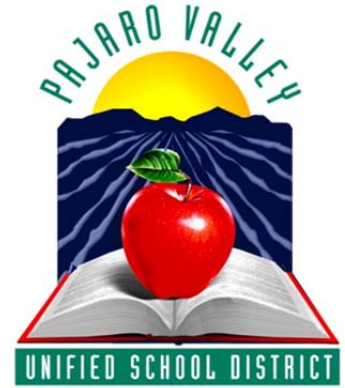


**January 20, 2016  
REGULAR BOARD MEETING  
ADOPTED MINUTES**

***CLOSED SESSION – 6: 00 p.m. – 7:00 p.m.***

***PUBLIC SESSION – 7:00 p.m.***

**DISTRICT OFFICE Boardroom  
292 Green Valley Road, Watsonville, CA 95076**



**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Orozco called the meeting of the Board to order in public at 6:06 PM at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

**b. Classified Employees**

<b>New Hires – Probationary</b>	
1	Supervisor, Nutrition Services
1	Director, Transportation
<b>New Hires</b>	
5	Teachers
<b>Rehires</b>	
	None
<b>Promotions</b>	
	None
<b>New Substitutes</b>	
10	
<b>Administrative Appointments</b>	
1	Assistant Principal
1	Mental Health Coordinator
	None
<b>Transfers</b>	
	None
<b>Other</b>	

2	Administrative Coach
<b>Extra Pay Assignments</b>	
37	Coach
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
6	Teacher
1	Behavior Tech
2	<i>Bus Driver</i>
1	<i>Library Media Tech</i>
1	<i>Registration Specialist</i>
<b>Miscellaneous Action</b>	
1	Senior Buyer
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None
<b>Supplemental Service Agreements</b>	
348	Teachers
2	Psychologist
<b>Separations From Service</b>	
2	Teacher
1	Bus Driver
1	Cafeteria Assistant
1	Groundskeeper II
1	Instructional Assistant – General Education
1	Parent Education Specialist
1	Site Computer Support Technician
<b>Limited Term – Projects</b>	
1	Accounting Technician
1	Behavior Technician
1	Budget Analyst
2	Bus Drivers
4	Campus Safety & Security Officer
5	Custodian II
2	Data Entry Specialist

1	Instructional Assistant – Child Development
20	Instructional Assistant – General Ed
1	Instructional Assistant – Mild/Moderate
1	Instructional Support Clerk
1	Lead Custodian II
1	Lead Custodian III
1	Library Media Technician
2	Office Assistant I
7	Office Assistant III
2	Office Manager
2	Parent Education Specialist
1	Senior Accountant
3	Staff Accountant
3	Translator
1	Warehouse Worker I
<b>Exempt</b>	
6	Childcare
10	Enrichment Specialists
4	Pupil
13	Student Helper
10	Workability
17	Yard Duty
<b>Provisional</b>	
	None
<b>Limited Term - Substitute</b>	
	None

**2.2 Public**

**Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. **Unrepresented Units: Management and Confidential**
- d. **Substitutes – Communication Workers of America (CWA)**

**2.4 Claims for Damages**

**2.5 Existing Litigation**

**2.6 Pending Litigation**

**2.7 Anticipated Litigation**

## **2.8 Real Property Negotiations**

## **2.9 7Expulsions**

### **3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 P.M.**

President Orozco called the meeting of the Board in public to order at 7:03 PM.

#### **3.1 Pledge of Allegiance**

Trustee Ursino led the Board in the Pledge of Allegiance.

#### **3.2 Welcome by Board President**

Trustees Kim De Serpa, Leslie DeRose, Lupe Rivas, Jeff Ursino and President Maria Orozco were present. Trustees Karen Osmundson and Willie Yahiro were absent.

#### **3.3 Superintendent Comments**

Dorma Baker attended a meeting about ratings to sell bonds and received compliments about the budget's health and the support of the community. The rate may have actually improved from the first portion of moneys received. Ms. Baker attended a Youth Violence Prevention Steering Committee meeting focused on bringing together many organizations to address successful things happening in the community and as well as identifying areas that need improvement. The intent is to create opportunities that help students connect with something that creates a more successful environment. Ms. Baker addressed a concern regarding the process for electing officers, clarifying that the board does not follow Roberts Rules of Order, although it is used as a guideline at times, it has not been an adopted process by this board. Board Bylaws provides the process for the board to elect their board officers: they elect a president and then a vice-president. The district conferred with legal counsel and it was confirmed that the board follow appropriate process and law. Ms. Baker shared the difficult news that the district lost Rosie Gomez, district translator who retired in September after 41 years of service. She read a poem written by Rosie upon her retirement and then requested a moment of silence in her honor.

#### **3.4 Governing Board Comments/Reports Standing Committee Meetings**

Trustee DeRose wished all a good year and noted that she's looking forward to the upcoming months and the public's participation.

Trustee Rivas welcomed and wished all a happy new year. She attended a County Office of Education session focused on current education issues; the group visited Ceiba Charter School and she was impressed with the school. She attended a DELAC meeting and the committee held elections.

#### **3.5 Student Recognition**

Staff, administration, family and friends honored the following students of the year and recognized their achievements:

- *Alejandro Chavez-Sanchez – HA Hyde Elementary School*
- *Gabriele Giuffre – Aptos Jr. High School*
- *Camila Elsa Barranco-Origel – Lakeview Middle School*
- *Dennar Ocampo – Rolling Hills Middle School*

### **4.0 APPROVAL OF THE AGENDA**

Public comment:

Bill Beecher, community member, requested the addition of the selection of the president to the agenda; the process followed was flawed as it closed with only one nomination giving the appearance of being controlled or manipulated. This is a disservice to trustees who didn't have an opportunity to be heard.

Trustee DeRose moved to approve the agenda, moving action item #12.3 to follow deferred items. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

## **5.0 APPROVAL OF MINUTES**

### ***- Minutes for December 9, 2015***

Trustee DeRose moved to approve the minutes of December 9, 2015. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

## **6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

Elias Nepa and Cassie Smith of Aptos High School, and Krista Arellano of Watsonville High School gave an update on events, activities and sports at their campus.

## **7.0 VISITOR NON-AGENDA ITEMS**

Bill Beecher, community member, suggested language to be incorporated into the Department Chair contract to make practices consistent with district objectives and improve accountability for student performance.

## **8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

Rene Munoz and Ellen Munoz of PVFT expressed their concern for two matters: substitute shortage is causing teachers to lose their own prep time when they have to cover without additional compensation; and insufficient time for lesson planning and assessment for special day class teachers.

Francisco Rodriguez, PVFT president, reported that the negotiations have been going on for several months and PVFT has submitted several proposals to the district but no responses have been received yet.

## **9.0 CONSENT AGENDA**

Trustee DeRose moved to approve the consent agenda. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

**9.1 Purchase Orders December 3, 2015 – January 13, 2016**

**9.2 Warrants December 3, 2015 – January 13, 2016**

**9.3 Approve Migrant and Seasonal Head Start Second Budget Revision – to Allocate Funds for Facilities Repairs and to Purchase a Replacement Color Copier.**

**9.4 Approve 2015 Program Audit and Corrective Plan of Action for Migrant and Seasonal Head Start.**

**9.5 Approve Program Goals and Objectives for Year 3 (2016-17) of the 5-Year Grant Cycle, Including Self-Assessment Findings and Corrective Action Plan.**

**9.6 Approve 2015 Central California Migrant and Seasonal Head Start (CCMHS) Federal Review (Environmental Health and Safety Monitoring Event) Final Report – June 2015.**

**9.7 Approve 2015-2016 Migrant & Season Head Start Enrollment Policy/Procedure.**

**9.8 Approve Resolution #15-16-11, Report on Use of Developer Fees for 2014-15.**

**9.9 Approve Williams Quarterly Report for October, November, December 2015. Number of Complaints: 1 – Unqualified Williams Complaint Received April 2014.**

- 9.10 **Approve Professional Services Agreement with Dannis Woliver Kelly for Legal Services Pertaining to Energy Savings Contracts Pursuant to Government Code 4214.10 et seq.**
- 9.11 **Approve Change Orders for #1 for Kent Construction, Network Operation Center Remodel Project #8600.**
- 9.12 **Approve Transportation Yard Site Improvements Project #7500.**
- 9.13 **Approve Award of Water Saving Project at North Zone Sites, Bid #B06-02-12-000-8955.**
- 9.14 **Approve Change Orders #1 (AMS) for EA Hall 9 Classroom Addition Project #8524.**
- 9.15 **Approve Change Orders #1 (CWR) for EA Hall 9 Classroom Addition Project #8524.**
- 9.16 **Approve Award the Valencia Elementary School New Perimeter Chain-link Fence and Gates, Measure L Bond Project (Bid # B-15-01-12-846-8150).**
- 9.17 **Approve Award of Contract for Migrant and Seasonal Head Start Exterior Improvements.**
- 9.18 **Approve Award of Contract for Migrant and Seasonal Head Start Interior Improvement Project.**

**10.0 DEFERRED CONSENT ITEMS**

None.

**12.0 ACTION ITEMS**

**12.3 Report, discussion and possible action on Annual Audit Report.**

***Report by Melody Canady, CBO, and Helen Bellonzi, Finance Director***

Melody Canady introduced Joyce Peters of Vavrinek, Trine, Day & Company (VTD) to present on the annual audit report and its findings.

Ms. Peters thanked the department and district for their assistance for the audit, their patience and timely responses. The audit includes all financial activity related to governmental, proprietary, and fiduciary transactions. The report is consistent with prior years: summary on Page 97 indicates that there were no financial statement findings with federal and state compliance. No exceptions were found in the federal and state programs that were audited. Net pension liability for the current year is not as good as prior years due to liabilities as identified on page 13 of the report. A full disclosure of employee retirement system, found on page 52, was explained to the board.

The board participated with comments and questions.

Trustee De Serpa moved to approve this item. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiyo absent).

**11.0 REPORT AND DISCUSSION ITEMS**

**11.1 Report and discussion on Coordination of Board Representatives to District and Community Committees.**

The following board representatives volunteered to be on these committees:

- 1. ***Community Advisory Committee – SELPA: De Serpa; DeRose***

2. **District English Learners Advisory Committee (DELAC):** Rivas. President Orozco will check with trustee Osmundson to see if she wishes to continue on this committee.
3. **Inter-Governmental Relations:** Orozco, DeRose. President Orozco noted trustee Yahiro had expressed interest in this committee.
4. **Migrant Head Start Policy Advisory:** Orozco. President Orozco will check with trustee Osmundson to see if she wishes to continue on this committee.
5. **Pajaro Valley Prevention and Student Assistance (PVPSA):** Orozco, if meeting times are changed to 5 pm or later – otherwise, not possible. Superintendent Baker noted that she would check with PVPSA on this matter.
6. **Safety:** President Orozco will check with trustee Yahiro to see if he wishes to continue on this committee.
7. **SPECTRA- Arts Education Advisory Committee (VAPA):** Ursino, De Serpa, DeRose.
8. **Drop Out Committee:** Rivas, Orozco. President Orozco will check with trustee Yahiro to see if he wishes to continue on this committee.

Public comment:

Bill Beecher, community member, the Drop out committee needs a member of the administration to lead it; the dropout rates for long term ELL's is too high and has a profound impact on policy. There should not be too many long-term EL's. The district's EL master plan needs to be re-visited.

### **11.2 Report and discussion on Progress of Aptos High School Solar Installation.**

*Report by Steve Okamura, Energy Management Manager.*

Steve Okamura reported on the project, which started in June 2014 and had an expected completion date of October 2015. The project was not completed at the expected time due to a variety of issues: discovery of worn out switchgear from 1967 which needed to be replaced and included a lengthy wait for the replacement switchgear to be approved by PG&E. In addition, problems with soils were found and that needed to be rectified. The major delay in this project now is the weather and also access to site due to the scheduled activities on campus.

The Board participated with comments and questions.

### **11.3 Report and discussion on Best Practices: Rio Del Mar – Mathematics.**

*Report by Lisa Aguerria, Assistant Superintendent, and Deborah Dorney, Principal.*

Deborah Dorney, principal, stated that the project grant has catapulted the level of instruction at the school. Training sessions are very well attended. The Cognitive Guided Instruction (CGI) Mathematics approach is working for students.

Teachers Devin Avey and Patrick McMillan reported on the CGI program, which encourages students to problem solve and explain their thinking. Teachers and students work together to solve problems and reflect on their thought process. The use of problem solving templates has been successful for students and teachers. They shared a sample of templates used. Student work and thought process using these templates.

The board participated with comments and questions.

### **11.4 Report and discussion on Super Saturday.**

*Report by Mark Brewer, Assistant Superintendent*

Mark Brewer was pleased to report that the program has been well received by staff and students. Many are taking the opportunity to get the extra help and recuperate lost attendance through the program. After all operational expenses, the district's general fund has seen a revenue increase of about \$38,000 dollars. A total of 1743 students have attended the program. The district has heard positive feedback from sites on this program.

The Board participated with questions and comments.

## 12.0 ACTION ITEMS (CONTINUED)

### 12.1 Report, discussion and possible action to Approve Resolution #15-16-14, Acknowledging School Counseling Week.

#### *Report by Dorma Baker, Superintendent*

Superintendent Baker reported that counselors play a critical role in student performance and achievement; they are appreciated by all staff. She was pleased to present the resolution acknowledging counselors' contribution.

Trusted Rivas moved to approve this item, thanking counselors for their work. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

### 12.2 Report, discussion and possible action to approve Updates to Travel Board Policy 3350 to be Better Aligned with Current Federal, State, and Local Regulations as well as Recommendations from the California School Boards Association (CSBA).

#### *Report by Melody Canady, CBO*

Melody, this policy references travel to address traveling protocols and the change is that the district will be going to use a Per Diem cost for meal reimbursement.

Trustee Rivas moved to approve this item. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

## 13.0 ACTION ON CLOSED SESSION

### 2.1 Public Employee Appointment/Employment, Government Code Section 54957

#### a. Certificated Employees

Trustee DeRose moved to approve the certificated employee report as presented. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

#### b. Classified Employees

Trustee DeRose moved to approve the classified employee report with the following additions: 1 Library Media Tech, 1 Registration Specialist and 1 Bus Driver under Leaves of Absence. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Osmundson, Yahiro absent).

### 2.9 7Expulsions

#### *Action on Expulsions:*

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

#### **15-16-014**

Trustee Ursino seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

#### **15-16-016**

Trustee Ursino seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

#### **15-16-017**

Trustee Ursino seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).



Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

**15-16-018**

Trustee Rivas seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

**15-16-019**

Trustee Rivas seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

**15-16-020**

Trustee Rivas seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

Trustee DeRose moved to approve the recommendation of the District Administration for the following expulsion:

**15-16-021**

Trustee Rivas seconded the motion. The motion passed 4/0/1/2 (De Serpa abstained; Osmundson, Yahiro absent).

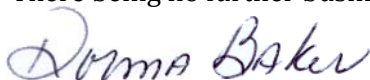
**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2016**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
<b>February</b>	<ul style="list-style-type: none"> <li>▪ 10</li> <li>▪ 24</li> </ul>	
<b>March</b>	<ul style="list-style-type: none"> <li>▪ 9</li> <li>▪ 23</li> </ul>	<ul style="list-style-type: none"> <li>▪ Approve 2<sup>nd</sup> Interim Report</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>▪ 13</li> <li>▪ 27</li> </ul>	
<b>May</b>	<ul style="list-style-type: none"> <li>▪ 11</li> <li>▪ 25</li> </ul>	<ul style="list-style-type: none"> <li>▪ Approve 3<sup>rd</sup> Interim Report</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>▪ 8</li> <li>▪ 22</li> </ul>	<ul style="list-style-type: none"> <li>▪ 2016-2017 Budget Adoption</li> </ul>
<b>July</b>	No Meetings	
<b>August</b>	<ul style="list-style-type: none"> <li>▪ 10</li> <li>▪ 24</li> </ul>	
<b>September</b>	<ul style="list-style-type: none"> <li>▪ 14</li> <li>▪ 28</li> </ul>	<ul style="list-style-type: none"> <li>▪ Unaudited Actuals</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>▪ 12</li> <li>▪ 26</li> </ul>	
<b>November</b>	<ul style="list-style-type: none"> <li>▪ 16</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>▪ 7</li> </ul>	<ul style="list-style-type: none"> <li>▪ Annual Organization Mtg. (Election Year – hold meeting after 1<sup>st</sup> Friday of the Month)</li> <li>▪ Approve 1<sup>st</sup> Interim Report</li> </ul>

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board was adjourned at 9:35 PM.



Dorma Baker, Superintendent