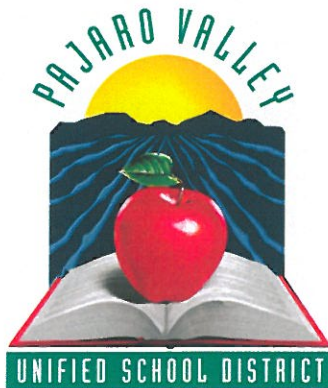


## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.



### October 8, 2014 REGULAR BOARD MEETING

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**

**PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE  
Boardroom  
292 Green Valley Road, Watsonville, CA 95076**

**NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
  - On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

#### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

**Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Existing Litigation
- 2.6 Pending Litigation
- 2.7 Anticipated Litigation
- 2.8 Real Property Negotiations

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President  
Trustees Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro and President Kim De Serpa
- 3.3 Superintendent Comments
- 3.4 Governing Board Comments/Reports Standing Committees Meetings (1 min per trustee)

**4.0 APPROVAL OF THE AGENDA**

**5.0 APPROVAL OF MINUTES**

- a. Minutes for Special Meeting, Interview of Board Appointed Personnel Commissioner, September 24, 2014
- b. Minutes for September 24, 2014

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT (5 min. per school)**

**7.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Trustees may ask questions for clarity but cannot take action on these matters. (Please complete a card if you wish to speak.)

**8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

**5 Min. Each**

**9.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders September 18 – October 1, 2014  
The PO’s will be available in the Superintendent’s Office.
- 9.2 Warrants September 18 – October 1, 2014  
The warrants will be available in the Superintendent’s Office.
- 9.3 Acknowledge with Gratitude Donation of Funds Equaling \$4,300 to the Aptos High School Athletics from Wharf to Wharf.
- 9.4 Acknowledge with Gratitude Donation of Funds Equaling \$1,000 to the Aptos High School Physical Education Department from Marcus Monte.
- 9.5 Acknowledge with Gratitude Donation of funds equaling \$7,000 to the Bradley Elementary School Special Day Class from Eleanor Jaffe and Joyce Reynolds
- 9.6 Approve Williams Quarterly Report, Number of Complaints for July, August and September 2014: Zero
- 9.7 Approve Amending February 5, 2014 Charter Renewal for Academic Vocational Charter Institute to Extend for Five Years to January 2019.
- 9.8 Approve Management Assistance Contract between the Fiscal Crisis Management Assistance Team (FCMAT) and PVUSD.

The administration recommends approval of the Consent Agenda.

**10.0 DEFERRED CONSENT ITEMS**

**11.0 REPORT ITEMS**

- 11.1 Report and discussion on Mathematics Implementation and Teacher Support.  
*Report by Susan Perez, Assistant Superintendent* 20 min. report; 10 min discussion

**12.0 ACTION ITEMS**

- 12.1 Approve Resolution #14-15-08 in Support of National Hispanic Heritage Month, September 15 – October 15, 2014.  
*Report by Dorma Baker, Superintendent* 2 min. report; 5 min. discussion

**13.0 ACTION ON CLOSED SESSION**

**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2014**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
October	▪ 22	
November	▪ 12	
December	▪ 10 Annual Org. Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

**15.0 ADJOURNMENT**

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 CLOSED SESSION AGENDA  
 October 8, 2014

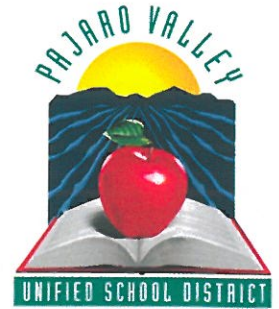
- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
 a. Certificated Employees  
 b. Classified Employees

<b>New Hires - Probationary</b>	
	None
<b>Rehires</b>	
	None
<b>Promotions</b>	
	None
<b>New Hires</b>	
1	Curriculum Coach
<b>New Substitutes</b>	
15	Substitutes
<b>Administrative Appointments</b>	
	None
<b>Transfers</b>	
	None
<b>Other</b>	
	None
<b>Extra Pay Assignments</b>	
	None
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Counselor
1	Behavior Technician
1	Administrative Secretary III
1	Registration Specialist I
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None

<b>Supplemental Service Agreements</b>	
2	Nurse
1	Psychologist
97	Teacher
<b>Miscellaneous Actions</b>	
	None
<b>Separations From Service</b>	
1	Counselor
1	Teacher
1	Behavior Technician
1	Instructional Assistant Mild/Moderate
1	Instructional Assistant Moderate/Severe
<b>Limited Term - Projects</b>	
1	Attendance Specialist
6	Campus Safety & Security Officers
1	Career Development Specialist I
1	Career Development Specialist II
29	Enrichment Specialist
1	Health Care Assistant
1	Human Resources Technician
9	Instructional Assistant - Child Development
142	Instructional Assistant - General Ed
1	Language Support Liaison I
1	Library Media Technician
5	Office Assistant II
19	Office Assistant III
1	Occupational Therapist
1	Textbook Media Specialist
<b>Exempt</b>	
13	Childcare
1	Crossing Guard
4	Student Helper
13	Yard Duty
<b>Provisional</b>	
	None

<b>Limited Term - Substitute</b>	
3	Behavior Technician
2	Campus Safety Security Officer
2	Custodian I
1	Instructional Assistant - General Ed
7	Instructional Assistant - Mild/Moderate
10	Instructional Assistant - Moderate/Severe

**Wednesday, September 24, 2014**  
**SPECIAL MEETING: BOARD APPOINTED PERSONNEL**  
**COMMISSIONER INTERVIEWS**  
**UNADOPTED MINUTES**  
**5:00 PM – 6:00 PM**  
**DISTRICT OFFICE BOARDROOM**  
**294 Green Valley Road, Watsonville, CA 95076**



**1.0 OPENING CEREMONY IN OPEN SESSION – 5:00 P.M.**

**1.1 Call to Order**

Vice President Rivas called the special meeting in public to order at 5:03 PM.

**1.2 Welcome by Board President**

Trustees Leslie DeRose, Karen Osmundson, Lupe Rivas, Jeff Ursino, and Willie Yahiro were present. President Kim De Serpa arrived at 5:15 PM. Trustee Orozco was absent.

Vice President Rivas welcomed all to this special meeting.

**1.3 Pledge of Allegiance.**

Trustee Rivas led the Board in the Pledge of Allegiance.

**2.0 APPROVAL OF THE AGENDA**

Trustee Ursino moved to approve the agenda. Trustee DeRose seconded the motion. The motion passed 5/0/2 (De Serpa, Orozco absent).

**3.0 CANDIDATE INTERVIEWS**

***Interview process facilitated by Pam Shanks, Director of Human Resources, Classified Staff***  
Pam Shanks began by stating that the Board has authority to appoint one of the three personnel commissioners. Personnel Commissions exist oversee the District's Merit System, which serves in hiring and employment practices for classified personnel. The Board appointed commissioner will expire in December and there are two candidates interested in the appointment. A public hearing and final recommendation for appointment will be made at the November meeting; at that time, the public will also have an opportunity to express their views of the candidate.

Ms. Shanks explained the interview process as follows: each interview would be 15 minutes. She would ask some questions and the board can take notes; the commission is looking for attributes related to being a team player and as well as providing fair and equal treatment. After the interviews, the board has an opportunity to debrief and make a recommendation.

The following two candidates interviewed: incumbent MaryAnn Otero Gomez and Judy Durand.

Ms. Shanks asked questions related to the candidates' knowledge and experience with the Merit System.

After the interviews, the Board debriefed in public and recommended MaryAnn Otero Gomez for the position of Board appointed personnel commissioner.

**4.0 ADJOURNMENT**

There being no further business to discuss, the special meeting of the Board was adjourned at 5:51 PM.

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Dorma Baker, Superintendent

**September 24, 2014  
REGULAR BOARD MEETING  
UNADOPTED MINUTES**

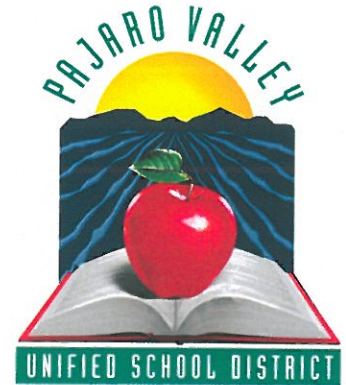
*CLOSED SESSION – 6:00 p.m. – 7:00 p.m.*

*PUBLIC SESSION – 7:00 p.m.*

**DISTRICT OFFICE**

**Boardroom**

**292 Green Valley Road, Watsonville, CA 95076**



**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President De Serpa called the meeting of the Board to order in public at 6:02 PM at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

<b>New Hires – Probationary</b>	
	None
<b>Rehires</b>	
	None
<b>Promotions</b>	
	None
<b>New Hires</b>	
6	Teacher
1	Psychologist
1	<i>Counselor</i>
<b>New Substitutes</b>	
11	New Substitute Teacher
<b>Administrative Appointments</b>	
1	Site Coordinator
<b>Transfers</b>	
	None
<b>Other</b>	
1	Assistant Principal
2	Principal



1	<i>Administrative Coach</i>
<b>Extra Pay Assignments</b>	
1	Athletic Director
29	Coach
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Behavior Technician
1	Career Development Specialist I
2	Instructional Assistant – Mild/Moderate
1	Lead Custodian
1	<i>Office Manager</i>
1	<i>Lead Custodian I</i>
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None
<b>Supplemental Service Agreements</b>	
123	Teachers
<b>Miscellaneous Actions</b>	
	None
<b>Separations From Service</b>	
1	Psychologist
3	<i>Teacher</i>
1	Behavior Technician
1	Instructional Assistant – General Ed
1	Instructional Assistant – Mild/Moderate
1	Instructional Assistant – Moderate/Severe
1	Lead MS – Painter
1	Office Assistant II
.5	<i>Academic Coordinator</i>
<b>Limited Term – Projects</b>	
1	Administrative Secretary III
2	Enrichment Specialist
1	Instructional Assistant – General Ed
2	Office Assistant III

2	Parent Education Specialist
<b>Exempt</b>	
1	Childcare
<b>Provisional</b>	
	None
<b>Limited Term - Substitute</b>	
	None

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Existing Litigation**

**2.6 Pending Litigation**

**2.7 Anticipated Litigation**

**2.8 Real Property Negotiations**

**2.9 3 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President De Serpa called the meeting of the Board in public to order at 7:05 PM.

**3.1 Pledge of Allegiance**

Trustee Ursino led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro and President Kim De Serpa were present.

**3.3 Superintendent Comments**

***- Recognition of Patricia Cortez Hidalgo, Teacher, White House Honoree as a "Champion of Change" for her Work in Bilingual Education.***

Dorma Baker introduced and congratulated Patricia Hidalgo, an Alianza Charter School teacher, who was recently honored by the White House for her work in Bilingual Education.

Patricia Hidalgo commented on her experience through the process. She described the Champion of Change process: awards are given every month and the focus varies month to month. This month in honor of Hispanic Heritage Month the focus was on Bilingual Education. Her name was submitted and she won the recognition. She commented on the pride of representing Watsonville during the celebration and as she briefly met President Obama.

President De Serpa asked for a 5-minute break to allow board members to personally congratulate Ms. Hidalgo.

In continuing with positive news, Ms. Baker noted that the work of Watsonville High teacher Ryan Jones on World History and Common Core was featured in Bill and Melinda Gates publication.

President De Serpa reported on the passing of Louise Bilicich, a retired educator; she commented briefly on Mrs. Bilicich achievements as a teacher and asked for a moment of silence in honor of Ms. Bilicich and a life well lived.

### **3.4 Governing Board Comments/Reports Standing Committees Meetings**

Trustee Osmundson attended two open houses and visited almost every classroom in those schools.

Trustee DeRose learned that Comcast Internet Services is offering low cost Internet access for low-income families. The District is pursuing to have a similar program for access in this community. Friday night she worked the down marker at the Aptos vs Watsonville football game. She attended the Children's Network meeting for the first time. She will attend City Council meetings in a few cities as they consider passing a college awareness week resolution. The Inter-Governmental meeting she attended included discussions on many district-related matters, including future development at Pajaro Valley High.

Trustee Ursino spoke of the positive influence of the 21-Day Kindness Program that was developed by a parent to address the issue of bullying; the program has been offered in Mar Vista and Rio del Mar with the intent of rolling it out into other schools. He attended a parenting for success presentation at Aptos High. He attended open houses and was glad to see a lot of parent involvement.

Trustee Orozco attended a Santa Cruz County College Commitment (S4C) meeting to brainstorm ideas on how college awareness week was going to look. She attended the Migrant and Seasonal Head Start meeting as well.

Trustee Rivas reported that tomorrow would be her last day as a substitute teacher and that it had been enjoyable. She announced El Teatro Campesino's play, *Valley of the Heart* by Luis Valdez, is being presented in San Juan Bautista, noting that former students of the district are actors in this play and it is an excellent performance.

Trustee Yahiro commented on the significance of the 11<sup>th</sup> month, on the 11<sup>th</sup> day on the 11<sup>th</sup> hour, or 11-11-11, denoting the end of World War I. On the 11<sup>th</sup> of November this year the community has the opportunity to honor veterans and we as a school district should bring veterans back to honor, recognize and salute them.

President De Serpa attended the presentation on successful parenting at Aptos High with psychologist Madeline Levine, which included working with kids pragmatically; it was noted that we put a lot of pressure on our kids. There will be two additional presentations on this same issue. She attended the Pajaro Valley Prevention and Student Assistance meeting; the Executive Director is retiring and there is a search for a replacement.

### **4.0 APPROVAL OF THE AGENDA**

Trustee DeRose moved to approve the agenda. Trustee Orozco seconded the motion. The motion passed unanimously.

**5.0 APPROVAL OF MINUTES**  
**- Minutes for September 10, 2014**

Trustee Orozco moved to approve the minutes for September 10, 2014. Trustee DeRose seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT (5 min. per school)**

Felicia Davidson of Pajaro Valley High commented on a successful coastal cleanup effort where 60 people collected over 500 pounds of trash, on PV students volunteering at Jacob Heart's event, on the cancer awareness week, and on students taking advantage of credit recovery program. She added that students accepted to the Ivy League tour depart tomorrow for a 10-day trip in the East Coast to visit campuses. The Dream Club members are doing well and are helping undocumented people understand the benefits of AB60, which allows undocumented people to get a driver's license. She asked the district to moderate heat in the school's classrooms.

Destany Vargas and Maria Rosas of Watsonville High commented on the Red Cross blood drive took place and was successful, and on team building activities that are taking place in each of the academies. They announced that the Associated Student Body, ASB, constitution is about 10 years old and it will be amended. All homecoming details have been approved and the theme will be Through the Decades; they encouraged alumnae to participate in this activity. Students are not happy with the state of the bathrooms, the school's tardy policy and the excruciatingly long classes.

Elias Nepa and Leela Stevens of Aptos High School commented on the success of Suicide Prevention Awareness week where helpful information and resources were given to help students manage stressful situations. This has been homecoming week with the theme Amusement; businesses sponsoring the school saw their banners displayed on a float. Open house went well. Friday the school has a game against Clovis.

**Board President closed the regular meeting and opened the public hearing.**

**7.0 PUBLIC HEARING: SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

**7.1 Report on Resolution #14-15-07, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 – 12**

***Report by Susan Perez, Assistant Superintendent, Curriculum & Instruction***

Susan Perez spoke about the process for ensuring sufficiency of instructional materials. Members from the County Office of Education visited 19 random schools and they reported that all elementary schools had sufficient textbooks and high schools had sufficient textbooks and laboratory materials. She mentioned that high schools are also getting new foreign language books.

**7.2 Public Comment**

None.

**7.3 Board Comments/Questions**

None.

**Board President closes public hearing and resumes regular meeting.**

**8.0 VISITOR NON-AGENDA ITEMS**

Bill Beecher, community member, stated that early grades see up to 84% of English Language Learners. In secondary schools, there are 24% of Hispanic students who drop out. The district needs additional resources and intervention and needs to find funding to offer that additional assistance. He offered a solution to solve the funding issue given that state funds are no longer categorical.

## **9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

Sarah Henne, PVFT grievance officer, reported that the district and union are in contract arbitration; had a session on the 16<sup>th</sup> of September and a second one is scheduled for October 10. Arbitration is a last resort and there is \$500,000 at stake. In addition, the Union has filed a 2<sup>nd</sup> grievance around the same issue. Feedback on Suicide Prevention week was received from counselors; students were interested in having conversations around this issue and many wore the designated colors to show support. The collaboration with clubs and agencies, such as Barrios Unidos and GSA Club, was effective. She offered suggestions for future activities around this issue, including having qualified professionals assisting. She was glad to know that the meetings are now being recorded and televised for the benefit of the community.

Robin Butterworth, Career Development Specialist, attended CSEA's state convention in Sacramento and had a wonderful time. The Union is looking forward to negotiations. She noted that the issue of workload for support staff is still significant; student population is increasing and the district should fill positions to the 2009 level.

Casey O'Brien, PVAM, showed slides of students doing a variety of extracurricular activities around the school and outdoors, commenting on the importance of those activities in student success.

## **10.0 CONSENT AGENDA**

Trustee DeRose moved to approve the consent agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

- 10.1 Purchase Orders September 4 - 17, 2014**
- 10.2 Warrants September 4 - 17, 2014**
- 10.3 Approve Migrant and Seasonal Head Start Refunding Application Budget for March 1, 2015 – February 29, 2016.**
- 10.4 Approve Migrant and Seasonal Head Start Training and Technical Assistance Plan and Budget for March 1, 2015 – February 29, 2016.**
- 10.5 Approve Migrant and Seasonal Head Start's 2014 Program Audit and Corrective Plan of Action.**
- 10.6 Approve Migrant and Seasonal Head Start Code of Conduct Policy to Meet Federal Head Start Performance Standards.**
- 10.7 Approve CAHSEE Waiver Request for Student 14-15-01, Mathematics, Renaissance High School.**
- 10.8 Approve CAHSEE Waiver Request for Student 14-15-02, Mathematics, Pajaro Valley High School.**
- 10.9 Approve CAHSEE Waiver Request for Student 14-15-03, Mathematics, Pajaro Valley High School.**
- 10.10 Approve Parent Involvement Policy for Ann Soldo Elementary School.**
- 10.11 Approve Notice of Completion of Lighting Project, Measure L Bond Project #8339, for Radcliff Elementary School.**

- 10.12 Approve Notice of Completion of Kitchen Modernization Project, Measure L Bond Project #8340, for Amesti Elementary School.
- 10.13 Approve Change of Order and Project Notice of Completion of Summer 2014 Modernization Project, Measure L Bond Project #8310, for Cesar Chavez Middle School.
- 10.14 Approve Change Order and Project Notice of Completion of Summer 2014 Modernization Project, Measure L Bond Project #8350, for Ann Soldo Elementary.
- 10.15 Approve Project Closeout and Project Notice of Completion for Re-Roofing Project, Measure L Bond Project #8360 and #8370, for Calabasas and Freedom Elementary Schools.
- 10.16 Approve Project Closeout and Project Notice of Completion for Painting Project, Measure L Bond Project #8320, for Lakeview Middle School.

**11.0 DEFERRED CONSENT ITEMS**

None.

**12.0 REPORT ITEMS**

**12.1 Report and discussion on Update of District's Supplemental Education Services (SES).**

*Report by Susan Perez, AS, Curriculum & Instruction*

Susan Perez reported that the SES program, managed by Ruby Vasquez, a Teacher on Special Assignment, started 4 years ago. The program uses funds from No Child Left Behind and portions of Title I. SES is a parent-choice program offering free tutoring services for qualifying students. Tutoring companies vary on the type of service and how those services are delivered. A list of about 80 state approved companies is notified that PVUSD would be offering SES and interested companies submit a complete letter of intent and required information. The district usually receives about 20 responses from those initial 80 and about 10 of those companies qualify. Staff meets with those companies to review all processes and procedures and discuss parent outreach efforts. Companies and qualifying families are invited to participate in two provider fairs where parents meet providers and hear what they have to offer. Parents then can select their top three choices and students are placed. The district has about 2,800 qualifying students who meet the following criteria: students are in grades 3-8 and in a program improvement school; they are low income and have low academic achievement; they are newcomers or they are retained 2<sup>nd</sup> graders. State also requires that the district selects students based on scores and the district is currently also using scores from the Accelerated Reader program. Out of those qualifying students, approximately 1,000 students request service. SES is based on greatest academic need and qualifying families are notified via automated dialer and a letter sent home. Once parents submit their choices, staff matches them up with a provider. Providers meet with parents to pre-test students and develop a learning plan. Once the plan is reviewed and approved by Educational Services, then students can start receiving tutoring services.

In order to manage the effectiveness of these services, the district requires monthly progress reports on students and staff conducts unannounced visits to be sure service is adequate. After tutoring sessions are completed, staff analyzes all progress reports, which is a bit of a challenge as reports are so varied. Overall, parents appreciate the extra intervention for their student.

The board received a list of SES providers for the district that included a brief description of their services. They also received a list of questions that is distributed to qualifying families that should assist in choosing a good fit for their student, a copy of the Student Learning Plan form and a copy of a progress report form.

Board participated with comments and questions.

## **12.2 Report and discussion on 20114-15 Budget and Local Control Accountability Plan (LCAP).**

### ***Report by Brett McFadden, CBO.***

Brett McFadden stated that the district's fiscal outlook has changed due to a change in the funding formula; the change negatively impacts districts like ours. The state enacted the Local Control Funding Formula (LCFF) to be implemented over 7 years. The first two years are hyper-funded and each year thereafter funding is lowered. This district is high-funded due to 80% of the student population qualifying for concentrated or supplemental grants. This also places the district at a higher risk if goals are not met. This is not a situation unique to PVUSD; there are about 55 other districts in the state in the same situation.

When LCFF was released, a state provided calculator, version 15.2, was given to districts to manage their budgets. The calculator allowed districts to determine the amount and characteristics of funding and a target for each year. The original calculator was used when developing the adopted 2014-15 budget in June and those figures included May's state budget revisions. The state has now released an updated calculator version, 15.2b. Using the new calculator there is a significant reduction in the district's out-year in revenue projections because the budget was based on LCFF version 15.2 higher projections. With the new calculator, in 2016-17 the district shows a significant reduction in its ending balance, an increase in deficit spending and an inability to meet the required minimum reserve. The budget could go from qualified to possibly a negative certification. The district has been working closely with the County Office of Education and the state as it seems that PVUSD is heading towards being in a "risk list".

Mr. McFadden stated that the situation could also improve if, for example, a new version of the LCFF calculator is introduced in January or if the state hyper-funds districts as they did initially. In the best case scenario, the district could go back to a positive fiscal certification. In the worst case scenario, the district will not receive any additional funding, a fiscal stabilization plan may need to be put into place and adopted by July 2015; this includes possible reductions and cuts.

Mr. McFadden commented on next steps that includes a possible negative certification with the first interim report in December; the district may go into the state's "risk list". Staff has contacted the COE and initiated communication with the state's agency Fiscal Crisis Management Assistance Team (FCMAT) for assistance in mitigating the potential negative impact. The COE has reviewed the District's fiscal assessment and is in agreement with the recommendation to consult with FCMAT. The district has prepared a management assistance consultant agreement with FCMAT and will present to the Board on October 8<sup>th</sup>; it is for about \$17,000. The scope of work for FCMAT will be a comprehensive fiscal analysis on the following issues: LCFF funding characteristics, total budget process, cost of health benefits, transportation funding under LCFF, identifying challenges to the district and developing mechanisms to protect district against significant losses. He commented on specific challenges in the district: health benefits, special education and transportation costs – currently funded at the 2012-13 year with \$2.4 million dollars and actual cost of \$7 million, and lack of capital investment.

Board participated with comments and questions.

## **13.0 ACTION ITEMS**

### **13.1 Approve Resolution #14-15-07, Sufficiency of Instructional Materials K-12 and Science Laboratory Equipment for Grades 9 – 12.**

#### ***Report Given under item 7.1***

Trustee DeRose moved to approve this item. Trustee Ursino seconded the motion. The motion passed unanimously.

**13.2 Report, discussion and possible action to approve a Waiver for William L. Clark.  
Report by Sharon Roddick, Assistant Superintendent, HR**

Sharon Roddick noted that a declaration of need for fully qualified educators was approved previously and allows the district to hire teachers who are not yet fully credentialed on waivers. The Board should approve the hiring in public session; this particular approval is for a Speech and Language Pathologist.

Board participated with questions.

Trustee Osmundson moved to approve this item. Trustee DeRose seconded the motion. The motion passed unanimously.

**14.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee DeRose moved to approve the certificated employee report with the following additions: 1 Counselor under New Hires, 1 Administrative Coach under Other, and .5 Academic Coordinator under Separations from Service. Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat)

**b. Classified Employees**

Trustee DeRose moved to approve the classified employee report with the following additions: 1 Office Manager and 1 Lead Custodian I under Leaves of Absence. Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat)

**2.9 3 Expulsion**

**Action on Expulsions:**

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**14-15-005**

Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**14-15-006**

Trustee Orozco seconded the motion. The motion passed 6/0/1 (Yahiro away from his seat).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**14-15-007**

Trustee Orozco seconded the motion. The motion passed unanimously.

**15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2014**

**All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.**

		Comment
<b>October</b>	<ul style="list-style-type: none"> <li>▪ 8</li> <li>▪ 22</li> </ul>	
<b>November</b>	<ul style="list-style-type: none"> <li>▪ 12</li> </ul>	
<b>December</b>	<ul style="list-style-type: none"> <li>▪ 10 Annual Org. Mtg.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Approve 1<sup>st</sup> Interim Report</li> </ul>



**16.0 ADJOURNMENT**

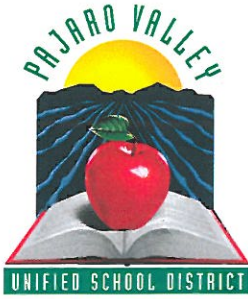
There being no further business to discuss, the meeting of the board was adjourned at 9:40 PM.

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Dorma Baker, Superintendent



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: **9.3**

**Date:** October 8, 2014

**Item:** Approve with Gratitude the Donation of funds equaling \$4,300 to the Aptos High School Athletics from Wharf to Wharf.

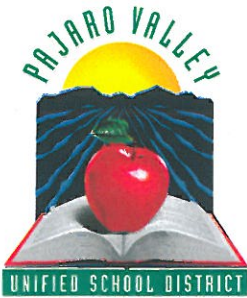
**Overview:** This Board acknowledges and recognizes the generosity of community members. Their commitment to education is evident through their contribution.

**Recommendation:** Approve with gratitude this donation.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:** \_\_\_\_\_

*Dorma Baker*



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT

# Board Agenda Backup

Item No: 9.4

**Date:** October 8, 2014

**Item:** Approve with Gratitude the Donation of funds equaling \$1,000 to the Aptos High School Physical Education Department from Marcus Monte.

**Overview:** This Board acknowledges and recognizes the generosity of community members. Their commitment to education is evident through their contribution.

**Recommendation:** Approve with gratitude this donation.

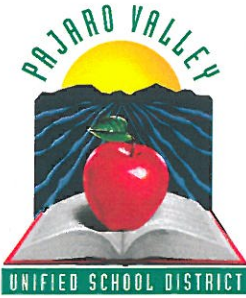
**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker*



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 9.5

**Date:** October 8, 2014

**Item:** Approve with Gratitude the Donation of funds equaling \$7000 to the Bradley Elementary School Special Day Class from Eleanor Jaffe and Joyce Reynolds

**Overview:** This Board acknowledges and recognizes the generosity of community members. Their commitment to education is evident through their contribution.

**Recommendation:** Approve with gratitude this donation.

**Prepared By:** Dorma Baker, Superintendent

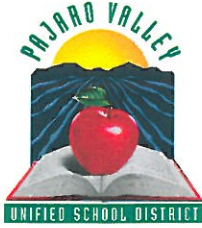
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**Superintendent's Signature:**

*Dorma Baker*

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**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 9.6

**Date:** October 8, 2014

**Item:** **Williams Uniform Complaint Quarterly Report  
(July, August and September 2014)**

**Overview and Rationale:** All school districts have been required to adopt a complaint system as a part of the Williams Settlement.

On a quarterly basis, Williams' complaints must be reported to the board and the county superintendent. The report must include the number and types of complaints received and how they were corrected.

During this quarter there were zero complaints submitted.

**Recommendation:** Approve Williams Quarterly Report as Submitted.

**Budget Considerations:** N/A

**Prepared By:** Sharon Roddick, Assistant Superintendent, HR

**Superintendent's Signature:** *Dorinda Bol*

**QUARTERLY DISTRICT STATUS REPORT OF UNIFORM COMPLAINTS  
TO THE COUNTY SUPERINTENDENT OF SCHOOLS  
QUARTER ENDED SEPTEMBER 2014**

DISTRICT: Pajaro Valley Unified School District Date Reported to District Governing Board: October 8, 2014

**I. INSTRUCTIONAL MATERIALS**

A) Insufficient text books or instructional materials in classroom:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

B) Insufficient textbooks or instructional materials to take home:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

C) Textbooks or instructional materials in poor or unusable condition:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

**II. TEACHER VACANCY OR MISASSIGNMENT**

A) No assigned certified teacher at beginning of semester:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

B) Teacher lacking credentials or training to teach English Language Learners (ELL) with  
More than 20% Ell in class:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

• Explanation: \_\_\_\_\_

D) Teacher instructing class lacking subject matter competency:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

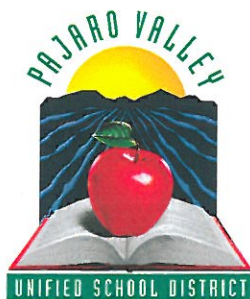
• Explanation: \_\_\_\_\_

**III. FACILITIES**

A) Conditions pose an emergency or urgent threat to the health or safety of students/staff:

# of Complaints	# of Complaints Resolved	# of Complaints Unresolved*
0		

# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: 9.7

**Date:** October 8, 2014

**Item: Amend February 5, 2014 Charter Renewal Petition Approval for Academic Vocational Charter Institute to Extend for Five Years to January 2019**

**Overview:** The charter for the Academic Vocational Charter Institute (AVCI) was up for review during the school year 2013-14. The board acted on February 5, 2014 providing a one year extension of the Charter. There were two issues of concern, enrollment and affording students opportunities to take A to G classes. The goal of AVCI is to provide students with a strong education and set of skills in Career Technical Education (CTE) in a variety of CTE career pathways and, through the use of project-based, hands-on and authentic experiential learning in which academic courses are integrated with CTE skills, prepare students for well-paying post-secondary employment, and post-secondary training and educational opportunities.

AVCI was established in 1999. It was awarded a six-year WASC accreditation in 2009. In May of 2012, the visiting WASC team granted approval in the three-year midterm review. Current enrollment is 65, grades 9-12, with the realistic goal of reaching 100 students by the end of the 2014-15 school year. The school, under new leadership, has worked through the UC approval review and approval process and now has 20 courses approved for A to G status, 14 online courses through Edgenuity (E2020) and 6 "live" courses. This had been an area of concern for the district.

New charter regulations require that charter schools be approved for no less than five years. It is the recommendation that AVCI's approved petition of February 5, 2014 for one year be amended to extend approval for five years, through January 2019.

**Recommendation:** Approve Amendment of Charter Renewal for Academic Vocational Charter Institute Renewal Petition through January 2019

**Prepared By:** Murry Schekman, Assistant Superintendent

Handwritten signature of Murry Schekman in black ink.

**Superintendent's Signature:**

Handwritten signature of Dorma Bak in black ink.

**a - History / Social Science - 2 years required**

Two years of history/social science, including one year of World History, Cultures or Geography; and one year of US History or one-half year of US History and one-half year of American Government/Civics.

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
CA Principles of American Democracy (Edgenuity)	CA Principles of American Democracy (Edgenuity), US Government	American Government / Civics		Semester Online Course
CA US History and Geography (Edgenuity)	CA US History and Geography (Edgenuity), US History	U.S. History		Online Course
World History, Culture, and Geography (Edgenuity)	World Civ, World History, Culture, and Geography (Edgenuity)	World History / Geography / Cultures		Online Course

**b - English - 4 years required**

Four years of college preparatory English. Students may only use 1 year of ESL/ELD English.

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Common Core ELA 10 (Edgenuity)	CC ELA 10 (Edgenuity), English 2	English		Online Course
Common Core ELA 11 (Edgenuity)	Common Core ELA 11 (Edgenuity), English 3	English		Online Course
Common Core ELA 12 (Edgenuity)	Common Core ELA 12 (Edgenuity), English 4	English		Online Course
Common Core ELA 9 (Edgenuity)	Common Core ELA 9 (Edgenuity), English 1	English		Online Course
CSU Expository Reading and Writing	English 4/ERWC	English		
English 1,2	English 1	English		

**c - Mathematics - 3 years required , 4 years recommended**

Three years of college preparatory mathematics that includes the topics covered in Elementary Algebra/Algebra 1, Geometry and Advanced Algebra/Algebra 2. Approved Integrated Math courses may be used to fulfill part or all of this requirement.

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Common Core Algebra I (Edgenuity) ♦	Algebra 1, Common Core Algebra I (Edgenuity)	Algebra 1		Online Course
Common Core	Algebra 2, Common	Algebra 2		Online Course



Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Algebra II (Edgenuity) ♦	Core Algebra II (Edgenuity)			
Common Core Geometry (Edgenuity) ♦	Common Core Geometry (Edgenuity), Geometry	Geometry		Online Course
Common Core Precalculus (Edgenuity)	Common Core Precalculus (Edgenuity), Pre-Calculus	Advanced Mathematics		Online Course
Trigonometry (Edgenuity)	Advanced Algebra Trigonometry, Trigonometry	Advanced Mathematics		Semester Online Course

**d - Laboratory Science - 2 years required , 3 years recommended**

Two years of laboratory science, including two of the three fundamental disciplines of Biology, Chemistry and Physics. This requirement can also be met by completing the latter two years of a 3-year Integrated Science program.

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Biological Links to Energy and Environment (UCCI)	Biological Connections to Energy and the Environme, Biology	Biological Science		
Chemistry/Environmental Eng: Water We Doing?(UCCI)	Chemistry, Chemistry/Environmental Eng: Water We Doing?	Chemistry		

**e - Language Other than English - 2 years required , 3 years recommended**

Two years of the same language other than English.

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Spanish I (Edgenuity) ♦	Spanish 1, Spn I	LOTE Year 1		Online Course
Spanish II (Edgenuity)	Spanish 2, Spn II	LOTE Year 2		Online Course

**f - Visual & Performing Arts - 1 year required**

Course Title	Transcript Abbreviation(s)	Category	Honors Type	Course Notes
Art I ♦	Art 1	Visual Arts (Intro)		

**g - Elective - 1 year required**

One year (two semesters), in addition to those required in "a-f" above. All courses must be listed under "a-f" above with the exception of courses marked with a blue diamond (◆) in Mathematics, Language Other than English, and VPA; plus the following:

<b>Course Title</b>	<b>Transcript Abbreviation(s)</b>	<b>Category</b>	<b>Honors Type</b>	<b>Course Notes</b>
CA Economics (Edgenuity)	CA Economics (Edgenuity), Economics	History / Social Science		Semester Online Course
Psychology (Edgenuity)	Psychology	History / Social Science		Online Course



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT



# Board Agenda Backup

Item No: **9.8**

**Date:** October 8, 2014

**Item:** Approval of Management Assistance Contract between the Fiscal Crisis Management Assistance Team and PVUSD

**Overview:** Staff requests the board's approval of the attached contract for comprehensive fiscal analysis provided by the Fiscal Crisis Management Assistance Team (FCMAT). The contract specifies the general scope of services and will be overseen by the district's Chief Business Officer. The study's conclusions and findings will be reported to the board at a regularly scheduled board meeting. It will include recommendations for board consideration.

At the board's September 24 meeting, staff presented an updated analysis of the district's multi-year fiscal projection. Analysis indicated that the district's fiscal outlook had changed significantly due to unforeseen changes in the Local Control Funding Formula Calculator (calculator). If the calculator is not revised in a positive fashion by the state in January, the district could face fiscal challenges beginning in the next fiscal year.

FCMAT is a state agency administered under contract by the Kern County Superintendent of Schools Office. All FCMAT team members are school district practitioners and recognized statewide for their expertise. FCMAT has selected a specialized team for the district that includes members that have performed similar analysis in the district seven years ago.

The FCMAT team will provide the district a comprehensive fiscal and programmatic analysis to develop a multiyear fiscal projection. This will include recommendations to increase revenues and/or decrease expenditures that will assist the district in maintaining reserve levels that will help to prevent a repeat of this situation. The team's analysis will be comprehensive across a range of district operations/programs.

Estimated cost of the study is \$18,000. This includes a team of four experts, perhaps five, along with a series of district, program, and site visits. District staff will also work closely with the FCMAT team to provide necessary data and information.



**Recommendation:** Approve contract for management assistance with FCMAT as specified.

**Budget Considerations:**

**Funding Source:** General Fund

**Budgeted:** Yes:  No:

**Amount:** \$18,000

**Prepared By:** Brett W. McFadden, Chief Business Officer  
Helen Bellonzi, Director of Finance

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**Superintendent's Signature:** Dorinda Baker (AB)



CSIS California School Information Services

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**FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM  
DRAFT STUDY AGREEMENT  
September 17, 2014**

The Fiscal Crisis and Management Assistance Team (FCMAT), hereinafter referred to as the team, and the Pajaro Valley Unified School District, hereinafter referred to as the district, mutually agree as follows:

**1. BASIS OF AGREEMENT**

The team provides a variety of services to school districts and county offices of education upon request. The district has requested that the team assign professionals to study specific aspects of the district's operations. These professionals may include staff of the team, county offices of education, the California State Department of Education, school districts, or private contractors. All work shall be performed in accordance with the terms and conditions of this agreement.

In keeping with the provisions of Assembly Bill 1200, the county superintendent will be notified of this agreement between the district and FCMAT and will receive a copy of the final report. The final report will also be published on the FCMAT website.

**2. SCOPE OF THE WORK**

**A. Scope and Objectives of the Study**

1. The team will provide a fiscal analysis for the district to develop a multiyear financial projection (MYFP). This will include recommendations to increase revenues and/or reduce expenditures that will assist the district in sustaining the recommended reserve levels. The district anticipates filing a negative certification for its first interim financial report for the period ending October 31, 2014.
2. The team will develop an MYFP for the current (2014-15) and two subsequent fiscal years without any budget adjustments, based on today's economic forecast, to determine the level of commitment needed to sustain the district's financial solvency. The MYFP will be a snapshot in time regarding the district's current financial status and will use the district's 2014-15 Adoption Budget as the baseline for developing the

MYFP. Any forecast of financial data has inherent limitations because calculations are based on certain economic assumptions and criteria, including changes in enrollment trends, cost-of-living adjustments, forecasts for utilities, supplies and equipment, and changing economic conditions at the state, federal and local levels. The MYFP should be evaluated as a trend based on certain criteria and assumptions rather than a prediction of exact numbers.

3. Review the district's long-term debt for all funds and any fiscal impact that they may have on the MYFP.
4. Evaluate recommendations provided to the district in previous FCMAT reports in the areas of special education and transportation. These are areas where the district has significant encroachment on the unrestricted general fund, and the team will provide a status update and additional recommendations, if applicable.

B. Services and Products to be Provided

1. Orientation Meeting - The team will conduct an orientation session at the district to brief district management and supervisory personnel on the team's procedures and the purpose and schedule of the study.
2. On-site Review - The team will conduct an on-site review at the district office and at school sites if necessary.
3. Exit Report - The team will hold an exit meeting at the conclusion of the on-site review to inform the district of significant findings and recommendations to that point.
4. Exit Letter – Approximately 10 days after the exit meeting, the team will issue an exit letter briefly summarizing significant findings and recommendations to date and memorializing the topics discussed in the exit meeting.
5. Draft Reports – Electronic copies of a preliminary draft report will be delivered to the district's administration for review and comment.
6. Final Report – Electronic copies of the final report will be delivered to the district's administration and to the county superintendent following completion of the review. Printed copies are available from FCMAT upon request.
7. Follow-Up Support – If requested, FCMAT will return to the district at no cost six months after completion of the study to assess the district's progress in implementing the recommendations included in the report. Progress in implementing the recommendations will be documented to the district in a FCMAT management letter.

3. PROJECT PERSONNEL

The study team will be supervised by Anthony L. Bridges, CFE, CICA, Deputy Executive Officer, Fiscal Crisis and Management Assistance Team, Kern County Superintendent of Schools Office. The study team may also include:

- |  |   |
|--|---|
| <i>A. Deborah Deal, CICA, CFE</i>            | <i>FCMAT Fiscal Intervention Specialist</i> |
| <i>B. Marisa Ploog, CPA, CFE, CICA, CGMA</i> | <i>FCMAT Fiscal Intervention Specialist</i> |
| <i>C. To be determined</i>                   | <i>FCMAT Consultant</i>                     |
| <i>D. To be determined</i>                   | <i>FCMAT Consultant</i>                     |

Other equally qualified staff or consultants will be substituted in the event one of the above individuals is unable to participate in the study.

4. PROJECT COSTS

The cost for studies requested pursuant to E.C. 42127.8(d)(1) shall be as follows:

- A. \$500 per day for each staff member while on site, conducting fieldwork at other locations, preparing and presenting reports, or participating in meetings. The cost of independent FCMAT consultants will be billed at their actual daily rate.
- B. All out-of-pocket expenses, including travel, meals and lodging.
- C. The district will be invoiced at actual costs, with 50% of the estimated cost due following the completion of the on-site review and the remaining amount due upon the district's acceptance of the final report.

**Based on the elements noted in section 2 A, the total estimated cost of the study will be \$18,000.**

- D. Any change to the scope will affect the estimate of total cost.

Payments for FCMAT's services are payable to Kern County Superintendent of Schools - Administrative Agent.

5. **RESPONSIBILITIES OF THE DISTRICT**

- A. The district will provide office and conference room space during on-site reviews.
- B. The district will provide the following if requested:
  - 1. Policies, regulations and prior reports that address the study scope.
  - 2. Current or proposed organizational charts.
  - 3. Current and two prior years' audit reports.
  - 4. Any documents requested on a supplemental list. Documents requested on the supplemental list should be provided to FCMAT only in electronic format; if only hard copies are available, they should be scanned by the district and sent to FCMAT in electronic format.
  - 5. Documents should be provided in advance of fieldwork; any delay in the receipt of the requested documents may affect the start date of the project. Upon approval of the signed study agreement, access will be provided to FCMAT's online SharePoint document repository, where the district will upload all requested documents.
- C. The district's administration will review a preliminary draft copy of the report resulting from the study. Any comments regarding the accuracy of the data presented in the report or the practicability of the recommendations will be reviewed with the team prior to completion of the final report.

Pursuant to EC 45125.1(c), representatives of FCMAT will have limited contact with pupils. The district shall take appropriate steps to comply with EC 45125.1(c).

6. **PROJECT SCHEDULE**

The following schedule outlines the planned completion dates for different phases of the study:

Orientation:	October 2014
Staff Interviews:	to be determined
Exit Meeting:	to be determined
Preliminary Report Submitted:	to be determined
Final Report Submitted:	to be determined
Board Presentation:	to be determined, if requested
Follow-Up Support:	if requested



7. **COMMENCEMENT, TERMINATION AND COMPLETION OF WORK:**

FCMAT will begin work as soon as it has assembled an available and appropriate study team consisting of FCMAT staff and independent consultants, taking into consideration other jobs FCMAT has previously undertaken and assignments from the state. The team will work expeditiously to complete its work and deliver its report, subject to the cooperation of the district and any other parties from whom, in the team's judgment, it must obtain information. Once the team has completed its field work, it will proceed to prepare a preliminary draft report and a final report. Prior to completion of field work, the district may terminate its request for service and will be responsible for all costs incurred by FCMAT to the date of termination under Section 4 (Project Costs). If the district does not provide written notice of termination prior to completion of field work, the team will complete its work and deliver its report and the district will be responsible for the full costs. The district understands and agrees that FCMAT is a state agency and all FCMAT reports are published on the FCMAT website and made available to interested parties in state government. In the absence of extraordinary circumstances, FCMAT will not withhold preparation, publication and distribution of a report once field work has been completed, and the district shall not request that it do so.

8. **INDEPENDENT CONTRACTOR:**

FCMAT is an independent contractor and is not an employee or engaged in any manner with the district. The manner in which FCMAT's services are rendered shall be within its sole control and discretion. FCMAT representatives are not authorized to speak for, represent, or obligate the district in any manner without prior express written authorization from an officer of the district.

9. **INSURANCE:**

During the term of this agreement, FCMAT shall maintain liability insurance in an amount not less than \$1 million unless otherwise agreed upon in writing by the district, automobile liability insurance in the amount required under California state law, and workers compensation as required under California state law. FCMAT shall provide certificates of insurance, with additional insured endorsements, indicating applicable insurance coverages prior to the commencement of work.

10. **HOLD HARMLESS:**

FCMAT shall hold the district, its board, officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of its board, officers, agents and employees undertaken under this agreement. Conversely, the district shall hold FCMAT, its board, officers, agents and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of its board, officers, agents and employees undertaken under this agreement.

11. CONTACT PERSON

Name: Brett McFadden  
Telephone: (831) 786-2103  
E-mail: [brett\\_mcfadden@pvusd.net](mailto:brett_mcfadden@pvusd.net)

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Dorma Baker, Superintendent  
Pajaro Valley Unified School District

Date

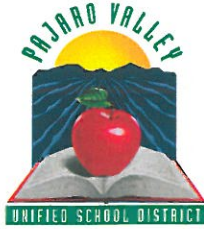
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Anthony L. Bridges, CFE, CICA  
Deputy Executive Officer  
Fiscal Crisis and Management Assistance Team

Date

DRAFT

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: **11.1**

**Date:** October 8, 2014

**Item:** **Common Core State Standards for Mathematics**

**Overview:** The Common Core State Standards (CCSS) for mathematics call for a very different approach to instruction than was previously used in most school districts in California. PVUSD Math Coordinator Denise Henry and Math Curriculum Coaches Araceli Mendez and Brittany Birchall will provide a hands-on presentation to illustrate this shift. They will also provide an update on our transition to the new CCSS for mathematics that will highlight training, resources and ongoing coaching to support classroom teachers.

**Recommendation:** This is a report and discussion item only.

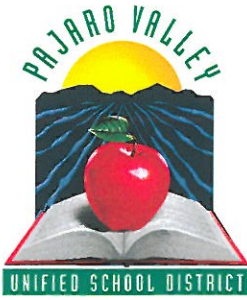
**Prepared By:** Susan Pérez, Assistant Superintendent, Curriculum and Instruction

**Superintendent's  
Signature:**

*Dorinda Baker (A)*



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 12.1

**Date:** October 8, 2014

**Item:** Approve Resolution #14-15-08, Recognizing September 15 – October 15, 2014 as National Hispanic Heritage Month

**Overview:** This Board is pleased to present the attached resolution recognizing the positive contributions of Hispanics to our history and society.

**Recommendation:** Approve Resolution #14-15-08

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:** *Dorma Baker*



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
RESOLUTION #14-15-08**

**Recognizing September 15 – October 15 of 2014 as  
National Hispanic Heritage Month**

**WHEREAS**, Pajaro Valley Unified School District takes pride in joining citizens throughout the Country in recognizing September 15 – October 15 2014 as National Hispanic Heritage Month; and

**WHEREAS**, Hispanics represent an array of distinct and vibrant cultures, each of which enriches our community in valuable ways; and

**WHEREAS**, the term Hispanic refers to Puerto Rico, South and Central America, or other Spanish culture or origin regardless of race, and according to the 2010 Census 50.5 million people, or 16% of United States of America population is of Hispanic origin; and

**WHEREAS**, the forerunner of National Hispanic Heritage Month began in 1968 with a proclamation by President Lyndon B. Johnson as a week to celebrate Hispanic culture and recognize the important contributions that Hispanics have made to this nation; and

**WHEREAS**, in 1988, the week expanded into National Hispanic Heritage Month to commemorate, through community activities, a more balanced and accurate picture of Hispanic history, and is celebrated annually for a month starting September 15, as it coincides with the anniversary of the independence of five Latin American countries; and

**WHEREAS**, the Pajaro Valley Unified School District recognizes the significant contributions and considerable advances that Hispanic Americans have made, and continue to make in our community, state and the world, in such areas as education, medicine, art, culture, public services, economics and development, politics and human rights; we see the greatness of America in those who have risen above injustice and enriched our society; and

**WHEREAS**, the Pajaro Valley Unified School District in its continued effort to honor National Hispanic Heritage Month and to enhance equity and diversity, will make changes in all its language to replace the word "tolerance" with words like "acceptance," "respect," "inclusion" and "appreciation" whenever relating to equity and/or diversity;

**NOW, THEREFORE, BE IT RESOLVED** that the Pajaro Valley Unified School District proclaims September 15 through October 15, 2014 as National Hispanic Heritage Month and is pleased to share in this special annual tribute by learning and celebrating the generations of Hispanics who have positively influenced and enriched our nation and society.

**PASSED AND ADOPTED** this 8th day of October, 2014 in Watsonville, County of Santa Cruz, California.

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Kim De Serpa  
President, Board of Trustees