elias Nepa and Leela Stevens of Aptos High School commented on the success of Suicide Prevention Awareness week where helpful information and resources were given to help students manage stressful situations. This has been homecoming week with the theme Amusement; businesses sponsoring the school saw their banners displayed on a float. Open house went well. Friday the school has a game against Clovis.

Board President closed the regular meeting and opened the public hearing.

7.0 PUBLIC HEARING: SUFFICIENCY OF INSTRUCTIONAL MATERIALS

7.1 Report on Resolution #14-15-07, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 - 12

Report by Susan Perez, Assistant Superintendent, Curriculum & Instruction

Susan Perez spoke about the process for ensuring sufficiency of instructional materials. Members from the County Office of Education visited 19 random schools and they reported that all elementary schools had sufficient textbooks and high schools had sufficient textbooks and laboratory materials. She mentioned that high schools are also getting new foreign language books.

7.2 Public Comment

None.

7.3 Board Comments/Questions

None.

Board President closes public hearing and resumes regular meeting.

8.0 VISITOR NON-AGENDA ITEMS

Bill Beecher, community member, stated that early grades see up to 84% of English Language Learners. In secondary schools, there are 24% of Hispanic students who drop out. The district needs additional resources and intervention and needs to find funding to offer that additional assistance. He offered a solution to solve the funding issue given that state funds are no longer categorical.

9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA

Sarah Henne, PVFT grievance officer, reported that the district and union are in contract arbitration; had a session on the 16th of September and a second one is scheduled for October 10. Arbitration is a last resort and there is \$500,000 at stake. In addition, the Union has filed a 2nd grievance around the same issue. Feedback on Suicide Prevention week was received from counselors; students were interested in having conversations around this issue and many wore the designated colors to show support. The collaboration with clubs and agencies, such as Barrios Unidos and GSA Club, was effective. She offered suggestions for future activities around this issue, including having qualified professionals assisting. She was glad to know that the meetings are now being recorded and televised for the benefit of the community.

Robin Butterworth, Career Development Specialist, attended CSEA's state convention in Sacramento and had a wonderful time. The Union is looking forward to negotiations. She noted that the issue of workload for support staff is still significant; student population is increasing and the district should fill positions to the 2009 level.

Casey O'Brien, PVAM, showed slides of students doing a variety of extracurricular activities around the school and outdoors, commenting on the importance of those activities in student success.

10.0 CONSENT AGENDA

Trustee DeRose moved to approve the consent agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

10.1 Purchase Orders September 4 - 17, 2014

10.2 Warrants September 4 - 17, 2014

10.3 Approve Migrant and Seasonal Head Start Refunding Application Budget for March 1, 2015 – February 29, 2016.

10.4 Approve Migrant and Seasonal Head Star Training and Technical Assistance Plan and Budget for March 1, 2015 – February 29, 2016.

10.5 Approve Migrant and Seasonal Head Start's 2014 Program Audit and Corrective Plan of Action.

10.6 Approve Migrant and Seasonal Head Start Code of Conduct Policy to Meet Federal Head Start Performance Standards.

10.7 Approve CAHSEE Waiver Request for Student 14-15-01, Mathematics, Renaissance High School.

10.8 Approve CAHSEE Waiver Request for Student 14-15-02, Mathematics, Pajaro Valley High School.

10.9 Approve CAHSEE Waiver Request for Student 14-15-03, Mathematics, Pajaro Valley High School.

10.10 Approve Parent Involvement Policy for Ann Soldo Elementary School.

10.11 Approve Notice of Completion of Lighting Project, Measure L Bond Project #8339, for Radcliff Elementary School.

- 10.12 Approve Notice of Completion of Kitchen Modernization Project, Measure L Bond Project #8340, for Amesti Elementary School.**
- 10.13 Approve Change of Order and Project Notice of Completion of Summer 2014 Modernization Project, Measure L Bond Project #8310, for Cesar Chavez Middle School.**
- 10.14 Approve Change Order and Project Notice of Completion of Summer 2014 Modernization Project, Measure L Bond Project #8350, for Ann Soldo Elementary.**
- 10.15 Approve Project Closeout and Project Notice of Completion for Re-Roofing Project, Measure L Bond Project #8360 and #8370, for Calabasas and Freedom Elementary Schools.**
- 10.16 Approve Project Closeout and Project Notice of Completion for Painting Project, Measure L Bond Project #8320, for Lakeview Middle School.**

11.0 DEFERRED CONSENT ITEMS

None.

12.0 REPORT ITEMS

12.1 Report and discussion on Update of District’s Supplemental Education Services (SES).

Report by Susan Perez, AS, Curriculum & Instruction

Susan Perez reported that the SES program, managed by Ruby Vasquez, a Teacher on Special Assignment, started 4 years ago. The program uses funds from No Child Left Behind and portions of Title I. SES is a parent-choice program offering free tutoring services for qualifying students. Tutoring companies vary on the type of service and how those services are delivered. A list of about 80 state approved companies is notified that PVUSD would be offering SES and interested companies submit a complete letter of intent and required information. The district usually receives about 20 responses from those initial 80 and about 10 of those companies qualify. Staff meets with those companies to review all processes and procedures and discuss parent outreach efforts. Companies and qualifying families are invited to participate in two provider fairs where parents meet providers and hear what they have to offer. Parents then can select their top three choices and students are placed. The district has about 2,800 qualifying students who meet the following criteria: students are in grades 3-8 and in a program improvement school; they are low income and have low academic achievement; they are newcomers or they are retained 2nd graders. State also requires that the district selects students based on scores and the district is currently also using scores from the Accelerated Reader program. Out of those qualifying students, approximately 1,000 students request service. SES is based on greatest academic need and qualifying families are notified via automated dialer and a letter sent home. Once parents submit their choices, staff matches them up with a provider. Providers meet with parents to pre-test students and develop a learning plan. Once the plan is reviewed and approved by Educational Services, then students can start receiving tutoring services.

In order to manage the effectiveness of these services, the district requires monthly progress reports on students and staff conducts unannounced visits to be sure service is adequate. After tutoring sessions are completed, staff analyzes all progress reports, which is a bit of a challenge as reports are so varied. Overall, parents appreciate the extra intervention for their student.

The board received a list of SES providers for the district that included a brief description of their services. They also received a list of questions that is distributed to qualifying families that should assist in choosing a good fit for their student, a copy of the Student Learning Plan form and a copy of a progress report form.

Board participated with comments and questions.

12.2 Report and discussion on 20114-15 Budget and Local Control Accountability Plan (LCAP).

Report by Brett McFadden, CBO.

Brett McFadden stated that the district's fiscal outlook has changed due to a change in the funding formula; the change negatively impacts districts like ours. The state enacted the Local Control Funding Formula (LCFF) to be implemented over 7 years. The first two years are hyper-funded and each year thereafter funding is lowered. This district is high-funded due to 80% of the student population qualifying for concentrated or supplemental grants. This also places the district at a higher risk if goals are not met. This is not a situation unique to PVUSD; there are about 55 other districts in the state in the same situation.

When LCFF was released, a state provided calculator, version 15.2, was given to districts to manage their budgets. The calculator allowed districts to determine the amount and characteristics of funding and a target for each year. The original calculator was used when developing the adopted 2014-15 budget in June and those figures included May's state budget revisions. The state has now released an updated calculator version, 15.2b. Using the new calculator there is a significant reduction in the district's out-year in revenue projections because the budget was based on LCFF version 15.2 higher projections. With the new calculator, in 2016-17 the district shows a significant reduction in its ending balance, an increase in deficit spending and an inability to meet the required minimum reserve. The budget could go from qualified to possibly a negative certification. The district has been working closely with the County Office of Education and the state as it seems that PVUSD is heading towards being in a "risk list".

Mr. McFadden stated that the situation could also improve if, for example, a new version of the LCFF calculator is introduced in January or if the state hyper-funds districts as they did initially. In the best case scenario, the district could go back to a positive fiscal certification. In the worst case scenario, the district will not receive any additional funding, a fiscal stabilization plan may need to be put into place and adopted by July 2015; this includes possible reductions and cuts.

Mr. McFadden commented on next steps that includes a possible negative certification with the first interim report in December; the district may go into the state's "risk list". Staff has contacted the COE and initiated communication with the state's agency Fiscal Crisis Management Assistance Team (FCMAT) for assistance in mitigating the potential negative impact. The COE has reviewed the District's fiscal assessment and is in agreement with the recommendation to consult with FCMAT. The district has prepared a management assistance consultant agreement with FCMAT and will present to the Board on October 8th; it is for about \$17,000. The scope of work for FCMAT will be a comprehensive fiscal analysis on the following issues: LCFF funding characteristics, total budget process, cost of health benefits, transportation funding under LCFF, identifying challenges to the district and developing mechanisms to protect district against significant losses. He commented on specific challenges in the district: health benefits, special education and transportation costs – currently funded at the 2012-13 year with \$2.4 million dollars and actual cost of \$7 million, and lack of capital investment.

Board participated with comments and questions.

13.0 ACTION ITEMS

13.1 Approve Resolution #14-15-07, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 – 12.

Report Given under item 7.1

Trustee DeRose moved to approve this item. Trustee Ursino seconded the motion. The motion passed unanimously.

**13.2 Report, discussion and possible action to approve a Waiver for William L. Clark.
Report by Sharon Roddick, Assistant Superintendent, HR**

Sharon Roddick noted that a declaration of need for fully qualified educators was approved previously and allows the district to hire teachers who are not yet fully credentialed on waivers. The Board should approve the hiring in public session; this particular approval is for a Speech and Language Pathologist.

Board participated with questions.

Trustee Osmundson moved to approve this item. Trustee DeRose seconded the motion. The motion passed unanimously.

14.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee DeRose moved to approve the certificated employee report with the following additions: 1 Counselor under New Hires, 1 Administrative Coach under Other, and .5 Academic Coordinator under Separations from Service. Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat)

b. Classified Employees

Trustee DeRose moved to approve the classified employee report with the following additions: 1 Office Manager and 1 Lead Custodian I under Leaves of Absence. Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat)

2.9 3 Expulsion

Action on Expulsions:

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-005

Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-006

Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-007

Trustee Orozco seconded the motion. The motion passed unanimously.


15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2014

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
October	<ul style="list-style-type: none"> ▪ 8 ▪ 22 	
November	<ul style="list-style-type: none"> ▪ 12 	
December	<ul style="list-style-type: none"> ▪ 10 Annual Org. Mtg. 	<ul style="list-style-type: none"> ▪ Approve 1st Interim Report

16.0 ADJOURNMENT

There being no further business to discuss, the meeting of the board was adjourned at 9:40 PM.

A handwritten signature in cursive script that reads "Dorma Baker".

Dorma Baker, Superintendent