



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

DECEMBER 6, 2006 ANNUAL ORGANIZATIONAL BOARD MEETING ADOPTED MINUTES

District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC – 6:00PM

1.1 Call to Order

President Gray called the meeting of the Board to order at 6:01 pm at 292 Green Valley Road, Watsonville, CA.

1.2 Public Comments on Closed Session Agenda

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 2 Counselors
- 6 Elementary Teachers
- 1 Migrant Head Start Coordinator
- 3 Preschool Teachers
- 1 Secondary Teacher
- 18 Substitutes

Administrative

None

Promotion

- 1 Administrative Secretary I
- 1 Behavior Technician
- 1 Instructional Assistant II – Special Education
- 1 Payroll Technician

Rehires

- 1 Elementary Teacher
- 1 Preschool Teacher
- 1 District Office Coordinator

Permanent Appointments

- 1 Administrative Secretary I
- 3 Campus Safety Coordinator
- 1 Community Services Liaison I
- 1 Communications Technician
- 2 Computer Laboratory Assistant
- 4 Custodian II
- 3 Instructional Assistant II – Special Education

Transfer

- 1 Special Services Specialist
- 2 Technology Support

Extra Pay Assignment

- 12 Secondary Teachers

Extra Period Assignments

None

Leaves of Absences

- 1 Administrative Assistant
- 1 Bus Driver
- 2 Cafeteria Assistant
- 1 Human Resources Analyst
- 2 Instructional Assistant I – Special Education
- 1 Instructional Assistant II – Special Education
- 1 Program Operations Coordinator - Management
- 1 Supervisor of Transportation – Management
- 1 Children’s Center Coordinator
- 7 Elementary Teachers
- 1 Migrant Education Teacher
- 2 Secondary Teachers
- 2 Special Services Specialists

Resignations/Retirement/Separations From Service

- 1 Secondary Administrator

Supplemental Service Agreements

- 2 Elementary Administrator
- 77 Teachers

Miscellaneous Action

- 2 Cafeteria Assistant
- 3 Instructional Assistant II – Special Education
- 1 Office Assistant II

- 1 Office Manager
- 1 Registration Specialist I
- Limited Term – Project**
- 2 Administrative Secretary II
- 2 Attendance Specialist
- 9 Campus Safety Coordinator
- 2 Custodian I
- 1 Instructional Assistant – General
- 1 Instructional Assistant I– Special Education
- 2 Instructional Assistant I – Special Education (Y Rated)
- 1 Instructional Assistant II – Special Education
- 1 Library Media Technician
- 5 Office Assistant II
- 1 Office Manager
- 1 Parent Education Specialist
- 1 Registration Specialist I
- 1 Registrar
- 1 School Site Network Technician
- 1 Senior Translator

Limited Term – Substitute

- 2 Custodian I
- 1 Instructional Assistant – General
- 1 Instructional Assistant I – Special Education
- 2 Instructional Assistant II – Special Education
- 1 Instructional Assistant Migrant/Child Care

Provisional

- 1 Instructional Assistant I – Special Education
- 1 Office Assistant II
- 1 School Site Network Technician

Additional Assignments

None

Exempt

- 4 Babysitter
- 1 School Crossing Guard
- 2 Special Project – MEES
- 1 Special Project – PUPILS
- 3 SS/HS Yard Duty Monitor
- 3 Yard Duty Supervisor

Students

5 Migrant OWE Student

1 Workability Student

Rescinds

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves/Complaints

2.3 Claims for Damages

a. Lopez, Fernando & Gonzalez, Gloria for minor child, Lopez, Daniel vs. PVUSD

2.4 19 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Gray called the meeting of the Board to order at 7:03 pm.

3.1 Pledge of Allegiance

Trustee DeHart led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Sandra Nichols, Rhea DeHart, Doug Keegan, Karen Osmundson, Evelyn Volpa, Willie Yahiro, and President Sharon Gray were present.

3.3 Student Music Presentation – Terrel Eaton, Teacher

Lakeview Middle School band, led by Mr. Terry Eaton, indulged the board and the audience with songs for this season. The following students made up the band:

Flutes

Margaret Aranda

Gabriela Salgado

Clarinets

Nathalie Flores

Daisy Loza

Trumpet

Cindy Cintora-Ramirez

Joseph Vasquez

Trombone

Adrian Diaz

Jose Guerrero

Andres Sanchez-Giron

3.4 Presentation by Aptos High School Jazz Choir – Meri Pezzoni, Conductor

The Aptos Jazz Choir delighted the board and the audience with their favorite holiday carols.

3.5 Student Recognition

Board members, administrators, staff and family members recognized the following students:

Jenesis Molina – Radcliff Elementary School

Ellie O'Boy – Rio Del Mar

Wendy Alcala-Quiñonez – Lakeview Middle School

Tila Guerrero, owner of McDonalds and sponsor of pictures on the newspaper of students recognized, was also present and offered each student additional items of recognition.

4.0 ACTION ON CLOSED SESSION

Action on Expulsions

- 06-07-030** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-034** Trustee DeHart moved to approve the disciplinary action as recommended by the administrative panel. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-037** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-038** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-041** Trustee DeHart moved to approve the disciplinary action as recommended by the administrative panel. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-043** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-047** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 6/1 (Yahiro dissented).
- 06-07-048** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 6/0/1 (Nichols abstained).
- 06-07-050** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-051** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-052** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-053** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).

- 06-07-054** Trustee DeHart moved to approve the disciplinary action as recommended by the school administration. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-055** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-056** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-058** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-059** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed unanimously.
- 06-07-062** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).
- 06-07-063** Trustee DeHart moved to approve the disciplinary action as recommended by the school and district administration. Trustee Keegan seconded the motion. The motion passed 5/2/0 (Volpa, Yahiro dissented).

2.3 Claims for Damages

- a. Lopez, Fernando & Gonzalez, Gloria for minor child, Lopez, Daniel vs. PVUSD**
Trustee Keegan noted the board approved to reject claim and to send notice of rejection to claimant.

5.0 APPROVAL OF THE AGENDA

Trustee Volpa moved to approve the agenda with the following changes:

- Move item 13.4 to approve after the approval of the agenda, since this item was discussed by the current board members.
- Items 8.0 and 9.0 should allow for public comment
- Include Employee Organization Comments under item 12.0, Visitor Non-Agenda items
- Move item 12.0, Visitor, Non-Agenda Items, to take place before the newly formed board retreats to closed session.

Trustee Keegan seconded the motion.

Trustee Nichols suggested not moving item 12.0 as she informed community member who wanted to comment that the item was after the second closed session. The Board reached a consensus to have a visitor non-agenda item before and after the second closed session.

Trustee Yahiro asked that item 10.3 be tabled until the following board meeting to give new Board members the opportunity to think about which committees they'd like to participate in.

Trustees Volpa and Keegan amended their motion and second to include the requested changes. The motion passed unanimously.

13.14 Certificated/Classified Approval (See Closed Session Agenda).

Trustee Volpa moved to approve this item with the addition of blue sheet items (Rehires: 1 District Office Coordinator; Supplemental Service Agreement: 1 Elementary Administrator). Trustee DeHart seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Nichols moved to approve the minutes for November 8, 2006. Trustee Keegan seconded the minutes. The minutes passed unanimously.

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

None.

8.0 CEREMONY HONORING OUTGOING BOARD MEMBERS

Terry McHenry commended the dedication of outgoing board members Sharon Gray, Evie Volpa and Rhea DeHart and thanked them for their individual contributions to the district.

Public comment:

Bobby Salazar, CSEA President, Carolyn Savino, PVFT President, Jane Barr, community member, and Luis Alejo, community member, thanked and commended outgoing board members Sharon Gray, Evie Volpa, and Rhea DeHart for their hard work for the staff and students of the district; they also welcomed newly elected and re-elected Board members.

Outgoing Board members offered comments regarding their work as board members, mentioning the challenges and the rewards of taking on the task. Continuing Board members also commented about the working relationship with each other.

9.0 CEREMONY SWEARING IN NEW BOARD MEMBERS

Superior Court Judge Michael Barton administered the Oath of Office to new board members:

- *Libby Wilson, Area I, Newly Elected*
- *Willie Yahiro, Area IV, Re-elected*
- *Leslie L. De Rose, Area V, Newly Elected*
- *Kim Turley, Area VII, Newly Elected*

10.0 ANNUAL ORGANIZATIONAL MEETING

10.1 Election of Officers of the Board and Appointment of Representative to the Board Agenda Review Committee

1. President

Trustee De Rose nominated Trustee Keegan for President of the Board. Trustee Yahiro seconded the motion. The motion passed unanimously. Trustee Keegan accepted the nomination.

2. Vice President/Clerk

Trustee Yahiro nominated Trustee Turley to be VP/Clerk of the Board. Trustee Wilson seconded the motion.

Trustee Nichols nominated Trustee Osmundson to be VP/Clerk of the Board. Trustee Turley seconded the motion.

A roll call vote was taken to elect Trustee Turley as VP/Clerk of the Board. The motion passed 4/3 (Osmundson, Nichols, Keegan dissented).

3. Board Agenda Review Committee Member

Trustee Yahiro nominated himself to be the third member to the Board Agenda Review Committee. Trustee De Rose seconded the nomination. The motion passed unanimously.

10.2 Seating of New Officers of the Board of Trustees

President Keegan tabled this item.

10.3 Appointments to the Board Committees and Organizations

1. *Community Advisory Committee – SELPA*
2. *District English Learners Advisory Committee (DELAC)*
3. *Fringe Benefits*
4. *GATE Advisory Committee*
5. *Governmental Relations*
6. *Mello Center JPA*
7. *Migrant Head Start Policy Advisory*
8. *Pajaro Valley Prevention and Student Assistance (PVPSA)*
9. *Safety Committee*
10. *SPECTRA*

This item was tabled for a future meeting; it was requested that board members think about which committees they'd like to be part of and to communicate their decision to the Superintendent's office.

Public comment:

Jane Barr, community member, questioned why the Budget committee is not on the list as a standing committee.

10.4 Approve 2007 Board Meeting Schedule

Trustee Nichols moved to approve the board meeting schedule as presented. Trustee De Rose seconded the motion. The motion passed unanimously.

RECESS – Cake and Refreshments

The Board and meeting attendees enjoyed a recess.

12.0 VISITOR NON-AGENDA ITEMS (and Employee Organization Reports)

Bobby Salazar, CSEA president, welcomed new board members and congratulated new officers. He spoke in favor of passing item 15.8, salary increase for classified employees.

Carolyn Savino, PVFT president, welcomed new board members and congratulated new officers.

Rodney Brooks, community member, commented that this was an opportunity to change the tenor and history of the board. Number one job should be student achievement. He recommended the board to establish a direction that all can go together, and perhaps to hire a facilitator to help in this effort.

Bruce Woolpert, community member, congratulated the new board and said that it is an important new beginning. He is proud on how the community focused on student achievement during the recent elections.

Ray Belgard, community member, thanked Mr. McHenry for the job he's doing, and thanked departing board members for their work.

Rocky Franich, community member, asked the new board to follow and live by the mission of this district. He hopes that in one year that the board looks back and finds that the year has been the most successful.

Marilyn Garrett, community member, advocated for child and community well being and spoke of her concern about the health effects of wireless technology. She welcomed new board members and expressed her appreciation for those who have served.

Board members adjourned to closed session at 9:55 pm.

11.0 CLOSED SESSION – 20 Minutes

11.1 Existing Litigation

- b. Conference with legal counsel per subdivision (a) of Government Code section 54956.9 (Kathryn Benson v. Pajaro Valley Unified School District, PVUSD Personnel Commission, and Does 1-50, inclusive)**

11.2 Negotiations Update

- a. CSEA**
- b. PVFT**
- c. Unrepresented Units: Management and Confidential**
- d. SCAST**

Board members reconvened in open session at 10:55 pm.

13.0 CONSENT AGENDA

Trustee Nichols moved to approve the consent agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

President Keegan thanked Ms. Dyanne Hartwig and the Freedom and Pajaro Valley's Lion's Club for their generous donations to the District.

13.1 Purchase Orders – 11/02/06 to 11/29/06

13.2 Warrants – 11/02/06 to 11/29/046

13.3 Approve, with gratitude, donation from Ms. Dyanne Hartwig of a Cafeteria Award trophy for H.A. Hyde Elementary School.

13.4 Approve with Gratitude Donation from the Freedom Lion's Club Chapter of \$3,444 to help defray costs for a classroom support staff for a blind toddler in the Migrant Head Start Program.

13.5 Approve with Gratitude Donation from the Pajaro Valley Lion's Club Chapter of \$3,444 to help defray costs for a classroom support staff for a blind toddler in the Migrant Head Start Program.

13.6 Approve Job Description for Department Accountant/Operations Manager/SELPA. Second Reading.

13.7 Approve Job Description for Department Student Data Specialist/SELPA Special Services. Second Reading.

13.8 Approve Job Description for Low Incidence Technician/SELPA. Second Reading.

13.9 Approve School Site Discretionary Block Grant Proposal for New School.

13.10 Approve Discretionary Block Grant Proposal for Adult Education.

13.11 Approve Adult Education Courses Titles for 2006-07 School Year.

13.12 Approve Agreements for Professional Services and Rate Schedule of Legal Services with Fagen, Friedman & Fulfroost, LLP

13.13 Approve Notice of Completion for Mintie White's Multi Purpose Building.

Trustee Yahiro moved to continue the meeting past 11:00 pm. Trustee Wilson seconded motion. The motion passed unanimously.

14.0 DEFERRED CONSENT ITEMS

None.

15.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

15.1 Report, discussion and possible action to Approve Certification of First Interim Report for 06-07.

Report by Terry McHenry, Interim Supt., and Mary Hart, Director of Finance.

Terry McHenry reported on the first interim budget, which noted that the district currently has a balanced budget for the next three years with the need to face health benefit issues and employee compensation. The recommendation to the board is to approve the First Interim Report and certify that the District will be able to meet its financial obligations for the current and two subsequent years.

Board participated with comments.

Trustee Nichols moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

Mr. McHenry then continued and explained the affect of the proposed salary increases of 3.66% for classified and management/confidential employees, and of 1.12% for Adult Education. He added that the County Office of Education had reviewed the budget with the proposed salary increase and had notified the district that the budget will continue to be solvent including the salary increases.

15.2 Report, discussion and possible action of approve Naming of Adult Education's New Facility.

Report by Bob Harper, Director of Adult Education.

Bob Harper, Director of Adult Education, explained that the adult education community quickly adhered to the name of Institute of Language and Culture (*Instituto de Lenguaje y Cultura*, in Spanish) and they recommend that new adult education building be named so.

Trustee Nichols moved to approve the name recommended by administration. Trustee De Rose seconded the motion. The motion passed unanimously.

15.3 Report, discussion and possible action to approve Job Description for Fleet Maintenance Manager. First Reading.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker reported that Jim Miller, Director of Transportation, indicated that there is a great need for this position that requires advanced experience in fleet transportation. The position would coordinate and direct the maintenance and report of the district's transportation fleet. She asked the board for the approval of this item as a first reading.

Trustee Nichols moved to approve the item. Trustee Wilson seconded the motion. The motion passed unanimously.

15.4 Report, discussion and possible action to approve Job Description for Benefits Coordinator. First Reading.

Report by Dorma Baker, Assistant Superintendent, Human Resources.

Dorma Baker reported that this is para-professional or technical level position requiring specialized knowledge and education in laws and regulations as they relate to the various benefits programs. The position would oversee the development and maintenance of procedures and functions to ensure the district's group health, welfare, retirement and other program are administered according to policy and law. She asked the board for the approval of this item as a first reading.

Board participated with comments and questions about the position.

Trustee Nichols moved to approve this item. Trustee Turley seconded the motion. The motion passed unanimously.

15.5 Report, discussion and possible action to Approve High Priority Schools Grant Plan for Landmark and Radcliff Elementary Schools.

Report by Sylvia Mendez, Director of State & Federal Programs.

Sylvia Mendez, director of Federal and State Programs, reported that these two schools were invited to apply for the HPSG. The intent is to assist low-performing schools in improving student academic performance by offering them additional targeted resources.

Chris Lopez-Chatfield, with Chatfield and Associates, reported that the planning process was to develop a needs assessment. Reading, Language Arts, Math and English Language Development is the focus at the sites. The plan would extend the work week for teachers by two hours.

Recommendation is to approve the HPSG plan.

Board members participated with comments and questions.

Trustee Nichols moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

15.6 Report, discussion and possible action to approve Process for the Selection of Organization to Conduct Superintendent's Search.

Report by Terry McHenry, Interim Superintendent.

Terry McHenry reported that this item is to seek approval for the process for the selection of an organization to conduct the superintendent's search. There are three firms that qualify: Leadership Associates, Executive Search Services, and Hazard, Young, Attea & Associates, Ltd. He added that the most critical aspect of the search is to find a person that fits with the District and the vision of the Board and the community.

The Board participated with comments.

Trustee Nichols made a motion to direct the administration to contact the three identified organizations and to schedule interviews for early January 2007. Trustee De Rose seconded the motion. The motion passed unanimously.

The Board followed with discussion on when in January the interviews of these firms could take place.

Trustee De Rose moved to approve January 10, 2007, 6:00 pm for interviews. Trustee Yahiro seconded the motion. The motion passed unanimously.

15.7 Report, discussion and possible action to confirm Selection of State Assistance Intervention Team (SAIT) Provider.

Report by Terry McHenry, Interim Superintendent.

Terry McHenry reported that schools in the HPSG program are required to make annual growth targets. The district was notified that Hyde Elementary and Pajaro Middle schools did not make the required growth in two out of three years. The district is required to contract with an approved SAIT provided as soon as possible and to create a District/School Liaison Team to work with the SAIT provider. Parents must also be notified that their child's school has been identified as a state-monitored school.

The district has now gone through the process of selecting a SAIT provider through interviews. Letters to parents will go out this Friday.

The SAIT process, he explained, includes reviewing data, validating an academic program survey, interviewing and observing school staff and work, developing findings and corrective actions, preparing a report that is presented to the Board for adoption, sending that report to the California Department of Education, and monitors progress. In terms of implementation, SAIT provider will provide or broker needed services to support implementation. There is also funding for corrective actions at \$150 per pupil for up to three years. SAIT provider monitors progress at least three times a year.

The administration has selected the following firm who best meets the criteria and is best equipped to ensure that the schools exit state-monitoring: Action Learning Systems, Inc. Request the Board confirms the selection of this firm.

Board participated with questions.

Trustee Nichols moved to approve the selection of SAIT provider, Action Learning Systems. Trustee Yahiro seconded the motion. The motion passed unanimously.

15.8 Report, discussion and possible action to approve Salary Increase for Classified Staff.
Report by Dorma Baker, Assistant Superintendent, Human Resources.

15.9 Report, discussion and possible action to approve Salary Increase for Management/Confidential Staff.
Report by Dorma Baker, Assistant Superintendent, Human Resources.

15.10 Report, discussion and possible action to approve Salary Increase for Adult Education Certificated Staff.
Report by Dorma Baker, Assistant Superintendent, Human Resources.

15.8, 15.9, 15.10

Dorma Baker reported that County Office of Education has reviewed the recommendation for the raises and has approved of them.

Trustee Nichols moved to approve items 15.8, 15.9. and 15.10. Trustee De Rose seconded the motion.

Board members participated with comments.

The motion passed unanimously.

15.11 Report, discussion and possible action to approve BCLAD Waiver.
Report by Dorma Baker, Assistant Superintendent, Human Resources.

Trustee Nichols moved to approve this item. Trustee Turley seconded the motion. The motion passed unanimously.

16.0 REPORT AND DISCUSSION ITEMS

16.1 Report and Discussion on Personnel Commission's Annual Report.
Report by Larry Lane, Interim Director of Human Resources.

Larry Lane Ed code indicates that there is to be an annual report by the Personnel Commission to the Board. The report includes a list of recent changes, a report of activities in HR, such as examinations administered, appointments made, status of employment, and miscellaneous items. It explained a bit about the merit system fundamentals and offered statistical information on classified employees.

17.0 GOVERNING BOARD COMMENTS
None.

18.0 UPCOMING BOARD MEETINGS

All meetings, unless otherwise noted, take place at the District Office, 292 Green Valley Road, Boardroom.

- January 10, 2007 – Special Board meeting to interview Superintendent Search Firms.
- January 17, 2007 – Regular Board meeting
- January 31, 2007 – Regular Board meeting

19.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 12:25 am.

Secretary