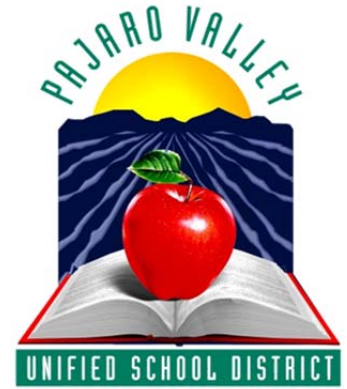


**April 29, 2015
REGULAR BOARD MEETING
ADOPTED MINUTES**

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE BOARDROOM
292 Green Valley Road, Watsonville, CA 95076**



1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President Ursino called the meeting of the Board to order in public at 292 Green Valley Road, Watsonville, CA at 6:00 PM.

1.2 Public comments on closed session agenda.

Emily Ashby, teacher, asked the Board to accept her letter of resignation in lieu of non-reelection.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees
- b. Classified Employees

New Hires – Probationary	
1	Behavior Technician
1	Instructional Assistant – Mild/Moderate
6	Instructional Assistant – Moderate/Severe
New Hires	
2	Teacher
4	<i>Principals</i>
Rehires	
	None
Promotions	
	None
New Substitutes	
9	Substitutes
Administrative Appointments	
	None
Transfers	
	None
Other	
	None

Extra Pay Assignments	
18	Coach
Extra Period Assignments	
	None
Leaves of Absence	
23	<i>Teacher</i>
1	Behavior Technician
1	Instructional Assistant - Mild/Moderate
1	Instructional Assistant - Moderate/Severe
1	Parent Education Specialist
Miscellaneous Action	
	None
Retirements	
	None
Resignations/Terminations	
	None
Supplemental Service Agreements	
38	Teacher
Separations From Service	
9	<i>Teacher</i>
1	Bus Driver Specialized
1	Lead Custodian I
1	<i>Instructional Assistant Moderate/Severe</i>
Limited Term - Projects	
1	Cafeteria Cook/Baker
2	Campus Safety & Security Officer
3	Custodian I
1	Lead Custodian II
1	Office Assitsant I
1	Office Assistant II
4	Office Assistant III
1	Office Manager
6	Parent Education Specialist
Exempt	
9	Childcare

3	Safety Monitor
10	Student Helper
1	Pupil
2	SPECTRA Artist
4	Yard Duty
Provisional	
1	Campus Safety & Security Officer
1	Library Media Technician
Limited Term - Substitute	
1	Bus Driver
1	Campus Safety & Security Officer
3	Custodian I
1	HR Technician
1	Maintenance Specialist
1	Office Assistant III
1	Office Manager
1	Translator
1	Warehouse Delivery Worker

2.2 Public Employee Discipline/Dismissal/Release/Leaves

2.3 Negotiations Update

- a. CSEA
- b. PVFT
- c. **Unrepresented Units: Management and Confidential**
- d. **Substitutes – Communication Workers of America (CWA)**

2.4 Claims for Damages

- Approve Claim for Damages in the matter of Allstate Insurance vs. PVUSD

2.5 Pending Litigation

2.6 Anticipated Litigation

2.7 Real Property Negotiations

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

President Ursino called the meeting of the Board in public to order at 7:02 PM.

3.1 Pledge of Allegiance

Trustee Orozco led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Jeff Ursino were present.

3.3 Superintendent Comments

Dorma Baker announced the passing of Mary Ann Gomez, a retired classified employee and dedicated personnel commissioner. She added that the district and community lost a great leader and asked for a moment of silence in her memory. She announced that Landmark received a LearnStorm grant, given by Google and the Khan Academy. She participated in the 7th Grade College Experience at CSUMB and was pleased to see the participation of over 700 students from the various middle schools in the county. On Sunday she attended an interim WASC review for Watsonville High School and, while the report won't be ready for a couple of weeks, all the remarks were favorable. PVUSD Scholarship Foundation will have a fundraiser to benefit all high schools at Jalisco's on Thursday; there will be a silent auction as well. She noted that this would be Brett McFadden's last meeting and thanked him for all his work and wished him well.

3.4 Governing Board Comments/Reports Standing Committee Meetings

Trustee Osmundson reported she had attended the Adult Education Advisory Committee meeting, was able to enjoy Radcliff and Hall District open houses and a guitar concert that was given by Hall District students.

Trustee DeRose commented that she has enjoyed working with Brett McFadden. She attended AVCI's first College Career Day. The 7th grade visit to CSUMB mentioned by Superintendent Baker was built on the 4th Grade College Experience that will take place at the District on May 8th. She's working with Aptos High student, Elias Nepa, on the first Freshmen orientation to take place in the fall.

3.5 Student Recognition

Staff, administration, family and friends honored the following students of the year and recognized their achievements:

- *Miles Barrett; Ethan Weiske; Jesse Chamberlain; Meera Patel; Bridgett Barwick; Ava Giraldo; and Benjamin Cox - 6th Grade Conflict Resolution Team: Rio del Mar*
- *Pablo Rodriguez – Academic Vocational Charter Institute*
- *Felicia Davidson – Pajaro Valley High School*
- *Mariana Rocha – Watsonville High School*

4.0 APPROVAL OF THE AGENDA

Trustee DeRose moved to approve the agenda. Trustee De Serpa seconded the motion.

Public Comment:

Jack Carroll, PVFT, commended the note-taking for board minutes for his comments at the prior meeting.

The motion passed unanimously.

5.0 APPROVAL OF MINUTES

- Minutes for April 15, 2015

Trustee Rivas moved to approve the minutes with a correction to her motion under item #9.5. Trustee Orozco seconded the motion. The motion passed unanimously.

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

Brittney Contreras and Felicia Davidson of Pajaro Valley High School, and Elias Nepa and Leela Stevens of Aptos High School gave an update on events, activities and sports at their campus.

7.0 VISITOR NON-AGENDA ITEMS

Shannon Seeley, parent, advocated for AB1369 the first legislation to address the needs of dyslexic children. She reported that on Wednesday the issue of Decoding Dyslexia was unanimously passed by the assembly and is now in the appropriations committee. She added the need for teacher training to serve dyslexic students.

Jane Wong, teacher, spoke of her concern for the application of Roundup, a pesticide, at Mintie White in areas where staff and students spend a lot of time. She stated that the green areas where children usually eat turned brown. The issue was brought up appropriately and it was found that the application was done by a new person who failed to follow guidelines. She asked for full compliance of the Healthy School Act.

Lisa M. Algee, teacher, in reference to the application of RoundUp, she stated she had collected samples of the soil and while she was there two workers were spraying it and there were no notices posted anywhere. She spoke of how these pesticides affect health adding that students and teachers are on site seemingly unaware of the use of pesticide.

Marci Keller, AVCI principal, reported that the site had received an invitation to go the White House with the Robotics Team. Students Alan Guzman and Martin Cruz thanked business partners who contributed to the success of the Robotics Team at the school adding that the experience made a difference in the participants and in the community. Mr. David Patino, AVCI instructor, thanked Mr. Schekman for his support adding that within two weeks from the announcement the school was able to make this trip work.

Rhea DeHart, community member, requested a moment of silence for Mary Ann Gomez, a tireless advocate for classified employees and union members of CSEA. She was passionately committed to her family, to her church and to her union. She never missed a board meeting. The contracts that she brought forth as the union president were exemplary in the State of Californian. She will be missed.

8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA

Jack Carroll, PVFT, presented on the financial operating performance of the District using unaudited actuals from the past five years. There are restricted and unrestricted funds, with unrestricted being about 75% of budget and funds regular operations. Restricted funds are special and with limited use. The unrestricted portion has always generated positive numbers and the restricted negative. He noted that the surplus on the unrestricted funds indicates that some critical services are not being offered. Both categories support each other. He compared expenses in salaries, benefits and special education in an effort to discuss how any savings in capping benefits would be used up by Special Education. The union is projecting a \$3 million plus deficit this year but the numbers do not show the crisis projected by FCMAT.

Olga de Santa Anna, PVAM, spoke about mayhem in schools for managers during this busy end of year time. For retiring principals, such as herself, it is a changing time as we want to make sure that everything is perfect for the incoming principal. There are many “last time” moments that retiring principals will do during this time. As president of ACSA Region 10, she announced that PVUSD has some staff who are being recognized for their work: Artemisa Cortez, Francis Bacich-Whitney, Nancy Bilicich, and herself as well. She thanked the board for their support.

9.0 CONSENT AGENDA

Trustee De Serpa moved to approve the consent agenda. Trustee Orozco seconded the motion. The motion passed unanimously.

9.1 Purchase Orders April 9 - 22, 2015

9.2 Warrants January April 9 - 22, 2015

9.3 Approve Instructional Calendar for School Years 2016-17 and 2017-18. Second Reading.

9.4 Approve Sister City Exchange Trip to Kawakami for May 12 – 19, 2015.

- 9.5 **Approve Resolution # 14-15-26, Emergency Closure and Suspension of Days of Operation at Child Development Department Children Centers and State Preschool Due to Circumstances Beyond the Agency's Control.**
- 9.6 **Approve Migrant and Seasonal Head Start Revision to Program Service Plan.**
- 9.7 **Approve Award of Contract to Wildcat Metals for Improvement to Gutters and Downspouts at Seven Sites: Watsonville High, Pajaro Middle, Rio del Mar Elementary, Aptos Jr. High, Hall District Elementary, Mar Vista Elementary and Ohlone Elementary.**
- 9.8 **Approve Award of Contract to Mark Rood Grading and Paving Company for Percolation Trench Installation at Rolling Hills Middle School.**
- 9.9 **Approve Local Education Agency Plan Update.**

10.0 DEFERRED CONSENT ITEMS

None.

11.0 REPORT ITEMS

**11.1 Report and discussion on Santa Cruz County Safe Schools Report.
Report by Murry Schekman, Assistant Superintendent**

Murry Schekman introduced Dr. Rob Darrow and Ron Indra of the Safe School Task Force to present the report.

Ron Indra spoke of his experience and his effort to protect LGTB (Lesbian Gay Transsexual Bisexual) students, staff, parents. The task's new charge is to help districts in the county who already have policies to implement them.

Dr. Darrow spoke of how certain factors contribute to the experience in education. Spoke about the Safe Schools Taskforce and their involvement in the implementation of LGBT policies and curriculum throughout California school districts. Research reveals that when students see themselves in the curriculum they are more successful. Research has led to the decision to develop a grant to implement a sustainable, inclusive and comprehensive safe schools plan in Santa Cruz County; the plan, one of its kind, will provide teacher professional development on writing LGTB curriculum. The following four recommendations to the District were made so it moves forward on school safety: 1) continue to update curriculum policies, specifically under 6142, and regarding social studies, which focuses on history; 2) keep the Healthy Kids Survey and consider including the gender and sex-based harassment questions; this can also be considered to be added as a goal to the annual LCAP report; 3) support for the direction of the grant proposal; and 4) please share the report with anyone who is interested in supporting its direction. As a final word, Dr. Darrow said that words and actions impact teachers in the same way teachers impact students in the classroom.

The board participated with questions and comments and thanked staff and presenters for their report.

12.0 ACTION ITEMS

**12.1 Report, discussion and possible action on Fiscal Crisis and Management Assistance Team Financial Report.
Report by Brett McFadden, CBO**

Brett McFadden began by introducing the item and welcoming Michael Watkins, Superintendent of the County Office of Education, Mary Hart, CBO for the COE, and Debi Deal of FCMAT who would be presenting the report. As an introduction, he went through the recent action with the

Fiscal Stabilization Plan that included the report from FCMAT, a study on the Special Education and Transportation departments, which are in process, and ending with the adoption of a 2015-16 budget in July when we can expect a conditional approval from the COE. He reminded all that the FCMAT report is based on a snapshot in time; there is a "Subsequent Events" section at the end of the report that addresses actions that the district is currently taking to mitigate the challenges of the budget. The budget has been reviewed on a weekly basis by district staff along with COE staff to ensure it is moving in the right direction. He commented briefly on the qualifications of Ms. Deal in the field.

Debi Deal began by speaking about FCMAT, established by AB1200 in 1992 in an effort to assist educational agencies with fiscal compliance. FCMAT is an independent firm that specializes in studies and fiscal reviews. There are three ways that FCMAT will assist: the District invites them, the County invites them, or the State mandates it. The work involves developing a multiyear financial projection (MYFP) for the district's general fund for 2014-15 and two subsequent years. This includes the use of FCMAT's Budget Explorer MYFP, a software and LCFF calculator tool to determine the level of funds required to sustain the district's financial solvency; the tool is available and free for district to use and continue to update their MYFP. The report used the November/December 2014 budget figures and built it from there, using latest assumptions.

The MYFP are required by AB1200 and AB 2756 and are part of the budget and interim reports. The district's primary objective is to maintain local control and things are constantly in a state of change. FCMAT projections include the Governor's 2015-16 State Budget Proposal. The agency looked at the \$200 million dollar budget and verified every single item under revenues and expenditures. A close analysis of vacancies and position control was done. Payroll represents about 89% of the budget. Debt schedules and audits were also reviewed. The negative fund balances seen at the end of year 3 projection require that the district reacts, which is already being done in some ways. The MYFP is primarily interested in reviewing the unrestricted resources. There is never enough money to support Special Education. That number comes from the unrestricted portion of the budget. Transportation is also a challenge for the District as all costs increase but no additional funding is identified; this causes shortfalls each year.

Ms. Deal explained that the reinvestment plan was implemented for a cost of \$13.2 million dollars; the district only received \$8.5 million dollars so adjustments needed to be made elsewhere becoming a compounded event. In addition, the increase of Special Education and Transportation, the addition of funds for ROP (Regional Occupational Programs), as well as the increase in benefits has caused a structural deficit. She mentioned that a big budget driver is student enrollment and ADA and any slip in this area will cause significant budget shifts. The recommendations on the MYFP includes the following: adopt a budget that eliminates deficit spending; maintain an adequate reserve level so district can meet its financial obligations; keep MYFP's up to date; continue monitoring and project student enrollment and ADA at each reporting period to include updated information on budget assumptions; increase level of participation in MAA activities; and ensure effective collaboration between management and the benefits committee on cost-containment options. In reference to MAA, Ms. Deal noted that, given that the district has 13% of special education students, this is a good opportunity for revenue enhancement. Regarding benefits, she stated that almost every school district has employees buying into the plan. For classified employees, they don't have to. In addition, no cap on benefits is unusual and can become expensive. The district is fortunate to have only a 1.5% increase in benefits next year but it is something that can quickly turn and should be monitored closely. In addition, the district should continue to track and appropriately project cost for all staff. There are too many work calendars and it can be difficult to manage and it is recommended to address the issue. The district has a lot of accounting numbers and it takes too much time for staff to manage that piece as well. The district is already addressing the Special Education and Transportation issues. She stated that 96% of the 13% of Special Education students use door-to-door service. It is extremely expensive to provide this service. Ms. Deal added that accounting for

the technology and deferred maintenance endowments be consistent with accounting procedures as outlined under Procedure 705, the General Obligations Bond. The district should review cash borrowing options and monitor cash flow monthly to ensure sufficient funds are available to meet financial obligations.

Subsequent Events was reported next, commenting on the adoption of the Fiscal Stabilization Plan which will significantly improve the budget's outlook. The plan was reviewed by staff in March and began to implement immediately, addressing matters such as vacation accrual and the reduction of credit card use. The impact of these actions has positively impacted the ending balance two years out.

Ms. Deal opened the discussion to comments and questions.

Public comment:

Jack Carroll, PVFT, was surprised at the harsh tone of the report. He presented data on budget errors from prior interim reports, which usually exaggerate operating performance. He pointed out possible factual errors in the FCMAT report, including an additional \$9 million dollars to the LCFF/State Aid funding, and a 10% increase in benefits when we know it will only be 1.7% next year that could have been incorporated into the report.

Michael Watkins commented on the work that is taking place to ensure that the stabilization plan is moving forward. As of today the County does not have the intent to have an advisor coming to the district.

Mary Hart reiterated that the county is available to assist and commended PVUSD staff for the work they are doing. We are waiting for Ann Jones, Interim CBO, to provide a third view of the budget.

Board participated with comments and questions. The harshness of the report, specifically around lack of leadership from the Board on budget matters, was questioned by some trustees, citing continuous budget reports and updates at each meeting to ensure informed decisions.

Trustee Yahiro recommend setting a subcommittee to oversee the implementation of the FCMAT recommendations.

Trustee Rivas moved to approve this report, adding the formation of a subcommittee as recommended by Trustee Yahiro. Trustee Yahiro seconded the recommendation. The motion passed unanimously.

13.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee Orozco moved to approve the certificated employees report with the following additions: 4 Principals under New Hires; 1 Teacher under Leave of Absence; and 1 Teacher under Separations. Trustee DeRose seconded the motion. The motion passed unanimously.

b. Classified Employees

Trustee Orozco moved to approve the classified employee report with the following addition: 1 Instructional Assistant – Moderate/Severe under Separations from Service. Trustee DeRose seconded the motion. The motion passed unanimously.

2.4 Claims for Damages

- Approve Claim for Damages in the matter of Allstate Insurance vs. PVUSD

Trustee Orozco reported that the Board unanimously approved this Claim for Damage.

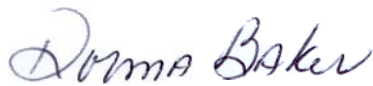
14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2015

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
May	▪ 13 ▪ 27	▪ Approve 3 rd Interim Report
June	▪ 10 ▪ 24	▪ 2015-2016 Budget Adoption
July	No Meetings	
August	▪ 12 ▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	
November	▪ 18	▪
December	▪ 9	▪ Annual Organization Mtg. ▪ Approve 1 st Interim Report

15.0 ADJOURNMENT

There being no further business to address, the meeting of the Board was adjourned at 10:21 PM.



Dorma Baker, Superintendent