



**June 22, 2011**  
**REGULAR BOARD MEETING**  
**ADOPTED MINUTES**  
*CLOSED SESSION – 6:00 p.m. – 7:00 p.m.*  
*PUBLIC SESSION – 7:00 p.m.*  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Yahiro called the meeting of the Board to order at 6:02 pm at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

<b>New Hires – Probationary</b>	
	None
<b>New Substitutes</b>	
	None
<b>New Hires</b>	
	None
<b>Promotions</b>	
	None
<b>New Hires Probationary</b>	
	None
<b>Administrative Appointments</b>	
1	Interim Principal
<b>Transfers</b>	
	None
<b>Extra Pay Assignments</b>	
2	Coaches
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	

8	Elementary Teachers
6	Secondary Teachers
1	Instructional Assistant I
1	Instructional Assistant II
1	Workers Compensation Coordinator
1	<i>Lead Custodian</i>
<b>Retirements</b>	
1	Elementary Teacher
2	Secondary Teachers
<b>Resignations/Terminations</b>	
1	Elementary Teacher
2	Secondary Teacher
<b>Supplemental Service Agreements</b>	
	None
<b>Miscellaneous Actions</b>	
1	Lead Custodian II – Night
1	Lead Custodian III
1	Instructional Assistant I
1	Instructional Assistant II
1	Data Entry Specialist
<b>Separations From Service</b>	
1	Staff Accountant
2	Bus Driver
1	Instructional Assistant II
<b>Limited Term – Projects</b>	
4	Campus Safety Coordinators
1	Cafeteria Assistant
2	Career Development Specialist
2	Career Development Specialist II
1	Community Service Liaison I
5	Enrichment Specialist
6	Instructional Assistant/General Education
2	Office Assistant III
1	Registration Specialist I
1	Textbook Technician
<b>Limited Term – Substitute</b>	

1	Bus Driver
1	Cafeteria Assistant
1	Campus Safety Coordinator
1	Instructional Assistant I
1	Instructional Assistant/Migrant Children Center
1	Office Assistant III
<b>Exempt</b>	
6	Childcare
6	PUPILS
1	Migrant OWE
8	Student Helper
1	Workability

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Pending Litigation**

**2.6 Anticipated Litigation**

**2.7 Real Property Negotiations**

**2.8 8 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Yahiro called the meeting of the Board in public to order at 7:04 pm.

**3.1 Pledge of Allegiance**

Danny Zummeran, classified employee, led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Leslie De Rose, Kim De Serpa, Doug Keegan, Sandra Nichols, Karen Osmundson, Jeff Ursino, and President Willie Yahiro were present.

**3.2 a Posthumous Recognition of 1970 Graduate of Watsonville High School Mack McCrady.**

Willie Yahiro reported on the recognition of Mack McCrady who was entered into the California's Wall of Fame as a national wrestling champion this year. Mr. Yahiro spoke of McCrady's many accomplishments, including placing fourth at the 1972 Olympic trials, being a National Judo Champion in 1974 and winning the 1975 National Sambo Championship.

In attendance for this recognition were staff members who worked with Mr. McCrady: Gus Paz, Gary Garcia, Steve Okamura and Brad Hubbard.

### **3.3 Superintendent Comments**

Dorma Baker reported that the agenda did not include items that would require new budget reductions. The budget item encompasses actions that have already been taken by the board. Dorma announced that the Aptos High School Robotics Team took 1<sup>st</sup> place in the international robotics competition. She noted that the team has been representing the District very well.

Dorma mentioned the recent Queer Youth Leadership Awards ceremony and introduced Aptos Jr. High teacher Leslie Smith and Lakeview student Isaac Martinez. Leslie won the "Adult Ally" award because of her involvement with students, faculty and community members as to how to best serve the needs of students who are gay, lesbian, bisexual or transgender. Student Isaac has been a phenomenal advocate for his peers who has served in the Anti-Bullying/Gay Straight Alliance organization at his school. She congratulated both for the well deserved recognition.

### **4.0 APPROVAL OF THE AGENDA**

Trustee DeRose moved to approve the agenda. Trustee Keegan seconded the motion. The motion passed unanimously.

### **5.0 APPROVAL OF MINUTES**

#### ***a) Minutes for May 25, 2011***

Trustee DeRose moved to approve the minutes for May 25, 2011. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Nichols abstained).

President Yahiro closed the regular board meeting and opened the public hearings.

### **6.0 PUBLIC HEARING ON DEVELOPER FEES**

#### **6.1 Report on Resolution #10-11-34, Approving Annual Developer Fee Justification Analysis and Adoption of Updated Level 2/3 Developer Fees Pursuant to Government Code Sections 65995.5 and 65995.7**

##### ***Report by Brett McFadden, CBO***

Brett McFadden gave a brief background on the item, noting that the state enacting legislation, SB50, provides a procedure for districts can adopt fees from new residential development higher than the established \$2.63 fee if the district meets specific criteria. There are three levels for fee justification: Level 1 is the \$2.63 fees, which is not sufficient to meet the facilities needs of the district; Level 3 fees are intended to constitute 100% of the district needs.

In accordance with the legislation, the district commissioned a school facilities needs analysis in April 2010. The conclusion from the study shows that the district can assess Level 2 fees up to \$5.21 per square foot, an increase from \$4.78 previously assessed. The resolution recommends adopting Level 2 fees but it also gives the Board the authority to assess Level 3 fees if there is a need. The fees are in effect for a period of one (1) year immediately following approval by the Board.

#### **6.2 Public Comment**

None.

#### **6.3 Board Comments/Questions**

The Board participated with comments and questions.

### **7.0 PUBLIC HEARING ON 2010-11 PROPOSED DISTRICT BUDGET**

#### **7.1 Report on Proposed District Budget for 2011-12 Fiscal Year**

##### ***Report by Brett McFadden, CBO, and Helen Bellonzi, Director, Finance***

Brett McFadden reported that law requires districts to have a balanced budget adopted no later than June 30 of each fiscal year. The budget is intended to be a dynamic fiscal roadmap for the upcoming

year. The document will change based on the State's budget developments. The budget is based on the governor's May revision. The budget includes the following major assumptions: no COLA, flat funding for revenue limit, 15% increase in health and welfare benefits, negotiated furlough agreements, step and column salary movement for employees, and an ongoing loss of student ADA due to Ceiba Charter School. Other major items on the budget include health and welfare for employees, one-time funding to support Library Media Techs, funding to ensure all schools are at a baseline for technology support and infrastructure, and state and federal categorical funding and grants for program improvement schools. The multi-year projection continues to show a negative unappropriated reserve of about \$10 million dollars in the year 12-13.

## **7.2 Public Comment**

Bill Beecher, community member, stated that the fund balance at end of 3<sup>rd</sup> year seems to leave the district in good shape. There is tremendous control on expenses which helps the district. He noted that the presentation included only \$167 million out of the \$240 million, which is only the general fund.

Jack Carroll, teacher, noted that the finance department has done a good job explaining a lot of numbers that are very useful. He commented that the report is only as good as the numbers are accurate. Actuals for 10-11 \$4.5 million were an improvement from the \$5 million deficit presented in March. He asked if it was necessary to have eliminated so much from Adult Ed.

## **7.3 Board Comments/Questions**

Board participated with questions and comments.

## **8.0 PUBLIC HEARING ON 2010-11 CATEGORICAL PROGRAM FLEXIBILITY TRANSFERS**

### **8.1 Report on 2010-11 Categorical Program Flexibility Transfers**

#### *Report by Brett McFadden, CBO, and Helen Bellonzi, Finance Director*

Brett McFadden noted that the law requires school districts to hold a public hearing on the approved categorical program transfers included in the budget. The listing provided on the Tier III state categories includes the board-approved shifts. The transfers are a necessity to ensure that the district remains solvent and can maintain services during the current budget challenges.

## **8.2 Public Comment**

Jack Carroll, teacher, commented on the proposed numbers noting that, while the COE requires a specific reserve and while there is still much financial uncertainty, it may not be necessary to sweep \$1.65 million from Adult Ed. He asked staff to revisit numbers and to be more realistic with the assumed health and welfare cost increase.

## **8.3 Board Comments/Questions**

Board participated with questions and comments.

President Yahiro closed the public hearing and resumed the regular board meeting.

## **9.0 POSITIVE PROGRAM REPORT**

### **9.1 Positive Program Report on School Bus Roadeo.**

#### *Report by Mary Hoagland, Director, Transportation.*

Mary Hoagland presented the Roadeo Team. She commented on the competition, which began April 2<sup>nd</sup> with the local team where the team placed 3<sup>rd</sup>. The next competition was the Northern Roadeo in Gault where PVUSD received the award for the best represented team. When members of the team placed at this competition, they qualified to go to nationals where two members took 16<sup>th</sup> and 32<sup>nd</sup> places.

In attendance for the report were drivers Hector Perez Jr., Jorge Moreno, Juan Alvarez, Shawna Duggard, Mark Bertz, and Nancy James.

The Board and administration congratulated the team for their work and thanked them for representing the District well in these competitions.

## **10.0 VISITOR NON-AGENDA ITEMS**

None.

## **11.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

Francisco Rodriguez, PVFT president, spoke about 14.2, trustee area realignment, noting that the union is interested in being active participants and working with the district. Regarding item 15.7, job description for the Associate Teacher for CDD, he asked that before any decisions are made to keep in mind that they are temporary employees without rehire rights. In reference to the budget, he said that there are several reasons why that the movement of \$1 million dollars from Adult Education may not be necessary.

## **12.0 CONSENT AGENDA**

Lowell Hurst, community member, addressed item 12.8, CTE, and noted that it is discouraging that only \$5,000 is allocated to Agricultural and Natural Resources, a significant reduction from the \$19,000 allocated in the past.

Trustee Keegan moved to approve the consent agenda with thanks to Freedom Rotary Club for their support of Freedom Elementary School. He asked that a correction to the name of the Clerk of item 12.10 be made. Trustee De Serpa seconded the motion.

The board participated with comments and questions.

The motion passed unanimously.

**12.1 Purchase Orders May 19 – June 15, 2011.**

**12.2 Warrants May 19 – June 15, 2011.**

**12.3 Acknowledge with Gratitude Donation of \$1,000 from Freedom Rotary Club for Freedom Elementary School.**

**12.4 Approve Contract for Athletic Supplies/Blanket BID #050311-03, for the District Warehouse/Stores.**

**12.5 Approve Contract for Custodial Supplies/Blanket BID #JL050311-02, for the District Warehouse/Stores.**

**12.6 Approve Contract for Health Supplies/Blanket BID #JL050311-04, for the District Warehouse/Stores.**

**12.7 Approve Notice of Completion for Watsonville High School's Mello Center Fire Restoration.**

**12.8 Approve Carl Perkins Application and Career Technical Education (CTE) Advisory Committee.**

**12.9 Approve Resolution #10-11-35, Support for Federal Fiscal Year 2012 Funding for the National Senior Service Corps (NSSC) - Foster Grandparent Program, Retired & Senior Volunteer Program & Senior Companion Program.**

**12.10 Approve Resolution #10-11-36, Updating District Authorized Signature List.**

## **13.0 DEFERRED CONSENT ITEMS**

None.

## **14.0 REPORT AND DISCUSSION ITEMS**

### **14.1 Report and Discussion of Child Development Department's Goals.**

*Report by Kathy Lathrop, Director, Child Development Department.*

Kathy Lathrop reported that the State requires an annual review, which includes review of parent surveys. She was excited to report that there was 100% of parents and 100% of programs were surveyed with very positive reviews. The goals for the self review include a comprehensive evaluation on 58 measures. The goals are based on mathematics, language and reasoning skills and the focus is driven by data collected.

Board participated with questions and comments

### **14.2 Report and Discussion on Redistricting.**

*Report by Brett McFadden, CBO.*

Brett McFadden reported that it is a requirement of the State to re-draw trustee area boundaries following the results of the national census. There are specific guidelines to complete the process. The district is required to complete the process and update the maps no later than March 2012. It has to be submitted to the County Office of Education in Santa Cruz and Department of Justice in Monterey counties. Areas need to be equal based on population, not on voter registration. The process includes a requirement for consultant services, such as a topographer. He concluded by stating that staff have started to work on an initial analysis and any necessary action will be brought to the board at a later date.

Board participated with comments and questions.

## **15.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

### **15.1 Possible action to approve Resolution #10-11-34, Approving Annual Developer Fee Justification Analysis and Adoption of Updated Level 2/3 Developer Fees Pursuant to Government Code Sections 65995.5 and 65995.7.**

*Report given under item 6.0.*

Trustee Keegan moved to approve this item. Trustee De Serpa seconded the motion. The motion passed unanimously.

### **15.2 Possible action to approve 2010-11 Proposed District Budget.**

*Report by Brett McFadden, CBO, and Helen Bellonzi, Finance Director.*

*Report given under item 7.0.*

Trustee DeRose moved to approve this item, correcting that the budget is for 2011-12. Trustee De Serpa seconded the motion.

Board participated with comments.

The motion passed 6/1/0 (Nichols dissented).

### **15.3 Possible action to approve 2011-12 Categorical Program Flexibility Transfers.**

*Report by Brett McFadden, CBO, and Helen Bellonzi, Finance Director.*

*Report given under item 8.0.*

Trustee Keegan moved to approve this item. Trustee DeRose seconded the motion. The motion passed 5/2 (Nichols, Osmundson dissented).

### **15.4 Report, discussion and possible action to approve Resolution # 10-11-38, Commit Fund Balances for Adult Education (Fund 11) and Deferred Maintenance (Fund 14).**

*Report by Helen Bellonzi, Director, Finance.*

Helen Bellonzi reported that the Governmental Accounting Standards Board (GASBE) issued Statement 54, which changes certain categorical and terminology used to describe the district's ending fund balance. The statement renders that Fund 11, Adult Education Fund, and Fund 14, Deferred

Maintenance Fund, do not meet the new definitions and the resolution would allow staff to properly report balances for Funds 11 and 14 and use those funds for the purposes of those two programs.

Trustee Keegan moved to approve this item. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Ursino away from his seat).

**15.5 Report, discussion and possible action to approve Resolution #10-11-39 to Establish Fund Balance Policies.**

*Report by Helen Bellonzi, Director, Finance.*

Helen Bellonzi reported that GASB's Statement 54 includes new regulations requiring the district to classify the General Fund ending fund balance in the following 5 categories: Nonspeandable, Restricted, Committed, Assigned and Unassigned. The resolution presented will allow staff to properly report the district's 2011 fund balance in accordance with GASB requirements.

Trustee Keegan moved to approve this item. Trustee DeRose seconded the motion.

Board participated with comments and questions.

The motion passed unanimously.

**15.6 Report, discussion and possible action on Facilities Master Plan and Needs Assessment Contract, Facility Bond and Financing Contract and Facility Bond Counsel Contract.**

*Report by Brett McFadden, CBO.*

Brett McFadden recapitulated the information given at the May 25 Board meeting on phase one of the district's facilities needs. At the meeting, the Board approved the staff's recommendation to go into phase two of the analysis, to enter into strategic planning to perform an analysis that would include community input, specific projects and timelines, and develop financing options. Phase two of the analysis will include updating the current facility master plan, identifying possible financing options, and seeking community input. The three elements will require seeking outside expertise to include bond underwriting, legal counsel, school facility planners, and school finance experts. There are specific board guidelines for phase two, including no general fund expenditures and to ensure a transparent process.

Brett recommended contractual agreements with the following firms: *Total School Services, Inc.* to conduct the Facility Master Plan and Needs Assessment; *Piper Jaffrey and Company* as the Financial advisor and bond underwriting; and *TBWB Strategies* to conduct the survey and seek community input. The three companies would work under the direction of the CBO. In addition, the staff would like to continue to retain the services of David Casnocha, a partner in the law firm *Yocca, Carlson, and Rauth*, as bond counsel. Mr. Casnocha is currently working with the district in other projects. Brett noted that an approximate cost is \$180,000.

Board participated with comments and questions.

Trustee De Serpa moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.

**15.7 Report, discussion and possible action to approve Job Description for Associate Teacher for Child Development Department.**

*Report by Kathy Lathrop, Director, Child Development Department.*

Albert Roman informed the board that they have been working with the union regarding salary schedule for this position as well as the one on the following item. Kathy Lathrop has done extensive work on comparing salaries and the schedule is competitive. Albert noted that this position would not be implemented until there is full approval from the union.



Kathy Lathrop explained that they would be implementing this new position with new level of responsibility; the district is looking to hire 5 positions when it is approved. All programs are categorical and are very specific for those services.

Trustee Keegan moved to approve this item. Trustee Ursino seconded the motion.

Board participated with questions.

The motion passed unanimously.

Trustee DeRose moved to extend the meeting to 10:45. Trustee Nichols seconded the motion. The motion passed unanimously.

**15.8 Report, discussion and possible action to approve Position Job Description for Child Development Programs Coordinator.**

***Report by Kathy Lathrop, Director, Child Development Department.***

Kathy Lathrop explained that the department has been making administrative changes through layoff in a higher range position and hiring coordinator at lower range. Kathy noted that this action represents an attempt to continue to meet the needs of the students.

Trustee Keegan moved to approve the job description as originally submitted (not the blue sheet item). Trustee De Serpa seconded the motion.

The board participated with comments and questions.

The motion passed 6/1 (Nichols dissented).

**16.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee Nichols moved to approve the employee personnel report as presented with the addition of 1 secondary teacher under resignation/retirement, and 2 elementary teachers and 3 secondary teachers under leaves of absence. Trustee DeRose seconded the motion. The motion passed unanimously.

**b. Classified Employees**

Trustee Nichols moved to approve this item with the addition of 1 lead custodian under leaves of absence. Trustee DeRose seconded the motion. The motion passed unanimously.

**2.8 8 Expulsions**

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

***10-11-103***

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the Administrative Panel recommendation for the following expulsion case:

***10-11-118***

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation with the request to have special education staff review language of the manifestation determination to resolve wording regarding question #4 for the following expulsion case:

***10-11-125***

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**10-11-126**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**10-11-127**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the Administrative Panel recommendation for the following expulsion case:

**10-11-128**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**10-11-129**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**10-11-130**

Trustee Keegan seconded the motion. The motion passed unanimously.

#### **17.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

Trustee DeRose commented that she was very excited about the success of the Aptos High Robotic team.

President Yahiro announced the 4<sup>th</sup> of July parade and invited all to participate. He also announced the Relay for Life event that will take place on July 9<sup>th</sup> and 10<sup>th</sup>. He said he appreciated the work of accounting and finance in putting together the budget.

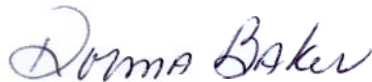
#### **18.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2011**

**All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.**

		<b>Comment</b>
<b>July</b>	▪	▪ No Meetings Scheduled
<b>August</b>	▪ 10 ▪ 24	
<b>September</b>	▪ 14 ▪ 28	▪ Unaudited Actuals
<b>October</b>	▪ 12 ▪ 26	
<b>November</b>	▪ 16	▪
<b>December</b>	▪ 7 Annual Organization Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

#### **19.0 ADJOURNMENT**

There being no further business to discuss, the Board adjourned the meeting at 10:40 pm.



Dorma Baker, Superintendent