



**August 25, 2010  
REGULAR BOARD MEETING  
ADOPTED MINUTES**

*CLOSED SESSION – 6:00 p.m. – 7:00 p.m.*  
*PUBLIC SESSION – 7:00 p.m.*  
**DISTRICT OFFICE  
BOARDROOM  
292 Green Valley Road  
Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Wilson called the meeting of the Board to order at 6:05 pm at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees**
- b. Classified Employees**

<b>New Hires</b>	
1	Psychologist
12	Pre School
1	Primary Teacher
5	Secondary Teacher
10	Special Services
<b>New Substitutes</b>	
33	Substitutes
<b>Rehires</b>	
3	Pre School Teacher
28	Primary Teacher
79	Secondary Teacher
4	Speech and Language Therapist
1	Psychologist
1	Nurse
4	Special Services Teacher
8	Teacher on Special Assignment
1	TOSA

<b>Promotions</b>	
	None
<b>New Hires Probationary</b>	
1	Instructional Assistant I
2	Instructional Assistant II
<b>Administrative</b>	
1	Coord. Of Site Academics, Instr. & Acctblty
1	Coordinator Child Development Center
<b>Transfers</b>	
1	Child Development Teacher
3	Primary Teacher
21	Secondary Teacher
1	TOSA
1	ELS
1	ELP Coordinator
<b>Extra Pay Assignments</b>	
	None
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Administrative Secretary III
1	Custodian II
3	Lead Custodian I
2	Office Manager
1	Coordinator Migrant Head Start
2	Bus Driver
1	Account Specialist II
9	Primary Teacher
5	Secondary Teacher
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
3	Secondary Teachers
3	Primary Teachers
<b>Separation from Service</b>	
1	Administrative Secretary III

1	Testing Specialist I
<b>Supplemental Service Agreements</b>	
198	Primary Teacher
106	Secondary Teachers
<b>Miscellaneous Actions</b>	
1	Accounting Operations Manager
1	Administrative Secretary I
6	Behavior Technicians
2	Campus Safety Coordinators
2	Site Computer Support Technicians
1	District Student Attendance Information Specialist
1	Health Services Assistant
7	Instructional Assistant I
14	Instructional Assistant II
2	Lead Custodian III
1	Office Manager
<b>Limited Term – Projects</b>	
1	Administrative Secretary I
2	Administrative Secretary III
1	Applications Analyst I
2	Campus Safety Coordinators
1	Community Service Liaison I
2	Instructional Assistant – General
5	Instructional Assistant – Migrant
1	Library Media Technician
6	Office Assistant II
1	Office Assistant III
1	Office Manager
1	Parent Education Specialist
1	Site Computer Support Technician
1	Student Information System Specialist
1	Testing Specialist II
<b>Limited Term – Substitute</b>	
1	Executive Assistant to the Superintendent
1	Custodian I

<b>Exempt</b>	
3	Baby sitter
13	Yard Duty
<b>Provisional</b>	
1	Office Assistant III
<b>Rescinds</b>	
1	Custodian II

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Existing Litigation**

**2.6 Pending Litigation**

**2.7 Anticipated Litigation**

**2.8 Real Property Negotiations**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Wilson called the meeting of the Board in public to order at 7:02 pm.

**3.1 Pledge of Allegiance**

Trustee Yahiro led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Leslie De Rose, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Willie Yahiro, and President Libby Wilson were present.

**4.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee Nichols moved to approve the certificated board report. Trustee Keegan seconded the motion. The motion passed 6/1/0 (Nichols dissented).

**b. Classified Employees**

Trustee Nichols moved to approve the classified board report. Trustee Keegan seconded the motion. The motion passed unanimously.

**5.0 APPROVAL OF THE AGENDA**

Trustee De Rose moved to approve the agenda. Trustee Keegan seconded the motion. The motion passed unanimously.

**6.0 APPROVAL OF MINUTES**

***a) Minutes of August 11, 2010***

Trustee De Rose moved to approve the minutes for August 11, 2010. Trustee Keegan seconded the motion. The motion passed unanimously.

**7.0 VISITOR NON-AGENDA ITEMS**

Bill Beecher, community member, commented on the schools that significantly raised their test scores, including Hall District, Calabasas, Starlight, Landmark, and Ohlone.

Kathleen Kilpatrick, Elizabeth Thorne, and Judy Schwarze, school nurses, jointly presented information regarding student health. They noted that the nurse caseload is excessive and needs to be reevaluated by the district. This structure places the health of the nurses at health risk and jeopardizes student health and their student performance.

**HIGH SCHOOL STUDENT REPRESENTATIVES**

Jessica Stief and Kate Marquez-Sweeney, student trustees for Aptos High School, commented on the beginning for the school year, including a vandalism incident and freshmen orientation went well. The student body is focusing on raising school pride – looking at class competition, an event called “Mariner Cup”, which is a year-long competition.

**8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

Francisco Rodriguez, PVFT president, thanked the superintendent for meeting with the union to discuss a fiscal/facilities committee which can address some of the issues that will continue to be present. He’s concerned about the proposed make up of the budget and facilities advisory committee that is being presented under the action items.

Briton Carr, CSEA president, commented on the item on the budget and facilities advisory committee stating that the union would like to have representation on the committee. The committee needs classified management as well. Discussed about the importance of increasing the number of nurses if funds become available.

**9.0 CONSENT AGENDA**

Trustee Keegan moved to approve the consent agenda with special recognition to the donations from the PV Youth Soccer and the Freedom Rotary Club. Trustee Turley seconded the motion. The motion passed unanimously.

**9.1 Purchase Orders August 5 - 18, 2010**

**9.2 Warrants August 5 - 18, 2010**

**9.3 Approve with Gratitude Donation of \$250 from the Pajaro Valley Youth Soccer for the Freedom School Community.**

**9.4 Approve with Gratitude Donation of \$966 from the Rotary Club of Freedom for the Freedom School Community.**

**9.5 Approve Resolution #10-11-03, Updated Authorized District Signatures on Record.**

**9.6 Approve Award of Blanket for Food and Nutritional Services Bids: B02/10-11 Frozen and Dry Items; B03/10-11 Bread Products; B04/10-11 Paper Products.**

**10.0 DEFERRED CONSENT ITEMS**

None.

## **11.0 REPORT AND DISCUSSION ITEMS**

### **11.1 Report and Discussion on Expulsions, Disciplinary Issues and Student Safety.**

*Report by Joe Trautwein, Director, Student Services/Extended Learning Program.*

Joe Trautwein commented on the function of the Student Services Department; overarching goal is to improve school attendance and to have students actively engaged. The Student Services Program engages all students from the beginning of the school day to the end of the after school program. To minimize revenue loss due to non-attendance, the department recruited a part time case manager who worked with students who were at risk. District number of suspensions was reduced after the preventative work. The department has a great collaborative relationship with law enforcement departments. He explained the discipline process.

Carol Ortiz commented on the five expellable offenses. She noted Education Codes that govern suspension and possible expulsion recommendations. Carol outlined the expulsion process, which includes knowledge of the education code violation, student discipline review process, and the expulsion recommendation process. The entire process has to be completed within 40 days. There are three expulsion options: 1 – full expulsion; 2 – suspended expulsion (does not apply to elementary students because there isn't an alternative program for those grade levels); 3 – full expulsion first semester/suspended expulsion second semester.

The Board participated with comments and questions.

### **11.2 Report and Discussion on Energy Savings and Environmental Action Plan.**

*Report by Steve Okamura, Energy Savings Manager and Brett McFadden, CBO.*

Brett McFadden gave a brief background on the energy program.

Steve Okamura presented on the energy savings from August 2009- June 2010. The district saved approximately \$500,000 in cost avoidance through a 21% of reduction in energy costs. Steve spoke of the factors that allow the program to be successful, including teamwork, effective data analysis, and comprehensive facility audits.

Brett spoke of the proposed district energy and environmental working group to evaluate potential energy savings. This group, the Environmental Working Group, would be tasked with developing and submitting a comprehensive Energy Management and Environmental Action Plan. It is the intent to present the plan by the end of December 2010.

The Board participated with comments and questions.

### **11.3 Report and discussion on Budget Update**

*Report by Brett McFadden, CBO.*

Brett McFadden commented about the recently signed the Federal Jobs Bill, which proposes to retain public sector jobs. If the plan is approved, California can receive approximately \$1.2 billion in one-time funds for schools and county offices. He commented on the uncertainties of the future, including the economic recovery slowness. He reported on the district's budget for 2010-11, which includes an ending balance of 21.2 million dollars. As Brett reported on the three year fiscal forecast, he noted that while we are solvent for 2010-11 and 2011-12, the district expects a deficit spending in the 2012-13 school year. He explained the reasons for the deficit, including loss of federal ARRA money, increase employee benefits, and potential revenue reductions. He noted that the COE reviewed the district's budget and certified it approved but noted a couple areas of concern, including deficit spending and the third-year forecast. Corrective action is expected otherwise the district will certified the budget's as "qualified" at the first interim report.

Brett explained in more detail how the proposed Federal Education Jobs funds could be used. The funds do present opportunities but also challenges, namely that they are one-time funds. This will not solve the district's structural budget weakness and will continue to deficit spend in the three year projected time. The recommended next steps is to not appropriate the new federal funds until the state

budget is adopted; also, to begin the planning process to have a solvent budget in the third year's projection.

Public comment

Bill Beecher, community member, spoke about the importance of having a contingency plan because the state is also in a deficit spending mode. Spoke of possible ways to improve the district's budget.

The Board participated with comments and questions.

#### **11.4 Report and discussion on Student Enrollment and Staffing.**

*Report by Dorma Baker, Superintendent.*

Dorma Baker explained about the district's process of monitoring enrollment daily for the first three weeks of school. The goal is to have the number of staff hired match the need. Copies of forms that go out to the sites were included on the board back up packet. For secondary schools, it is more challenging as students deal with class schedule changes. It is important for the Board to know that the district is monitoring and meeting our fiscal responsibility in the best possible manner.

The board participated with comments and questions.

### **12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

#### **12.1 Report, discussion and possible action to approve Creation of PVUSD Fiscal and Facilities Advisory Committee.**

*Report by Brett McFadden, CBO.*

Brett McFadden reported that the district is seeking authorization for the creation of PVUSD Fiscal and Facilities Advisory Committee. He submitted a proposed committee make up but it is important that the board determine what the best composition for the committee would be. This is only an advisory committee. The board would retain its policy setting authority.

Dorma Baker explained that it is intended for the group to be a learning group so that any decisions made are well informed. The administration hopes to obtain commitment from the selected participants to be an active part of the group.

Board participated with comments and questions.

The following board members voiced their interest in being part of the committee: Yahiro, De Rose.

Trustee Nichols moved to approve the creation of the Fiscal and Facilities Advisory Committee, allowing the two bargaining units to be able to appoint their own participants, and to hold until the next meeting about the specific numbers in the other categories, such as parent, community members and miscellaneous. Trustee De Rose seconded the motion.

The board continued with comments.

Trustee Nichols amended the motion to be to approve the creation of the Fiscal and Facilities Advisory Committee. Trustee De Rose amended her motion.

The board participated with comments.

The motion passed unanimously.

### **13.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

Trustee Yahiro commented about the efforts of the staff to be able to continue to educate the students during the difficult budget times, as it's evident in the improvement in academic progress.

Dorma Baker reported that it was a great start of the year despite a fire, broken windows and power outage. She also reported that the district received notification that its School Improvement Grant application was approved and that it may be fully funded. The district wrote a great grant, getting 98 out of 100 points.

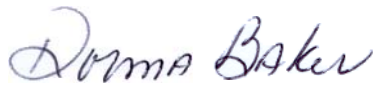
**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2010**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		<b>Comment</b>
<b>September</b>	<ul style="list-style-type: none"> <li>▪ 8</li> <li>▪ 22</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Unaudited Actuals</b></li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>▪ 13</li> <li>▪ 27</li> </ul>	
<b>November</b>	<ul style="list-style-type: none"> <li>▪ 17</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>▪ 8 Annual Organization Mtg. (Election Year)</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Approve 1<sup>st</sup> Interim Report</b></li> </ul>

**15.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board adjourned at 10:30 pm.



Dorma Baker, Superintendent