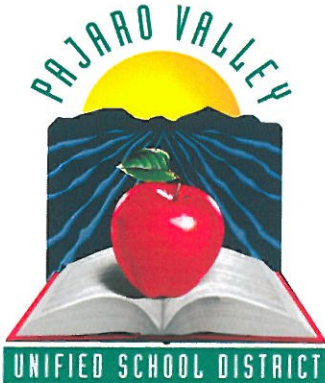


## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.



### August 27, 2014 REGULAR BOARD MEETING

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**  
**PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE**  
**Boardroom**  
**292 Green Valley Road, Watsonville, CA 95076**

**NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

**Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.**

### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

1.1 Call to Order

1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Existing Litigation
- 2.6 Pending Litigation
- 2.7 Anticipated Litigation
- 2.8 Real Property Negotiations
- 2.9 2 Expulsion

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President  
Trustees Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino, Willie Yahiro and President Kim De Serpa
- 3.3 Superintendent Comments
- 3.4 Governing Board Comments/Reports Standing Committees Meetings (1 min per trustee)

**4.0 APPROVAL OF THE AGENDA**

**5.0 APPROVAL OF MINUTES**

- Minutes for June 25, 2014

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT (5 min. per school)**

**7.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Trustees may ask questions for clarity but cannot take action on these matters. (Please complete a card if you wish to speak.)

**8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

**5 Min. Each**

## **9.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders August 7 - 20, 2014  
The PO's will be available in the Superintendent's Office.
- 9.2 Warrants August 7 - 20, 2014  
The warrants will be available in the Superintendent's Office.
- 9.3 Approve Resolution # 14-15-04, Change in Authorized Representative for Migrant and Seasonal Head Start Centers with Department of Social Services / Community Care Licensing, effective September 1, 2014; Change from Kathy Lathrop to Angelica Renteria.
- 9.4 Approve Resolution #14-15-05, Child Development Contracts Child Development Division Programs 2014-2015 (CMIG-4017, CMSS-4017, CSPP-4552, CPKS-in process, CCTR-4292).

The administration recommends approval of the Consent Agenda.

## **10.0 DEFERRED CONSENT ITEMS**

### **11.0 REPORT ITEMS**

- 11.1 Report and discussion on Child Development Department's Self Review Goals for 2014-15 School Year.  
*Report by Kathy Lathrop, CDD Director* *10 min. report; 15 min. discussion*

### **12.0 ACTION ITEMS**

- 12.1 Report, discussion and possible action to approve Resolution #14-15-03, Declaring the Week of October 27 to November 3, 2014, College Awareness Week.  
*Report by Dorma Baker, Superintendent* *5 min. report; 2 min. discussion*
- 12.2 Report, discussion and possible action to Approve Elimination of Fee for Students Eligible for Reduced Meals.  
*Report by Brett McFadden, CBO, and Nicole Meschi, Director of Food Services* *5 min. report; 2 min. discussion*
- 12.3 Report, discussion and possible action to Approve Alignment of Position to Job Description-Director of Student Services/Child Welfare and Attendance from Coordinator.  
*Report by Murry Schekman, Assistant Superintendent* *2 min. report; 10 min. discussion*
- 12.4 Report, discussion and possible action on Review of 2014-15 County Office of Education Budget Review Letter and Approval of District Response.  
*Report by Brett McFadden, CBO* *10 min. report; 10 min. discussion*
- 12.5 Report, discussion and possible action on Appointment and Terms of Commission Members (Merit Rule #3.1)  
*Report by Pam Shanks, Director, HR, Classified* *2 min. report, 5 min. discussion*
- 12.6 Report, discussion and possible action to approve Update to Board Policy #6146.11, Alternative Credits Towards Graduation.  
*Report by Murry Schekman, Assistant Superintendent,* *2 min. report; 2 min. discussion*



### 13.0 ACTION ON CLOSED SESSION

### 14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2014

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
September	<ul style="list-style-type: none"><li>▪ 10</li><li>▪ 24</li></ul>	<ul style="list-style-type: none"><li>▪ Unaudited Actuals</li></ul>
October	<ul style="list-style-type: none"><li>▪ 8</li><li>▪ 22</li></ul>	
November	<ul style="list-style-type: none"><li>▪ 12</li></ul>	<ul style="list-style-type: none"><li>▪</li></ul>
December	<ul style="list-style-type: none"><li>▪ 10 Annual Org. Mtg.</li></ul>	<ul style="list-style-type: none"><li>▪ Approve 1<sup>st</sup> Interim Report</li></ul>

### 15.0 ADJOURNMENT



PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
CLOSED SESSION AGENDA  
August 27, 2014

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
a. Certificated Employees  
b. Classified Employees

<b>New Hires – Probationary</b>	
1	Attendance Specialist
1	Buyer
2	Cafeteria Assistant
1	Cook/Baker
2	Instructional Assistant - Mild/Moderate
2	Instructional Assistant - Moderate/Severe
1	Interpreter/Tutor – Sign Language
1	Lead Custodian I
1	Mental Health Clinician
1	Office Assistant III
1	Registration Specialist I
1	Site Computer Technician
<b>Re-Hires</b>	
2	Teacher
<b>Promotions</b>	
1	Instructor Driver
1	Office Manager – Adult Education
1	Parent Education Specialist
<b>New Hires</b>	
2	Counselors
1	Nurse
1	Psychologist
3	Resource Specialist
2	Speech & Language Specialist
33	Teacher
<b>New Substitutes</b>	
	None
<b>Administrative Appointments</b>	
	None

<b>Transfers</b>	
1	Counselor
2	Teacher
<b>Other</b>	
1	Program Director
<b>Extra Pay Assignments</b>	
13	Coach
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Coordinator of Site Academics
1	Behavior Technician
1	Bus Driver
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None
<b>Supplemental Service Agreements</b>	
126	Teacher
<b>Miscellaneous Actions</b>	
1	Career Development Specialist II
1	Cook/Baker
1	Instructional Assistant – Moderate/Severe
1	Lead Custodian II
1	Library Media Technician
1	Office Manager
1	Print Production Operator
<b>Separations From Service</b>	
1	Site Coordinator
5	Teacher
<b>Limited Term – Projects</b>	
77	Cafeteria Assistant
9	Campus Security Officer
1	Computer Systems Technician (Mello)
1	Custodian II

31	Enrichment Specialist
1	Instructional Assistant
2	Instructional Assistant – Child Development
1	Library Media Technician
9	Office Assistant III
1	Office Manager – High School
3	Office Manager
1	Textbook Media Tech Specialist
1	Translator
3	Warehouse Delivery Driver
<b>Exempt</b>	
10	Childcare
1	Crossing Guard
1	Migrant OWE
2	Pupil
3	Student Helper
14	Yard Duty
<b>Provisional</b>	
1	Office Assistant II
<b>Limited Term - Substitute</b>	
12	Cafeteria Assistant
18	Crossing Guard
10	Custodian
5	Office Assistant II
1	Office Assistant III
3	Warehouse Delivery Driver
<b>Summer School 2014</b>	
10	Student Helper



**August 13, 2014  
REGULAR BOARD MEETING  
UNADOPTED MINUTES**

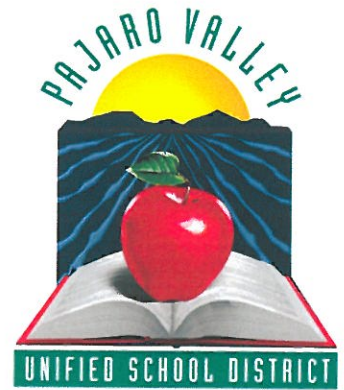
***CLOSED SESSION – 6:30 p.m. – 7:00 p.m.***

***PUBLIC SESSION – 7:00 p.m.***

**DISTRICT OFFICE**

**Boardroom**

**292 Green Valley Road, Watsonville, CA 95076**



**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:30 P.M.**

**1.1 Call to Order**

Vice-president Rivas called the meeting of the Board to order in public at 6:33 PM at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

**b. Classified Employees**

<b>New Hires – Probationary</b>	
1	Administrative Assistant
<b>Re-Hires</b>	
10	Teachers
<b>Promotions</b>	
	None
<b>New Hires</b>	
1	Activities Director
1	Counselor
38	Teachers
<b>New Substitutes</b>	
	None
<b>Administrative Appointments</b>	
7	Assistant Principals
1	Academics Coordinator
2	Director
2	Director of Equity

7	Principal
2	Program Director
<b>Transfers</b>	
11	Transfers
<b>Other</b>	
<b>Extra Pay Assignments</b>	
4	Athletic Director
1	Coach
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	HR Analyst
1	Instructional Assistant – Moderate/Severe
2	<i>Office Manager</i>
1	Activities Director
1	Assistant Teacher
2	Site Coordinator
1	Coordinator, Family Childcare
8	<i>Teacher</i>
1	<i>Transportation Dispatcher</i>
1	<i>Office Assistant III</i>
2	<i>Behavior Technicians</i>
1	<i>Cafeteria Assistant</i>
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
	None
<b>Supplemental Service Agreements</b>	
5	Counselor
1	Psychologist
104	Teacher
<b>Miscellaneous Actions</b>	
	None
<b>Separations From Service</b>	
1	Behavior Technician

1	Custodian II
2	Instructional Assistant – General Ed
2	Instructional Assistant – Moderate/Severe
1	Library Media Tech
1	Office Assistant III
1	Transportation Dispatcher
2	Assistant Principals
1	Coordinator
1	Program Director
3	Psychologist
1	Site Coordinator
18	Teacher
<b>Limited Term – Projects</b>	
	None
<b>Exempt</b>	
	None
<b>Provisional</b>	
	None
<b>Limited Term - Substitute</b>	
	None
<b>Summer School 2014</b>	
23	Behavior Technicians
43	Bus Driver
17	Cafeteria Assistant
4	Cafeteria Manager
12	Campus Safety & Security Officer
1	Central Kitchen Manager
1	Computer Technician
13	Custodian I
12	Enrichment Specialist
4	Health Care Assistant
28	Instructional Assistant – General Education
18	Instructional Assistant – Mild/Moderate
91	Instructional Assistant – Moderate/Severe
9	Instructional Assistant – Migrant
1	Interpreter – Tutor



14	Library Media Technician
1	Low Incidence Technician
13	Office Assistant III
1	Office Manager
2	Site Support Tech
39	Student Helper
1	Warehouse Delivery Driver
1	Counselor
2	School Nurse
303	Teacher

## **2.2 Public Employee Discipline/Dismissal/Release/Leaves**

## **2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. **Unrepresented Units: Management and Confidential**
- d. **Substitutes – Communication Workers of America (CWA)**

## **2.4 Claims for Damages**

## **2.5 Existing Litigation**

## **2.6 Pending Litigation**

## **2.7 Anticipated Litigation**

## **2.8 Real Property Negotiations**

## **3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President De Serpa called the meeting of the Board in public to order at 7:08 PM.

### **3.1 Pledge of Allegiance**

The Board led the Pledge of Allegiance.

### **3.2 Welcome by Board President**

Trustees Leslie DeRose, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Kim De Serpa were present. Trustees Maria Orozco and Jeff Ursino were absent.

### **3.3 Superintendent Comments**

Superintendent Baker congratulated trustees Yahiro, DeRose, Ursino and President De Serpa for their appointment as trustees during this election year. She stated that administrative trainings have been taking place, including a countywide training where we had administrators from across the county and many presenters were from PVUSD. The New Teacher Orientation took place earlier in the day; many new teachers were present and excited to be at the district. In reference to videotaping board meetings, she reported that the necessary upgrades to the boardroom will begin this month and the district is aiming to start at the last meeting in September.

### **3.4 Governing Board Comments/Reports Standing Committees Meetings**

Trustee Osmundson has had a busy summer attending committee meetings, including a Migrant and Seasonal Head Start meeting and the Migrant department's Parent Advisory meeting.

Trustee Rivas attended the last Migrant PAC meeting as well where Luis Medina was introduced as the new director. She attended trustee Orozco's wedding over the summer. She reported that she will be teaching the next few weeks at San Juan Bautista as a long-term substitute and is excited to teach again.

Trustee DeRose reported on the 2<sup>nd</sup> summer program College Spring, where about 45 PVUSD rising juniors and seniors participated and saw an average mock SAT increase of 200 points by the end of the program. She attended the New Teacher orientation meeting and had the opportunity to welcome them to the district. She will participate in the Bus Tour from the Farm Bureau as they prepare to revamp the agricultural program at Watsonville High. She is excited to vote for PVP's contract at this meeting. She added that October 27 through November 3 is the first annual county-wide college awareness week; many businesses, city council and community partners will be involved in this event.

### **4.0 APPROVAL OF THE AGENDA**

Trustee DeRose moved to approve the agenda, pulling 12.1, update to board policy #6146.11. Trustee Rivas seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

### **5.0 APPROVAL OF MINUTES**

#### **- Minutes for June 25, 2014**

Trustee Yahiro moved to approve the minutes for June 25, 2014. Trustee DeRose seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

### **6.0 POSITIVE PROGRAM REPORT**

#### **6.1 The Watsonville Ivy League Student Project**

##### ***Report by Murry Schekman, Assistant Superintendent***

Murry Schekman welcomed all to the meeting and introduced Bonnie Gutierrez of MAIA – Migration and Adaptation In the Americas, and Ximena Ospina, Federico Castaneda, Lorraine Sandoval, Ron Sandige of the district's Ivy League Project (ILP).

Ron Sandige explained that the program is for highly motivated and qualified students at the high schools. Students work hard to get selected to be part of the ILP and fundraise to pay for their trip, visiting 8 -10 colleges in a week's time. The district is excited to continue this program. Students have the opportunity to visit prestigious campuses in the east coast, meet students attending those colleges and universities, and learn about what it takes to be accepted.

Lorraine Sandoval, who started with MAIA foundation in 2007, stated that she always wanted to see Watsonville students going to Ivy League schools. MAIA foundation hired her as a counselor at Watsonville High to work on this program. As of today, MAIA donates \$3,000 to the program and continues to support this effort.

Victor Cervantes, PVHS graduate, stated that he had just graduated from Boston University with a degree in Aeronautical Engineering. He was raised in Watsonville and also participated in the ILP. He commented on the positive impact of the program and how it played a role in his decision to attend a university in the East Coast.

The following students spoke of having been accepted to the ILP program and about their expectations: Rosario Medina, Daisy Castro, Rocio Sanchez, Antonio Hernandez of Pajaro Valley High School, and Anthony Ramirez, Julia Vargas and Brianna Lopez of Watsonville High School.

The board participated with comments and questions and thanked all participants for attending the meeting.

## **7.0 VISITOR NON-AGENDA ITEMS**

None.

## **8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA**

Sara Henne, PVFT, is glad to be back and start a new year where it seems we are moving in the right direction. The Union leadership had the opportunity to welcome a few of the new teachers at the orientation and discuss PVFT services. Ms. Henne commented that PVFT did spend part of the summer working for the district, such as negotiations. As a result, Wednesdays are different starting this year; certificated staff will have 120 minutes to fulfill professional responsibilities and the site shall determine that process. In addition, there is an increase in prep time for primary teachers and release time for K-3 teachers. She is pleased with the reinstatement of the Safety Committee as well as the Staffing Committee.

## **9.0 CONSENT AGENDA**

Trustee DeRose moved to approve the consent agenda, deferring item 9.5. Trustee Yahiro seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

**9.1 Purchase Orders June 19 – August 6, 2014**

**9.2 Warrants June 19 – August 6, 2014**

**9.3 Approve Williams Uniform Quarterly Report For April, May and June 2014. Number of Complaints: Zero.**

**9.4 Approve Resolution #14-15-01, Update Authorized Signatories List.**

**9.5 Approval of Program, Facilities and Services Agreement for Pajaro Valley Prevention and Student Assistance (PVPSA) for 2014-15.**

This item was deferred.

**9.6 Approve Award of Contract for Proposition 39 School Bond Auditing Services, RFP #RTB031814.**

**9.7 Approve Award of Open Purchase Order Contracts for Food and Nutrition Services Bids.**

**9.8 Approve Change Orders for Solar Projects – Aptos High School #8107, Rolling Hills Middle School #8337, and Watsonville High School #8509.**

**9.9 Approve Award of Bid #B4-0714-8505 for Watsonville High School, 2-Story Modular Classroom Building Project #8505 – Increment 1.**

**9.10 Approve Award of Bid #B3-0614-8100 for Aptos High School, Freedom Field Phase 2 Project 8100.**

**9.11 Approve Notice of Completion for Aptos High School Freedom Field Grading Project Phase 1 (Bid #B02-0214-016).**

**9.12 Approve Notice of Completion for Rio Del Mar Elementary School New SELPA Portable Building (Bid #F02-0214-15b).**



**9.13 Approve Notice of Completion for Aptos High School Water Tank Replacement Project/Package #2 (Bid #B01-0513-2).**

**10.0 DEFERRED CONSENT ITEMS**

**9.5 Approval of Program, Facilities and Services Agreement for Pajaro Valley Prevention and Student Assistance (PVPSA) for 2014-15.**

Silvia Diaz, PVPSA CEO, expressed her excitement for a new school year. The organization is ready to provide quality services to students and staff is being trained.

Board participated with questions. The Board made the specific request to amend a portion of the agreement to include fingerprinting and clearance to all staff at PVPSA, not just staff who have direct contact with students.

Trustee Rivas moved to approve this item, with the request of amending the wording on fingerprinting and clearance. Trustee Yahiro seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

**11.0 REPORT ITEMS**

**11.1 Report and discussion on Update from the Office of Student Services/Child Welfare and Attendance.**

***Report by Murry Schekman, Assistant Superintendent, and ShaKenya Edison, Coordinator, Child Welfare and Attendance***

ShaKenya Edison reported that the department is working hard to ensure that students stay in school each day. Overall, expulsions show a significant reduction of 60% and more than one-half of expelled students are still in our schools. The reduction can be attributed to site support put in place at the sites to help students modify and correct behavior. Administration is offering site support through professional development, parent involvement and community support. Attendance success is not related to funding but rather to outreach and resources for families. Having these resources in place has attributed to a slight increase in attendance. Ms. Edison commented on a couple of intervention and support services that have been instrumental, including the community campaign of "On Time. All Day. Every Day", effective training on use of Attention to Attendance, a very successful 5-week series for parents and students, and truancy mediation and prosecution. The 5-week series is starting earlier this year and, given the results from last year's program, it promises to yield positive results. Ms. Edison noted that the California Department of Education has honored the School Attendance Review Board (SARB) model of PVUSD. It is the only district in the central coast receiving this recognition and it should be celebrated as a great accomplishment. Ms. Edison introduced Judge Heather Morse who is involved in SARB.

Judge Morse commented that she is trying to duplicate the SARB model throughout the county. She noted that leaders in attendance and child welfare understand that each single mind matters. At a summit held the previous fall, 33 experts came together to discuss how to best keep students in schools and out of courtrooms. Discussion on what can be done to intervene and lessen wrong behavior took place; having an effective intervention program with the right people in schools is critical to encourage students to stay in school. The system that PVUSD uses to measure chronic absenteeism and the process that students go through to mitigate the problem is effective.

Ms. Edison continued the presentation discussing the pilot parent series program offered in late 2013-14 to families who have students missing school often. It is an effective way to re-engage parents in their student's success. In high schools, the program caused a 50% improvement in the percentage of absences; in elementary schools, 100% improvement was achieved. The

program started late last year and it will be exciting to see the results starting it much earlier this year.

The Board participated with comments and questions and thanked everyone for their work and effort to keep students in school.

## **11.2 Report and discussion on Update of Measure L School Bond Program.**

### ***Report by Brett McFadden, CBO***

Brett McFadden began by stating that this would be an update on current projects and planning. He introduces staff Rick Mullikin, Victor Sandoval and Tim Landeck. A bond program overview highlighted that there are over 30 projects that have been completed, including safety locks in all schools, 16 new playgrounds, and 2 solar projects, one at Bradley and a second at Hall District. Another 45 projects are currently in process, including solar projects at Watsonville High and the completion of Pajaro Valley High. In addition about 25 – 30 projects are in the initial planning stages. The district is partnering with the County of Santa Cruz to work on a transportation safe school grant. He added that the expenditures of the bond are overseen by the Citizens' Oversight Committee.

Mr. Victor Sandoval continued the presentation providing updates on the summer 2014 solar projects that took place at Bradley, Hall District, Aptos and Watsonville High Schools and at Rolling Hills Middle School. While the Bradley and Hall district solar projects were completed, the remaining schools are expected to see the completed projects between November and December of 2014. Roofing projects are currently taking place at Cesar Chavez, Freedom and Calabasas. Other projects include re-siding project at Ann Soldo, kitchen modernization at Amesti, and exterior lighting at Radcliff. Deferred maintenance funds are also at work, with carpeting at various sites, asphalt paving at Amesti and Rolling Hills, and modernization projects at various sites. Mr. Sandoval offered a project planning update for all schools in the district.

Mr. Tim Landeck provided an update on the technology bond projects to date. There are nine project areas, including intelligent classrooms for all sites, higher Internet speed, upgrading networking equipment, additional cooling systems in network closets, and enhancement of backup and storage capacity for students and staff. As the district works towards creating intelligent classrooms, all classrooms will have projectors and document cameras, and classroom audio amplification system; currently, bids for this project are being evaluated. Mr. Landeck offered an update on network, phones and video surveillance projects. In reference to the Technology Endowment, the department is working diligently to ensure all teachers and students have access to adequate technology, this includes new labs, professional development, computers for libraries, and chrome books for students at various sites.

Mr. McFadden concluded the presentation noting that the district continues to have significant facility needs that will not all be covered by Measure L. The district should continue to analyze and explore additional facility financing means.

The Board participated with questions and comments and thanked staff for their work.

## **12.0 ACTION ITEMS**

### **12.1 Report, discussion and possible action to approve Update to Board Policy 6146.11, Alternative Credits Towards Graduation.**

#### ***Report by Murry Schekman, Assistant Superintendent***

This item was pulled.

**12.2 Report, discussion and possible action to approve Update to Board Policy 1312.4, Uniform Complaint Policy.**

***Report by Susan Perez, Assistant Superintendent, Dorma Baker, Superintendent***

Dorma Baker stated that the UCP had been updated in the Spring of 2013 but that it needed to be revised to incorporate complaints related to the Local Control Funding Formula as well as the Local Control Accountability Plan.

Trustee DeRose moved to approve this item. Trustee Rivas seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

**13.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee DeRose moved to approve the certificated employee report with the following additions: 1 Assistant Principal, 1 Assistant Director, and minus 1 Director under Administrative Appointments; and 1 Teacher under Leaves of Absence. President De Serpa seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

**b. Classified Employees**

Trustee DeRose moved to approve the certificated employee report with the following additions: 1 Administrative Assistant under New Hire-Probationary; and 1 Office Manager, 1 Transportation Dispatcher, 1 Office Assistant III, 2 Behavior Technicians, and 1 Cafeteria Assistant under Leaves of Absence. Trustee Rivas seconded the motion. The motion passed 5/0/2 (Orozco, Ursino absent).

**14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2014**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
August	▪ 27	
September	▪ 10	▪ Unaudited Actuals
	▪ 24	
October	▪ 8	
	▪ 22	
November	▪ 12	▪
December	▪ 10 Annual Org. Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

**15.0 ADJOURNMENT**

There being no further business to address, the Board adjourned at 9:47 PM.

---

Dorma Baker, Superintendent





## Board Agenda Backup

Item No: 9.3

**Date:** August 27, 2014

**Item:** Resolution # 14-15-04, Change in Authorized Representative for MSHS Centers with Department of Social Services / Community Care Licensing

**Overview:** PVUSD Migrant Seasonal Head Start Programs are required to be Licensed under the Department Of Social Services / Community Care Licensing. Currently Kathy Lathrop has been serving as the Authorized Representative for these Licenses as she acted as Interim MSHS Director while hire process was in taking place for new Program Director for MSHS. Angelica Renteria has been approved for the MSHS Program Director Position. This resolution now places Angelica Renteria as the authorized representative. Angelica will work with MSHS staff to change required paperwork into her name and to inspect sites. Transfer will take place September 1, 2014

MSHS Sites Effected :

- Calabasas Infants/Toddlers, Facility #444400154
- Calabasas Preschool Center, Facility # 444400148
- Freedom MSHS, Facility # 440710333
- HA Hyde Preschool Center, Facility # 444400153
- Hall District MSH, Facility # 274404686
- Hall District MSH, Facility # 274408849

**Recommendation:** Approve Resolution # 14-15-04

**Budget Considerations:** None

**Funding Source:**

**Budgeted:** Yes: ☐

No: ☒

**Amount:** Total \$

**Prepared By:** Kathy Lathrop Director, Early Childhood Education / Child Development

**Superintendent's Signature:** Dora Bot

**RESOLUTION # 14-15-04**

This resolution must be adopted in order to certify the approval of the designation Authorized Representative with department of Social Services/Community Care Licensing for the following Migrant seasonal **Head Start Centers: Calabasas Infants/Toddlers, Facility #444400154; Calabasas Preschool Center, Facility #444400148; Freedom MSHS, Facility #440710333; HA Hyde Preschool Center, Facility #444400153; Hall District MSH, Facility #274404686; Hall District MSH, Facility #274408849**

**RESOLUTION #14-15-04**

**BE IT RESOLVED** that the Governing Board of Pajaro Valley Unified School District \_\_\_\_\_

Authorizes entering into local agreement numbers and the person who are/is listed below is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
<u>Angelica Renteria</u>	<u>Program Director MSHS</u>	<u>Angelica C. Renteria</u>
_____	_____	_____

PASSED AND ADOPTED THIS 27th day of August 2014 by the

Governing Board of Pajaro Valley Unified School District

of Santa Cruz County, California.

Dr. Lupe Rivas Vice President / Clerk of the Governing Board of Pajaro Valley Unified School District of Santa Cruz, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)



## Board Agenda Backup

Item No: 9.4

**Date:** August 27, 2014

**Item:** Resolution # 14-15-05

**Child Development Contracts Child Development Division (CDD)  
Programs 2014-2015 (CMIG-4017, CMSS 4017, CSPP-4552, CPKS-in  
process, CCTR- 4292).**

**Overview:** PVUSD is contracted with the State Department of Education/ Child Development Division for early care and education services across a variety of full day and part day programs serving low income families. These programs provide full day preschool to working families, part day preschool classrooms, early care and education for the infants and toddlers of teen parents, and care and education for migrant families. This resolution will authorize acceptance of these contracts and any amendments that come forward during the 2014-2015 Fiscal year. All programs promote family involvement and school readiness.

The attached are annual contracts for this school year. Child Development Department Funding provided funding to operate these programs.

**Recommendation:** Approve Resolution #

**Budget Considerations:**

**Funding Source:** California Dept. of Education/ Child Development Division

**Budgeted:** Yes: ☒ No: ☐

**Amount:** Total \$3,138,398.00 (CPKS contract amt. to be added upon arrival)

**Prepared By:** Kathy Lathrop Director, Child Development

**Superintendent's Signature:**

*Dorm Bork*

## RESOLUTION #14-15-05

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and **to authorize the designated personnel to sign contract documents for the Fiscal year 2014-2015.**

## RESOLUTION #14-15-05

**BE IT RESOLVED** that the Governing Board of Pajaro Valley Unified School District \_\_\_\_\_

authorizes entering into local agreement numbers/s for contracts and amendments for CSPP 4552, CCTR 4292, CMIG 4017, CPKS ( in process) and CMSS 4017 that the person/s who is/are listed below, is /are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
<u>Dorma Baker</u>	<u>Superintendent</u>	_____
<u>Brett McFadden</u>	<u>Chief Business Officer</u>	_____

PASSED AND ADOPTED THIS 27th day of August 2014 by the

Governing Board of Pajaro Valley Unified School District

of Santa Cruz County, California.

Dr. Lupe Rivas Vice President / Clerk of the Governing Board of Pajaro Valley Unified School District of Santa Cruz, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)



**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

**F.Y. 14 - 15**

DATE: July 01, 2014

CONTRACT NUMBER: CMIG-4017

PROGRAM TYPE: MIGRANT CHILD CARE

PROJECT NUMBER: 44-6979-00-4

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES****CONTRACTOR'S NAME:** PAJARO VALLEY UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, the contractor is agreeing to provide services in accordance with the FUNDING TERMS and CONDITIONS (FT&C), the GENERAL TERMS AND CONDITIONS (GTC-610) (both available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The Contractor's signature certifies compliance with the Funding Terms and Conditions, the Current Application and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2014 through June 30, 2015. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$530,378.00. Within the specified MRA, there is a maximum of \$79,557.00 identified for allowable Start-up costs. Start-up funds expended for allowable costs are not subject to service requirements; any portion not so expended may be earned through services to additional eligible children.

**SERVICE REQUIREMENTS**

Minimum Child Days of Enrollment (CDE)	15,427.0
Minimum Days of Operation (MDO) Requirement	129

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

**STATE OF CALIFORNIA**

BY (AUTHORIZED SIGNATURE)

PRINTED NAME AND TITLE OF PERSON SIGNING

Sueshil Chandra, Manager

TITLE

Contracts, Purchasing and Conference Services

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$ 530,378

PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT

0

TOTAL AMOUNT ENCUMBERED TO DATE

\$ 530,378

PROGRAM/CATEGORY (CODE AND TITLE)

Child Development Programs

(OPTIONAL USE) 0656

23036-6979

ITEM 30.10.020.004

6110-194-0001

CHAPTER

B/A

FUND TITLE

General

STATUTE

2014

FISCAL YEAR

2014-2015

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

SACS: Res-6065 Rev-8530

Department of General Services  
use only

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

DATE

JUL - 3 2014



**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

**F.Y. 14 - 15****DATE:** July 01, 2014**CONTRACT NUMBER:** CMSS-4017**PROGRAM TYPE:** MIGRANT SPECIALIZED  
SERVICES**PROJECT NUMBER:** 44-6979-00-4**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES****CONTRACTOR'S NAME:** PAJARO VALLEY UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, the contractor is agreeing to provide services in accordance with the CHILD CARE AND DEVELOPMENT FUND - MIGRANT FUNDING TERMS AND CONDITIONS (FT&C), the GENERAL TERMS and CONDITIONS (GTC-610) (both available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The Contractor's signature certifies compliance with the Funding Terms and Conditions, the Current Application and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2014 through June 30, 2015. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with Section V. F, Specific Items of Reimbursable Costs of the FT&C for a Maximum Reimbursable Amount (MRA) of \$79,557.00 for migrant specialized services. Specialized services are not subject to service requirements.

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

**STATE OF CALIFORNIA**

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING

Sueshil Chandra, Manager

TITLE

Contracts, Purchasing and Conference Services

**CONTRACTOR**

BY (AUTHORIZED SIGNATURE)

PRINTED NAME AND TITLE OF PERSON SIGNING

Dorma Baker, Superintendent

ADDRESS

294 Green Valley Rd., Watsonville, CA 95076

AMOUNT ENCUMBERED BY THIS  
DOCUMENT

\$ 79,557

PRIOR AMOUNT ENCUMBERED FOR  
THIS CONTRACT

0

TOTAL AMOUNT ENCUMBERED TO  
DATE

\$ 79,557

PROGRAM/CATEGORY (CODE AND TITLE)

Child Development Programs

(OPTIONAL USE) 0656

23360-6979

ITEM 30.10.020.004

6110-194-0001

CHAPTER

B/A

FUND TITLE

General

STATUTE

2014

FISCAL YEAR

2014-2015

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

SACS: Res-6070 Rev-8530

Department of General Services  
use onlyI hereby certify upon my own personal knowledge that budgeted funds are available for the period and  
purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

DATE

JUL - 7 2014

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

**F.Y. 14 - 15**

DATE: July 01, 2014

CONTRACT NUMBER: CCTR-4292

PROGRAM TYPE: GENERAL CHILD CARE &  
DEV PROGRAMS

PROJECT NUMBER: 44-6979-00-4

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

CONTRACTOR'S NAME: PAJARO VALLEY UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, the contractor is agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C), the GENERAL TERMS AND CONDITIONS (GTC-610) (both available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The contractor's signature certifies compliance with the Funding Terms and Conditions, the Current Application and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2014 through June 30, 2015. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$506,980.00.

**SERVICE REQUIREMENTS**

Maximum Child Days of Enrollment (CDE) Requirement	14,746.0
Minimum Days of Operation (MDO) Requirement	248

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

**STATE OF CALIFORNIA****CONTRACTOR**

BY (AUTHORIZED SIGNATURE)

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING

Sueshil Chandra, Manager

PRINTED NAME AND TITLE OF PERSON SIGNING

Dorma Baker, Superintendent

TITLE

Contracts, Purchasing and Conference Services

ADDRESS

294 Green Valley Rd., Watsonville, CA 95076

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$ 506,980

PROGRAM/CATEGORY (CODE AND TITLE)

Child Development Programs

FUND TITLE

PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT

\$ 0

(OPTIONAL USE)

See Attached

ITEM

See Attached

CHAPTER

STATUTE

FISCAL YEAR

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

Department of General Services  
use only

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

See Attached

DATE

CONTRACTOR'S NAME: PAJARO VALLEY UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CCTR-4292

AMOUNT ENCUMBERED BY THIS DOCUMENT 163,921	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6979	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 163,921	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 78,198	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6979	FC# 93.575	PC# 000324	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 78,198	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 264,861	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6979			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 264,861	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER

T.B.A. NO.

B.R. NO.

DATE

JUL - 1 2014

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 14-15

DATE: July 01, 2014

CONTRACT NUMBER: CSPP-4552

PROGRAM TYPE: CALIFORNIA STATE  
PRESCHOOL PROGRAM

PROJECT NUMBER: 44-6979-00-4

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES****CONTRACTOR'S NAME:** PAJARO VALLEY UNIFIED SCHOOL DISTRICT

By signing this contract and returning it to the State, the contractor is agreeing to provide services in accordance with the FUNDING TERMS AND CONDITIONS (FT&C), the GENERAL TERMS AND CONDITIONS (GTC-610) (both available online at <http://www.cde.ca.gov/fg/aa/cd/>) and the CURRENT APPLICATION which by this reference are incorporated into this contract. The contractor's signature certifies compliance with the Funding Terms and Conditions, the Current Application and the General Terms and Conditions.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2014 through June 30, 2015. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$34.38 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$2,021,483.00.

**SERVICE REQUIREMENTS**

Minimum Child Days of Enrollment (CDE) Requirement	58,798.0
Minimum Days of Operation (MDO) Requirement	248

Any provision of this contract found to be in violation of Federal and State statute or regulation shall be invalid, but such a finding shall not affect the remaining provisions of this contract.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Dorma Baker, Superintendent			
TITLE Contracts, Purchasing and Conference Services		ADDRESS 294 Green Valley Rd, Watsonville, CA 95076			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,021,483	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) See Attached				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,021,483	ITEM See Attached	CHAPTER	STATUTE	FISCAL YEAR	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.		B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE			



CONTRACTOR'S NAME: PAJARO VALLEY UNIFIED SCHOOL DISTRICT

CONTRACT NUMBER: CSPP-4552

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 186,711	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 13609-6979	FC# 93.596 PC# 000321		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 186,711	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 89,070	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 15136-6979	FC# 93.575 PC# 000324		
TOTAL AMOUNT ENCUMBERED TO DATE \$ 89,070	ITEM 30.10.020.001 6110-194-0890	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5025 Rev-8290				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 1,444,016	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23038-6979			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,444,016	ITEM 30.10.010. 6110-196-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 301,686	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 23254-6979			
TOTAL AMOUNT ENCUMBERED TO DATE \$ 301,686	ITEM 30.10.020.001 6110-194-0001	CHAPTER B/A	STATUTE 2014	FISCAL YEAR 2014-2015
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590				

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER

T.B.A. NO.

B.R. NO.

DATE





## Board Agenda Backup

Item No: 11.1

**Date:** May 28, 2014

**Item:** Report PVUSD Self Review Goals 2013-14 for 2014-15 School Year

**Overview:** PVUSD operates numerous programs under three contracts from Early Education Support Division of California Department of Education. (Previously named Child Development Department) Each year a Self-Review that includes and Environmental Rating on each Site, analysis of Desired Results Developmental Profile Child Outcomes data, and a Family Survey are collected for each contract and goals are set to ensure continual quality improvement for the programs.

These goals are required to be presented to the School Board.

Please find attached annual goals for the following contracts / programs.  
CSPP- California State Preschool full and half day programs ( 9 sites)  
CCTR- California General Childcare- Family Childcare Home Services  
CMIG- California Migrant Childcare – Buena Vista Children’s Center

**Recommendation:** Accept Goals

**Budget Considerations:** None

**Funding Source:**

**Budgeted:** Yes: ☐

No: ☒

**Amount:** Total \$

**Prepared By:** Kathy Lathrop Director, Early Childhood Education / Child Development

**Superintendent’s Signature:** Dorm Bek

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Pajaro Valley Unified School District			
<b>Contract Type</b> CSPP		<b>Age Group</b> Preschool	
<b>Planning Date</b> May 25, 2014		<b>Lead Planner's Name and Position</b> Linda Orosco Coordinator Child Development Karen Hamman Coordinator Child Development	
<b>Follow-up Date(s)</b> October 15, 2014, January 15, 2015, May 2015.		<b>Lead Planner's Name and Position</b> Kathy Lathrop Director ECE PVUSD	
<b>Key Findings by Domain from Developmental Profiles</b>	<b>Educational Program Goal(s)</b>	<b>Action Steps</b> (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)	<b>Expected Completion Date and/or Ongoing Implementation and Persons Responsible</b>
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
Findings Starting average Dev. Level for ELD was 1.7. Ending level average 2.9.  Average gain was 1.2 levels.	Refine ELD Efforts to ensure all child receive appropriate language instruction in both first and second language .	<u><b>Curriculum and Instruction</b></u> <ul style="list-style-type: none"> <li>• Create clear visual of ELD instruction strategies</li> <li>• Increase effectiveness of adult child interaction in first and second language through discussion, video tapping in classroom, and practicing specific scaffolding strategies. Provide coaching and feedback to individual instructional staff.</li> <li>• Use DRDP and IGDIs ( Individual Growth and Development Indicators in Literacy ) to provide individualized support for children in English language and literacy</li> <li>• Identify 3 Super Simple Songs per month for instructional staff to learn and teach children.</li> </ul>	July 2014 ( Orosco/ Lathrop)  July 2014 – April 2015 ( Site Supervisors/ Coordinators)  Ongoing 2014-15  August 2014

		<ul style="list-style-type: none"> <li>• Create theme based vocabulary lists for targeted interactions with staff and children. Create classroom props for center areas to support English print awareness.</li> </ul> <p><b><u>Parent Involvement</u></b></p> <ul style="list-style-type: none"> <li>• Provide Language program information to parents beginning of school year</li> <li>• Share Instructional Supports with parents to use at home</li> </ul> <p><b><u>Professional Development</u></b></p> <ul style="list-style-type: none"> <li>• Study ELL Foundations and Frameworks and incorporate ELD lessons into lesson planning.</li> <li>• Look at scaffolding for language based on CLASS scoring.</li> <li>• Use video taping for reflection on teacher/ child interactions.</li> <li>• Ensure English Speaking children are receiving appropriate instruction in their first language</li> </ul>	<p>Ongoing 2014-15</p> <p>Ongoing 2014-14</p> <p>July /August 2014-and all year.</p>
	<p>Work with teachers on language groupings to ensure best instruction for all children. ( English speaking, Multilingual, Spanish Dominant )</p>	<ul style="list-style-type: none"> <li>• Support Teachers in setting up fluid and flexible groups for instructional purposes</li> <li>• Refine small group lessons to target appropriate language support in instruction</li> </ul>	<p>August 2014-and all year.</p>

**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> Pajaro Valley Unified School District	
<b>Contract Type, and/or FCCHEN</b> CCTR Family Child Care Home Network	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Infant/Toddler
<b>Planning Date</b> 5/23/14	<b>Lead Planner's Name and Position</b> Karen Hamman, FCCH Coordinator
<b>Follow-up Date(s)</b> October 15, 2014, January 15, 2014	<b>Lead Planner's Name and Position</b>

This form can be expanded and is not limited to a single page.

Key Findings by Domain from Developmental Profiles	Educational Program Goal(s)	Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)	Expected Completion Date and/or Ongoing Implementation and Persons Responsible
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>
<b>Finding:</b> 50 % of toddlers 30-35 months are below level 5 in Measure 14, Language Comprehension after the second assessment of the 2013-14 year.  <b>Finding:</b> 67% of Toddlers 30-35	Reduce the number of infants below level 5 in measure 14 to below 30%.  Reduce the number of infants below level 5 in	<b>Professional Development</b> 1. Host the Infant/Toddler Language and Literacy Development class through PITC. Nine providers will participate in this 2 unit course.	FCCH Staff/Coordinator August 2014
		2. Host a webinar, Circles of Communication offered by the Family Child Care at its Best training program. This webinar suggests ways to have rich and meaningful conversations with children in the family child care setting to support the development of social, cognitive and language capabilities.	FCCH Staff/Coordinator January 2015

months are below level 5 in Measure 15, Responsiveness to Language after the second assessment of the 2013-14 year.	measure 15 to below 30%.	<b>Curriculum and Assessment</b>	
		1. Survey the FCCH Environments and evaluate the accessibility to quality materials that foster learning in language development.	FCCH Staff/Coordinator January 2015
		2. Complete an observation on FCCH focused on interactions and activities occurring to foster language development. Give provider feedback and ideas for next steps.	FCCH Staff/Coordinator January 2015
		3. Purchase materials that promote language development for FCCH's.	FCCH Coordinator March 2015
		4. Use DRDP to provide individualized support for children in language comprehension and responsiveness to language.	FCCH Staff/Coordinator, FCCH Providers Ongoing
		<b>Parent Involvement</b>	
		1. Provide written information for parents on language development and how to support their children's learning.	FCCH Staff/Coordinator January 2015
		2. Share learning goals and ideas for support of language development at parent conferences.	FCCH Providers Ongoing
		3. Provide Creative Curriculum Learning games to families that support language development.	FCCH Staff/Coordinator January 2015



**Desired Results Developmental Profile Summary of Findings  
And Program Action Plan – Program or Network Level (CD 4001A)**

<b>Contractor Name</b> PVUSD/Buena Vista Children's Center	
<b>Contract Type, and/or FCCHEN</b> CMIG	<b>Age Group (Infant/Toddler, Preschool, School-Age)</b> Preschool
<b>Planning Date</b> May 22, 2014	<b>Lead Planner's Name and Position</b> Mara Flores, Site Supervisor
<b>Follow-up Date(s)</b> October 22, 2014	<b>Lead Planner's Name and Position</b>

This form can be expanded and is not limited to a single page.

Key Findings by Domain from Developmental Profiles	Educational Program Goal(s)	Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)	Expected Completion Date and/or Ongoing Implementation and Persons Responsible						
<b>Ask: Where is the program now?</b>	<b>Ask: Where does the program want to go?</b>	<b>Ask: How does the program get there?</b>	<b>Ask: By when?</b>						
<b>Finding:</b> <i>Average growth for preschoolers in ELD: 24 Self Expression in English increased one level Summer to Fall.</i> <table><tr><td>Summer 2013</td><td>Fall 2013</td></tr><tr><td>3's</td><td>.0 to 1.0</td></tr><tr><td>4's</td><td>.8 to 1.6</td></tr></table>	Summer 2013	Fall 2013	3's	.0 to 1.0	4's	.8 to 1.6	The program would like to increase the number of children who have growth in ELD 24 Self Expression in English from Summer to Fall for the 2014 Season	<u><b>Curriculum and Instruction</b></u>  Increase English Language instruction by planning times of the day to have English Language focus.  Continue with SEEDS early literacy strategies, such as the implementation of the 5-day read aloud, which increases English Language Vocabulary.  Create theme based vocabulary lists for targeted interactions with staff and children. Post them in classrooms.  Use DRDP to provide individualized support for children in English language and literacy	Coordinators /Site Supervisors/ Teachers / Staff in routine planning and staff meetings Ongoing-October 2014
Summer 2013	Fall 2013								
3's	.0 to 1.0								
4's	.8 to 1.6								

<p><b>Finding:</b> Average growth for preschoolers in ELD: 23 Comprehension of English increased slightly from Summer to Fall.</p> <table><tr><td>Summer 2013</td><td>Fall 2013</td></tr><tr><td>3's</td><td>.0 to 1.0</td></tr><tr><td>4's</td><td>1.2 to 1.6</td></tr></table> <p><b>Educational Goal</b> Continue to work on increasing English Language learning growth.</p>	Summer 2013	Fall 2013	3's	.0 to 1.0	4's	1.2 to 1.6	<p>The program would like to increase the number of children who have growth in ELD 23 Comprehension of English from Summer to Fall for the 2014 Season</p>	<p><b><u>Parent Involvement</u></b></p> <p>Provide information for parents on second language development and how to support their children's learning.</p> <p>Share theme based vocabulary lists with families &amp; ideas for real life &amp; community connections to learn concepts &amp; words in first and second language</p> <p>Discuss language goals in parent conferences with families.</p> <p><b><u>Professional Development</u></b></p> <p>Study ELL Foundations and Frameworks and incorporate into lesson planning</p> <p>Continue staff training on Early Literacy and Language practices</p> <p>Train staff on CLASS assessment and effective Teacher-Child Interactions.</p>	<p>Coordinators /Site Supervisors/ Teachers / Staff in routine planning and staff meetings Ongoing-October 2014</p>
Summer 2013	Fall 2013								
3's	.0 to 1.0								
4's	1.2 to 1.6								

**Desired Results Developmental Profile Summary of Findings – Classroom and Family Child Care Home**

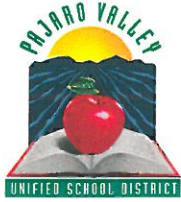
<b>Contractor Name Pajaro Valley Unified School District</b>	
<b>Contract Type, Education Network, and/or Cal-SAFE CMIG</b>	<b>Age Group (Infant/Toddler, Preschool, School-Age) Toddlers</b>
<b>Planning Date</b> May 15, 2014	<b>Lead Planner's Name and Position</b> Alejandrina Rocha, Lourdes Rodríguez, Francisca Morales, Elena Reynoso
<b>Follow-up Date(s)</b> Oct. 20, 2014	<b>Lead Planner's Name and Position</b> Maria R. Flores

This form can be expanded and is not limited to a single page.

<b>Key Findings from Developmental Profile</b>	<b>Action Steps (Including planned learning opportunities, interactions and teaching strategies, environment and materials, family engagement)</b>	<b>Expected Completion Date and Persons Responsible</b>	<b>Follow-Up and Reflection (Changes made, date completed, time extended)</b>
<b>MATH 1: Measure 32</b> Number sense of quantity and counting  86% Exploring 14% Developing	Children will have the opportunity to explore and manipulate interesting objects in their environment and to be with staff who will take an interest in what they are doing and talk to them about the discoveries.	Teachers Ongoing May-October	
	Teachers will be model mathematical language by thinking out loud when talking with children and describing the child's actions using math concepts.	Teachers Ongoing May-October	
	Give families handout on how to develop children's mathematical reasoning in daily events by asking questions and allowing children to come up with different solutions	Maria Flores Ongoing	



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT



### Board Agenda Backup

Item No: 12.1

<b>Date:</b>	August 27, 2014
<b>Item:</b>	<b>Resolution #14-15-03, Supporting Designating October 27 – November 3, 2014 as College Awareness Week</b>
<b>Overview:</b>	<p>The Santa Cruz County College Commitment (S4C) requested to have the District support designating the week of October 27 to November 3 as College Awareness Week. This week is significant as high school seniors are getting ready to apply for colleges and universities and there are various activities through the county to support this process.</p> <p>PVUSD has been an active partner with S4C and the results have been successful. For example, this year S4C will have their fourth annual "4th Grade Experience", where every 4th grader in Santa Cruz County visits Cabrillo College. In addition, they also coordinate and invite every 7<sup>th</sup> grader to visit UCSC and/or CSUMB. S4C has also sponsored College Spring, an SAT preparation program that helps students be better prepared to take those tests.</p> <p>The attached resolution is also being supported by the County School Board, the County Supervisors, City Government as well as individual school districts.</p> <p>Dr. Ray Kaupp, S4C Executive Director, will be in attendance at the meeting and will provide a brief report and what these efforts hope to accomplish.</p>
<b>Recommendation:</b>	Approve Resolution #14-15-03

**Budget Considerations:** N/A

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:** Dorma Baker



**Pajaro Valley Unified School District**

**Resolution #14-15-03**

**In Support of Designating October 27-November 3, 2014 College Awareness Week**

College Awareness Week is observed annually during the full week prior to Cabrillo College's College & Career Night, usually the first Monday in November. This year, College Awareness Week is October 27 to November 3, 2014, culminating with College & Career Night on Monday, November 3rd. The celebration is sponsored by the Santa Cruz County College Commitment (S4C) which offers additional resources to students and families related to college and career readiness.

The Pajaro Valley Unified School District (PVUSD) acknowledges that College Awareness Week is an important part of promoting a college going culture and serves the needs of all students and families of the District; and

***WHEREAS,** College Awareness Week is a countywide effort to recognize the importance of going to college; and*

***WHEREAS,** teachers, students, and support staff at district sites use the week to talk about opportunities for higher education; and*

***WHEREAS,** our economic future depends upon providing access to quality education for all students; and*

***WHEREAS,** Educators giving students information and training on college searches helps more students apply to college; and*

***WHEREAS,** highly educated students who can apply their knowledge on the job contribute to the economic vitality of our community; and*

***WHEREAS,** our community recognizes and supports its' student's quest for continuing education.*

**NOW, THEREFORE, BE IT RESOLVED** that the PVUDS Board of Trustees proclaims October 27 to November 3, 2014, to be COLLEGE AWARENESS WEEK; and

**BE IT FURTHER RESOLVED** that the PVUSD Board of Trustees strongly encourages all members of our community to join with it in personally expressing the importance of an education beyond high school in order to fully contribute to the vitality of their community.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2014.

---

Signed: Kim De Serpa, President, Pajaro Valley Unified School District Board of Trustees

---

Attest: Dorma Baker, Superintendent



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT

### *Board Agenda Backup*

Item No: 12.2

**Date:** August 27, 2014

**Item:** Elimination of the fee for students eligible for reduced meals

**Overview:** Staff seeks the board's support for the elimination of the fee for students eligible for reduced priced meals.


Students meeting specific federal and state requirements are eligible for two school meal programs – free or reduced price. The district processes and reviews applications for students and families seeking participation in one of these programs. Both programs require significant administrative responsibilities on the part of district staff. Nevertheless, they provide a vital service to families and students in need of such assistance.

In 2013-14, 63% of students participated in the district's free and reduced meal programs. Approximately 1,507 students qualified for reduced meals, yet only 54% of these students participated in the meal program.

Although household incomes are generally higher for reduced price students when compared to students receiving free meals, such students are often from families sometimes classified as the "working poor." These are families with household incomes above the federal poverty line, but still remain in the bottom quartile of income earners nationally.

Staff in the Food and Nutrition Services Department has found that these are often families that struggle the most economically to feed their kids. This is because this sub-group does not qualify for a complete range of federal and state public services. Staff reports that these students and families do not participate in the district's breakfast and lunch programs at the same rate of those qualifying for free meal services.

District staff purposes to waive the fee for families that qualify to receive reduced meals. This action would be effective September 2, 2014. Waiving this fee for these families will allow more students to participate in the breakfast and lunch program, without the burden of being able to afford the cost. Participation in the breakfast and lunch program, help to ensure that students are adequately fed and ready to learn.



No General Fund impacts are anticipated. Staff does not anticipate negative impacts to the district Cafeteria Fund and/or program operations. In contrast, staff believes this action will boost program participation. Similar actions have been taken by other school districts in the country. In these cases, participation in district meal programs increased noticeably. Staff believes that the same will occur in PVUSD. If this does not materialize, reduced price fees can be reinstated in the next school year.

**Recommendation:** Eliminate reduced price lunch fees effective September 2, 2014. Staff is to provide the board an end-of-year assessment on this action.

**Budget Considerations:**

**Funding Source:** Fund 13 Cafeteria

**Budgeted:** Yes: ☒ No: ☐

**Amount:** \$0.00

**Prepared By:** Nicole Meschi, Director of Food and Nutrition Services  
Brett W. McFadden, Chief Business Officer

---

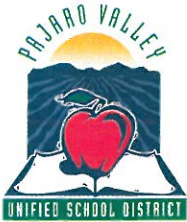
**Superintendent's Signature:** Dorm Bot

---





# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: 12.3

**Date:** August 27, 2014

**Item:** **Alignment of position to Job Description – Director of Student Services / Child Welfare and Attendance from that of coordinator**

**Overview:** Staff requests the board's approval for re-alignment of the position of Coordinator of Student Services / Child Welfare and Attendance (CWA) to that of director. This action would align the position with that of the job description and correspond with the district's 2014-15 Local Control Accountability Plan (LCAP).

Prior to recession-related state budget reductions, the district had employed a Director and Coordinator of Extended Learning and a Director and Coordinator of Student Services/CW. Each director oversaw separate departments. In 2008-09, the departments were merged due to budget constraints and overseen by one director.

As part of the district's 2014-15 LCAP, Extended Learning has merged with the newly created Educational Services Division. This re-organization was intended to improve the academic focus of the district's After School Program via alignment with the district's overall educational services and initiatives. Many districts serving similar student populations and operating after school programs are organized in this fashion.

At present the Student Services/CWA unit is within the district's Secondary Education Division overseen by a coordinator. The attached job description demonstrates that the coordinator is performing the duties of the director. This is most evident under the category "Essential Types of Duties." The position now has added responsibilities including the oversight of the LCAP funded "socio-emotional" counselors. The range for the Coordinator of Student Services is 37. The position, Director of Student Services, is range 41.

Over the past year, Student Services/CWA has significantly reduced student expulsion and suspension rates. In addition, the unit has expanded vital services to students and families in need, and partnered with various non-profit and local government agencies with great results.



This action is in alignment with the district's 2014-15 LCAP goals. Elevating the position to director and creating a specific department dedicated to expanding student services and CWA related functions will create exponential benefits to student achievement and family well-being overall. In addition, a greater focus on student attendance will have fiscal benefits via higher average daily attendance. Data provided to the board at its August 13 meeting demonstrates the significant accomplishments achieved by this unit and staff in just the past 18 months. Approval of this action will create the leadership and focus necessary to achieve even greater results in the coming years.

Re-alignment of the coordinator position to director is the only request presented. Current staffing and budget allocation for Student Services/CWA will remain in the 2014-15 year.

**Recommendation:** Approve request as submitted

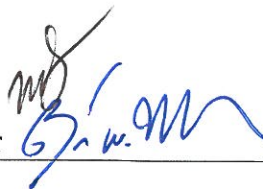
**Budget Considerations:**

**Funding Source:**

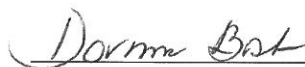
**Budgeted:** Yes: ☒ No: ☐

**Amount:** \$12,500

**Prepared By:** Murry Schekman, Assistant Superintendent  
Brett W. McFadden, Chief Business Officer



**Superintendent's Signature:**



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT****POSITION DESCRIPTION**

**Position:** Director, Child Welfare and Attendance

**Department:** Child, Welfare and Attendance

**FLSA:** Exempt

**Reports To:** Superintendent

---

**SUMMARY**

Maximizes the attendance of pupils registered with the district in accordance with requirements for compulsory full-time education. Acts as the principle liaison between the school, home and community agencies regarding student attendance and adjustments. Oversees monitoring of student attendance and adjustments related to truancy and violations of district and other laws or rules. Oversees the intra-district and inter-district process. Coordinates the expulsion process: coordinates the school site discipline review meetings, sets up administrative hearings, reviews options with families (involuntary transfer, waiver hearing, stipulated agreement, formal hearing), meets and consults with attorneys, conducts appropriate meetings with students, parents, and school administrators to facilitate suspended expulsions and full expulsions, utilizing the waiver process when possible.

**NATURE AND SCOPE**

Under general direction, organizes, conducts, participates in and reviews the work of professionals and clerical staff who are dedicated to supporting CWA activities. Works independently to accomplish duties that are well-defined by policy, procedure, law, codes and regulations. Oversees and works directly with students and parents in situations requiring extreme use of tact, persuasion, and sensitivity. Exercises considerable judgment and discretion when adjudicating status changes. Work is performed in an office environment. The Director maintains continuous contact with all school sites, other departments, community agencies, and trustees.

**DISTINGUISHING CHARACTERISTICS**

This is a management position requiring a combination of managerial and professional-level skills in program administration and counseling.

**ESSENTIAL TYPES OF DUTIES** (Examples)

- Supervises Specialists and others who visit schools and consult with principals, teachers and other staff members concerning student attendance referrals. Reviews student records to identify irregular attendance patterns. Advises Specialists on techniques for locating students.
- Processes student expulsion referrals, following legal guidelines and conducting hearings. After fact finding, prepares reports for the Board.
- Supervises Coordinator and clerical staff.

- Processes student truancy referrals. Conducts parent conferences, monitors performance, conducts reviews, and presides at SARB hearings and truancy mediation.
- Serves as a primary resource for school administrators in addressing student discipline issues. Instructs administrators and CWA staff in positive ways to address discipline issues.
- Presides over School Attendance Review Board hearings, which are held at the Watsonville Police Department with several community agencies. Presides at Truancy Mediation court hearings, which are held monthly at Watsonville Municipal Court. Coordinates meetings with local judges and District Attorneys. Refers students to SARB. Maintains follow-up records and provides review of attendance of students previously referred.
- Directs Healthy Start program. Oversees Program Coordinator, Family Advocate, and support staff. Attends Healthy Start Collaborative meetings as necessary.
- May visit the homes of students with attendance problems to observe home situations. Advises parents and students regarding regular attendance, providing information concerning school rules and regulations. Determines student needs, makes referrals to appropriate agencies and records home visit findings.
- Plans and participates in Attendance Awareness Night at each comprehensive high school site.
- Oversees and processes Permanent Record Cards (PRCs) onto the computerized database, then arranges for permanent storage via micro file.
- Develops, establishes and coordinates community resource contacts. Maintains information systems on available community resources for use by District personnel, parent groups and families.
- Serves on a variety of District and community committees related to student attendance, cultural issues and general student and family welfare.
- Prepares and coordinates distribution of the annual District Parent Notification packet.
- Develops and manages the process and procedures for inter- and intra-district transfers.
- Performs other duties as required to accomplish the objectives of the position.

## **QUALIFICATIONS**

**Knowledge and Skills:** Requires in-depth professional knowledge of and skill in counseling students. Requires thorough knowledge of concepts, principles, and practices in education and educational administration. Requires a thorough knowledge of District attendance policies and procedures and the applicable sections of State Education Code and other laws applicable to compulsory attendance and due process procedures. Must have a good knowledge of District organization, operations, policies and objectives. Must have an understanding of the District's Inter and Intra-District Transfer Policies and Procedures. Requires considerable knowledge of the principles and practices of child guidance and development along with an understanding of cultural and minority issues relating to the student population. Requires well-developed human relations skill to resolve confrontation, facilitate group processes, present reports, instruct, coach and counsel.

**Abilities:** Requires the ability to schedule, assign, and review the work of subordinates in a manner conducive to proficient performance and high morale. Must be able to select, supervise, train and evaluate staff. Requires the ability to plan, prioritize, and assign work in order to meet yearly schedules and timelines. Position requires the ability to interact on both a formal and informal basis with a wide range of contacts within and outside of the school setting. Must be able to communicate effectively in a wide variety of settings, often requiring tact, diplomacy and persuasion to achieve results. May be required to work in a multi-ethnic setting. Requires the ability to prepare complex records, reports and correspondence and to plan and prioritize work in order to meet schedules and timelines:

**Physical Abilities:** Requires visual acuity to recognize letters and numbers, sufficient hand eye coordination to use a personal computer keyboard, and voice and hearing to carry on conversations in person and over the phone.

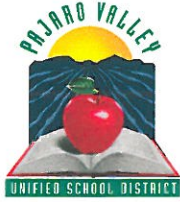
**Education and Experience:** Requires a Masters Degree in social work, counseling, education or a related field from an accredited college or university. Minimum of five (5) years experience working with community and social services organizations with at least one (1) year of experience in working with school attendance problems and two (2) years working with school aged children in a leadership or administrative capacity is required. Classroom teaching experience is preferred.

**Licenses and Certificates:** Requires a valid California Administrative Service Credential. Pupil Personnel Services Credential is desired.





# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: 12.4

**Date:** August 27, 2014

**Item:** Review of 2014-15 County Office of Education budget review letter and approval of district response

**Overview:** Staff requests the board's review of the Santa Cruz County Office of Education's (COE) budget and Local Control Accountability Plan (LCAP) approval packet (attached). In addition, staff requests approval of the district's response to the COE's request for information regarding the district's multi-year fiscal outlook.


In accordance with state law, the COE has reviewed the district's 2014-15 LCAP and adopted budget. Specific to the LCAP, Education Code requires the County Superintendent of Schools to approve district LCAP and annual updates after determining all of the following:

- The LCAP adheres to the template adopted by the State Board of Education.
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Sections 42238.02 and 42238.03.

Coinciding with the LCAP review, state law requires the County Superintendent to approve, conditionally approve, or disapprove the adopted final budget for each school district after doing the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.
- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

The COE recently completed its review of the district's LCAP and budget, and both were approved. However, the COE noted several concerns regarding the district's multi-year fiscal projections and ongoing budget monitoring. Details regarding these concerns are enumerated in the attached COE letter dated August 15, 2014.



The COE noted that the district's fiscal projections submitted at the time of budget adoption indicated that the district does not project to meet the three percent minimum reserve level required in 2016-17. The COE has requested the board's review and response detailing how it will address and subsequently resolve this potential challenge. In addition, the COE advised the district to continue to closely monitor budget expenditures and, if necessary, determine strategies to further reduce costs to address deficit spending and meet the district's multi-year financial obligations.

Attached is a draft response for the board's review and approval. The draft has been shared with COE fiscal staff.

**Recommendation:** Review COE budget approval letter and approve requested response and related information as submitted.

**Prepared By:** Brett W. McFadden, Chief Business Officer  
Helen Bellonzi, Director of Finance

---

**Superintendent's Signature:**

*Dorinda Bell*

---

**DRAFT FOR BOARD CONSIDERATION**

**COE Review and Approval of 2014-15 Final Adopted Budget**

**District Response and Board Action**

**Adopted August 27, 2014**

- The district will continue to closely monitor revenues and expenditures for all funds over the multi-year projection (MYP) period. Staff believes that updated MYP data at 2013-14 unaudited actuals will indicate that the district will then meet its three percent minimum reserve requirement in 2016-17.
- The district will continue to work closely with the COE on MYP updates, as well as, revenue and expenditure trends throughout the 2014-15 fiscal year.
- The board of trustees will request district staff to develop policy criterion for board review/adoption intended to guide subsequent board policies and actions toward a gradual reduction in the district's structural deficit over the 2014-15 MYP period. This criterion will be reviewed and adopted by the board at the 2014-15 First Interim Budget Report.
- If by the 2014-15 Second Interim Budget Report the district's MYP continues to indicate an inability to meet financial obligations in 2016-17, the board of trustees will adopt and implement a budget stabilization plan at 2015-16 budget adoption.
- Projected LCFF revenue increases should provide additional means to meet ongoing financial obligations. The district will continue to address ways to balance district-wide expenditure demands with that of available revenue and the eventual elimination of the structural deficit.
- Should LCFF revenues not materialize as projected; the board of trustees will revise its budget stabilization plan in a manner sufficient to address ongoing fiscal challenges.





**Board of Education**  
Ms. Jane Barr  
Mr. Jack Dilles  
Mr. Aaron Hinde  
Ms. Gina Locatelli  
Ms. Sandra Nichols  
Mr. Dana Sales  
Mr. George "Bud" Winslow

Michael C. Watkins, Superintendent • 400 Encinal Street, Santa Cruz, CA 95060 • 831-466-5600 • FAX 831-466-5607 • [www.santacruz.k12.ca.us](http://www.santacruz.k12.ca.us)

August 15, 2014

Kim De Serpa

President, Governing Board  
Pajaro Valley Unified School District  
3130 Trout Gulch Road  
Aptos, CA 95003

Re: 2014-15 Budget and LCAP Approval and Comments

Dear Ms. De Serpa:

In accordance with Education Code Sections 52070 and 42127, the Santa Cruz County Office of Education has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of the Pajaro Valley Unified School District for fiscal year 2014-2015.

Education Code requires the County Superintendent of Schools to approve the LCAP or annual update for each school district after determining all of the following:

The LCAP adheres to the template adopted by the State Board of Education.

The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.

The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Sections 42238.02 and 42238.03.

Education Code requires the County Superintendent to approve, conditionally approve, or disapprove the adopted final budget for each school district after doing the following:

Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.

Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.

Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.



Our office has completed its review of the district's 2014-15 Adopted Budget and LCAP; both **have been approved**. However, we do want to bring to the board's attention specific budget items noted below and in the attached document.

Multi-Year Projection:

Based on the district's current projections, the district does not meet the 3% required minimum reserve in the 2016-17 fiscal. The district's board will need to address this concern and respond on the attached document detailing how it will be resolved.

Budget Monitoring:

The district had built up reserves as many districts did during the fiscal crisis in order to meet its financial responsibilities. The district had positioned itself well during the crisis, however, is now projecting to spend down \$11 million in reserves in the current year, \$2.8 million in 2015-16 and \$2.15 million in 2016-17. The district will need to continue to closely monitor the budget and determine strategies to reduce costs in order to continue the reduction of deficit spending as well as meet the district's financial obligations.

Future Considerations:

Additionally, areas not addressed in the current projections that should be monitored and/or planned for include pending negotiations, the elimination of funding for Adult Education, the freezing of funding for transportation and TIIG, the cost of ROP classes for the district or other classes to house the students currently in ROP courses and the additional cost to support beginning teachers in clearing their credentials.

During the implementation period of LCFF, the district should be prepared to share information with its stakeholders about the new funding formula and its impact on the district's budget, the budget development process and the expectations for the LCAP.

Governor Brown signed the Budget Act on June 20, 2014. That Budget provides increased funding for schools, primarily in the form of \$4.7 billion to continue implementation of LCFF. Additionally, the Budget provides \$400.5 million in one-time money for mandated costs and \$250 million in one-time funds for Career Pathways Trust grants.

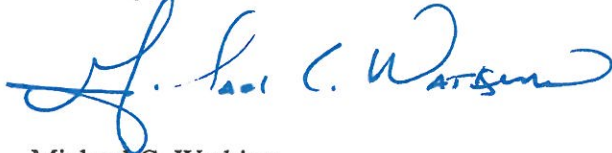
Education Code Section 42127(i)(4) requires the district to review, and if necessary, revise its budget within 45 days of the Governor signing the annual Budget Act. Any budget revisions identified should have been made available for public review by August 4, 2014.

Assembly Bill (AB) 2756 requires school districts to submit copies of any study or reports that indicate signs or symptoms of fiscal distress to the county office of education. Should the district acquire any such reports or studies during the fiscal year, please submit them to the County Office to the attention of Mary Hart, as soon as they are available.

A complete listing of any technical corrections and or recommendations related to the adopted budget has been attached and sent directly to your chief business official and Superintendent. If you have any questions about the LCAP, please contact Mary Anne James, Associate Superintendent of Educational Services, at (831) 466-5890. If you have any questions about the adopted budget, please contact Mary Hart, Associate Superintendent, Business, at (831) 466-5601.

Please respond to the indicated items on the attached document at your earliest convenience or by September 15, 2014. As usual, the district's budget will be reevaluated at the time of the First Interim Report to determine if the budget should be certified as positive, qualified, or negative.

Sincerely,



Michael C. Watkins  
County Superintendent of Schools

MH/jg

- c: Dorma Baker, Superintendent/Pajaro Valley Unified School District
- Brett McFadden, Chief Business Official/Pajaro Valley Unified School District
- Helen Bellonzi, Director of Finance/Pajaro Valley Unified School District
- Mary Hart, SCCOE Associate Superintendent, Business/CBO
- Jean Gardner, SCCOE Senior Director/Fiscal Services

# REVIEW AND APPROVAL OF FISCAL YEAR 2014/2015 FINAL ADOPTED BUDGET

TO THE GOVERNING BOARD:

Pajaro Valley Unified School District

FROM:

Michael C. Watkins, County Superintendent of Schools  
Santa Cruz County Office of Education

In accordance with the provisions of Education Code Section 42127, a review of the final adopted budget for your district has been completed by this office. A report on that review follows.

## 1. TYPE OF APPROVAL

- ☒ The adopted budget has been approved.
- ☐ The adopted budget has been conditionally approved, see section 5 (recommendations requiring a response).
- ☐ The adopted budget has not been approved.
- ☐ Approval of the adopted budget is being withheld at this time.

**An item marked with an asterisk (\*) indicates (when checked) a conditional approval of your budget requiring the district Superintendent and governing board by September 15th to do the following:**

- Review the indicated recommendations and/or technical corrections at a public meeting of the board and, if requested, respond in writing indicating your concurrence or the proposed actions to be taken, if any.

## 2. RESERVES

We have made the following computation of budget year reserves based upon updated prior year information. Adjustments made after this date could further impact the projected ending reserve fund balance.

		Unrestricted	Restricted
Beginning fund balance as adopted per estimated actuals:		\$ 25,520,106	\$7,678,725
Projected Increase/decrease in fund balance per adopted		(\$11,664,152)	(\$3,315,668)
Ending fund balance per adopted budget:		\$13,855,954	\$4,363,057
State required unrestricted reserves:	\$6,041,935		
District Reserves for Economic Uncertainty (9789):		\$6,041,935	
REU percentage per state criteria and standards:	3.00%		
District REU percentage per adopted budget:	3.00%		
Restricted funds (9780/9740):			\$4,363,057
Other unrestricted nonspendable, assigned and committed funds:		3,845,984	
Unassigned funds (9790):		3,968,036	

REVIEW AND APPROVAL OF FISCAL YEAR 2014/2015 FINAL ADOPTED BUDGET

Pajaro Valley Unified School District

Page 2

3. STATEWIDE CRITERIA AND STANDARDS (Ed. Code 33127)

We have reviewed your board adopted budget evaluation based upon state mandated budget criteria and standards for fiscal stability, including narrative(s), if any.

☒ We accept your Summary Review Document calculations as complete and narrative(s) as reasonable.

☐ \* We have made recalculations based upon updated information for the prior fiscal year. See attached.

☐ \* We were unable to base our evaluation on the criteria and standards, as the information was not completed. The district provided no narratives.

4. RECOMMENDATION AND TECHNICAL CORRECTIONS

A. Unrestricted Reserves Available through 2016-17

☐ Appear to be adequate (as recalculated).

☒ \* Are below state recommended levels for your size district (See Section 5, below).

Level: 3% of budgeted expenditures or: \$ N/A, whichever is greater.

B. Revenue and Expenditures through 2016-17

☐ \* The revenue appears to be overstated (see Section 5, below).

☐ The total expenditures appear to be understated (see Section 5, below).

☒ The proposed expenditures and transfers out exceed the estimated total revenue.

☐ Total available reserves appear adequate to offset this condition.

☒ \* Total available reserves do not appear adequate to offset this condition, (see Section 5, Comment A-1, below).

C. ADA: We recommend budgeting no more revenue limit funding than the state guarantee (prior year ADA). The average daily attendance upon which this budget is based:

17,447

☐ ADA budgeted represents the state guaranteed level of ADA revenue limit funding.

☒ With our prior concurrence, this level of ADA is above the state guaranteed level of revenue limit funding by 2 ADA. Actual ADA should be monitored closely.

☐ \* This level of ADA exceeds the state guaranteed level of revenue limit funding by \_\_\_\_\_ ADA (see Section 5, below).

D. Other Recommendations

☒ See Section 5 for details.

☐ \* See Section 5 for details (response required).



# REVIEW AND APPROVAL OF FISCAL YEAR 2014/2015 FINAL ADOPTED BUDGET

Pajaro Valley Unified School District

Page 3

## E. Technical Corrections

☐ Other technical corrections have been made to your final adopted budget as explained in Section 5, below.

## 5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS

SECTION & COMMENT NUMBER	DESCRIPTION
A-1	* According to the district's multi-year projections as submitted, the district does not meet the required minimum 3% reserve level in fiscal year 2016-17. The district is below the minimum by \$2.7 million or 1.3%. The district's board is required to address this item in Section 5 and describe how the district will resolve this condition.
B-1	According to the district's multi-year projections as submitted, the district is projecting to deficit spend in the unrestricted resources in the budget year by \$11.6 million, in 2015-16 by \$2.8 million and in 2016-17 by \$2.15 million. The district is decreasing the amount of the deficit spending each year but is still projecting to significantly consume its resources over the next few years.
C-1	The district is projecting a decrease of 38 ADA in the budget year and is projecting that ADA will remain flat in the the subsequent two fiscal years. The ADA loss projected in 2014-15 represents a 40 ADA loss to the district's charter, Ceiba, offset by a 2 ADA projected increase in the district. Since the district is losing students to a district-sponsored charter school, the district's prior year P2 guarantee will be reduced by this ADA.
D-1	The district is also projecting to deficit spend in the restricted resources by \$3.3 million in the budget year, by \$1.2 million in 2015-16 and by \$1.2 million in 2016-17.
D-2	The district's operational revenues are projected to increase under the new state funding formula for education, the Local Control Funding Formula (LCFF). Many categorical programs are now folded into LCFF and these revenues are no longer received by the district under "state funding" and will be recorded under "LCFF" funding. The district is currently projecting a 79.8% disadvantaged student population. This percentage will generate additional revenues to the district under the new formula, specifically targeted to increase or improve services to that student population.
D-3	The district has not settled negotiations with its bargaining units for the budget year and is not currently projecting any potential salary increases beyond step and column in the budget or multi-year projections. The district is projecting an 8% increase in health and welfare benefits in all years of the multi-year projections.
	This section is continued on the next page...
	* Item requires specific board action (see Section I).

# REVIEW AND APPROVAL OF FISCAL YEAR 2014/2015 FINAL ADOPTED BUDGET

Pajaro Valley Unified School District

Page 4

## 5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS continued...

SECTION & COMMENT NUMBER	DESCRIPTION
	Continued from previous page...
D-4	According to the district's cash flow projection for 2014-15, the district is projecting to have positive cash in all months except June, 2015. The district is projecting a negative <\$5 million> cash balance at the end of the fiscal year. The district should have adequate cash to borrow from in Fund 67, the Self-Insurance Fund. The district will need to be sure to end the year with positive cash and plan to borrow from other funds as necessary up to the amounts allowed by statute.
D-5	The district is projecting to increase by 19 certificated FTE's and 14 classified FTE's in the budget year and is projecting certificated FTE's to increase by 11 each year in both 2015-16 and 2016-17.
D-6	The district is charging the charter schools for various services and budgeting this revenue in the general fund in the amount of approximately \$2.5 million per year in the budget year and the subsequent two fiscal years. The district should continue to re-examine this revenue annually to ensure that each charter school can continue to support services at budgeted levels or adjust budgets as necessary. Based on the current multi-year projections, it appears that the charter fund can sustain this transfer through 2016-17. The district is also projecting to make a board-approved contribution to the Charter Fund of \$182,708 in the current budget.
D-7	According to the district's criteria and standards document, the district has an unfunded actuarially accrued liability (UAAL) for other post-employment benefits (OPEB) of \$53.9 million as of their latest actuarial report dated August 21, 2013. At this time, the district has instituted a "payroll tax" to fund only the pay-as-you-go portion of this liability. The estimated pay-as-you-go amounts are \$4.3 million in 2014-15 and \$4.16 million per year for both 2015-16 and 2016-17. The district also has an irrevocable trust in place.
D-8	We note that the district's unrestricted salary and benefits ratio to total unrestricted expenditures is projected at 90.3% in the budget year, 91.3% in 2015-16 and 91.4% in 2016-17.
D-9	In the 2014-15 Adopted budget, the district is projecting to deficit spend in the the General Fund, the Deferred Maintenance Fund and the Building Fund. The deficit spending across these three funds is projected at \$38 million, the bulk of which is in the Building Fund (\$22 million) and the General Fund (\$15 million).
	This section is continued on the next page...
	* Item requires specific board action (see Section I).



# REVIEW AND APPROVAL OF FISCAL YEAR 2014/2015 FINAL ADOPTED BUDGET

Pajaro Valley Unified School District

Page 5

## 5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS continued...

SECTION & COMMENT NUMBER	DESCRIPTION
	Continued from previous page...
D-10	Contributions from the unrestricted general fund to restricted programs (encroachment) are projected to increase by less than 1% in the budget year over prior year estimated actuals. The district is projecting a 7% increase in contributions in 2015-16 and a 3% increase in 2016-17. The district's contributions to restricted programs in the budget year total \$24 million and are driven by the cost of Special Education (78%), Community Day School (1%) and the contribution to the Routine Restricted Maintenance Account (21%).
D-11	Due to its recent voter-approved bond, the district is currently projecting that its debt service obligations will increase from \$5.5 million in 2013-14 to \$4.56 million in 2014-15 to \$10.6 million in 2015-16. Bond repayments are coordinated by the County Auditor's office and repaid through tax receipts.
D-12	The district currently has an average student to teacher ratio in the budget year in the primary K-3 grades of 26:1. Under the new Local Control Funding Formula, the district must continue to make progress toward 24:1 in order to receive the Class Size Reduction add-on of 10.4% of the K-3 grade span base. The district may maintain a different ratio if it is collectively bargained. The district will need to continue to evaluate certificated staffing and enrollment to maintain this progress. FTE increases are currently projected in the criteria and standards, as noted previously.
D-13	Other areas the district will need to consider funding in 2015-16 and the future that have not been budgeted are ROP and BTSA. The Funding for these programs will be ending and the district will need to fund classes for the students that would be in ROP classrooms and determine how to assist new teachers with clearing their credential.
D-14	The district currently has a \$1 million outstanding temporary cash loan from the Self-Insurance Fund to the General Fund and a \$120,000 loan from the Self-Insurance fund to the Adult Ed fund, both from last year. In the current year, the district's cafeteria fund has borrowed \$800,000 and the Adult Ed fund has borrowed an additional \$150,000 from the Self-Insurance fund. The district should continue to review cash flow needs and obligations of these funds.
	* Item requires specific board action (see Section I).

Pajaro Valley Unified School District

<b>X</b>	This section is required based on review:
----------	---

[illegible]

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date:

BY: Mary H  
Mary Hart

Date: 8/15/14

Revised: 8/2010



## FINANCIAL ANALYSIS OF GENERAL FUND

GENERAL FUND	2010/11	2011/12	2012/13	2013/14	2014/15	Change Between 12/13 UA & 13/14 EA	Change Between 13/14 EA & 14/15 AB	2015/16	Change Between 14/15 AB & 15/16 PB	2016/17	Change Between 15/16 PB & 16/17 PB
	Unaudited Actuals	Unaudited Actuals	Unaudited Actuals	Estimated Actuals	Adopted Budget			Projected Budget		Projected Budget	
<b>Revenues</b>											
8010-8099 Local Control Funding Formula	\$ 90,141,351	\$ 91,453,888	\$ 91,760,293	\$ 126,816,243	\$ 140,551,924	38.2%	10.8%	\$ 155,022,134	10.3%	\$ 162,005,551	4.5%
8100-8299 Federal	28,566,346	29,660,332	23,859,553	24,106,092	22,105,158	1.0%	-8.3%	22,105,158	0.0%	22,105,158	0.0%
8300-8599 Other State	48,676,355	48,422,861	48,402,927	24,002,720	22,428,961	-50.4%	-6.6%	22,690,067	1.2%	22,982,046	1.3%
8600-8799 Other Local	2,965,269	3,308,312	3,445,625	2,969,550	1,281,956	-13.8%	-56.8%	1,334,385	4.1%	1,355,167	1.6%
8910-8929 Interfund Transfers In	546,280	517,020	6,279,550	48,908	50,000	-99.2%	2.2%	50,000	0.0%	50,000	0.0%
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-
8980 Contributions From Unrestricted	-	-	-	-	-	-	-	(9,022)	-	-	-
8990 Contributions From Restricted	-	-	-	-	-	-	-	-	-	-	-100.0%
<b>Total Revenue, Transfers, and Other Sources</b>	<b>\$ 170,895,601</b>	<b>\$ 173,362,413</b>	<b>\$ 173,747,948</b>	<b>\$ 177,943,512</b>	<b>\$ 186,417,999</b>	<b>2.4%</b>	<b>4.8%</b>	<b>\$ 201,192,722</b>	<b>7.9%</b>	<b>\$ 208,497,922</b>	<b>3.6%</b>
<b>Expenditures</b>											
1000-1999 Certificated Salary	\$ 66,446,007	\$ 68,806,541	\$ 68,062,434	\$ 74,994,997	\$ 77,652,692	10.2%	3.5%	\$ 79,345,053	2.2%	\$ 81,017,005	2.1%
2000-2999 Classified Salary	23,947,362	24,193,097	24,624,372	27,838,054	29,566,775	13.1%	6.2%	29,715,289	0.5%	29,817,729	0.3%
3000-3999 Employee Benefit	43,567,617	47,392,685	50,586,223	53,897,186	61,442,617	6.5%	14.0%	65,567,050	6.7%	70,072,934	6.9%
4000-4999 Books & Supplies	9,868,393	7,187,133	8,159,188	10,124,239	10,408,697	24.1%	2.8%	9,340,149	-10.3%	9,462,626	1.3%
5000-5899 Services & Other Operating Expenditures	17,561,560	18,775,771	19,246,152	20,373,501	19,033,701	5.9%	-6.6%	17,959,357	-5.6%	17,932,329	-0.2%
6000-6599 Capital Outlay	46,554	16,273	18,252	881,469	500,000	4729.4%	-43.3%	500,000	0.0%	500,000	0.0%
7100-7299 Other Outgo	458,179	446,880	442,148	2,615,587	1,093,917	491.6%	-58.2%	1,147,729	4.9%	1,186,759	3.4%
7300-7399 Direct & Indirect Support	(673,718)	(511,381)	(529,539)	(568,669)	(700,338)	7.4%	23.2%	(700,801)	0.1%	(701,319)	0.1%
7610-7629 Interfund Transfers Out	691,927	753,103	651,792	1,723,949	2,399,758	164.5%	39.2%	2,420,989	0.9%	2,595,524	7.2%
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures, Transfers, and Other Uses</b>	<b>\$ 161,913,882</b>	<b>\$ 167,060,102</b>	<b>\$ 171,261,022</b>	<b>\$ 191,880,313</b>	<b>\$ 201,397,819</b>	<b>12.0%</b>	<b>5.0%</b>	<b>\$ 205,294,815</b>	<b>1.9%</b>	<b>\$ 211,883,587</b>	<b>3.2%</b>
<b>Excess (Deficiency)</b>	<b>\$ 8,981,719</b>	<b>\$ 6,302,311</b>	<b>\$ 2,486,926</b>	<b>\$ (13,936,801)</b>	<b>\$ (14,979,820)</b>	<b>-660.4%</b>	<b>7.5%</b>	<b>\$ (4,102,093)</b>	<b>-72.6%</b>	<b>\$ (3,385,665)</b>	<b>-17.5%</b>
<b>Beginning Balance</b>	<b>\$ 28,572,764</b>	<b>\$ 38,346,395</b>	<b>\$ 44,648,707</b>	<b>\$ 47,135,632</b>	<b>\$ 33,198,831</b>	<b>5.6%</b>	<b>-29.6%</b>	<b>\$ 18,219,011</b>	<b>-45.1%</b>	<b>\$ 14,116,918</b>	<b>-22.5%</b>
Audit Adjustments / Restatements	791,912	-	-	-	-	-	-	-	-	-	-
<b>Ending Balance</b>	<b>\$ 38,346,395</b>	<b>\$ 44,648,707</b>	<b>\$ 47,135,632</b>	<b>\$ 33,198,831</b>	<b>\$ 18,219,011</b>	<b>-29.6%</b>	<b>-45.1%</b>	<b>\$ 14,116,918</b>	<b>-22.5%</b>	<b>\$ 10,731,253</b>	<b>-24.0%</b>
<b>Reserves:</b>											
Normal Reserve Level per Criteria & Standard	3%	3%	3%	3%	3%	0.0%	0.0%	3%	0.0%	3%	
<b>Recommended REU (Computed in C&amp;S)</b>	<b>\$ 4,857,416</b>	<b>\$ 5,011,803</b>	<b>\$ 5,137,831</b>	<b>\$ 5,756,409</b>	<b>\$ 6,041,935</b>	<b>12.0%</b>	<b>5.0%</b>	<b>\$ 6,158,844</b>	<b>1.9%</b>	<b>\$ 6,356,508</b>	<b>3.2%</b>
<b>Reserves per District (REU 9789)</b>	<b>\$ 4,857,416</b>	<b>\$ 5,011,803</b>	<b>\$ 5,137,831</b>	<b>\$ 5,756,409</b>	<b>\$ 6,041,935</b>	<b>12.0%</b>	<b>5.0%</b>	<b>\$ 6,158,916</b>	<b>1.9%</b>	<b>\$ 6,444,793</b>	<b>-40.8%</b>
Revolving Cash / Nonspendable	55,000	55,000	55,000	55,000	55,000	0.0%	0.0%	55,000	0.0%	55,000	0.0%
Stores / Prepaid Expenditures/ All Other	979,154	2,142,549	1,634,287	258,113	258,113	-84.2%	0.0%	258,113	0.0%	258,113	0.0%
Restricted	5,527,265	5,132,350	10,055,179	7,678,725	4,363,057	-23.6%	-43.2%	3,134,589	-28.2%	1,902,989	-39.3%
Committed	-	3,190,803	3,000,373	-	-	-100.0%	-	-	-	-	-
Assigned	2,290,665	-	-	3,500,373	3,532,871	0.9%	0.9%	4,032,871	14.2%	4,532,871	12.4%
Unassigned	24,636,894	29,116,201	27,242,692	15,950,212	3,968,036	-41.5%	-75.1%	477,430	-88.0%	337,488	-29.3%
<b>Excess (Deficiency) above state recommended REU</b>	<b>\$ 26,927,559</b>	<b>\$ 29,116,201</b>	<b>\$ 27,242,692</b>	<b>19,450,585</b>	<b>7,500,908</b>	<b>-28.6%</b>	<b>-61.4%</b>	<b>\$ 4,510,373</b>	<b>-39.9%</b>	<b>\$ 2,158,645</b>	<b>-52.1%</b>
Contributions to Restricted Programs	14,086,329	15,834,516	17,355,757	24,361,499	24,400,448	40.4%	0.2%	26,113,322	7.0%	26,951,840	3.2%
<b>Average Daily Attendance</b>											
Total P-2 ADA		17,253	17,241	17,548	17,510	1.8%	-0.2%	17,510	0.0%	17,510	0.0%
ADA Transfer (COE)		55	54	62	62	15.9%	0.0%	62	0.0%	62	0.0%
District Only P-2 ADA	16,969	17,198	17,187	17,486	17,447	1.7%	-0.2%	17,447	0.0%	17,447	0.0%
Funded ADA (District Only)	16,969	17,196	17,187	17,486	17,447	1.7%	-0.2%	17,447	0.0%	17,447	0.0%
Net Shift of Charter ADA (to and from District)	28	29	29.00	39.62	40.00	36.6%	1.0%	-	-100.0%	-	-
Prior Year ADA Guarantee	16,813	17,170	17,169	17,148	17,446	-0.1%	1.7%	17,447	0.0%	17,447	0.0%
Total Charter ADA	1,698	1,757	1,854	1,929	1,989	4.1%	3.1%	2,009	1.0%	2,009	0.0%
CBEDS Enrollment	17,844	18,104	18,091	18,368	18,367	1.5%	0.0%	18,367	0.0%	18,367	0.0%
Enrollment to ADA Ratio	95.1%	95.0%	95.0%	95.2%	95.0%	0.2%	-0.2%	95.0%	0.0%	95.0%	0.0%



## SANTA CRUZ COUNTY SCHOOLS

## PAJARO VALLEY UNIFIED SCHOOL DISTRICT

## FINANCIAL ANALYSIS OF GENERAL FUND UNRESTRICTED AND RESTRICTED MONIES

GENERAL FUND	2012/13			2013/14			2014/15			2015/16			2016/17		
	Unaudited Actuals			Estimated Actuals			Adopted Budget			Projected Budget			Projected Budget		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Revenues</b>															
8010-8099 Local Control Funding Formula	\$ 88,408,532	\$ 3,351,761	\$ 91,760,293	\$ 126,816,243	\$ -	\$ 126,816,243	\$ 140,551,924	\$ -	\$ 140,551,924	\$ 155,022,134	\$ -	\$ 155,022,134	\$ 162,005,551	\$ -	\$ 162,005,551
8100-8299 Federal	36,192	23,823,361	23,859,553	7,000	24,099,092	24,106,092	7,000	22,098,158	22,105,158	7,000	22,098,158	22,105,158	7,000	22,098,158	22,105,158
8300-8599 Other State	20,652,029	27,750,898	48,402,927	3,098,490	20,904,229	24,002,720	3,133,503	19,295,458	22,428,961	3,133,503	19,556,564	22,690,067	3,133,503	19,848,543	22,983,046
8600-8799 Other Local	1,133,979	2,311,646	3,445,625	856,623	2,112,928	2,969,550	575,249	706,707	1,281,956	575,249	759,136	1,334,385	575,249	779,918	1,355,167
8910-8929 Interfund Transfers In	29,550	6,250,000	6,279,550	47,824	1,084	48,908	50,000	-	50,000	50,000	-	50,000	50,000	-	50,000
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8980 Contributions From Unrestricted	(17,355,757)	17,355,757	-	(24,361,499)	24,361,499	-	(24,400,448)	24,400,448	-	(26,122,344)	26,113,322	(9,022)	(26,951,840)	26,951,840	-
8990 Contributions From Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue, Transfers, and Other Sources</b>	<b>\$ 92,904,525</b>	<b>\$ 80,843,423</b>	<b>\$ 173,747,948</b>	<b>\$ 106,464,680</b>	<b>\$ 71,478,832</b>	<b>\$ 177,943,512</b>	<b>\$ 119,917,228</b>	<b>\$ 66,500,771</b>	<b>\$ 186,417,999</b>	<b>\$ 132,665,542</b>	<b>\$ 68,527,180</b>	<b>\$ 201,192,722</b>	<b>\$ 138,819,463</b>	<b>\$ 69,678,459</b>	<b>\$ 208,497,922</b>
<b>Expenditures</b>															
1000-1999 Certificated Salary	\$ 44,987,811	\$ 23,074,623	\$ 68,062,434	\$ 53,079,102	\$ 21,915,895	\$ 74,994,997	\$ 58,104,375	\$ 19,548,317	\$ 77,652,692	\$ 59,687,038	\$ 19,658,015	\$ 79,345,053	\$ 61,222,087	\$ 19,794,918	\$ 81,017,005
2000-2999 Classified Salary	10,189,141	14,435,231	24,624,372	15,088,851	12,749,204	27,838,054	17,284,870	12,281,905	29,566,775	17,393,683	12,321,606	29,715,289	17,485,613	12,332,116	29,817,729
3000-3999 Employee Benefit	28,671,607	21,914,616	50,586,223	35,204,798	2,877,146	38,081,944	33,897,186	20,118,722	54,015,908	34,448,776	21,118,274	55,567,050	47,796,990	22,275,944	70,072,934
4000-4999 Books & Supplies	1,936,111	6,223,077	8,159,188	8,159,188	11,029,573	19,188,761	10,408,697	4,047,782	14,456,479	10,408,697	4,047,782	14,456,479	10,408,697	4,047,782	14,456,479
5000-5999 Services & Other Operating Expenditures	10,580,633	8,665,519	19,246,152	9,343,928	11,029,573	20,373,501	9,872,188	15,033,701	24,905,889	9,872,188	15,033,701	24,905,889	9,872,188	15,033,701	24,905,889
6000-6599 Capital Outlay	-	18,252	18,252	143,484	737,985	881,469	500,000	500,000	1,000,000	500,000	500,000	1,000,000	500,000	500,000	1,000,000
7100-7299 Other Outgo	351,492	90,656	442,148	2,615,587	-	2,615,587	1,093,917	1,093,917	2,187,834	1,147,729	1,147,729	2,295,458	1,186,759	1,186,759	2,383,517
7300-7399 Direct & Indirect Support	(2,000,581)	1,471,042	(529,539)	(2,051,818)	1,483,149	(568,669)	(2,545,405)	1,845,067	(700,338)	(2,555,014)	1,854,213	(700,338)	(2,565,760)	1,864,441	(701,319)
7610-7629 Interfund Transfers Out	624,215	27,577	651,792	1,723,949	-	1,723,949	2,399,758	-	2,399,758	2,420,989	-	2,420,989	2,595,524	-	2,595,524
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures, Transfers, and Other Uses</b>	<b>\$ 95,340,429</b>	<b>\$ 75,920,593</b>	<b>\$ 171,261,022</b>	<b>\$ 118,025,026</b>	<b>\$ 73,855,287</b>	<b>\$ 191,880,313</b>	<b>\$ 131,581,380</b>	<b>\$ 69,816,439</b>	<b>\$ 201,397,819</b>	<b>\$ 135,539,167</b>	<b>\$ 69,755,648</b>	<b>\$ 205,294,815</b>	<b>\$ 140,973,528</b>	<b>\$ 70,910,059</b>	<b>\$ 211,883,587</b>
<b>Excess (Deficiency)</b>	<b>\$ (2,435,904)</b>	<b>\$ 4,922,830</b>	<b>\$ 2,486,926</b>	<b>\$ (11,560,346)</b>	<b>\$ (2,376,455)</b>	<b>\$ (13,936,801)</b>	<b>\$ (11,664,152)</b>	<b>\$ (3,315,668)</b>	<b>\$ (14,979,820)</b>	<b>\$ (2,873,625)</b>	<b>\$ (1,228,468)</b>	<b>\$ (4,102,093)</b>	<b>\$ (2,154,065)</b>	<b>\$ (1,231,600)</b>	<b>\$ (3,385,665)</b>
<b>Beginning Balance</b>	<b>\$ 39,516,356</b>	<b>\$ 5,132,350</b>	<b>\$ 44,648,707</b>	<b>\$ 37,080,452</b>	<b>\$ 10,055,180</b>	<b>\$ 47,135,632</b>	<b>\$ 25,520,106</b>	<b>\$ 7,678,725</b>	<b>\$ 33,198,831</b>	<b>\$ 13,855,954</b>	<b>\$ 4,363,057</b>	<b>\$ 18,219,011</b>	<b>\$ 10,982,329</b>	<b>\$ 3,134,589</b>	<b>\$ 14,116,918</b>
<b>Audit Adjustments / Restatements</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Balance</b>	<b>\$ 37,080,452</b>	<b>\$ 10,055,180</b>	<b>\$ 47,135,632</b>	<b>\$ 25,520,106</b>	<b>\$ 7,678,725</b>	<b>\$ 33,198,831</b>	<b>\$ 13,855,954</b>	<b>\$ 4,363,057</b>	<b>\$ 18,219,011</b>	<b>\$ 10,982,329</b>	<b>\$ 3,134,589</b>	<b>\$ 14,116,918</b>	<b>\$ 8,828,264</b>	<b>\$ 1,902,989</b>	<b>\$ 10,731,253</b>
<b>Reserves:</b>															
Minimum Reserve Level per Criteria & Standards	3%			3%			3%			3%			3%		
<b>Recommended REU (Computed in C&amp;S)</b>	<b>5,137,831</b>			<b>5,756,409</b>			<b>6,041,935</b>			<b>6,158,844</b>			<b>6,356,508</b>		
<b>Reserves per District (REU 9789)</b>	<b>\$ 5,137,831</b>	<b>\$ -</b>	<b>\$ 5,137,831</b>	<b>\$ 5,756,409</b>	<b>\$ -</b>	<b>\$ 5,756,409</b>	<b>\$ 6,041,935</b>	<b>\$ -</b>	<b>\$ 6,041,935</b>	<b>\$ 6,158,844</b>	<b>\$ -</b>	<b>\$ 6,158,844</b>	<b>\$ 6,356,508</b>	<b>\$ -</b>	<b>\$ 6,356,508</b>
Revolving Cash / Nonspendable	55,000	-	55,000	55,000	-	55,000	55,000	-	55,000	55,000	-	55,000	55,000	-	55,000
Stores / Prepaid Expenditures/ All Other	1,634,287	-	1,634,287	258,113	-	258,113	258,113	-	258,113	258,113	-	258,113	258,113	-	258,113
Restricted	-	10,055,179	10,055,179	-	7,678,725	7,678,725	-	4,363,057	4,363,057	-	3,134,589	3,134,589	-	1,902,989	1,902,989
Committed	3,000,373	-	3,000,373	-	-	-	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	3,500,373	-	3,500,373	3,532,871	-	3,532,871	4,032,871	-	4,032,871	4,532,871	-	4,532,871
Unassigned	27,242,692	-	27,242,692	15,950,212	-	15,950,212	3,968,036	-	3,968,036	477,430	-	477,430	337,488	-	337,488
<b>Excess (Deficiency) above state recommended REU</b>	<b>\$ 27,242,692</b>	<b>\$ -</b>	<b>\$ 27,242,692</b>	<b>\$ 19,450,585</b>	<b>\$ -</b>	<b>\$ 19,450,585</b>	<b>\$ 7,500,908</b>	<b>\$ -</b>	<b>\$ 7,500,908</b>	<b>\$ 4,510,373</b>	<b>\$ -</b>	<b>\$ 4,510,373</b>	<b>\$ 2,158,645</b>	<b>\$ -</b>	<b>\$ 2,158,645</b>
<b>Contributions to Restricted Programs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,355,757</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,361,499</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,400,448</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,113,322</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,951,840</b>
<b>Average Daily Attendance</b>															
Total P-2 ADA	-	-	17,240.85	-	-	17,547.81	-	-	17,509.67	-	-	17,509.67	-	-	17,509.67
ADA Transfer (COE)	-	-	53.73	-	-	62.26	-	-	62.26	-	-	62.26	-	-	62.26
District Only P-2 ADA	-	-	17,187.12	-	-	17,485.55	-	-	17,447.41	-	-	17,447.41	-	-	17,447.41
Funded ADA (District Only)	-	-	17,187.12	-	-	17,485.55	-	-	17,447.41	-	-	17,447.41	-	-	17,447.41
Net Shift of Charter ADA (to and from District)	-	-	29.00	-	-	39.62	-	-	40.00	-	-	40.00	-	-	40.00
Prior Year ADA Guarantee	-	-	17,169.00	-	-	17,147.50	-	-	17,445.55	-	-	17,447.41	-	-	17,447.41
Total Charter ADA	-	-	1,854.00	-	-	1,929.47	-	-	1,989.47	-	-	2,009.47	-	-	2,009.47
C&S&S Enrollment	-	-	18,091	-	-	18,368	-	-	18,367	-	-	18,367	-	-	18,367
Enrollment to ADA Ratio	-	-	95.0%	-	-	95.2%	-	-	95.0%	-	-	95.0%	-	-	95.0%
<b>Special Reserve Fund 17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
ALL FUNDS SUMMARY  
2014/15  
Adopted Budget**

	01 General	09 Charter	11 Adult Education	12 Child Development	13 Cafeteria	14 Deferred Maintenance	21 Building	25 Capital Facilities	51 Bond Redemption	67 Self Insurance	71 Retiree Benefit	73 Foundation Trust	Total All Funds
<b>Revenue</b>													
8000-8099 LCFF	\$ 140,551,924	\$ 11,286,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151,837,967
8100-8299 Federal Revenue	22,105,158	-	253,230	6,951,141	8,721,327	-	-	-	-	-	-	-	38,030,856
8300-8599 State Revenue	22,428,961	272,402	40,000	2,677,518	640,100	-	-	-	-	-	-	-	26,058,981
8600-8699 Local Revenue	1,281,956	6,900	369,418	197,003	761,566	7,500	200,000	503,000	-	1,250,000	4,356,049	100,000	9,033,392
<b>Total Revenue</b>	<b>\$ 186,367,999</b>	<b>\$ 11,565,345</b>	<b>\$ 662,648</b>	<b>\$ 9,825,662</b>	<b>\$ 10,122,993</b>	<b>\$ 7,500</b>	<b>\$ 200,000</b>	<b>\$ 503,000</b>	<b>\$ -</b>	<b>\$ 1,250,000</b>	<b>\$ 4,356,049</b>	<b>\$ 100,000</b>	<b>\$ 224,961,196</b>
<b>Expenditures</b>													
1000 Certificated Salaries	\$ 77,652,692	\$ 5,071,165	\$ 1,018,763	\$ 2,659,826	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,402,446
2000 Classified Salaries	29,566,775	635,542	369,876	1,417,390	2,355,368	-	39,282	-	-	-	-	-	34,384,233
3000 Employee Benefits	61,442,617	2,894,190	700,849	2,910,280	3,003,241	-	38,943	-	-	-	-	-	70,990,120
4000 Books & Supplies	10,408,697	346,958	154,922	261,595	4,344,911	-	250,000	-	-	-	-	-	15,767,083
5000 Services & Other Oper.	19,033,701	2,800,198	234,124	2,631,987	64,883	1,685,000	2,000,000	341,467	-	1,200,000	4,356,049	100,000	34,447,409
6000 Equipment	500,000	-	-	-	-	-	20,000,000	161,533	-	-	-	-	20,661,533
7100-7299 Other Outgo (74XX)	1,093,917	-	-	-	-	-	-	-	-	-	-	-	1,093,917
7300 Indirect Costs	(700,338)	-	5,466	340,282	354,590	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 198,998,061</b>	<b>\$ 11,748,053</b>	<b>\$ 2,484,000</b>	<b>\$ 10,221,360</b>	<b>\$ 10,122,993</b>	<b>\$ 1,685,000</b>	<b>\$ 22,328,225</b>	<b>\$ 503,000</b>	<b>\$ -</b>	<b>\$ 1,200,000</b>	<b>\$ 4,356,049</b>	<b>\$ 100,000</b>	<b>\$ 263,746,741</b>
<b>Excess (Deficiency)</b>	<b>\$ (12,630,062)</b>	<b>\$ (182,708)</b>	<b>\$ (1,821,352)</b>	<b>\$ (395,698)</b>	<b>\$ -</b>	<b>\$ (1,677,500)</b>	<b>\$ (22,128,225)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (38,785,545)</b>
<b>Other Sources/Uses</b>													
89XX Transfers In	\$ 50,000	\$ 182,708	\$ 1,821,352	\$ 395,698	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,449,758
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
7610-7629 Transfers Out	2,399,758	-	-	-	-	-	-	-	-	50,000	-	-	2,449,758
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Sources/Uses</b>	<b>\$ (2,349,758)</b>	<b>\$ 182,708</b>	<b>\$ 1,821,352</b>	<b>\$ 395,698</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (50,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Incr (Decr) In Fund Balance</b>	<b>\$ (14,979,820)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,677,500)</b>	<b>\$ (22,128,225)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (38,785,545)</b>
<b>Beginning Fund Balance</b>	<b>\$ 33,198,831</b>	<b>\$ 177,405</b>	<b>\$ 0</b>	<b>\$ 36,978</b>	<b>\$ 3,193,280</b>	<b>\$ 1,677,781</b>	<b>\$ 54,899,961</b>	<b>\$ 1,162,491</b>	<b>\$ 6,762,657</b>	<b>\$ 12,650,928</b>	<b>\$ 3,740,812</b>	<b>\$ 1,998,082</b>	<b>\$ 119,499,207</b>
Audit Adjustments/Restatements	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>\$ 18,219,011</b>	<b>\$ 177,405</b>	<b>\$ 0</b>	<b>\$ 36,978</b>	<b>\$ 3,193,280</b>	<b>\$ 281</b>	<b>\$ 32,771,736</b>	<b>\$ 1,162,491</b>	<b>\$ 6,762,657</b>	<b>\$ 12,650,928</b>	<b>\$ 3,740,812</b>	<b>\$ 1,998,082</b>	<b>\$ 80,713,662</b>
Deficit (Surplus) as % of Fund Balance	-45.1%	0.0%	0.0%	0.0%	0.0%	-100.0%	-40.3%	0.0%	0.0%	0.0%	0.0%	0.0%	-32.5%

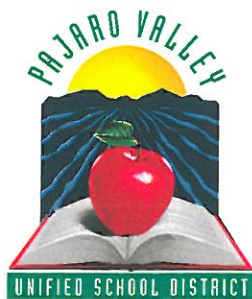


**PAJARO VALLEY UNITED SCHOOL DISTRICT**  
**ALL FUNDS SUMMARY**  
**2013/14 Estimated Actuals**

	01 General	09 Charter	11 Adult Education	12 Child Development	13 Cafeteria	14 Deferred Maintenance	21 Building	25 Capital Facilities	51 Bond Redemption	67 Self Insurance	71 Retiree Benefit	73 Foundation Trust	Total All Funds
<b>Revenue</b>													
8000-8099 LCFF	\$ 126,816,243	\$ 8,743,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,560,083
8100-8299 Federal Revenue	24,106,092	-	211,733	6,899,678	7,866,478	-	-	-	-	-	-	-	39,083,981
8300-8599 State Revenue	24,002,720	572,119	54,869	2,904,914	454,106	-	-	-	-	-	-	-	27,988,728
8600-8699 Local Revenue	2,969,550	81,413	430,037	427,561	625,912	29,359	177,280	536,753	-	44,455,255	4,356,049	212,380	54,301,548
<b>Total Revenue</b>	<b>\$ 177,894,604</b>	<b>\$ 9,397,372</b>	<b>\$ 696,639</b>	<b>\$ 10,232,153</b>	<b>\$ 8,946,496</b>	<b>\$ 29,359</b>	<b>\$ 177,280</b>	<b>\$ 536,753</b>	<b>\$ -</b>	<b>\$ 44,455,255</b>	<b>\$ 4,356,049</b>	<b>\$ 212,380</b>	<b>\$ 256,934,340</b>
<b>Expenditures</b>													
1000 Certificated Salaries	\$ 74,994,997	\$ 4,961,047	\$ 959,613	\$ 2,649,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,564,980
2000 Classified Salaries	27,838,054	723,800	326,137	1,486,155	2,299,649	-	10,469	-	-	133,945	-	-	32,818,209
3000 Employee Benefits	53,897,186	2,620,555	639,701	2,743,459	2,762,677	-	10,816	-	-	79,283	-	-	62,753,678
4000 Books & Supplies	10,124,239	548,728	112,578	654,833	3,631,799	10,164	167,512	-	-	-	-	-	15,249,854
5000 Services & Other Oper.	20,373,501	3,273,780	221,576	2,605,529	7,602	478,777	1,021,684	420,426	-	44,179,584	4,143,266	142,140	76,867,865
6000 Equipment	881,469	-	18,461	24,270	-	218,124	13,880,736	140,324	-	-	-	-	15,163,384
7100-7299 Other Outgo (74XX)	2,615,587	-	-	-	-	-	-	-	-	-	-	-	2,615,587
7300 Indirect Costs	(568,669)	2,148	43,081	279,756	243,685	-	-	-	-	-	-	-	(0)
<b>Total Expenditures</b>	<b>\$ 190,156,364</b>	<b>\$ 12,130,059</b>	<b>\$ 2,321,147</b>	<b>\$ 10,443,325</b>	<b>\$ 8,945,412</b>	<b>\$ 707,065</b>	<b>\$ 15,091,217</b>	<b>\$ 560,750</b>	<b>\$ -</b>	<b>\$ 44,392,812</b>	<b>\$ 4,143,266</b>	<b>\$ 142,140</b>	<b>\$ 289,033,557</b>
<b>Excess (Deficiency)</b>	<b>\$ (12,261,760)</b>	<b>\$ (2,732,687)</b>	<b>\$ (1,624,508)</b>	<b>\$ (211,171)</b>	<b>\$ 1,084</b>	<b>\$ (677,706)</b>	<b>\$ (14,913,937)</b>	<b>\$ (23,998)</b>	<b>\$ -</b>	<b>\$ 62,443</b>	<b>\$ 212,783</b>	<b>\$ 70,240</b>	<b>\$ (32,099,218)</b>
<b>Other Sources/Uses</b>													
89XX Transfers In	\$ 48,908	\$ 367,511	\$ 1,119,584	\$ 236,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,772,857
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-
7610-7629 Transfers Out	1,723,949	-	-	-	1,084	-	-	-	-	47,824	-	-	1,772,857
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Other Sources/Uses</b>	<b>\$ (1,675,041)</b>	<b>\$ 367,511</b>	<b>\$ 1,119,584</b>	<b>\$ 236,854</b>	<b>\$ (1,084)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (47,824)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>Total Incr (Decr) in Fund Balance</b>	<b>\$ (13,936,801)</b>	<b>\$ (2,365,176)</b>	<b>\$ (504,924)</b>	<b>\$ 25,683</b>	<b>\$ -</b>	<b>\$ (677,706)</b>	<b>\$ (14,913,937)</b>	<b>\$ (23,998)</b>	<b>\$ -</b>	<b>\$ 14,619</b>	<b>\$ 212,783</b>	<b>\$ 70,240</b>	<b>\$ (32,099,218)</b>
<b>Beginning Fund Balance</b>	<b>\$ 47,135,632</b>	<b>\$ 2,542,581</b>	<b>\$ 504,924</b>	<b>\$ 11,296</b>	<b>\$ 3,193,280</b>	<b>\$ 2,355,487</b>	<b>\$ 69,813,898</b>	<b>\$ 1,186,489</b>	<b>\$ 6,762,657</b>	<b>\$ 12,636,309</b>	<b>\$ 3,528,030</b>	<b>\$ 1,927,842</b>	<b>\$ 151,598,425</b>
Audit Adjustments/Restatements	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>\$ 33,198,831</b>	<b>\$ 177,405</b>	<b>\$ 0</b>	<b>\$ 36,978</b>	<b>\$ 3,193,280</b>	<b>\$ 1,677,781</b>	<b>\$ 54,899,961</b>	<b>\$ 1,162,491</b>	<b>\$ 6,762,657</b>	<b>\$ 12,650,928</b>	<b>\$ 3,740,812</b>	<b>\$ 1,998,082</b>	<b>\$ 119,499,207</b>
Deficit (Surplus) as % of Fund Balance	-29.6%	-93.0%	-100.0%	227.4%	0.0%	-28.8%	-21.4%	-2.0%	0.0%	0.1%	6.0%	3.6%	-21.2%



# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: 12.5

**Date:** August 27, 2014

**Item:** Appointment and terms of Commission Members (Merit Rule 3.1)

**Overview:** The Personnel Commission Merit Rule 3.1 A require that on or about September 1<sup>st</sup> of each year, the Director of Classified Personnel notify the Board of Education and the recognized classified employee organization of the name and home address of the Commissioner whose term will expire. The notification will also provide the name of the appointing authority, and the procedures to be followed in filling the upcoming vacancy.

As of noon, December 1, 2014 the term will expire for:

<b>Name:</b>	Mary Ann Otero Gomez
<b>Address:</b>	211 Arthur Rd. Watsonville, CA 95076
<b>Appointing authority:</b>	Board appointed Commissioner

### Procedures:

There has been interest in the Personnel Commission's Board position from various members of the public. As a public agency and because of interest shown for this position, it is recommended that Commission staff open a competitive recruitment to fill the upcoming Board appointed vacancy on the Personnel Commission. Interviews will be held at a special meeting just prior to the regular board meeting on September 24<sup>th</sup>. At that meeting the Board may discuss the candidates interviewed and then publicly announce the candidate the Board wishes to appoint to the Personnel Commission.

At a board meeting to be held after thirty (30) and within forty-five (45) days of the date the Board publicly announced its candidate, the Board shall hold a public hearing to provide the public, employees, and employee organizations the opportunity to express their views on the qualifications of the person recommended by the Board of Education for appointment. The Board at that time may make its appointment or may make a substitute appointment or recommendation without further notification or public hearing.

**Prepared By:** Pam Shanks, Director Classified Human Resources

**Superintendent's Signature:**

*Dorm Bot*



# PAJARO VALLEY UNIFIED SCHOOL DISTRICT



## Board Agenda Backup

Item No: 12.6

**Date:** August 27, 2014

**Item:** Report, discussion and possible action to approve Updated Board Policy #6146.11, Alternative Credits Towards Graduation

**Overview:** Administration is presenting the policy with two changes: 1. To clarify that students can earn no more than 50 high school credits through a post-secondary institution and 2. Updating policy to include "online course" options instead of "correspondence course" options.

**Recommendation:** It is recommended that that the Board of Trustees receives the report as presented.

**Budget Considerations:** N/A

**Funding Source:**

**Budgeted:** Yes: ☐ No: ☐

**Amount:**

**Prepared By:** Murry Schekman, Assistant Superintendent

**Superintendent's Signature:** Dorn Bat

**ALTERNATIVE CREDITS TOWARD GRADUATION**

In order to meet individual student needs and encourage all students to complete their high school education, the Governing Board desires to provide flexibility in the completion of prescribed courses in accordance with law.

*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6146.3 - Reciprocity of Academic Credit)*  
*(cf. 6162.52 - High School Exit Examination)*  
*(cf. 6200 - Adult Education)*

With the active involvement of parents/guardians, administrators, teachers, and students, the Board shall adopt alternative means for students to complete the prescribed course of study required for high school graduation. These alternative means shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 6020 - Parent Involvement)*

Students may fulfill any course requirement for graduation through the following:

1. Practical demonstration of skills and competencies (Education Code 51225.3)  
Opportunities to demonstrate skills and competencies shall include, but not be limited to, challenging a course through successful completion of a district-developed examination which covers course objectives. The district shall not use results from the General Educational Development test or other state or national tests for this purpose.

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*  
*(cf. 6155 - Challenging Courses by Examinations)*

2. Supervised work experience or other outside school experience in accordance with Education Code 51760.3 and 5 CCR 1635 (Education Code 51225.3)

*(cf. 6178.1 - Work Experience Education)*

3. Career technical education classes offered in high school (Education Code 51225.3)

*(cf. 6178 - Career Technical Education)*

4. Courses offered by regional occupational centers or programs (Education Code 51225.3)

*(cf. 6178.2 - Regional Occupational Center/Program)*

5. Interdisciplinary study (Education Code 51225.3)

6. Independent study (Education Code 51225.3)

**ALTERNATIVE CREDITS TOWARD GRADUATION** (continued)

*(cf. 6158 - Independent Study)*

7. Credit earned at a postsecondary institution not to exceed 50 high school credits (Education Code 48800, 51225.3)

*(cf. 6172.1 - Concurrent Enrollment in College Classes)*

8. Private instruction in accordance with 5 CCR 1631
9. Online instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633 (Education Code 51740-51741)
10. Online instruction from an accredited web-based service provider.
11. Military service and training in accordance with 5 CCR 1634 (Education Code 51440)
12. To satisfy the district's driver education and training requirement, a program approved by the Department of Motor Vehicles which offers driver education and behind-the-wheel instruction through a driving school or licensed independent driving instructor in accordance with Vehicle Code 12814.6

*(cf. 6143 - Courses of Study)*

13. For credit toward the district's physical education requirement, participation in district interscholastic athletic programs carried on wholly or partially after regular school hours (Education Code 51242)

A student shall be eligible to satisfy graduation requirements in this manner only if the interscholastic program entails a comparable amount of time and physical activity.

*(cf. 6142.7 - Physical Education)*

*(cf. 6145.2 - Athletic Competition)*

14. For credit toward the district's foreign language requirement, foreign language studies successfully completed in a private school in accordance with 5 CCR 1632 (Education Code 51243)

Upon receiving advance, written application by the student or his/her parent/guardian, the Superintendent or designee shall determine whether completion of the proposed alternative means would satisfy course requirements for graduation and what documentation shall be required, if any, to verify the student's successful completion. The Superintendent or designee shall make the final determination as to whether the student's completion of an alternative means is sufficient to satisfy the district's graduation requirements.



**ALTERNATIVE CREDITS TOWARD GRADUATION** (continued)

As appropriate, the Superintendent or designee shall determine the grade to be assigned to students for the completion of any of the above alternative means. When a grade is assigned by a private school, postsecondary institution, or other educational institution for completion of coursework, that same grade shall be awarded by the district provided that the Superintendent or designee has determined the alternative course to be substantially equivalent to a district course.

(cf. 5121 - *Grades/Evaluation of Student Achievement*)

*Legal Reference:*EDUCATION CODE

35160 Authority of governing boards

35160.1 Broad authority of school districts

48412 Certificate of proficiency

48645.5 Course credit, juvenile court schools

48800-48802 Attendance at community college; advanced education

51220 Areas of study; grades 7-12

51225.3 Requirements for graduation

51240-51246 Exemptions from requirements

51420-51427 General Educational Development test

51440 Veterans' education, evaluation and credit toward high school graduation

51740-51741 Authority to provide instruction

51745-51749.3 Independent study

51760-51769.5 Work experience education

52300-52499.66 Career technical education

VEHICLE CODE

12814.6 Teen driver's act

CODE OF REGULATIONS, TITLE 5

1600-1635 Alternative credit

10070-10075 Work experience education

11500-11508 Regional occupational centers and programs

11520-11523 Proficiency examination and certificate

11700-11703 Independent study

UNITED STATES CODE, TITLE 20

2301-2414 Carl D. Perkins Career and Technical Education Act of 2006

*Management Resources:*WEB SITES

California Department of Education: <http://www.cde.ca.gov>