



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
MISSION STATEMENT**

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**JUNE 16, 2004
REGULAR BOARD MEETING
ADOPTED MINUTES**

**District Office - Boardroom
292 Green Valley Road
Watsonville, CA 95076**

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC – 6:00PM

1.1 Call to Order

President DeHart called the meeting to order at 6:01 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 1 Children's Center Teacher
- 13 Substitutes

Rehires

None

Administrators

None

Transfers

None

Promotions

None

Permanent Appointments

- 1 Administrative Secretary IV – Confidential
- 1 Instructional Support Specialist I

Return to Work

None

Additional Assignments

None

Extra Period Assignments

None

Extra Pay Assignment

11 Secondary Teachers

Leaves of Absences

1 Bus Driver
1 Career Development Specialist
3 Instructional Support Specialist II

Leaves of Absences for 2003-04

1 Elementary Teacher
2 Secondary Teachers
1 Special Services Specialist
None

Leaves of Absences for 2004-05

16 Elementary Teachers
4 Secondary Teachers
2 Special Services Specialists

Resignations

1 Elementary Teacher
5 Secondary Teachers

Retirement

1 Secondary Teacher

Supplemental Service Agreements

14 Teachers

Miscellaneous Action

1 Cafeteria Cook/Baker
1 Computer Support Specialist II
1 Accounting Specialist II
1 Administrative Secretary II
1 Administrative Secretary III
1 Attendance Specialist
1 Cafeteria Assistant
1 Campus Safety Coordinator
1 Career Information Specialist
1 Community Services Liaison I
5 Instructional Support Specialist II
6 Office Assistant II
1 Office Manager

1 Office Manager – High School

1 Parent Education Specialist

Limited Term – Project

1 Administrative Secretary II

1 Computer Laboratory Assistant

1 Instructional Support Specialist I

1 Library Media Technician

3 Office Assistant II

Limited Term - Substitute

1 Health Services Assistant

1 Interpreter Tutor/Sign Language

8 Instructional Support Aide

4 Instructional Support Specialist I

1 Instructional Support Specialist II

Provisional

1 Heavy Equipment Mechanic

Exempt

3 Babysitter

1 Computer Support Specialist II

37 Special Project – PUPILS

1 Yard Duty Supervisor

Students

1 Migrant OWE Student

6 Workability Student

Separations from Service

1 Accounting Specialist II

1 Administrative Secretary III

1 Administrative Secretary IV

2 Campus Safety Coordinator

1 Guidance Specialist

2 Instructional Support Aide

1 Instructional Support Specialist II

2 Library Media Technician

1 Office Assistant II

1 Office Manager

1 Parent Education Specialist

Non-Reelects of Employees for 2003-2004

None

Rescinds

2 Elementary Teachers

Tenures

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

a. CSEA

b. PVFT

c. Unrepresented Units: Management and Confidential

d. SCAST

2.4 Claims for Damages

2.5 Existing Litigation

2.6 Pending Litigation

2.7 Superintendent's Evaluation

2.8 6 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President DeHart called the meeting of the Board in public to order at 7:05 pm.

3.1 Pledge of Allegiance

Trustee Roberts led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees, Sharon Gray, Sandra Nichols, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Rhea DeHart were present.

4.0 ACTION ON CLOSED SESSION

Action on Expulsions

03-04-86 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

03-04-116 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed 6/0/1 (Yahiro abstained).

03-04-117 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

03-04-120 Trustee Gray moved to approve the disciplinary action with the following change to the panel's recommendation: Full expulsion for the remainder of 2003-04 school year with conditions to be met for re-entry under a strict suspended expulsion contract for the Fall semester 2004-05 school year into an alternative school program or any other school including any high school. Trustee Hankemeier seconded the motion. The motion passed unanimously.

03-04-123 Trustee Gray moved to approve the disciplinary action as recommended by the panel. Trustee Hankemeier seconded the motion. The motion passed unanimously.

03-04-129 Trustee Gray moved to approve the disciplinary action as recommended by the panel with the following change: instead of reentry into high school program at Aptos High School, it would be reentry into high school of residence. Trustee Hankemeier seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Roberts moved to approve this item. Trustee Yahiro seconded the motion. The motion was approved unanimously.

6.0 APPROVAL OF MINUTES

Trustee Hankemeier moved to approve the minutes for April 28, 2004. Trustee Roberts seconded the motion. The motion passed unanimously.

Trustee Hankemeier moved to approve the minutes for May 12, 2004. Trustee Roberts seconded the motion. The motion passed unanimously.

Trustee Hankemeier moved to approve the minutes for May 26, 2004. Trustee Nichols seconded the motion. The motion passed 5/0/2 (Roberts, Gray abstained).

7.0 SUGGESTIONS, COMMENTS, AND CONCERNS

5 Minutes each

7.1 Employee Organizations - PVFT, CSEA, PVAM and SCAST

None.

7.2 Governing Board Comments

Trustee Volpa commented that former Aptos High School student, Oscar Torres, was drafted by the Chicago White Sox.

Dan Hankemeier commented on the importance of participating on the City of Watsonville's General Plan, especially to ensure that the City includes park space in its plan. He also commented that he had attended the Interest Based Bargaining training that that he had found it to be very informative. He congratulated all graduates and said that he had attended Grad Night at Watsonville High School, which was a great success.

Trustee Gray commented she had attended Bradley where the Rudolph Monte foundation was honored for their generosity to education; the foundation matches funds raised by schools and Bradley, Pajaro Middle, Aptos High, Rio del Mar, Valencia and Aptos Jr. High all benefited.

7.3 President's Report

President DeHart commented that the Board had received a report from the school nurses on vision screening, where 43% of the student population was screened, 11% of those failed the test and 75% of those failed saw an eye specialist. She thanked the organizations who support this program, including the Community Health Trust. She thanked the city council for supporting the distribution of cost for the bridge pass. She reported that 1st Five had launched the Steps to Success program at Alianza with much success. In closing she said she had attended seven graduations and that the experience was very rewarding.

7.4 Assistant Superintendents' Reports

There were no zone reports.

Dorma Baker, Assistant Superintendent, Human Resources, gave an update on the layoff process for classified and certificated employees. She said that only 3 classified employees were separated from service, of those, 1 took a voluntary layoff and 2 opted for retirement. The district was able to bring back 1 certificated music teacher who had been identified to be laid off. She reported that the Interest Based Bargaining training was completed and that it was a good process.

7.5 Associate Superintendent's Report

Terry McHenry reported that Aptos High bond project bids would be presented tonight with a recommendation to proceed with project. He added that the item on Rio del Mar cabling project would need to be pulled.

7.6 Superintendent's Report

Dr. Mays reported that it was great to attend graduations. She said that the Interest Based Bargaining training was done in an effort to work toward a more collegial work relation with our unions; she added that trustees and staff were present for the training.

President DeHart closed the regular meeting and opened the public hearing on adoption of negative declaration for the Watsonville High School improvement project.

8.0 PUBLIC HEARING ON ADOPTION OF NEGATIVE DECLARATION FOR THE WATSONVILLE HIGH SCHOOL IMPROVEMENT PROJECT, RESOLUTION #03-04-34

8.1 Staff Report

Terry McHenry made reference to the bond projects approved to this point and added that the projects necessitated compliance with the California Environmental Quality Act requirements, which reviews the project and impact on the environment. He reported that, with the exception of the environmental issues of geology and soils, there are no significant impacts associated with the project.

8.2 Board Questions

The Board participated with questions and comments.

8.3 Public Comment

None.

8.4 Board President closes public hearing on this item

President DeHart closed this public hearing and opened the public hearing on adoption of a mitigated negative declaration for the Aptos High School modernization project.

9.0 PUBLIC HEARING ON ADOPTION OF A MITIGATED NEGATIVE DECLARATION FOR THE APTOS HIGH SCHOOL MODERNIZATION PROJECT, RESOLUTION #03-04-35

9.1 Staff Report

Terry McHenry reported that there is no impact on environment except that there are some conditions that need to be mitigated to meet those requirements, nine mitigations in total. Amongst those mitigations, there is one that deals with salamander issues and another one that deals with plants issues. He reported that letters from California Native Plant Society and Fish and Game addressed those issues; he distributed that letter to the board and staff.

9.2 Board Questions

The Board participated with questions.

9.3 Public Comment

None.

9.4 Board President closes public hearing and resumes regular board meeting

President DeHart closed the public hearing and resumed the regular Board meeting.

10.0 VISITOR NON-AGENDA ITEMS

None.

11.0 CONSENT AGENDA

Trustee Roberts moved to approve the consent agenda, pulling item 11.6 and deferring item 11.13 for further comment. Trustee Volpa seconded the motion, with the addition of blue sheet items to 11.19 of 22 staff under Miscellaneous Action and 2 staff under Separation from Service. The motion passed 6/0/1 (Yahiro abstained).

11.1 Purchase Orders – 5/21/04 to 6/8/04

11.2 Warrants – 5/21/04 to 6/8/04

11.3 Approve Donation from Mr. Steve Westenhofer of the Watsonville Community Hospital of two whirlpool tubs for Watsonville High School, an estimated value of \$5,000.

11.4 Approve Award of Contract for Modernization of 440 Arthur Road Campus.

11.5 Approve Aptos High School Campus Expansion - Increment 1, Grading, Utilities, Paving.

11.6 Approve Cabling for Voice, Data and Video at Rio del Mar Elementary School, Bid #B-008-03/04.

This item was pulled.

11.7 Approve Job Description for Assistant Director of Federal and State Program. Second Reading.

11.8 Approve Job Description for Coordinator of Community and Professional Development. Second Reading.

11.9 Approve National Science Foundation/Lawrence Hall Science/UC Berkeley Study “Informational and Narrative Text in Science Instruction”.

11.10 Approve \$10,000 Grant from the Pajaro Valley Community Health Trust for Healthy Start Program.

11.11 Approve \$1,000 Grant from the Pajaro Valley Community Health Trust for Healthy Start Program.

11.12 Approve School Plans for Ann Soldo, Hall District, E.A. Hall, MacQuiddy, Mintie White, Pajaro Middle, Watsonville High, Calabasas, Freedom, H.A. Hyde, Starlight, Lakeview, Bradley, Mar Vista, Aptos Jr. High, Linscott Charter, Academic Vocational Institute, Pacific Coast Charter, Watsonville Charter School of the Arts, and Renaissance; and Approve E.A. Hall Becoming a Title 1 Schoolwide Project School.

11.13 Approve Naming Aptos Jr. High School Stage in Honor of Sue Clow.
This item was deferred for discussion.

11.14 Approve Representatives to CIF for Aptos High School, Watsonville High School and Pajaro Valley High School.

- 11.15 Approve Resolution # 03-04-29, Transition Partnership Program (TPP) Contract.
- 11.16 Approve Resolution #03-04-30, to Enter into Transaction with the California Department of Education for the Purpose of Providing Child Care and Development Service and to Authorize the Designated Personnel to Sign Contract Documents for Fiscal Year 2003/04.
- 11.17 Approve Resolution #03-04-31, Updating Authorized District Employees to Pick Up Payroll Warrants.
- 11.18 Approve Adoption of Mathematics Textbooks (pre-Algebra, Applied Algebra, and Algebra I) for Aptos High School. First Reading.
- 11.19 Certificated/Classified Approval (See Closed Session Agenda).

12.0 DEFERRED CONSENT ITEMS

- 11.13 Approve Naming Aptos Jr. High School Stage in Honor of Sue Clow.
Christine Amato-Quinn, Assistant Superintendent, North Zone, reported that in 1968 Sue Clow was hired by Ann Soldo. She brought drama and excellence to the school. She said that in April staff and community members wanted to name the stage after her for the commitment to that school and the department, adding that policy and process for naming a section of a facility were followed.

Trustee Gray moved to approve this item. Trustee Volpa seconded the motion. The motion passed unanimously.

13.0 ITEMS FOR REPORT AND DISCUSSION

- 13.1 Report and discussion on Bond Oversight North and Central/South Committees. *Report by Terry McHenry, Associate Superintendent and Bond Oversight Committee Members.*

As the chairman for the Central/South zone committee had not yet arrived to the meeting, Trustee Volpa moved to hear the report from the North Zone committee and hear the Central/South report upon the arrival of the chairman. Trustee Roberts seconded the motion. The motion passed unanimously.

Barbara Palmer, chairwoman of the North Bond Oversight committee, reported that 5 meetings have taken place and that the recommendation from the committee is that the district hires an outside auditor for the performance bond. She added that the committee recommended that a financial mandate be created at the school site level to be sure that any facility improvements include financial priority. She said that the old gym at AHS was mentioned in Measure J to be modernized and that the committee agrees on the importance of upgrading it.

As a follow up, Terry McHenry commented that the law required two audits to be made, one is a financial audit and the second a performance audit, to ensure that the funds are spent in the manner they were intended.

The board participated with questions and comments.

14.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

- 14.1 Report, discussion and possible action to Approve Resolution #03-04-34, Negative Declaration for the Watsonville High School Improvement Project. *Report by Terry McHenry, Associate Superintendent.*

Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed unanimously.

14.2 Report, discussion and possible action to Approve Resolution #03-04-35, A Mitigated Negative Declaration for the Aptos High School Modernization Project. Report by Terry McHenry, Associate Superintendent.

Trustee Volpa moved to approve this item. Trustee Gray seconded the motion. The motion passed unanimously.

14.3 Report, discussion and possible action to Approve A) Elimination of Current Transportation Fees, and B) Use of Bus Passes and Processing Fee. Report by Terry McHenry, Associate Superintendent.

Trustee Hankemeier moved to approve section A) of this item, the elimination of current transportation fees. Trustee Volpa seconded the motion. The motion passed unanimously.

Addressing section B) of this item, Terry McHenry reiterated that this item had been discussed at the previous board meeting. The recommendation is to continue using bus passes to continue to monitor bus riders and enforce walking distances. The recommendation includes a charge of \$10 processing fee, capping the cost at \$30 per family; additional students would ride for free; also recommend a fee of \$10 for replacing the bus pass, as well as allowing families who qualify to apply for hardship. He commented that the transportation task force would need to continue its work in evaluating transportation, safety, and ongoing issues.

Trustees participated with questions and comments, with the request to have hardship defined, along with an appeal process and how a determination for qualification is made; also requested that a thank you letter be sent to members of the transportation taskforce for their work.

Mr. McHenry commented that letters would go out to bus riders notifying them of the change and with instructions to obtain the passes. The information would also be included in the opening packet, which goes out to every student at the beginning of the school year.

A request to notify all the media, including Spanish language media, was made by President DeHart.

Mr. Victor Kimura, chairman for the Central/South Bond Oversight Committee, arrived. Trustee Volpa moved to hear from him. Trustee Roberts seconded the motion. The motion passed unanimously.

13.1 Report and discussion on Bond Oversight North and Central/South Committees (Continued).

Mr. Kimura provided an update on the citizen's oversight bond committee and provided a brief background. He said that that committee has met 5 times; 2 of the current 8 members are having problems attending these meetings, Mr. Aurelio Gonzalez and Mr. Roberto Garcia. He added that if their absences continue, the committee would be making a recommendation to reduce its membership number. He concluded that the district is in compliance with the California constitution, and the funds are being spent appropriately.

14.4 Report, discussion and possible action to Approve Nutritional Health and Physical Education Task Force. Report by Christine Amato-Quinn, Assistant Superintendent, North Zone.

Mrs. Amato-Quinn spoke of the importance to promote health and being fit, stating that the lack of health education is killing kids. She introduced a few members of the Nutritional and

Physical Health Committee, and added that they all had important input and opinions regarding this issue. The charge of the committee, she stated, was to review legislation on nutrition and to make recommendations to trustees. She commented that AB67 sets nutrition standards for K-8 for beverages, nutrients and portion size. This bill, she added, would be in effect on July 1, 2004. She reported that research showed that 76% of California students are unfit and that childhood obesity and malnutrition is becoming epidemic. She added that there is a clear correlation between physical fitness and student achievement. In conclusion, she said that the recommendation would be to get a letter from the superintendent in support of the K-8 nutrition and Physical Education standards, to gather district wide input on a policy addressing K-12 nutrition project, to conduct a district wide survey, K-12 on nutrition and Physical Education, to create a broad based taskforce to review survey results and input on draft policy and finalize a K-12 policy by March 2005 for board approval. The task force would include parents, staff and members of community organizations, such as Salud, to create the policy.

Trustee Volpa moved to form the taskforce to work on this policy. Trustee Gray seconded the motion. The motion passed unanimously.

14.5 Report, discussion and possible action to Approve Declaration of Need. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Trustee Roberts moved to approve this item. Trustee Volpa seconded the motion. The motion passed unanimously.

15.0 UPCOMING BOARD MEETINGS

15.1 Items for Subsequent Board Meeting Agendas.

Given the fact that three seats are up for election this November, Trustee Roberts suggested not having the governance retreat until after the new board is seated. Dr. Mays suggested that the date be kept to discuss district goals instead of a governance retreat.

The Board decided to look at whether it would be best to hold the meeting of November on the 17th instead of the 1st as November 11th is a holiday. Trustees would check their availability and decide on the following Board meeting.

15.2 June 30, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

15.3 July 28, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

15.4 August 11, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session: 6:00 pm; Open Session: 7:00 pm.

16.0 ADJOURNMENT

There being no further business to discuss, the Board meeting adjourned at 8:50 pm.

Secretary