



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**AUGUST 23, 2006  
REGULAR BOARD MEETING  
ADOPTED MINUTES**

**District Office - Boardroom  
292 Green Valley Road  
Watsonville, CA 95076**

**1.0 OPENING CEREMONY IN OPEN SESSION – 6:00 PM**

**1.1 Call to Order**

President Gray called the meeting of the Board to order at 6:02 pm at 292 Green Valley Road, Watsonville.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION**

**2.1**

**Public Employee Appointment: Certificated, Classified**

**New Hires**

- 1 Charter School Teacher
- 4 Counselors
- 6 Elementary Teachers
- 1 New School Teacher
- 24 Secondary Teachers
- 7 Special Services Specialists
- 5 Substitutes

**Administrative**

- 1 Children's Center Coordinator
- 2 Elementary Administrators

**Promotion**

- 2 Behavior Technician
- 1 Supervisor Maintenance- MGMNT

**Rehires**

- 2 Charter School Teachers
- 1 Counselor
- 4 Secondary Teachers

- 7 Secondary Teachers
- 3 Special Services Specialists

**Permanent Appointments**

- 2 Behavior Technician
- 1 Cafeteria Manager III
- 2 Instructional Assistant I – Special Education
- 1 Instructional Assistant II – Special Education
- 1 School Site Network Technician

**Transfer**

- 1 District Office Teacher
- 3 Elementary Teachers
- 1 Migrant Education Teacher
- 4 Secondary Teachers

**Extra Pay Assignment**

- 7 Secondary Teachers

**Extra Period Assignments**

- 4 Secondary Teachers

**Leaves of Absences**

- 1 Elementary Teacher
- 1 Special Services Specialist
- 1 Administrative Secretary II
- 1 Community Services Liaison II
- 1 Custodian II
- 2 Instructional Assistant II – Special Education
- 3 Instructional Assistant – Migrant/Child Care
- 1 Office Assistant II
- 1 Parent Education Specialist

**Resignations/Retirement/Separations From Service**

- 1 Elementary Teacher
- 2 Secondary Teachers
- 2 Behavior Technician
- 1 Bus Driver
- 1 Computer Laboratory Assistant
- 1 Instructional Assistant I – Special Education
- 3 Instructional Assistant II – Special Education
- 2 Office Assistant II
- 2 Campus Safety Coordinators

- 1 Community Services Liaison I
- 1 Parent Education Specialist
- 1 Payroll Technician

**Supplemental Service Agreements**

- 7 Teachers

**Miscellaneous Action**

- 1 Administrative Assistant
- 1 Behavior Technician
- 1 Career Development Specialist
- 1 Computer Support Specialist II
- 1 Computer Support Specialist III
- 1 Custodian II
- 4 Instructional Assistant – General
- 4 Instructional Assistant II – Special Education
- 3 Office Assistant II
- 1 Office Manager

**Limited Term – Project**

- 1 Attendance Specialist
- 1 Campus Safety Coordinator
- 1 Career Development Specialist
- 1 Enrichment Specialist
- 1 Instructional Assistant – General
- 2 Instructional Assistant II – Special Education
- 11 Office Assistant II
- 1 Warehouse Worker II

**Provisional**

- 1 Instructional Assistant I – Special Education
- 1 Office Assistant II

**Limited Term - Substitute**

- 1 Instructional Assistant I – Special Education
- 3 Instructional Assistant II – Special Education
- 1 Instructional Assistant – Migrant/Child Care
- 3 Office Assistant II

**Exempt**

- 1 Administrative Secretary II
- 2 Babysitter
- 2 Special Project – PUPILS

17 Yard Duty Supervisor

**Students**

3 Migrant OWE Student

**Rescinds**

1 Secondary Teacher

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

a. CSEA

b. PVFT

c. **Unrepresented Units: Management and Confidential**

d. SCAST

**2.4 Claims for Damages**

**2.5 Existing Litigation**

**2.6 Pending Litigation**

**2.7 Anticipated Litigation**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00 PM**

President Gray called the meeting of the Board in public to order at 7:00 pm.

**3.1 Pledge of Allegiance**

Trustee Keegan led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees, Rhea DeHart, Sandra Nichols, Karen Osmundson, Doug Keegan, Evelyn Volpa, Willie Yahiro, and President Sharon Gray were present.

**4.0 ACTION ON CLOSED SESSION**

None.

**5.0 APPROVAL OF THE AGENDA**

Board members participated in a brief discussion regarding student trustees not being part of the agenda. It was recommended that students speak under visitor non-agenda items until the Board establishes the role that student trustees will have.

Trustee DeHart moved to approve the agenda. Trustee Nichols seconded the motion. The motion passed unanimously.

**6.0 APPROVAL OF MINUTES**

Trustee Osmundson moved to approve the minutes for August 9, 2006. Trustee DeHart seconded the motion. The motion passed unanimously.

**7.0 VISITOR NON-AGENDA ITEMS**

Roxie Brown, WHS student trustee, reported on link crew, on the upcoming welcome back dance and the Hawaiian dress up day, on the school's on-site ads for students to join the various clubs and gave a sports update. She noted that block scheduling is much better this year. She reported that she went to

Washington DC to speak about the biodiesel project she promoted in this district and announced that there are five buses that are currently running on biodiesel at PVUSD, noting that it is the only district in the country doing this.

Jane Barr, community member, commented that moving board comments to the end of the agenda is not practical for the audience who wish to hear them. She requested it be moved back to the beginning of the agenda.

#### **8.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST**

Carolyn Savino, PVFT president, noted that it was a successful beginning of the school year. She commented on the way the calendar is structured, with an earlier start, ending semester before winter break, and having a longer winter break, adding that a few other districts are beginning to implement this calendar model. Pleased to see the resolution supporting implementation of RSRA on the agenda this evening. Happy to see agenda items focusing on student achievement.

Robin Butterworth, CSEA representative, attended the 80<sup>th</sup> annual CSEA conference and it was a successful event; items on the agenda included health care for all, not specifically a union issue, but a community issue. CSEA will be requesting COLA increases when negotiations resume.

Aptos High School student trustee joined the meeting and President Gray returned to item 7.0 to hear her comments.

#### **7.0 VISITOR NON-AGENDA ITEMS (continued)**

Lourdez Rocha, AHS student trustee, reported that construction is almost completed, and that ASB is organizing a fundraising event. She was disappointed to report that due to the traditional bashing of freshmen by upper-class students, AHS has canceled the welcome back assembly and the dance; if such behavior continues, principal Burbank has stated that homecoming will also be canceled.

#### **9.0 CONSENT AGENDA**

Trustee DeHart moved to approve the consent agenda, pulling items 9.3 and 9.4. Trustee Volpa seconded the motion, requesting that 9.2 be also pulled and adding blue sheet items be added to item 9.8 (Separations form Service: 2 Campus Safety Coordinator, 1 Community Services Liaison I, 2 Instructional Assistant II – Special Education, 1 Office Assistant II, 1 Parent Education Specialist, and 1 Payroll Technician). Trustee DeHart amended her motion to include Trustee Volpa's additions. The motion passed unanimously.

**9.1 Warrants – 8/3/06 to 8/16/06**

**9.2 Approve Board Bylaws section 9011 (Disclosure of Confidential/Privileged Information), and sections 9200 – 9270 (Limits of Board Member Authority). Second Reading.**

This item was deferred.

**9.3 Approve Migrant Headstart's Community Assessment Part of Refunding Application for March 1, 2006 – February 28, 2007.**

This item was deferred.

**9.4 Approve Pajaro Valley Prevention and Student Assistance Program, Facilities and Services Agreement.**

This item was deferred.

**9.5 Approve 2006-2007 Class Size Reduction Program (K-3) Operations Application.**

**9.6 Approve Communication Technician Job Description. Second Reading.**

**9.7 Approve Resolution #06-07-07 to Withdraw from School Excess Liability Fund (SELF) Joint Powers Authority (JPA).**

**9.8 Certificated/Classified Approval (See Closed Session Agenda).**

## **10.0 DEFERRED CONSENT ITEMS**

**9.2 Approve Board Bylaws section 9011 (Disclosure of Confidential/Privileged Information), and sections 9200 – 9270 (Limits of Board Member Authority). Second Reading.**

Trustee Volpa moved to approve this item with the stipulation that item 9200 be distributed to school sites to ensure they are aware of Board members limits when visiting school sites or departments. Trustee Keegan seconded the motion. The motion passed unanimously.

**9.3 Approve Migrant Headstart's Community Assessment Part of Refunding Application for March 1, 2006 – February 28, 2007.**

After reporting on a few facts about the community assessment and commenting on its positive impact on the community, trustee DeHart moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.

**9.4 Approve Pajaro Valley Prevention and Student Assistance Program, Facilities and Services Agreement.**

After reporting on the program and the positive contribution to the students of this district, trustee DeHart moved to approve the item. Trustee Keegan seconded the motion. The motion passed unanimously.

## **11.0 ITEMS SCHEDULED FOR POSSIBLE ACTION**

**11.1 Report, discussion and possible action to approve Resolution #06-07-02, Establishing an Early Primary Program as Part of the Extended Day Kindergarten Program (Ed. Code: 8973).**

*Report by Ylida Noguera, Assistant Superintendent, South Zone*

Ylida Noguera explained that in order to offer an extended-day kindergarten program the Board must pass a resolution to establish an early primary program.

Trustee DeHart moved to approve this item. Trustee Volpa seconded the motion.

Public Comment:

Jane Barr, community member, commented on her support for the implementation of this program for kindergarteners. She expressed her concern regarding the funding for the extra classrooms that she assumes may be needed.

The motion passed unanimously.

**11.2 Report, discussion and possible action to approve Resolution #06-07-03, Authorization for Community Care Children Center License Applications.**

*Report by Kathy Lathrop, Coordinator, Children's Centers.*

Kathy Lathrop, Children Center Coordinator, explained that the district is in the process of applying for children center license application, as required by the Child Development Division. The process also requires a resolution designating an individual as the agency's contact and authorizing signature by this individual.

Trustee DeHart moved to approve this item. Trustee Nichols seconded the motion. The motion passed unanimously.

**11.3 Report, discussion and possible action to approve Resolution #06-07-04, Child Development Contracts CDD Programs 2006-2007.**

*Report by Kathy Lathrop, Coordinator, Children's Centers.*

Kathy Lathrop asked for the approval of the child development contracts; this is an ongoing child care services program.

Trustee DeHart moved to approve this item. Trustee Nichols seconded the motion. The motion passed unanimously.

**11.4 Report, discussion and possible action to approve Resolution #06-07-05, Pre-Kinder Resource Contract 2005-2007.**

*Report by Kathy Lathrop, Coordinator, Children's Centers.*

Kathy Lathrop asked for the approval of this resolution, which offers funding for instructional materials for CDD funded programs.

Trustee DeHart moved to approve this item. Trustee Nichols seconded the motion. The motion passed unanimously.

**11.5 Report, discussion and possible action to approve Resolution #06-07-06, Child Development Contracts CCDF School Age Resources 2006-07 and Child Development Contracts CSCC 4232**

*Report by Kathy Lathrop, Coordinator, Children's Centers.*

Kathy Lathrop commented that the Child Development Centers are moving with the collaboration of First Five, School Readiness, and other professional development programs to complete instructional components of the Children Centers. This resolution provides for those periodic resource grant contracts to support the purchase of instructional materials for CDD funded programs.

Trustee DeHart moved to approve this item. Trustee Nichols seconded the motion. The motion passed unanimously

**11.6 Report, discussion and possible action to approve Resolution #06-07-08, Supporting Redesigning Schools to Raise Achievement (RSRA).**

*Report by Terry McHenry, Interim Superintendent*

Trustee Nichols moved to approve this item. Trustee DeHart seconded the motion. The motion passed unanimously.

**12.0 REPORT AND DISCUSSION ITEMS**

**12.1 Report and discussion on State of the District.**

*Report by Terry McHenry, Interim Superintendent.*

Mr. McHenry started by noting that this year will be full of challenges but that the District is up to the task. PVUSD is now identified as a Year 2 Program Improvement District. The 2005 AYP results in English-Language Arts and Mathematics for PVUSD, including the subgroups. In ELA, Hispanic (or Latino), Socioeconomically Disadvantaged, English Learners, and students with Disabilities were below proficient target of 23%. He noted that all subgroups, from 2003 to 2005 have been improving over time but not at the level that is expected. Preliminary test results for AYP for 2006, official results will not be available until the 30<sup>th</sup> of August, show that no Program Improvement school met its AYP in both ELA and Math. Preliminary results for API indicate that 11 schools met their API targets, 6 school improved but not enough to meet targets, and 7 schools went down in API scores. CAHSEE results were also made available. At PVUSD, 70% of sophomores have passed it and the remaining 30% will have many opportunities between their junior and senior years.

He explained the Year I PI District requirements (2005-06) were to notify parents of PI identification, to revise the LEP Plan in consultation with stakeholders, to address lack of AYP, to implement a plan immediately in current school year, and to reserve not less than 10% of its Title I, Part A funds for high-quality professional development. In terms of PI timeline, Mr. McHenry explained that in Year 2

of PI for District, the State Educational Agency continues to provide technical assistance to district; the District also implements improvement plan from Year 1. Year 3 correction action includes items under Year 2 plus the addition of providing a public hearing to LEA within 45 days following corrective action, at this point the District must take corrective action, although corrective action can be taken any time during improvement. In addition, Year 3 includes implementing one of six corrective options.

He reported that PVUSD, along with Los Angeles, San Francisco, Long Beach, San Diego, and Sacramento, was included in a State Auditor Study on redesignation in June 2005. Having been part of the study, and having two-thirds of K-8 schools in PI in deciles 1 -3, makes PVUSD a target for State action. ELD is the biggest challenge. He commented on the effectiveness of instruction for English Learners; 45% of district students are still designated ELs. Other challenges include meeting the needs of English language learners and students with disabilities.

In terms of good news. Mr. McHenry noted that the district's primary goal is to make our district AYP for the 2006-07 school year. There is a sense of urgency because we only have this year to do it. He continued to speak about the Local Education Area (LEA) plan, which is based on our needs assessment including the school site's APSs and the District Assistant Survey. He spoke about the content of the plan, the teaching and learning guidelines. The English Language Development includes the English Language Mainstream, Structured English Immersion, 50/50 Dual Language Bilingual, and 50/50 Transitional Bilingual programs.

He reported that the district created a District Alternative Governance Team (DAG) to oversee and provide support for the principals in year 5 schools. It covers instructional programs, staff, staffing, assessment, and budget. It will work with the seven Year 5 schools and will begin reviewing schools based on the nine critical elements used by State Intervention Teams.

The district also has 45 operating groups that are decision making; at this point, these groups will be reviewed for role and responsibility; some will be eliminated or modified. In addition the district's Leadership team meets once a month and this district will begin to use these meetings as training ground.

Mr. McHenry reported on the misassigned teachers, the COE found 58 misassigned teachers with over half in year 4 or 5 schools (most BCLAD or CLAD). Out of those, 29 were corrected but 28 were not and it was reported to the State. The district is determined to appropriately assign teachers.

In reference to the Redesigning Schools to Raise Achievement, RSRA, he noted that it is a critical element in the operation of the district and in implementing changes at the school sites. Core staff has been trained at almost every site in the District and expect them to start to use the processes in decision making and program implementation with ongoing district support.

In conclusion, he reported a bit on the 2006-07 budget, which includes intervention funds for year 5 schools in middle schools and Assistant Principals, for teacher recruitment and retention, for after school education and for CAHSEE instruction and materials. In addition, \$56 per student is being allocated to sites as discretionary funds; an opportunity to use for RSRA process.

Public Comment:

Jane Barr, community member, appreciated the report; state involvement will cost money and if that happens, there will be less for our students. Communication about the plan with the community is very important.

Board participated with questions, comments and thanked Mr. McHenry for the presentation.



## **13.0 POLICY REVIEW**

### **13.1 Review and Possible Action to Adopt Board Bylaws, 9000's Series, Sections 9310 – 9314 (Policy Manual), 9320 – 9324 (Meetings and Notices), 9330 (Memberships in Associations), and 9400 (Board Self-Evaluation). First Reading.**

#### ***Bylaw 9310 – Policy Manual***

Trustee Nichols moved to approve bylaw 9310 as written. Trustee Keegan seconded the motion. The motion passed unanimously.

#### ***Bylaw 9311 – Board Policies***

Trustee Nichols moved to approve bylaw 9311 with the Board's recommended changes as a first reading and with the request to check into Roberts Rules of Order to establish whether adoption of policies should be a super majority or just a majority. Trustee DeHart seconded the motion. The motion passed unanimously.

#### ***Administrative Regulation 9311 – Board Policies***

Trustee Nichols moved to approve administrative regulation 93100 as written as a first reading. Trustee Keegan seconded the motion. The motion passed unanimously.

#### ***Bylaw 9312 – Board Bylaws***

Trustee Nichols moved to approve bylaw 9312 with the Board's recommended changes as a first reading. Trustee Volpa seconded the motion. The motion passed unanimously.

#### ***Bylaw 9313 – Administrative Regulations***

Trustee Volpa moved to approve bylaw 9313 as written as a first reading. Trustee DeHart seconded the motion. The motion passed unanimously.

#### ***Bylaw 9314 – Suspension of Policies, Bylaws, Administrative Regulations***

This item was tabled to clarify language on #2. Trustee DeHart moved to table this item. Trustee Volpa seconded the motion. The motion passed unanimously.

#### ***Bylaw 9320– Meetings and Notices***

Trustee Volpa moved to approve bylaw 9320 with the Board's recommended changes as a first reading. Trustee DeHart seconded the motion. The motion passed unanimously.

#### ***Exhibit 9320– Meetings and Notices***

Trustee DeHart moved to approve Exhibit 9320 the Board's recommended changes as a first reading. Trustee Nichols seconded the motion. The motion passed unanimously.

#### ***Bylaw 9321 – Closed Session Purposes and Agendas***

Trustee Volpa moved to approve bylaw 9321 as written as a first reading. Trustee Keegan seconded the motion. The motion passed unanimously.

#### ***Bylaw 9321.1 – Closed Session Action and Reports***

Trustee Volpa moved to approve bylaw 9321.1, with the request to obtain legal opinion about reading out the cause for expulsion of students, without reading out name. Trustee DeHart seconded the motion. The motion passed unanimously.

#### ***Bylaw 9322– Meetings and Notices***

Trustee Nichols moved to approve bylaw 9322 with the Board's recommended changes as a first reading. Trustee DeHart seconded the motion. The motion passed unanimously.

Trustee Volpa moved to table the remaining bylaws for the following meeting. Trustee DeHart seconded the motion. The motion passed unanimously.

**14.0 GOVERNING BOARD COMMENTS**

Trustee Volpa clarified the situation at AHS, noting that the actions of a very small group of students have been throwing water bottles at groups of first year students caused principal Burbank to take the drastic measures that student trustee, Lourdez Rocha, reported.

Trustee DeHart attended the North Zone Bond Oversight Committee at AHS, which was well attended; she said that the construction project at AHS is coming together very nicely. She also attended the welcoming gathering for new teachers and the districtwide breakfast.

Trustee Yahiro attended the summer school graduation, where 57 students graduated; curious to find if these were the students who did not pass the exam early enough to graduate in June.

**15.0 UPCOMING BOARD MEETINGS**

**15.1 Wednesday, September 13, 2006, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session 6:00pm Open Session 7:00pm.**

**15.2 Wednesday, September 27, 2006, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session 6:00pm Open Session 7:00pm.**

**16.0 ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 10:40 pm.

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Secretary