



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**October 12, 2011**  
**REGULAR BOARD MEETING**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**

**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

**Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Pending Litigation
- 2.6 Anticipated Litigation
- 2.7 Real Property Negotiations
- 2.8 9 Expulsions

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board Acting President  
Trustees Leslie De Rose, Kim De Serpa, Sandra Nichols, Karen Osmundson, Jeff Ursino, and Willie Yahiro and Acting President Doug Keegan.
- 3.3 Superintendent Comments
- 3.4 Brecek & Young Financial - Teacher of the Month Award  
*- Mike Donegan, Rolling Hills Middle School*
- 3.5 Brecek & Young Financial – Classified Employee of the Month Award  
*- Herlindo Fernandez, Groundskeeper, Maintenance & Operations*

**4.0 APPROVAL OF THE AGENDA**

**5.0 APPROVAL OF MINUTES**

- a) Minutes for September 28, 2011*

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

**7.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

**8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

**9.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders September 22 – October 5, 2011.  
The PO's will be available in the Superintendent's Office.
- 9.2 Warrants September 22 – October 5, 2011.  
The warrants will be available in the Superintendent's Office.
- 9.3 Accept with Gratitude Donation from Carolyn Hyatt of an iMac for Mar Vista Elementary School, an Estimated Value of \$1,000.
- 9.4 Approve Williams Uniform Complaint Quarterly Report for July – September 2011. Number of complaints: zero.

The administration recommends approval of the Consent Agenda.

**10.0 DEFERRED CONSENT ITEMS**

**11.0 REPORT AND DISCUSSION ITEMS**

**12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

- 12.1 Report, discussion and Possible Action on Trustee Area III Residency.  
*Report by Brett McFadden, CBO.* *5 min.*

**13.0 ACTION ON CLOSED SESSION**

**14.0 GOVERNING BOARD COMMENTS/REPORTS**

**15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2011**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
<b>October</b>	▪ 26	
<b>November</b>	▪ 16	▪
<b>December</b>	▪ 7 Annual Organization Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

**16.0 ADJOURNMENT**

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 CLOSED SESSION AGENDA  
 October 12, 2011

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
 a. Certificated Employees  
 b. Classified Employees

<b>New Hires – Probationary</b>	
	None
<b>New Substitutes</b>	
18	Teachers
<b>New Hires</b>	
15	Primary Teachers
12	Secondary Teachers
<b>Promotions</b>	
	None
<b>Rehires</b>	
1	Secondary Teacher
<b>Administrative Appointments</b>	
	None
<b>Transfers</b>	
1	Special Education Teacher
<b>Extra Pay Assignments</b>	
19	Department Chairs
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Translator
1	Health Services Assistant
1	Registration Specialist I
1	Primary Teacher
1	Secondary Teacher
1	Speech & Language Specialist
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None

<b>Supplemental Service Agreements</b>	
47	Primary Teachers
18	Secondary Teachers
24	Migrant Education Teachers
1	Special Ed Teachers
72	Technology Teachers
1	Education Services Teachers
<b>Miscellaneous Actions</b>	
	None
<b>Separations From Service</b>	
1	Career Development Specialist I
<b>Limited Term – Projects</b>	
6	Instructional Assistant – General
1	Enrichment Specialist
<b>Exempt</b>	
4	Babysitter
15	Pupils
41	Student Helper
35	Workability
6	Yard Duty Supervisor
<b>Provisional</b>	
	None
<b>Limited Term - Substitute</b>	
	None



**September 28, 2011**  
**REGULAR BOARD MEETING**  
**UNADOPTED MINUTES**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**  
**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

Acting president Keegan called the meeting of the Board to order at 6:05 pm at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

<b>New Hires – Probationary</b>	
2	Health Services Assistant
1	Site Computer Support Technician
3	Instructional Assistant II
<b>New Substitutes</b>	
26	Substitutes
<b>New Hires</b>	
1	Coordinator – Child Development
2	Secondary Teachers
2	<i>Adult Education Teachers</i>
<b>Promotions</b>	
1	Office Assistant III
<b>Rehires</b>	
	None
<b>Administrative Appointments</b>	
	None
<b>Transfers</b>	
	None

<b>Extra Pay Assignments</b>	
12	Coaches
32	Department Chairs
3	Head Teachers
<b>Extra Period Assignments</b>	
3	Secondary Teachers
<b>Leaves of Absence</b>	
1	Account Specialist II
1	Inclusion Specialist
1	Secondary Teacher
1	Psychologist
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
1	<i>Adult Education Teacher</i>
<b>Supplemental Service Agreements</b>	
29	Language Testers
3	RTI
8	Secondary Teachers
12	Elementary Teachers
4	Technology Teacher
1	Education Services Teacher
<b>Miscellaneous Actions</b>	
1	Administrative Secretary II
1	Cafeteria Manager I
3	Campus Safety Coordinator
1	Community Services Liaison II
1	Cook/Baker
1	Groundskeeper II
2	Instructional Assistant I – Special Education
1	Lead Custodian II
2	Site Computer Support Technician
<b>Separations From Service</b>	
	None
<b>Limited Term – Projects</b>	
2	Behavior Technician

2	Campus Safety Coordinator
1	Data Entry Specialist
8	Enrichment Specialist
6	Health Services Assistant
7	Instructional Assistant – General Education
2	Instructional Assistant II – Special Education
1	Library Media Technician
1	Office Assistant II
8	Office Assistant III
1	Testing Specialist I
1	Testing Specialist II
<b>Exempt</b>	
16	Childcare
2	Crossing Guard
3	Safety Monitor
15	Student Helper
36	Yard Duty
<b>Provisional</b>	
1	Campus Safety Coordinator
1	Health Service Assistant
7	Instructional Assistant – General Education
1	Migrant Outreach Specialist
1	Office Assistant II
1	Office Assistant III
<b>Limited Term - Substitute</b>	
1	Behavior Technician
8	Cafeteria Assistant
2	Campus Safety Coordinator
4	Custodian I
1	Custodian II
1	Groundskeeper I
3	Instructional Assistant I – Special Education
4	Instructional Assistant II – Special Education
1	Instructional Assistant - Migrant Children Center

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**



- 2.3 **Negotiations Update**
  - a. CSEA
  - b. PVFT
  - c. **Unrepresented Units: Management and Confidential**
  - d. **Substitutes – Communication Workers of America (CWA)**

2.4 **Claims for Damages**

2.5 **Pending Litigation**

2.6 **Anticipated Litigation**

2.7 **Real Property Negotiations**

2.8 **5 Expulsions**

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

Acting president Keegan called the meeting of the Board in public to order at 7:07 pm.

3.1 **Pledge of Allegiance**

Trustee De Serpa led the Board in the Pledge of Allegiance.

3.2 **Welcome by Board Acting President**

Trustees Leslie De Rose, Kim De Serpa, Sandra Nichols, Karen Osmundson, Jeff Ursino, and Acting President Doug Keegan were present. Trustee Yahiro was absent.

3.3 **Superintendent Comments**

Dorma Baker said “Rosh Hashana”, which translates into Happy New Year.

4.0 **APPROVAL OF THE AGENDA**

Acting president Keegan stated that he had received requests to move #12.4 (Collaboration between Salud Para la Gente and PVUSD) following 6.0, and 12.3 (Board Member Residency Matter: Trustee Area III ) after 7.0. Trustee DeRose moved to approve the agenda with the recommended changes. Trustee Ursino seconded the motion. The motion passed 6/0/1 (Yahiro absent).

5.0 **APPROVAL OF MINUTES**

*a) Correction to Item # 13.6 in the Adopted Minutes of August 24, 2011*

Trustee Ursino moved to approve the corrected item on the adopted minutes of August 24, 2011.

Trustee De Serpa seconded the motion. The motion passed 5/0/1/1 (Yahiro absent; DeRose abstained).

*b) Minutes for September 14, 2011*

Trustee DeRose moved to approve the minutes for September 14, 2011. Trustee Ursino seconded the motion. The motion passed 6/0/1 (Yahiro absent).

At this point, acting president Keegan noted that given the issue regarding the residency in Trustee Area III, the recorded votes may need to be revised to note accurate number of trustees. The decision will be made after the presentation regarding this item.

6.0 **HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

Mayra Gonzalez, Pajaro Valley High School representative, reported on the homecoming parade, other school events, activities and sports.

12.0 **REPORT AND DISCUSSION ITEMS**

12.4 **Report and Discussion on Collaboration between Salud Para la Gente and PVUSD.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Albert Roman introduced the item and introduced Dr. Douglas Metz to speak about the program.

Dr. Metz began the report speaking about the school-based clinics, where many students benefit from dental visits, physicals, immunizations, obesity screening, routine health exams, and acute illness consultations. The sites that now have the clinic are: Cesar Chavez, Starlight, Pajaro Middle, Mintie White, MacQuiddy, Freedom, HA Hyde, Pajaro Valley High, and Watsonville High. Dr. Metz noted that with the new law regarding whooping cough vaccination for students in grades 7 through 12, Salud has been offering this service as well. In addition, Salud is working on the Starlight Project, where students are screened for Body Mass Index (BMI). Dr. Metz offered data on dental, vision and BMI screening per site for many of the elementary, middle and high schools. In an effort to improve health concerns for students, Salud offers nutrition education through health education classes and at parent meetings, in addition to other venues. Salud also offers TB testing for PVUSD employees, which results in a cost savings measure for the district.

The Board participated with comments and questions and thanked Salud for their contribution.

**Board President closes regular Board meeting and opens Public Hearing.**

Acting president Keegan closed the regular meeting and opened the public hearing.

**7.0 PUBLIC HEARING: REVIEW OF PRELIMINARY TRUSTEE AREA ANALYSIS REPORT AND TRUSTEE AREA REALIGNMENT PROCESS**

**7.1 Report by Brett McFadden, CBO**

Brett McFadden introduced guests Michael Smith of Lozano Smith and Dean Waldfogel of DecisionInsite. Brett commented on the requirements for the redistricting process.

Mike Smith offered a brief historical background on trustee areas, stating that the district has three options for electing their trustees: pure at-large system; a hybrid system where there are trustee areas but trustees are elected at-large; and election by trustee area. The district went from at-large election to the current election by trustee area in 1992. Districts that use the trustee area election process are required to update their trustee area maps after each census. Once the maps are approved by the district, then the County Committee on Redistricting reviews and it is then given to the Department of Justice for their approval. The process by the district has to be completed by March 1, 2012. If the board fails to updated its boundaries by this date, then the County Committee will make the boundary determination. Mr. Smith gave a timeline for the entire process.

Dean Waldfogel of DecisionInsite commented on the demographic analysis of the trustee areas and the goal of the company to ensure that there is adequate population balance in each of the seven trustee areas; this is based on population not voting age. Mr. Waldfogel explained the process, which begins with the confirmation and the digitization of the district and trustee area boundaries. A population analysis is then conducted to ensure that there is an equitable distribution of population in each of the areas; the census of 2000 showed a population of 105,173; in 2010, the figure increased to 109,654. Data analysis is used to determine whether it's necessary for changes to be made in the trustee areas. Population in each are must be relatively equal. Mr. Waldfogel noted that the next steps would be to propose and review alternative trustee areas maps, to select the area maps, to submit the maps to the United States Department of Justice for approval, and finally to submit the maps to the Santa Cruz and Monterey Election offices.

Mr. Smith noted that the intent is for DecisionInsite to put together 2 or 3 options to bring to the board in October and to select one of the alternative maps in November.

**7.2 Public comment**

No public comment.

### 7.3 *Board questions and comments*

The Board participated with questions and comments.

Mr. Smith ended his remarks by noting that the entire process is transparent.

### **Board President closes Public Hearing and resumes Board meeting.**

Acting president Keegan closed the public hearing and resumed the regular meeting of the Board.

## 12.0 **REPORT AND DISCUSSION ITEMS (Continued)**

### 12.3 **Report and Discussion on Board Member Residency Matter: Trustee Area III.**

#### *Report by Brett McFadden, CBO.*

Mr. Dean Waldfogel of DesicionInsite presented the analysis started by noting that it was not the intent to uncover that the current residence of trustee representing TA III is outside the trustee area. The information was confirmed through various geocoding solutions. This was further confirmed by the Monterey County Assessor's office: the address of 995 San Miguel Canyon Road is outside of the trustee area boundary; this is the current address of trustee representing area III, Karen Osmundson, who has resided at that address since May of 2011. Maps of the Monterey County Voter Precinct boundaries corroborated this information: the address is outside the district trustee area.

Mr. Mike Smith said that the law regarding trustees is clear: the trustee has to be a resident of the district and live within the trustee area. Having confirmed this, the legal implication is that a vacancy is created if the trustee moves outside the boundaries of the district/trustee area. The board will then need to announce the vacancy and then the following options are available: if trustee Osmundson moves back, into the area, the Board could appoint her as the provisional trustee until the term is over; the vacancy must be opened to anyone who is interested and qualifies (lives within the trustee area and is over 18). If a provisional appointment is made, the board needs to publish another notice to ensure it is not contested. Given the information, Mr. Smith recommended that trustee Osmundson abstains from voting.

Trustee Osmundson explained the reason she had to leave her prior residence and her excitement to find a home to rent that seemed to be inside the boundaries because students at that house attend the PVUSD schools.

#### Public Comment

Mike and Cari Furtado, trustee Osmundson's landlords, expressed their surprise at this issue because their daughters attend the district and they confirmed that students in their home address would attend PVUSD schools.

Sylvia Previtali, community member, commented on trustee Osmundson's predecessor, whose residency issue had been brought up before. She noted that there are additional legal sources other than education law to resolve the issue. She spoke of the Attorney General's opinion in a residency problem involving a publicly elected official, which stated that acts of the individual must be taken into account as well when making the decision and that ambiguities in boundaries should be resolved in favor of elected official.

Jenn Laskin, teacher, spoke of the respect that trustee Osmundson has from the community, teachers, administrators and students. Her service to the district is very much appreciated.

Peter Nichols, teacher, spoke about trustee Osmundson's predecessor residency issue and how that was quickly resolved by the superintendent at the time.

Rhea DeHart, community member, commented that trustee Osmundson was assured she was well within the district when she moved. She said that further investigation with thought and caution is necessary.

Robin Butterworth, employee and resident in trustee Osmundson's area, stated that she has supported trustee Osmundson through her election process because Osmundson supports the district.

Board participated with comments including the presentation of attendance area maps that place the residence in question inside the trustee area boundaries.

Staff were directed to look into the process of moving the boundary line and to ensure with the tax assessor's office that no errors exist in the maps that place the residence outside of the trustee area. Mr. Mike Smith noted that, while moving a boundary line is a legal possibility, it is a very involved process.

It was recommended by Mike Smith and supported by acting president Keegan that voting for trustee in area III be provisional.

#### **8.0 VISITOR NON-AGENDA ITEMS**

Jack Carroll, teacher, asked for an explanation of the mystery money that appeared in the budget, a difference of \$20 million dollars in a 3 month period.

#### **9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

Francisco Rodriguez, PVFT president, expressed her support for Trustee Osmundson. He encouraged the board to give her the provisional appointment. Regarding the response to the Grand Jury report, he noted that the union was not included in the process.

Leticia Oropeza introduced Diana Martinez, Esther Morillo and Robin Butterworth who spoke of the need for support for Office Managers. Diana stated that the union had met with chief negotiator and staff felt belittled, disrespected, led to believe one thing and told another. The District's proposal did not include any of the board's recommendations. Robin Butterworth stated that while the district was budgeting for the worst case scenario it was able to save up a lot of money by reduction of classified employees.

#### **10.0 CONSENT AGENDA**

Trustee DeRose moved to approve the consent agenda. Trustee Ursino seconded the motion. The motion passed 6/0/1 (Yahiro absent).

**10.1 Purchase Orders September 8 - 21, 2011.**

**10.2 Warrants September 8 - 21, 2011.**

**10.3 Approve CAHSEE Passage Waiver for Student #11-12-01, Math, Pajaro Valley High School.**

**10.4 Approve CAHSEE Passage Waiver for Student #11-12-02, Math, Watsonville High School.**

**10.5 Approve CAHSEE Passage Waiver for Student #11-12-03, English Language Arts, Pajaro Valley High School.**

**10.6 Approve CAHSEE Passage Waiver for Student #11-12-04, English Language Arts, Pajaro Valley High School.**

**10.7 Approve CAHSEE Passage Waiver for Student #11-12-05, Math, Pajaro Valley High School.**

**10.8 Approve CAHSEE Passage Waiver for Student #11-12-06, English Language Arts, Pajaro Valley High School.**

- 10.9 Approve CAHSEE Passage Waiver for Student #11-12-07, English Language Arts, Pajaro Valley High School.
- 10.10 Approve CAHSEE Passage Waiver for Student #11-12-08, Math, Pajaro Valley High School.
- 10.11 Approve CAHSEE Passage Waiver for Student #11-12-09, English Language Arts, Pajaro Valley High School.
- 10.12 Approve CAHSEE Passage Waiver for Student #11-12-10, English Language Arts, Pajaro Valley High School.
- 10.13 Approve CAHSEE Passage Waiver for Student #11-12-11, Math, Renaissance High School.
- 10.14 Approve Migrant & Seasonal Head Start Annual Refunding Application: Goals and Objectives Update for Grant Year March 1, 2012 – February 28, 2013.
- 10.15 Approve Student Teaching Agreements for 2011-12.
- 10.16 Approve Pajaro Valley High School Spanish Travel Club trip to Spain, March/April 2012.
- 11.0 DEFERRED CONSENT ITEMS  
None.

**12.0 REPORT AND DISCUSSION ITEMS (Continued)**

**12.1 Report and Discussion on School Safety.**

*Report by Joe Trautwein, Director, Student Services.*

Joe Trautwein presented on Student Services SMART goals: 1) to increase student attendance, and 2) to decrease suspension days. Regarding suspension, he noted that there has been a decline of about 2,000 days over the last three years, which means that students are spending more time in school. He explained to the Board that the suspension process is governed by Education Code 48911.

At this time, trustee DeRose moved to extend the meeting to 11:30 pm. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Yahiro absent).

Joe walked the Board through the expulsion process and discussed the alternatives for secondary school students who are expelled. Joe presented data on suspension, expulsions and suspended expulsions for all levels. In addition, Joe commented on the department's work with truancy and their efforts to reduce the number of truants. He finished his presentation stating that the charge of Student Services is to ensure students are given their due process.

Board participated with comments and questions.

Due to time restraints, item #12.5 was addressed next and action items would follow.

**12.5 Report and Discussion on Announcement of Board Appointed Personnel Commissioner.**

*Report by Pam Shanks, Director, Classified Staff.*

Albert Roman announced the name of Mary Ann Gomez as the Board's appointed Personnel Commissioner.

Trustee Osmundson left the meeting at 11:16 pm.

**13.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

**13.1 Report, discussion and possible action to approve Resolution #11-12-06, Trustee Area Realignment Criteria for 2012.**

*Report by Brett McFadden, CBO.*

Trustee Nichols moved to approve this resolution. Trustee De Serpa seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

**13.2 Report, discussion and possible action on Board of Trustees Response to 2010 Grand Jury Report.**

*Report by Brett McFadden, CBO.*

Brett McFadden noted that the report is the 90-day response on the findings and recommendations as pertained to the board. This report is due to the Grand Jury by October 1.

Trustee DeRose moved to approve this item. Trustee Nichols seconded the motion.

The board participated with comments.

The motion passed 5/0/2 (Yahiro, Osmundson absent).

**13.3 Report, discussion and possible action on Salary Schedule for Associate Teacher.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Albert Roman reported that the salary schedule had been approved by the union and it goes hand in hand with the current salary schedule. Approving it would allow the district to recruit for the positions.

Trustee Nichols moved to approve this item. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

**14.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee Nichols moved to approve the certificated employee report with the following changes: 1 Adult Education Teacher under Resignations and 2 Adult Education teachers under New Hires. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

**b. Classified Employees**

Trustee Nichols moved to approve the classified employee report as presented. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

**2.8 5 Expulsions**

*Action on Expulsions*

The following two expulsion cases were tabled for further clarification:

**11-12-007**

**11-12-010**

Trustee DeRose moved to approve the District Administration's recommendation for the following expulsion case:

**11-12-011**

Trustee Ursino seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

Trustee DeRose moved to approve the District Administration's recommendation for the following expulsion case:

**11-12-014**

Trustee Nichols seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

Trustee DeRose moved to approve the District Administration's recommendation for the following expulsion case:

*11-12-015*

Trustee Nichols seconded the motion. The motion passed 5/0/2 (Yahiro, Osmundson absent).

**12.0 REPORT AND DISCUSSION ITEMS (Continued)**

**12.2 Report and Discussion on RFP Process for Selection on Health Benefits Consultant Update.**

*Report by Brett McFadden, CBO.*

Brett McFadden reported on the status: the district initiated RFP process for health benefits consultant as the current contract expires November 1. Nine proposals were sent out and four were submitted; the district interviewed those four companies. Brett noted that PVFT and CSEA, as well as management, were represented through the interview process and they served in an advisory role. Currently, the district is in the process of checking references for the four companies. The committee will meet again to finalize details and present to the Board a recommendation in October. He noted that it is possible that due to other items that the district is currently working on the selection may be a little late but assured the board that if that were to be the case, the current consultant would continue to work with the district until a new contract is awarded.

**15.0 GOVERNING BOARD COMMENTS/REPORTS**

None

**16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2011**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
<b>October</b>	▪ 12 ▪ 26	
<b>November</b>	▪ 16	▪
<b>December</b>	▪ 7 Annual Organization Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

**17.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board was adjourned at 11:26 pm.

\_\_\_\_\_  
Dorma Baker, Superintendent

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 9.3

**Date:** October 12, 2011

**Item:** Acknowledge with Gratitude an iMac Donation from Carolyn Hyatt for Mar Vista School, an Estimated Value of \$1000.

**Overview:** The Board acknowledges and recognizes the generosity of community members and businesses. Their commitment to education is evident through their contribution.

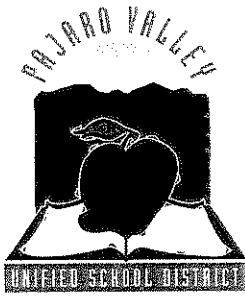
**Recommendation:** Acknowledge with gratitude.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker*





# Pajaro Valley Unified School District

## Technology Services

Timothy Landeck, Director  
294 Green Valley Road  
Watsonville, CA 95076  
831-786-2333

Carolyn Hyatt  
4500 opal Cliff Drive  
Santa Cruz, CA 95062

Tuesday, September 27, 2011

Dear Mrs. Carolyn Hyatt:

Thank you for your generous donation of an iMac with 2GB memory and 300GB hard drive, running OS X 10.6. It is with support like yours that the local schools can build their technology expertise and better prepare students for the ever-changing world we live in. This hardware will remain at your specified school site: Mar Vista Elementary in the Pajaro Valley Unified School District.

Your gift is tax-deductible as a charitable contribution to an educational organization, as defined by the Internal Revenue Code, Section 170(a) and (b)(1)(A)(ii). You have valued your donation at \$1,000.

Thank you again for your support of Pajaro Valley Unified School District.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Landeck". The signature is fluid and cursive.

Timothy Landeck  
Director, Technology Services



# PAJARO VALLEY UNIFIED SCHOOL DISTRICT

## Board Agenda Backup

Item No: 9.4

**Date:** October 12, 2011

**Item:** **Williams Uniform Complaint Quarterly Report  
(July, August, September 2011)**

**Overview and Rationale:** All school districts have been required to adopt a complaint system as a part of the Williams Settlement.

On a quarterly basis, Williams' complaints must be reported to the board and the county superintendent. The report must include the number and types of complaints received and how they were corrected.

During this quarter there were zero Williams Complaints filed.

**Recommendation:** Approve Williams Quarterly Report as Submitted.

**Budget Considerations:**

**Funding Source:**

**Budgeted:**

**Amount:**

**Prepared By:** Albert Roman, Assistant Superintendent, HR

**Superintendent's Signature:** \_\_\_\_\_

*Dorinda Bost*

**QUARTERLY DISTRICT STATUS REPORT OF UNIFORM COMPLAINTS  
TO THE COUNTY SUPERINTENDENT OF SCHOOLS  
QUARTER ENDED SEPTEMBER 2011**

DISTRICT: Pajaro Valley Unified School District Date Reported to District Governing Board: October 12, 2011

**I. INSTRUCTIONAL MATERIALS**

A) Insufficient text books or instructional materials in classroom:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

B) Insufficient textbooks or instructional materials to take home:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

C) Textbooks or instructional materials in poor or unusable condition:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

**II. TEACHER VACANCY OR MISASSIGNMENT**

A) No assigned certified teacher at beginning of semester:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

B) Teacher lacking credentials or training to teach English Language Learners (ELL) with  
More than 20% ELL in class:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

D) Teacher instructing class lacking subject matter competency:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

**III. FACILITIES**

A) Conditions pose an emergency or urgent threat to the health or safety of students/staff:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 12.1

**Date:** October 12, 2011

**Item:** Board Member Residency Matter: Trustee Area Three

**Overview:** State law requires members of the Board of Trustees to reside within the district's jurisdictional boundaries and within their elected trustee area. Absent these two conditions, a vacancy exists by order of law once information is provided verifying that the member no longer resides within the appropriate trustee area and/or district boundaries.

State law also requires the district to conduct a decennial realignment of its trustee areas based on information from the 2010 Census. During the course of this analysis it was discovered that the board member elected to Trustee Area Three appeared to no longer reside in their trustee area and the district's legal boundaries. In response, staff and district legal counsel conducted an extensive analysis to verify this information and contacted all local public agencies directly and indirectly involved with this matter.

If a vacancy is determined, state law requires the board to initiate a process to fill the seat within 60 days of notification of that vacancy. If the vacancy occurs less than four months before an election, the board can opt to not fill the seat. If longer than four months from an election, the board can choose to make a provisional appointment or hold a special election to fill the remainder of the vacated term. Policy options available to the board include the following:

- Declare a vacancy and implement a process to make a provisional appointment to the board pursuant to state law
- Declare a vacancy and hold a special election pursuant to state law (the district would be responsible for the costs of the election)

The matter was discussed at the board's September 28 meeting. The board instructed staff to conduct additional analysis on the matter for possible action at its October 12 meeting. Staff and legal counsel will provide the board additional analysis and recommendations per its instructions.

**Recommendation:** Discuss and make a determination.

**Prepared By:** Brett McFadden, CBO

**Superintendent's Signature:**

*Darwin Boh*