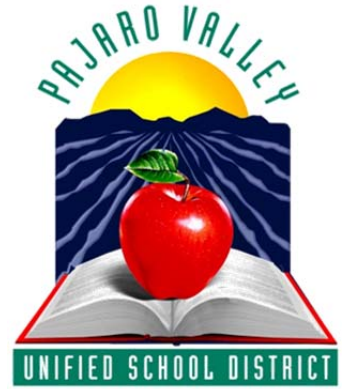


**August 12, 2015
REGULAR BOARD MEETING
ADOPTED MINUTES**

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE Boardroom
292 Green Valley Road, Watsonville, CA 95076**



1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President Ursino called the meeting of the Board to order in public at 6:03 PM at 292 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees
- b. Classified Employees

New Hires – Probationary	
1	Buyer
1	Data Entry Specialist
1	Groundskeeper I
1	Library Media Technician
2	Office Assistant III
1	Office Manager
1	Supervisor, Food Services
1	Theatre Technician
New Hires	
1	Curriculum Coach
1	School Nurse
2	School Psychologist
9	Speech & Language Specialist
28	Teachers
Rehires	
	None
Promotions	
1	Office Assistant III

1	Office Manager
1	Payroll Technician
	None
New Substitutes	
None.	
Administrative Appointments	
3	Assistant Superintendent
1	Coordinator
2	Director
1	Principal
Transfers	
	None
Other	
	None
Extra Pay Assignments	
12	Coach
Extra Period Assignments	
	None
Leaves of Absence	
9	<i>Teacher</i>
1	Bus Driver Specialized
1	Health Care Assistant
1	Human Resources Analyst
1	Instructional Assistant – Moderate/Severe
1	<i>Instructional Assistant – Mild/Moderate</i>
1	<i>Cafeteria Assistant</i>
Miscellaneous Action	
1	Instructional Assistant – General Ed
1	Supervisor of Planning
Retirements	
	None
Resignations/Terminations	
	None
Supplemental Service Agreements	
1	Coordinator
1	Counselor

2	Curriculum Coach
1	Program Director
4	School Nurse
363	Teacher
Separations From Service	
1	Academic Coordinator
1	Assistant Superintendent, Elementary
2	Assistant Principal
2	<i>Counselor</i>
1	School Nurse
23	<i>Teacher</i>
1	Administrative Secretary III
2	Attendance Specialist
4	<i>Behavior Technician</i>
1	Director, Food Services
2	<i>Instructional Assistant – Mild/Moderate</i>
3	<i>Instructional Assistant – Moderate/Severe</i>
1	Office Manager III
1	<i>New Teacher Coordinator</i>
1	<i>Principal</i>
1	<i>Instructional Assistant – General Ed</i>
1	<i>Delegated Behind the Wheel Trainer</i>
1	<i>Manager, Health and Disabilities</i>
Limited Term – Projects	
1	Administrative Secretary I
1	Administrative Secretary II
1	Administrative Secretary III
35	Behavior Technician
41	Bus Driver
15	Cafeteria Assistant
1	Cafeteria Manager II
2	Cafeteria Manager III
17	Campus Safety & Security Officer
1	Central Kitchen Manager
12	Custodian I
2	Custodian II

2	Data Entry Specialist
6	Health Care Assistant
1	Human Resources Analyst
63	Instructional Assistant – General Ed
14	Instructional Assistant – Mild/Moderate
84	Instructional Assistant – Moderate/Severe
11	Instructional Assistant – Migrant Ed
1	Interpreter Tutor Sign Language
1	Language Support Liaison
10	Library Media Tech
1	Low Incidence Tech
4	Office Assistant II
5	Office Assistant III
1	Occupational Therapist
2	Office Manager
3	Site Computer Support Technician
1	Translator
1	Warehouse/Delivery Driver
Exempt	
11	Crossing Guards
17	Enrichment Specialist
39	Pupil
47	Student Worker
7	Yard Duty
Provisional	
1	Registration Specialist I
Limited Term - Substitute	
1	Administrative Secretary I
1	Attendance Specialist
1	Cafeteria Assistant
14	Custodian I
1	Groundskeeper I
2	Groundskeeper II
3	Office Manager

2.2 Public Employee Discipline/Dismissal/Release/Leaves

- 2.3 **Negotiations Update**
 - a. CSEA
 - b. PVFT
 - c. **Unrepresented Units: Management and Confidential**
 - d. **Substitutes – Communication Workers of America (CWA)**

2.4 **Claims for Damages**

2.5 **Existing Litigation**

2.6 **Pending Litigation**

2.7 **Anticipated Litigation**

2.8 **Real Property Negotiations**

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Ursino called the meeting of the Board in public to order at 7:00 PM.

3.1 **Pledge of Allegiance**

Trustee Osmundson led the Board in the Pledge of Allegiance.

3.2 **Welcome by Board President**

Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Jeff Ursino were present.

3.3 **Superintendent Comments**

Superintendent Dorma Baker reported that it is a very busy time with many personnel changes. She added that this year's Algebra Academy, sponsored by Graniterock, was successful with about 200 students participants. She added that the first Algebra Academy class will be graduating this year and those students have the commitment from CSUMB to be able to enroll at their campus.

3.4 **Governing Board Comments/Reports Standing Committee Meetings**

Trustee Yahiro attended the graduation on a solar program and it was outstanding; it is a great collaboration with Cabrillo College.

Trustee DeRose welcomed all back from summer. She attended a PVSPA board meeting and they have hired a consultant to draft a strategic plan to enhance activities and seek new directions we may want to see in our community. Summer migrant program happened this summer at Cabrillo College and 22 PVUSD students participated.

Trustee Rivas welcomed all back from summer. She had a great summer, participated in the 4th of July parade, attended the Strawberry Festival, and truly enjoys the area with bountiful resources to make jam.

Trustee Osmundson attended the Migrant and Seasonal Head Start committee. She noted that she'd attended the Algebra Academy Graduation last year and that was a great experience.

Trustee De Serpa announced that the PVUSD community had lost 2 students, Gisselle Perez of Mar Vista and Colette Lazenby of Pacific Coast Charter School; she asked for a moment of silence in their honor.

Trustee Ursino announced that trustee Orozco had welcomed her baby boy over summer. He attended the districtwide breakfast this year and was pleased to see so much participation.

4.0 APPROVAL OF THE AGENDA

Trustee DeRose moved to approve the agenda. Trustee De Serpa seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF MINUTES

- Minutes for June 24, 2015

Trustee DeRose moved to approve the minutes for June 24, 2015. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Orozco abstained).

6.0 VISITOR NON-AGENDA ITEMS

Christine Matheny, parent, noted that her son, Max, testified in Sacramento about dyslexia and how it is neurological in nature. Broken down, dyslexia is Dys (lack of ability) and lexia (with language) and she commented on how information is processed in the brain, making it difficult to read and write. School systems have failed as there is not adequate training to support students with dyslexia. She asked for PVUSD to educate teachers, school psychologists and administration to be trained to better support 20% of students with dyslexia.

Bobby Salazar, PVUSD employee, returned from the 89th annual CSEA conference and was pleased to have seen Melody Canady there; it is the first time an administrator attends.

Lowell Hurst, community member, worked in his garden and thought about hiring a student to work with him in the garden. Careers in agriculture are very important in our economy. The program in the school is a wonderful resource and it could be a good opportunity to work with the agriculture community in this area.

7.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA *5 min. each*

Jack Carroll, PVFT executive director, spoke about the AB104, the Adult Education consortium. The structure has remained the same but a new law has flushed out some rules. One of the rules in place is that Board has to approve representatives to the consortium and he would assume that it would be the superintendent. Brown Act rules will be applying to the new consortium. There will be an Adult Ed regional planning summit in Sacramento on September 24th and 25th and five members from PVUSD can attend; he asked to be considered as one of those five members who can attend this year's summit.

Robin Butterworth, CSEA, there were many meetings at the District Office and that is a good sign that school is starting again. Today was transportation bid day and it went well but there is a need for additional drivers. Attended the conference in Las Vegas and hopes that next year more people attend; it will take place in San Jose. Looking forward to negotiations.

8.0 CONSENT AGENDA

Trustee Rivas asked to defer item #8.5. Trustee Yahiro asked to defer item #8.18.

Trustee DeRose moved to approve the consent agenda, deferring items #8.5 and #8.18, and with gratitude to the donations to our schools. Trustee De Serpa seconded the motion. The motion passed unanimously.

8.1 Purchase Orders June 17 – August 5, 2015

8.2 Warrants June 17 – August 5, 2015

8.3 Acknowledge with Gratitude Donation of \$10,000 from Rita and Tuzon family for Hall District Elementary School's Ardell Tuzon Library.

8.4 Acknowledge with Gratitude Donation of \$10,000 from Monterey Peninsula Foundation for Hall District Elementary School to Support Student Field Trips.

- 8.5 Approve New Asphalt Walkway Notice of Completion and Change Order for Rio del Mar Elementary School, Bid # B-15-17-06-843-004GG.**

This item was deferred.

- 8.6 Approve Septic Systems Improvements Notice of Completion for Bradley Elementary School.**
- 8.7 Approve New Two Story Relocatable Classrooms for Watsonville High School, Bond Project #8505, Bid # B-15-21-07-804-8505.**
- 8.8 Approve Water Intrusion Repair Project for Hall District Elementary School, Bid # B-15-21-04-810-8510.**
- 8.9 Approve Notices of Completion for Gutters and Downspouts Improvements at Various Sites.**
- 8.10 Approve Notice of Completion for Roof, Gutter and Dry Rot Repairs for Calabasas Elementary School.**
- 8.11 Approve Architectural Service Amendment for the Pajaro Valley High School New Auditorium Building Project, Measure L Bond Project #8301.**
- 8.12 Approve Architectural Service Amendment for the Pajaro Valley High School Upper Fields Project, Measure L Bond Project #8300.**
- 8.13 Approve Architectural Service Amendment for MacQuiddy Elementary School New Relocatable Classroom Addition.**
- 8.14 Approve Architectural Service Amendment for the Lakeview Middle School Campus-wide Fire Alarm Upgrades.**
- 8.15 Approve D-Wing Re-Roofing Project for Valencia Elementary School, B-15-23-6-046-8150.**
- 8.16 Approve Williams Quarterly Complaint Report for April, May June 2015. Number of Complaints: Zero.**
- 8.17 Approve Resolution #15-16-02, Updated Authorized District Signatures on Record.**
- 8.18 Approve Migrant & Seasonal Head Start 2013-14 Program Information Report (P.I.R).**

This item was deferred.

- 8.19 Approve Migrant & Seasonal Head Start Policy Committee Bylaws.**
- 8.20 Approve Revisions to the Code of Conduct for Migrant & Seasonal Head Start Program.**
- 8.21 Approve Award of Open Purchase Order Contracts for Food and Nutritional Services Bids.**

9.0 DEFERRED CONSENT ITEMS

8.5 Approve New Asphalt Walkway Notice of Completion and Change Order for Rio del Mar Elementary School, Bid # B-15-17-06-843-004GG.

Trustee Rivas asked how the cost increases affect the process to going with lowest bidder.

Rick Mullikin, director of Maintenance and Operations, commented that it was a change order with added value. It wasn't included in the original project as presented as it was an unforeseen condition.

Trustee Rivas moved to approve this item. Trustee DeRose seconded the motion. The motion passed unanimously.

8.18 Approve Migrant & Seasonal Head Start 2013-14 Program Information Report (P.I.R).

Trustee Yahiro wanted to point out that out of the 752 students signed up for the program, there are only 7 without insurance coverage. He stated it was an outstanding job to get almost everyone into the insurance program.

Trustee Yahiro moved to approve this item. Trustee Orozco seconded the motion. The motion passed unanimously.

10.0 REPORT ITEMS

10.1 Report and discussion and Update on Bond Projects and Summer Construction and Modernization Projects throughout the District.

Report by Rick Mullikin, Director of Maintenance, Construction and Facilities.

Mr. Mullikin commented on current and completed school projects for elementary and secondary schools. It was reported that the 1st issuance of Measure L's \$150 million was of \$80 million dollars. Approximately \$62 million of that first issuance has been encumbered with current projects. The 2nd issuance is slated to be issued for the 2016-17 school year but the Maintenance, Operations and Facilities department will request that the Board asks for the 2nd issuance earlier, hopefully during the 2015-16 school year, to allow for smooth continuation of projects.

Public comment:

Bill Beecher, Measure L Citizen's Oversight Committee, recognizes the work done but there is no visibility out to the public on what is going on with bond money. He proposed to have major projects outlined on the website and get reports out to the public. Staffing is an issue, including janitorial staff, as additions and modernization are taking place.

Board participated with comments and questions.

10.2 Report and discussion on the Transportation Study Report.

Report by Melody Canady, CBO.

Melody Canady spoke briefly about the study team and how data was gathered, concentrating on school transportation funding and finance. They noted that transportation is always encroaching on the general fund due to lack of funding from the state. The study also looked at leadership, staffing, bus drivers, safety, bus routing and scheduling. She noted that a summary of findings and recommendations was included in the packet and asked the board if they had any questions on the report.

Board participated with comments and questions.

The implementation of the recommendations will be brought to the board at a future meeting.

11.0 ACTION ITEMS

11.1 Report, discussion and possible action to Approve Contract of Employment for Ian MacGregor, Interim Assistant Superintendent for Human Resources. *Report by Dorma Baker, Superintendent.*

Dorma Baker reported that this is a standard contract for this position.

Trustee Orozco moved to approve this item. Trustee De Serpa seconded the motion. The motion passed unanimously.

11.2 Report, discussion and possible action to Approve Contract of Employment for Lisa Aguerria Lewis, Assistant Superintendent for Elementary Services. *Report by Dorma Baker, Superintendent.*

Dorma Baker reported that this is a standard contract for this position.

The board participated with comments.

Trustee DeRose moved to approve this item. Trustee Orozco seconded the motion. The motion passed unanimously.

11.3 Report, discussion and possible action to Approve Updated Management Salary Schedule. *Report by Ian MacGregor, Interim Assist. Sup, HR.*

Administration clarified that there are no additional positions or increase in wages but rather the schedule provides clarity around number of days work for certain positions.

Board participated with comments and questions.

Trustee Orozco moved to approve this item. Trustee Yahiro seconded the motion.

Board participated with additional comments.

The motion passed unanimously.

11.4 Report, discussion and possible action to Approve 3 Job Revisions in Migrant & Seasonal Head Start: Supervisor, MSHS Health Services; Supervisor, MSHS Program Operations; Supervisor, MSHS Parent Involvement. *Report by Pam Shanks, Director Classified HR.*

Pam Shanks gave a brief background on reason for bringing these job descriptions. Audits found that having one generic description didn't meet the Head Start Act and Performance Standards and asked the district to address this matter. MSHS must show evidence of completion of job descriptions by September 18, 2015. Classified positions will also go to the Personnel Commission next week.

Board participated with comments and questions.

Trustee Orozco moved to approve this item. Trustee Osmundson seconded the motion. The motion passed unanimously.

11.5 Report, discussion and possible action to Approve 3 4 Job Revisions in Migrant & Seasonal Head Start: Coordinator, MSHS Disabilities/Mental Health; Coordinator, MSHS Child Development; Coordinator, MSHS Family Child Care Home; Coordinator, MSHS Family & Community Services. *Report by Pam Shanks, Director Classified HR.*

Pam Shanks reported the same for this item as for item 11.4. There are 4 (not 3) certificated coordinator job descriptions for the Board's approval.

Trustee DeRose moved to approve this item. Trustee Orozco seconded the motion. The motion passed unanimously.

12.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee Orozco moved to approve the certificated employee report with the following additions: 3 Teachers under Leaves of Absence; 4 Teachers, 1 Counselor, 1 New Teachers Coordinator, and 1 Principal under Separations. Trustee DeRose seconded the motion. The motion passed unanimously.

b. Classified Employees

Trustee Orozco moved to approve the classified employee report with the following additions: 3 Behavior Technicians, 1 Delegated Behind the Wheel Trainer, 1 Instructional Assistant – General Ed, 2 Instructional Assistant – Moderate/Severe, 1 Instructional Assistant – Mild/Moderate, and 1 Manager, Health & Disabilities under Separations from Service; and 1 Instructional Assistant – Mild/Moderate, and 1 Cafeteria Assistant under Leaves of Absence. Trustee DeRose seconded the motion. The motion passed unanimously.

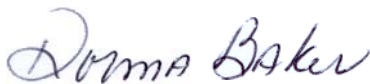
13.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2015

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
August	▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	
November	▪ 18	▪
December	▪ 9	▪ Annual Organization Mtg. ▪ Approve 1 st Interim Report

14.0 ADJOURNMENT

There being no further business to discuss, the meeting of the Board was adjourned at 9:06 PM.



Dorma Baker, Superintendent