



August 10, 2011
REGULAR BOARD MEETING
ADOPTED MINUTES
CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.
DISTRICT OFFICE
HUMAN RESOURCES CONFERENCE ROOM
294 Green Valley Road
Watsonville, CA 95076

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President Yahiro called the meeting of the Board to order at 6:04 pm at 294 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees
- b. Classified Employees

New Hires – Probationary	
	None
New Substitutes	
7	Teachers
New Hires	
1	After School Site Coordinator
1	Psychologist
1	Site Coordinator
Promotions	
	None
Rehires	
1	Assistant Teacher
1	MEST
1	Scholarship Coordinator
62	Teacher – Elementary
14	Teacher – Secondary
2	TOSA
Administrative Appointments	
2	Assistant Principal – High School

1	Coordinator – GATE
3	Coordinator – Site Academics
1	Coordinator – Special Projects
<i>1</i>	<i>Director of Education and English Learner Services</i>
<i>1</i>	<i>SIG Coordinator</i>
Transfers	
11	Teachers
Extra Pay Assignments	
1	Activities Director
2	Athletic Director
9	Coaches
11	Department Chairs
1	Drama Coach
1	Publications Adv.
Extra Period Assignments	
	None
Leaves of Absence	
8	Elementary Teachers
3	Secondary Teachers
1	Speech & Language Specialist
1	Textbook Media Specialist
2	Instructional Assistant II
1	Data Entry Specialist
1	Administrative Assistant
1	Behavior Technician
1	Custodian II
Retirements	
	None
Resignations/Terminations	
1	Counselor
10	Teachers
1	Academic Coordinator
1	Reading Specialist
<i>1</i>	<i>Elementary Teacher</i>
<i>2</i>	<i>Secondary Teacher</i>
<i>1</i>	<i>Resource Specialist</i>

Supplemental Service Agreements	
46	Elementary Teachers
7	Education Services Teachers
13	Secondary Teachers
4	Assistant Teachers
1	TOSA
Miscellaneous Actions	
2	Accounting Specialist II
4	Administrative Secretary II
2	Administrative Secretary III
1	Bus Driver
3	Custodian II
2	Registrars
2	Staff Accountants
Separations From Service	
1	Office Manager
1	Information Systems Support Technician
1	Coordinator MHS Family and Child
Limited Term – Projects	
2	Accounting Specialist II
1	Administrative Secretary I
2	Administrative Secretary III
1	Attendance Specialist
7	Campus Safety Coordinator
4	Community Service Liaison I
2	Community Service Liaison II
2	Custodian I
1	Custodian II
2	Enrichment Specialist
1	Groundskeeper I
3	Instructional Assistant – General Education
1	Language Support Liaison
2	Lead Custodian II
3	Library Media Techs
1	Office Assistant I
1	Office Assistant II

3	Office Assistant III
3	Office Managers – High School
2	Parent Education Specialist
1	Student Information System Support
1	Testing Specialist II
1	Trans Dispatcher
2	Translators
Limited Term – Substitute	
12	Custodian I
2	Custodian II
1	Executive Assistant to the Superintendent
1	Groundskeeper I
1	Instructional Assistant/Migrant Children Center
1	Workers Comp Coordinator
Exempt	
4	Childcare
24	PUPILS
14	Migrant OWE
13	Crossing Guards
6	Safety Monitors
19	Yard Duty
Provisional	
1	Behavior Technician
Summer School Program	
28	Behavior Technicians
46	Bus Drivers
16	Cafeteria Assistants
2	Cafeteria Manager I
3	Campus Safety Coordinator
1	Cafeteria Cook/Baker
17	Enrichment Specialist
3	Healthy Services Assistant
27	Instructional Assistant – General Education
9	Instructional Assistant I
64	Instructional Assistant II
13	Instructional Assistant – Migrant Children Center

1	Library Media Technician
1	Low Incidence Technician
15	Office Assistant III
1	Office Manager
5	Site Computer Support Technician
17	Student Helpers

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

2.4 Claims for Damages

2.5 Pending Litigation

2.6 Anticipated Litigation

2.7 Real Property Negotiations

2.8 1 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

President Yahiro called the meeting of the Board in public to order at 7:07 pm.

3.1 Pledge of Allegiance

Trustee Keegan led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Leslie De Rose, Kim De Serpa, Doug Keegan, Sandra Nichols, Karen Osmundson, Jeff Ursino, and President Willie Yahiro were present.

3.3 Superintendent Comments

Dorma Baker noted that change of location for the board meeting was necessary due to the district’s need for a large venue for the Application Round up where district families are able to apply for free or reduced lunch, bus passes, and obtain the whooping cough vaccine. As of today, approximately 9,000 families have been helped with this process.

Dorma asked for a moment of silence in honor of two employees who had passed away recently: Lynn Douglas, teacher from Freedom Elementary School, and Sue Kidd, a classified retiree from the Accounting Department.

4.0 APPROVAL OF THE AGENDA

Trustee Keegan moved to approve the agenda, moving up items 10.1, 10.2 and 11.1 after 5.0. Trustee Nichols seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF MINUTES

a) Minutes for June 22, 2011

Trustee Nichols moved to approve the minutes of June 22, 2011. Trustee DeRose seconded the motion. The motion passed unanimously.

10.0 REPORT AND DISCUSSION ITEMS

10.1 Report and Discussion on District Fiscal Update: 2011-12 Adopted State Budget.

Report by Brett McFadden, CBO.

Brett McFadden spoke about the fiscal stabilization plan, which included a \$3.5 million in program and personnel reductions. The major fiscal assumptions for 2011-12 include: no statutory COLA for the fourth year in a row; flat funding for revenue limit and state categorical programs; 15% increase in employee health and welfare benefits; negotiated furlough agreements; and February reductions per board directive.

Brett cautioned that the recently adopted state budget could potentially impact the district's estimated revenues and multi-year projections. In addition, the Governor adopted budget trailer bill AB114, which makes significant changes to school districts' budget reporting and accountability process and requirements. Additionally, the district may face mid-year reductions if specific state revenue targets are not reached. If this occurs, the state budget might face a \$1.6 billion dollar reduction in education.

Staff recommends that the Board continues its emphasis on maximizing student achievement through the adopted Comprehensive Accountability Framework. In addition, it is important to protect the fiscal health of the district to ensure fairness and equity to employees, students and parents. Implementing AB 114 should be done in a way that can quickly and easily be altered if the district's fiscal state changes in January.

As next steps, Brett noted that management would meet and have a study session with PVFT on August 25 to begin negotiations and begin a similar process with CSEA. By September 15, the board will have an updated revenues and expenditures report. Meanwhile, staff will develop fiscal policy options for the board and costing out those options.

Public comment:

Bill Beecher, spoke about the budget and the uncertainty that still revolves around the state budget. He cautioned the board about restoring items.

Jack Carroll, spoke about the COE required reserve, which is no longer necessary and it is money that is available now to improve student achievement. Reinstating Class Size Reduction might be an effective way to utilize these funds.

Board participated with comments and questions.

10.2 Report and Discussion on the Request for Proposals (RFQ) Process for District Health and Care Consultant Contract.

Report by Brett McFadden, CBO.

Brett McFadden noted that the District currently uses Keenan and Associates for a Health Care consultant for more than 10 years and the contract expires soon. Brett noted the unique situation of the District as an independent self-funding system. As such, the district directly oversees and administers its own set of health and dental benefit plans. Rich Buse, Director of Purchasing, began the RFQ process and nine proposals have been received. The RFQ process was completed with input from both employee unions. Staff will review the proposals and interview the top three companies. The recommended contract will be brought to the Board once it's established.

11.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

11.1 Report, discussion and possible action on 2012 Trustee Area Redistricting.

Report by Brett McFadden, CBO.

Brett McFadden explained that districts with trustee area elections need to be part of redrawing trustee areas after each decennial census. The District is subject to adhere to specific redistricting process and

submit their final maps to the County Office of Education and the County's Election Office by April 2012. The process and proposal, Brett explained, would require "pre-clearance" from the U.S. Department of Justice because the district is part of the Monterey County, which is a county subject to specific findings under the federal Voting Rights Act requiring local election areas and boundaries to be reviewed by the DOJ.

Staff has analyzed the needs and recommend the following actions: to acquire consultation services for demographics and map drawing and to appoint an independent facilitator for the committee process and to develop policy recommendation to the Board. Brett recommended using Lozano Smith, the current legal firm retained by the District, to facilitate the process as they have the necessary expertise in this area.

Trustee De Rose moved to approve the item. Trustee Nichols seconded the motion. The motion passed unanimously.

(Note: Action items continue below.)

6.0 VISITOR NON-AGENDA ITEMS

Eloise for Marilyn Garret, commented on the health risks of wireless towers near schools.

Marilyn further commented on how wireless devices affect the students by emitting class 2 carcinogenic radiation. Children should be in safer, wired schools.

7.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each

Francisco Rodriguez, PVFT, commented on how the three items that were presented seem to be a more transparent process. It is appropriate for the unions to have participation and give input. The union's contract is up for negotiation now and he hopes for a good start.

8.0 CONSENT AGENDA

Public comment on 8.3:

Bill Beecher, community member, asked about the possible overlap of services between the Child Development Department and some of the activities of Adult Education; if there is an overlap it may be possible to combine the programs.

Trustee Nichols moved to approve the consent agenda. Trustee Ursino seconded the motion. The motion passed unanimously.

8.1 Purchase Orders June 16 – August 3, 2011.

8.2 Warrants June 16 – August 3, 2011.

8.3 Approve Resolution # 11-12-01, Child Development Contracts, Child Development Division Programs 2011-12 (CMG-1017, CMSS 1017, CSPP 1594, CPKS 1104, CCTR 1333).

8.4 Approve 2011-12 Consolidated Application, Part I for Funding Federal and State Programs.

8.5 Approve Williams Uniform Complaint Quarterly Report for April – June, 2011. Number of Complaints: Zero.

9.0 DEFERRED CONSENT ITEMS

None.

11.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS (CONTINUED)

Staff addressed item 11.3 prior to 11.2.

11.3 Report, discussion and possible action to approve Annual Declaration of Need for Fully Qualified Educators.

Report by Albert Roman, Assistant Superintendent, Human Resources.

Albert Roman noted that the district needs to adopt a declaration of need for teachers in bilingual education, special education, mathematics and science. This declaration, which certifies that there is an insufficient number of certificated persons who meet the district's specified employment criteria, will allow the district to employ a sufficient number of teachers to fulfill its obligation to the students and community.

Board participated with comments and questions.

Trustee Keegan moved to approve the Declaration of Need, removing Bethany College from the list and adding UCSC. Trustee DeRose seconded the motion. The motion passed unanimously.

11.2 Report, discussion and possible action to approve Resolution #11-12-02, Santa Cruz County College Commitment.

Report by Murry Schekman, Assistant Superintendent.

Murry Schekman commented on the work of PUVSD with Cabrillo College, UCSC, CSUMB and SJSU to form a partnership that seeks to increase the number of students going and staying in college. The commitment includes reaching out to students as early as in elementary levels to begin conversations about college. In addition, the Cabrillo College Foundation will work to raise funds to provide a \$500 scholarship for qualifying students. Murry spoke about the importance of college noting that unemployment rate is significantly higher amongst high school drop outs at 13% than with a masters or above at about 2%. Murry commented that this commitment is an excellent opportunity for the students of the district.

Board participated with comments.

Trustee Keegan moved to approve this item. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Nichols away from her seat).

11.4 Report, discussion and possible action to approve Job Description: Migrant Outreach Specialist.

Report by Albert Roman, Assistant Superintendent, Human Resources.

Pam Shanks reported on the reclassification process, noting that there has to be a gradual accretion of their duties for at least two years. This item, as well as item 11.5, have gone through the process and have modifications to the job description. The Personnel Commission has approved the reclassification at range 39.

Trustee Keegan moved to approve this item. Trustee Ursino seconded the motion. The motion passed 6/0/1 (De Serpa away from her seat).

11.5 Report, discussion and possible action to approve Job Description: Guidance Specialist.

Report by Albert Roman, Assistant Superintendent, Human Resources.

Pam Shanks stated that this is the same criteria as the preceding item.

Board participated with comments.

Trustee Nichols moved to approve this item. Trustee DeRose seconded the motion. The motion passed 6/0/0/1 (Yahiro abstained).

**11.6 Report, discussion and possible action to approve Deletion of Policy and Administrative Regulation #0520.1m High Priority Schools Grant Program.
*Report by Dorma Baker, Superintendent.***

Dorma Baker explained that this policy is no longer needed because the HPSG has stopped.

Trustee Nichols moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.

11.7 Report, discussion and possible action to approve Updated Board Policies in the 1000, 5000, 6000, and 9000 Series:

- **BP 1150 - Commendations and Awards**
- **BP 1160 – Political Process**
- **BP 1250 - Visitors/Outsiders**
- **BP 5022 - Student and Family Privacy Rights**
- **BP 5113.1 - Chronic Absence and Truancy**
- **BP 5116.1 - Intradistrict Open Enrollment**
- **BP 5117 - Interdistrict Attendance**
- **BP 5118 - Open Enrollment Act Transfers**
- **BP 5131.62 – Tobacco**
- **BP 5131.7 - Weapons and Dangerous Instruments**
- **BP 5141.3 - Health Examinations**
- **BP 5141.31 – Immunizations**
- **BP 5144 – Discipline**
- **BP 6011 - Academic Standards**
- **BP 6161.1 - Selection and Evaluation of Instructional Materials**
- **BP 6163.1 - Library Media Centers**
- **BP 6163.2 - Animals at School**
- **BP 9123 – Clerk**
- **BB 9140 - Board Representatives**
- **BB 9323.2 - Actions by the Board**

Report by Dorma Baker, Superintendent.

Dorma Baker noted that these changes were driven by updates provided to the District by the California School Boards Association.

Board participated with comments.

Trustee Nichols moved to approve the updates excluding BP 5022, BB 9123 and BB 9140 so that they can be further clarified. Trustee Keegan seconded the motion .

The Board continued with comments and questions.

Staff requested to have BP 5131.7 also pulled for further clarification.

Trustees Nichols and Keegan amended their motion to include BP5131.7. The motion passed unanimously.

12.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee Nichols moved to approve the certificated employee report with the following additions: 1 Director of Education and English Language Services, and 1 SIG Coordinator under Administrative

Appointments; 1 Elementary teacher, 2 secondary teachers, and 1 Resource Specialist under Resignations. Trustee De Serpa seconded the motion. The motion passed 6/0/0/1 (Ursino abstained).

b. Classified Employees

Trustee Nichols moved to approve the classified employee report as presented. Trustee Keegan seconded the motion. The motion passed 6/0/1 (JU abstained).

2.8 1 Expulsions

Action on Expulsions:

11-12-001 Trustee Nichols moved to table this item and bring back at the next board meeting to allow the Board time for further clarification. Trustee DeRose seconded the motion. The motion passed unanimously.

13.0 GOVERNING BOARD COMMENTS/REPORTS

Trustee Nichols reported that she attends the monthly Migrant Head Start committee meetings and that they are inspiring regarding the political empowerment given to migrant families. She invited other members to attend those meetings and to see migrant families becoming so aware.

Trustee Osmundson commented that she also attended the MHS meetings as well as the Migrant Parent Advisory Committee meetings through the summer.

President Yahiro commented that the Relay for Life event of July 9 and 10 had a positive outcome. He attended the Open House at Chavez for the Medial Dental services opening and noted that it is a great opportunity for the betterment of our families. He reminded all that the following week schools would start and thanked all for their work to ensure it all goes well.

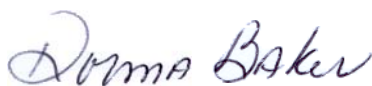
14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2011

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
August	▪ 24	
September	▪ 14 ▪ 28	▪ Unaudited Actuals
October	▪ 12 ▪ 26	
November	▪ 16	▪
December	▪ 7 Annual Organization Mtg.	▪ Approve 1 st Interim Report

15.0 ADJOURNMENT

There being no further business to discuss, the meeting of the Board was adjourned at 9:56 pm.



Dorma Baker, Superintendent