



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

AUGUST 13, 2003 REGULAR BOARD MEETING ADOPTED MINUTES

**District Office Boardroom
292 Green Valley Road
Watsonville, CA 95076**

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC -6:00PM

1.1 Call to Order

President Nichols called the meeting to order at 6:06 pm at the District Office at 292 Green Valley Road, Watsonville.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1

Public Employee Appointment: Certificated, Classified

New Hires

- 11 Teachers
- 11 Secondary Teachers
- 4 Special Services Specialists
- 20 Substitutes
- 1 Elementary Teacher
- 7 Special Services Specialist

Rehires

- 9 Elementary Teachers
- 14 Preschool Teachers
- 24 Secondary Teachers
- 299 Substitutes
- 1 Special Services Specialist

Administrators

- 3 Elementary Administrators
- 1 Director

Transfers

None

Promotions

1 Human Resources Analyst-Confidential

1 Instructional Support Specialist II

Extra Period Assignments

None

Permanent Appointments

1 Custodian II

Additional Assignments

None

Return to Work

None

Extra Pay Assignment

51 Secondary Teachers

Leaves of Absences

11 Elementary Teachers

3 Secondary Teacher

1 Administrative Secretary II

1 Campus Safety Coordinator

2 Custodian II

1 Instructional Support Specialist I

2 Instructional Support Specialist II

1 Lead Custodian II

1 Library Media Technician

1 Maintenance Specialist II

6 Office Assistant II

3 Office Manager

2 Registration Specialist I

1 Testing Specialist I

1 Special Services Specialist

Denied Leaves of Absence

None

Resignations/Retirements

1 Adult Education Administrator

5 Elementary Teachers

6 Secondary Teachers

2 Migrant Ed Teachers

Supplemental Service Agreements

46 Teachers

Miscellaneous Action

1 Administrative Secretary I

1 Computer Support Specialist II

3 Custodian II

2 Human Resources Analyst-Confidential

1 Human Resources Technician

1 Instructional Support Specialist I

4 Instructional Support Specialist II

4 Instructional Support Specialist III

2 Lead Custodian I

1 Lead Custodian II

1 Lead Custodian III

2 Office Assistant II

1 Office Manager

1 Parent Education Specialist

Limited Term – Project

3 Administrative Secretary II

3 Campus Safety Coordinator

1 Community Services Liaison I

1 Delivery Driver

1 Guidance Assistant

8 Health Services Assistant

2 Interpreter/Tutor Sign Language

12 Instructional Support Aide

6 Instructional Support Specialist I

52 Instructional Support Specialist II

40 Instructional Support Specialist III

1 Library Media Technician

1 Maintenance Specialist II

3 Office Assistant I

4 Office Assistant II

1 Office Manager

Limited Term - Substitute

- 1 Administrative Secretary I
- 1 Custodian I
- 1 Groundskeeper I
- 1 Instructional Support Aide
- 1 Office Assistant I
- 2 Office Assistant II

Provisional

None

Exempt

- 2 Special Project-MEES
- 6 Yard Duty Supervisor

Students

- 3 Migrant OWE Students
- 42 Student Helpers

Separations from Service

- 1 Administrative Secretary II
- 2 Bus Driver
- 1 Groundskeeper II
- 3 Instructional Support Specialist II
- 2 Attendance Specialist
- 1 Cafeteria Assistant
- 1 Community Services Liaison I
- 1 Custodian II
- 1 Health Services Assistant
- 1 Instructional Support Specialist I

Tenures

None

Rescinds

- 2 Elementary Teachers

Non-Reelects (2003-2004)

None

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT

- c. **Unrepresented Units: Management and Confidential**
- d. **SCAST**

2.4 Pending Litigation

2.5 Claim for Damages

2.6 2 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC – 7:00PM

President Nichols called the meeting of the Board in public to order at 7:06 pm.

3.1 Pledge of Allegiance

Trustee Hankemeier led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Rhea DeHart, Sharon Gray, Dan Hankemeier, Carol Roberts, Evelyn Volpa, Willie Yahiro, and President Sandra Nichols were present.

4.0 ACTION ON CLOSED SESSION

Action of Expulsions

02-03-96

A move to approve the disciplinary action as recommended by the panel was made by Trustee Gray. Trustee Hankemeier seconded the move. The motion passed unanimously.

02-03-97

A move to approve the disciplinary action as recommended by the panel was made by Trustee Gray. Trustee Hankemeier seconded the move. The motion passed unanimously.

5.0 APPROVAL OF THE AGENDA

Trustee Roberts moved to approve the agenda. Trustee DeHart seconded the motion.

Trustee Volpa requested moving item 11.3 to be first under action items. Trustees Roberts and DeHart amended their motion to include Trustee Volpa's request. The motion passed unanimously.

6.0 SUGGESTIONS, COMMENTS, AND CONCERNS

3 minutes each

6.1 Employee Organizations - PVFT, CSEA, PVAM and SCAST

CSEA – Mary Ann Gomez, spoke about the outcome of a conference she attended along with other six members of the union. She spoke of her concern for certain items on the warrants list and about how certain positions are being protected from losing funding.

6.2 Governing Board Comments

Trustee Volpa commented about rumors on reorganization study meeting next week asking Board and community members to not jump to conclusions or take positions before a comprehensive report on the study is released.

Trustee Gray thanked the Watsonville High School foundation for the hard work in raising scholarship funds and congratulated the recipients.

6.3 President's Report

None.

6.4 Zone Administrators' Reports

None.

6.5 Associate Superintendent's Report

Terry McHenry, Associate Superintendent, gave the Board a brief update on budget after his attendance to the budget finance conference, stating that there weren't any changes that would impact the current budget except for giving the district more flexibility on use of restricted balances. Based on the information at the conference, he estimated that there will not be a COLA increase next year.

6.6 Superintendent's Report

Dr. Mays commented about the focus and outcome of the Leadership Retreat. She spoke of the district-wide effort to enhance reading, which includes the one million-word or 25 book challenge and The Book of the Month project. She announced that Dr. Nancy Bilicich has been assigned the role of Public Information Officer. She commented on the test scores stating that in grades 4 and 5 students scored better than 50%. She spoke briefly about the Academic Yearly Progress (AYP) and about the Academic Performance Indicator (API) noting that scores for the AYP would be available at the end of the week. She added that five schools are on year two of the Program Improvement (PI) plan and that it wasn't yet know whether some of those schools would enter their third year of PI.

7.0 VISITOR NON-AGENDA ITEMS

Dan Hernandez, community member, spoke about the importance of involving parents at all levels.

Javier Caravarin, parent, spoke about his concerns about the implementation of bus fees and the process for identifying families that may qualify for free or reduced transportation services.

Roy Orozco, member of Parents United, spoke of his concern for the potential division of families of the district and for not being able to have certain students attend better performing schools.

Nancy Orozco, member of Parents United, spoke of her concern for the potential segregation of families and the harm that will do to students.

Sylvia Previtali, member of Parents United, spoke of her concern for the e-mail and website situation of PVUSD, the building process for Pajaro Valley High and about the city's bridge project.

Aurelio Gonzalez, parent, spoke about the importance of being organized and of consistent communication with the parents of the district.

8.0 CONSENT AGENDA

8.1 Purchase Orders – 7/3/03 to 8/7/03

8.2 Warrants – 7/3/03 to 8/7/03

8.3 Approve Application for English Language Acquisition Program Funds.

8.4 Approve Agricultural Vocational Education Incentive Grant for Watsonville High School.

8.5 Approve School Plan for New School.

8.6 Approve Renewal of Contract for Office and Classroom Supplies, Next Day Delivery.

- 8.7 Approve Report on Food Services Paper Bids and Award of Contract Through December 2003. Bid #B-002/03/04.
- 8.8 Approve Report of Dairy Bid and Award of Contract Through 2003/04 Fiscal Year; RFP #001-03/04.
- 8.9 Approve Update to Job Description for Family Advocate. First Reading.
- 8.10 Approve Update to Job Description for School Nurse. First Reading.
- 8.11 Approve Update to Job Description for Inclusion Specialist. First Reading.
- 8.12 Approve Resolution #03-04-03, Child Development Contracts for Continued Funding for 2003-04.
- 8.13 Certificated/Classified Approval (See Closed Session Agenda).

Trustee Volpa moved to approve the consent agenda with the addition of blue sheeted items to item 8.13. Trustee Roberts seconded the motion; the motion passed unanimously.

9.0 DEFERRED CONSENT ITEMS

None.

10.0 ITEMS FOR REPORT AND DISCUSSION

10.1 Report and discussion on Student Achievement in the North Zone. Report by Christine Amato-Quinn, Assistant Superintendent, North Zone.

Christine Amato-Quinn reported about the efforts to develop a professional community for all kids, the consistent focus on the all the components that promote student achievement, including collaboration, sharing, continuous improvement and reflection, and enhancing cohesion.

Dan Hernandez, community member, spoke of the importance of being data driven.

After brief comments, questions and discussion by the Board, the President of the Board continued to the next item.

10.2 Report and discussion on Establishment of Agenda Priorities. Report by Dr. Mary Anne Mays, Superintendent.

Dr. Mays spoke about the need to focus on educational issues and establish how these items could be better positioned on the agenda to allow for richer discussions on how to improve student achievement.

The Board offered suggestions, such as moving routine and non-controversial items to the consent section of the agenda, to have very clear and comprehensive information on each item on the packets, and presenting controversial items initially as reports instead of action.

Trustee Yahiro also suggested returning to goal-setting, which allowed the administration and the Board an opportunity to highlight areas of concern; he added that this was a tool used by the Board to evaluate the progress of the Superintendent.

Dr. Mays suggested to have the October special study session focus on goals and priorities and asked that the Board evaluate her on the results of raising student achievement.

11.0 ITEMS SCHEDULED FOR POSSIBLE ACTION

11.3 Report, discussion, and possible action to Approve the Concept of a Zone -Based Student Attendance Boundary for Pajaro Valley High School. *Report by Catherine Hatch, Assistant Superintendent, Central Zone.*

Catherine Hatch spoke about the need to begin working with the identity of the new high school, Pajaro Valley High School (PVH), which is scheduled to be in operation by January 2005. She proposed to the Board a zone system that would provide boundaries on the feeder pattern of enrollment for PVH, which would allow for a future capacity as follows: 2000 at Watsonville High, 1400 at Aptos High, and 2240 at Pajaro Valley High. She provided the Board with a timeline in place to complete the process to become a fully functional school.

Dan Hernandez, community member, spoke about the need to define No Child Left Behind when identifying the areas of attendance.

Luis Alejo, community member, spoke of the impact of racial isolation that these boundaries will have on the students, adding that isolation impacts student achievement. He added that the district could be violating desegregation laws without a plan for racial integration.

Trustee Volpa moved to approve the zone-based student attendance boundary for PVH. Trustee Roberts seconded the motion.

A roll call vote was taken and the motion passed:

Ayes: 5

Nays: 2 (DeHart, Nichols)

Abstentions: 0

Absent: 0

11.1 Report, discussion, and possible action to Review and Approve Format for Board Minutes. *Report by Dr. Mary Anne Mays, Superintendent.*

Dr. Mays asked the Board to direct the administration on the format of minutes, adding that minutes are required by law to record actions and nothing else.

Trustee Volpa moved to adhere to the minutes format as stated in the *Roberts Rules of Order*. Trustee Hankemeier seconded the motion. The motion passed:

Ayes: 6

Nays: 1 (Nichols)

Abstentions: 0

Absent: 0

11.2 Report, discussion, and possible action to Approve Succession of Board of Trustee Officers. *Report by Dr. Mary Anne Mays, Superintendent.*

Dr. Mays explained that the current policy on succession of officers does not allow for trustees of different zones to be part of the Agenda Review Committee, adding that it is important to have representation from each zone at the committee.

Trustee Hankemeier moved to implement a system that would allow the Board to elect the Vice President/Clerk of the Board that would be from a different zone each year and who would rotate into the President position; in addition the Board would also elect the third member to be on the agenda committee who is from a different zone to include all three zones. Trustee Volpa seconded the motion. It was clarified that when the current President's term is over, that person would not

automatically rotate into the committee but could be elected as the third member if they belong to the third zone not yet represented by the Vice-President/Clerk and President.

After a brief discussion and comments from the Board, Dan Hankemeier amended his motion to also elect the President of the Board. Trustee Volpa amended her second to include the amendment.

A roll call vote was taken and the motion passed:

Ayes: 5
Nays: 2 (Gray, DeHart)
Abstentions: 0
Absent: 0

11.4 Report, discussion and possible action to Approve Master for Watsonville High and Pajaro Valley High Bond Projects. Report by Terry McHenry, Associate Superintendent.

Terry McHenry and Jim DeCamillo, of WLC Architects, described the master plan for the construction at Watsonville and Pajaro Valley High Schools. Mr. McHenry noted that the Bond Oversight Committee had reviewed the plan and that their main role was to make sure that the plan adheres to Measure J. Projects for WH and PVH were presented and voted on separately.

Trustee Yahiro moved to approve the plan for Watsonville High. Trustee Volpa seconded the motion.

A roll call vote was taken and the motion passed unanimously.

Trustee Roberts moved to extend the meeting for fifteen minutes. Trustee Volpa seconded the motion. The motion passed:

Ayes: 6
Nays: 1 (Gray)
Abstentions: 0
Absent: 0

Trustee Gray moved to approve the plan for Pajaro Valley High School. Trustee Volpa seconded the motion.

Sylvia Previtali, community member, spoke about the small number of attendees to the Bond Oversight Committee, and noted that every item paid for with bond funds should be made public.

Luis Alejo, member of Student Empowerment Project, spoke about his concerns for the capacity of the cafeteria and of potential noise issues.

A roll call vote was taken and the motion passed unanimously.

Trustee Gray left the meeting at 11:10 pm.

11.5 Report, discussion and possible action to Approve Sales Agreement to Purchase Property for Radcliff Elementary School. Report by Terry McHenry, Associate Superintendent.

Trustee Roberts moved to approve this item. Trustee Hankemeier seconded the motion. The motion passed:

Ayes: 6

Nays: 0
Abstentions: 0
Absent: 1 (Gray)

11.6 Report, discussion and possible action to Approve Joint Use and Cooperation at Radcliff School. Report by Terry McHenry, Associate Superintendent.

Trustee Roberts moved to approve this item. Trustee DeHart seconded the motion. The motion passed:

Ayes: 6
Nays: 0
Abstentions: 0
Absent: 1 (Gray)

11.7 Report, discussion and possible action to Approve Sales Agreement to Purchase the Langendorf Building for Adult Education. Report by Terry McHenry, Associate Superintendent.

Matsunami, community member, spoke about his concerns for the building being so close to businesses with liquor licenses and of the potential harm to those businesses.

Sylvia Previtali, community member, commented that a report for the community should be given as it is a purchase of a building for a school. She spoke of her concerns about the fuel tanks underneath that building.

Trustee Roberts moved to continue the meeting past 11:15 pm. Trustee Volpa seconded the motion. The motion passed:

Ayes: 6
Nays: 0
Abstentions: 0
Absent: 1 (Gray)

After a brief discussion and ensuring that the administration has covered all legal grounds for the purchase of this property, Trustee Volpa made a motion to approve this item. Trustee DeHart seconded the motion. The motion passed:

Ayes: 6
Nays: 0
Abstentions: 0
Absent: 1 (Gray)

11.8 Report, discussion and possible action to Approve Teachers on Waivers. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed:

Ayes: 6
Nays: 0
Abstentions: 0
Absent: 1 (Gray)

11.9 Report, discussion and possible action to Approve CBEST Waivers for Substitute Teachers. Report by Dorma Baker, Assistant Superintendent, Human Resources.

Trustee Volpa moved to approve this item. Trustee Roberts seconded the motion. The motion passed:

Ayes: 6

Nays: 0

Abstentions: 0

Absent: 1 (Gray)

12.0 UPCOMING BOARD MEETINGS

12.1 August 27, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA., Closed Session: 6:00 pm; Open Session: 7:00 pm.

12.2 September 10, Special Board Meeting, Budget Adoption, Office Boardroom, 292 Green Valley Road, Watsonville, CA., Open Session: 6:00 pm.

12.3 September 24, Regular Board Meeting, District Office Boardroom, 292 Green Valley Road, Watsonville, CA., Closed Session: 6:00 pm; Open Session: 7:00 pm.

12.4 Items for Subsequent Board Meeting Agendas.

13.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:25 pm.

Secretary