



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**AUGUST 11, 2004
REGULAR BOARD MEETING
ADOPTED MINUTES**

**District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076**

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC – 6:00PM

1.1 Call to Order

President DeHart called the meeting to order at 6:05 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 12 Elementary Teachers
- 7 Secondary Teachers
- 12 Special Services Specialist

Rehires

- 5 District Office TOSA
- 11 Elementary Teachers
- 7 Secondary Teachers
- 18 Special Services Specialists

Administrators

- 1 District Office Administrator
- 1 Elementary Administrator

Transfers

- 1 AVCI Teacher
- 12 Elementary Teachers
- 4 Secondary Teachers

Promotions

None

Permanent Appointments

None

Return to Work

None

Additional Assignments

None

Extra Period Assignments

None

Extra Pay Assignment

None

Leaves of Absences

- 2 Special Services Specialist
- 4 Elementary Teachers
- 1 Computer Support Specialist IV
- 1 Instructional Support Specialist I
- 1 Secondary Teacher

Resignations

- 2 Elementary Teachers

Retirement

None

Supplemental Service Agreements

- 1 Teachers

Miscellaneous Action

- 1 Campus Safety Coordinator
- 1 Instructional Support Aide

Limited Term – Project

- 2 Community Services Liaison I
- 1 Heavy Equipment Mechanic
- 2 Instructional Support Specialist II
- 5 Office Assistant II

Limited Term - Substitute

- 1 Instructional Support Aide
- 1 Instructional Support Specialist I

Provisional

None

Exempt

- 3 Yard Duty Supervisor

Students

3 Migrant OWE Student

13 Student Helper

Separations from Service

1 Bus Driver

2 Instructional Support Specialist II

1 Program Operations Coordinator - MGMNT

Rescinds

None

Tenures

None

- 2.2 Public Employee Discipline/Dismissal/Release/Leaves**
- 2.3 Negotiations Update**
- a. CSEA
 - b. PVFT
 - c. Unrepresented Units: Management and Confidential
 - d. SCAST
- 2.4 Claims for Damages**
- 2.5 Existing Litigation**
- 2.6 Pending Litigation**
- 2.7 Conference with Legal Counsel – Anticipated Litigation:**
- Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9
Government Code: One Case
- 2.8 Assistant Superintendents' Contracts**
- 2.9 Superintendent's Evaluation**
- 3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM**
President DeHart called the meeting of the Board in public to order at 7:13 pm.
- 3.1 Pledge of Allegiance**
Trustee Volpa led the Board in the Pledge of Allegiance.
- 3.2 Welcome by Board President**
Trustees, Sharon Gray, Sandra Nichols, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Rhea DeHart were present.
- 4.0 ACTION ON CLOSED SESSION**
None.

5.0 APPROVAL OF THE AGENDA

Trustee Nichols moved to approve the agenda. Trustee Hankemeier seconded the motion. The motion passed unanimously.

6.0 APPROVAL OF MINUTES

Trustee Nichols moved to approve the minutes for July 28, 2004. Trustee Volpa seconded and requested that under her comments regarding General Mills the minutes showed that she urged other people to participate. Trustee Nichols consented to the amendment to the minutes. The motion passed unanimously.

7.0 SUGGESTIONS, COMMENTS, AND CONCERNS

7.1 Employee Organizations - PVFT, CSEA, PVAM and SCAST

None.

7.2 Governing Board Comments

Trustee Gray welcomed Laura Norton, a new reporter for the Register Pajaronian, to the Board meeting.

Trustee Roberts thanked Mr. Larry Lane for joining cabinet as interim Assistant Superintendent.

Trustee Volpa encouraged everyone to support Escrip who in turn supports the school of the consumer's choice.

Trustee Hankemeier commented that 573 freshmen were starting at Watsonville High and about 600 at Pajaro Valley High; he challenged staff to keep every one of those students all the way through school and graduate.

7.3 President's Report

Trustee DeHart mentioned that Trustees Gray, Nichols and herself attended the leadership retreat and that it was an interactive and beneficial day. She recognized the efforts of Dan Hernandez who suggested that Landmark school be named after Margaret Chavez, who taught for a long time at Freedom and was a published poet and a community activist.

7.4 Assistant Superintendents' Reports

Catherine Hatch, Assistant Superintendent, Central Zone, reported on PVHS freshmen orientation, noting that the class divided up into the two smaller communities, Den One and Den Two.

Dorma Baker, Assistant Superintendent, Human Resources, announced the new employee orientation would be taking place.

Ylda Nogueta, Assistant Superintendent, South Zone, reported she had held the South zone leadership meeting, which was positive. She invited everyone to visit schools in the next few days.

Lawrence Lane, Interim Assistant Superintendent, North Zone, thanked the board for their trust and reported that the North zone retreat was positive.

7.5 Associate Superintendent's Report

Terry McHenry, Associate Superintendent, reported that Landmark Elementary, Radcliff Elementary and Pajaro Valley High Schools would be ready by the beginning of the school year, stating that there were a couple of projects that would be continued to be developed during the school year. He updated the Board on Aptos High bond projects, stating that the school would be ready to be occupied by the beginning of the school year. In conclusion, he

stated that working with staff of these schools has been great, with them always demonstrating a positive attitude towards any challenges that are presented.

7.6 Superintendent's Report

Dr. Mays reported that it has been a busy time as all is being pulled together to have a successful beginning of the year. She commented that the leadership retreat was very positive and reported that staff is participating in various trainings throughout the district, including We the People training and a literacy training.

8.0 VISITOR NON-AGENDA ITEMS

Aurelio Gonzalez, community member, commented that as a parent and an activist, he has experienced doors closed on him. He reminded the Board of the importance of parents and that parents should always be heard. He added that with the District and parents working together student achievement could be raised.

Dan Hernandez, community member, commented on his involvement with the Watsonville Clean Street program and shared a summary of the Harkins Slough impact report with the Board.

9.0 CONSENT AGENDA

Trustee Volpa moved to approve the consent agenda with the addition of blue sheeted items to 9.4. Trustee Gray seconded with the removal of Purchase Order #500977 from item 9.1 Trustee Volpa accepted the changes to the motion. The motion passed unanimously.

9.1 Purchase Orders – 7/23/04 to 8/5/04

9.2 Warrants – 7/23/04 to 8/5/04

9.3 Approve School Plans for Pajaro Valley High and New School.

9.4 Certificated/Classified Approval (See Closed Session Agenda).

10.0 DEFERRED CONSENT ITEMS

None.

11.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

11.1 Report, discussion and possible action to Approve Job Description for Coordinator Special Programs. First Reading. Report by Dorma Baker, Assistant Superintendent, Human Resources and Kathryn Benson, Director of Human Resources.

Kathryn Benson reported that item is an effort to organize future coordinator positions. This job description, she said, would fit general requirements for coordinator positions for grants and special programs. The language is consistent with many of the grant coordinators, with oversight implementation responsibility, and the salary would fall under management schedule range 36.

The Board briefly participated with questions and comments for clarification.

Trustee Volpa moved to approve this item with a request to specify funding source very clearly. Trustee Roberts seconded the motion.

President DeHart requested an organizational chart showing all coordinators and programs be brought to the Board.

The motion passed unanimously.

11.2 Report, discussion and possible action on A) Presentation on the Reading First program Grant and, B) Supplemental to Presentation on Literacy Coach Coordinator for Reading First Program. *Presentation by Cindy Cordova, Director of State and Federal Programs, and Kathryn Benson, Director of Human Resources.*

A) Cindy Cordova provided an overview of the Reading First Grant, which supports K-3 reading and language arts. She said that the District applied for over \$3 million in funding and, although an official letter stating exact amount awarded had not been received, she felt confident that the seven schools that signed the assurances would benefit. She added that professional development is a key component of the grant through AB 466 training, and that each site is required to have a literacy coach, which would be teachers on special assignments.

B) Trustee Hankemeier moved to approve the Literacy Coach Coordinator for the Reading First Program. Trustee Volpa seconded the motion. The motion passed unanimously.

12.0 ITEMS FOR REPORT AND DISCUSSION

12.1 Report and discussion on Annual Evaluation of Effectiveness of Instructional Services for English Learners. *Report by Ylda Nogueta and Cindy Cordova.*

Ylda Nogueta introduced the subject by asking the question of what rate of achievement in English is realistic to expect from an English Learner (EL), and how effective the District is in meeting the education needs of EL.

Cindy Cordova, Director of State and Federal Programs, reported on instructional services for EL, noting that districts have a dual obligation, one being to develop academic English language proficiency and the second to provide access to grade level instruction. A key component, she said, was to set performance levels and monitor progress, looking at data to decipher what it is stating and what it is not. She commented that there were five levels of English acquisition: beginning, early intermediate, intermediate, early advance, and advance, with academic catch up expectation of one level per year. She provided information on current percentage of EL with gains on California ELD Test for each school in the district. She identified numbers of students meeting CELDT benchmarks by number of years enrolled in the EL program. She also reported on the number of students in Elementary and Secondary schools reclassified as reported on R-30 Language Census. She provided information on the percent of students meeting benchmarks on California standards tests by years enrolled. She also commented on the percentage of EL and former EL reading in English after six years. Key conclusions from state and district EL evaluation data were that a core group of EL is falling further behind in ELD and academics over time in grades 4 – 11; that improving academic ELD instruction is necessary but not sufficient; and that EL's also need sustained, high-quality instruction in academic core subjects. She concluded her presentation by speaking briefly about accountability implications for English language proficiency and for academic achievement.

The Board participated with questions and made comments.

12.2 Report and discussion on Training of Non-Certificated (Walk on) Coaches, and Review of Selection and Evaluation Process. *Report by Dorma Baker, Assistant Superintendent, Human Resources.*

Dorma Baker described the process for hiring walk on coaches, stating that the requisition for a walk on coach has to be approved by the freeze committee, ensuring that funding is appropriate. The person in the position would not be able to begin work until the process is approved by Human Resources. She described the application for a walk on coach, which includes a verification of athletic coaching competency.

The Board discussed and commented on this issue. The Board requested that staff returned with a report with more specific information around walk on coaches, for example, the role

of the Athletic Director in assessing the coaches, the process for evaluating coaches, assessing coaches' relationship to students, and assessing adherence to ethical norms.

13.0 UPCOMING BOARD MEETINGS

13.1 Items for Subsequent Board Meeting Agendas.

13.2 August 25, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

13.3 September 14, (TUESDAY!), Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

13.4 September 29 Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

16.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 9:40 pm.

Secretary