

PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

August 22, 2012 REGULAR BOARD MEETING

CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.

**DISTRICT OFFICE
BOARDROOM
292 Green Valley Road, Watsonville, CA 95076**

NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4th Floor)
- On our Webpage: www.pvUSD.net

Notice to the Audience on Public Comment

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

We ask that you please turn off your cell phones and pagers when you are in the boardroom.

Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
 - a. Certificated Employees (see Attached)
 - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
 - a. CSEA
 - b. PVFT
 - c. Unrepresented Units: Management and Confidential
 - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Pending Litigation
- 2.6 Anticipated Litigation
- 2.7 Real Property Negotiations
- 2.8 1 Expulsion

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President
Trustees Kim De Serpa, Doug Keegan, Karen Osmundson, Jeff Ursino, Willie Yahiro and President Leslie DeRose.
- 3.3 Superintendent Comments

4.0 APPROVAL OF THE AGENDA

5.0 APPROVAL OF MINUTES

- a) Minutes for August 8, 2012*

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

7.0 VISITOR NON-AGENDA ITEMS

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each

9.0 CONSENT AGENDA

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders August 2 - 15, 2012
The PO's will be available in the Superintendent's Office.
- 9.2 Warrants August 2 - 15, 2012
The warrants will be available in the Superintendent's Office.
- 9.3 Approve Student Teaching Agreements for 2012/13 School Year.
- 9.4 Approve Purchasing Bid #JL061512 – Towel/Tissue/Soap and Dispensers for District Use.
- 9.5 Approve Award of Open Purchase Order Contracts for Food and Nutritional Services Bids.

The administration recommends approval of the Consent Agenda.

10.0 DEFERRED CONSENT ITEMS

11.0 REPORT AND DISCUSSION ITEMS

- 11.1 Report and discussion on Transitional Kindergarten.
Report by Dorma Baker, Superintendent. *5 min. pres.; 5 min. discussion*
- 11.2 Report and discussion on PVUSD Graduates' College Attendance Information.
Report by Murry Schekman, Assistant Superintendent. *5 min. pres.; 5 min. discussion*
- 11.3 Report and discussion on Appointment and Terms of Commission Members (Merit Rule 3.1).
Report by Pam Shanks, Director, HR, Classified. *5 min. pres.; 5 min. discussion*

12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

- 12.1 Report, discussion and possible action to Select Board Representative to the Santa Cruz County School Boards Association.
Report by Dorma Baker, Superintendent. *2 min. pres.; 5 min. discussion*
- 12.2 Report, discussion and possible action to Revise Superintendent's Contract.
Report by Dorma Baker, Superintendent. *2 min. pres.; 5 min. discussion*

13.0 ACTION ON CLOSED SESSION

14.0 GOVERNING BOARD COMMENTS/REPORTS

15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2012

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

September	<ul style="list-style-type: none"> ▪ 12 ▪ 26 	<ul style="list-style-type: none"> ▪ Unaudited Actuals
October	<ul style="list-style-type: none"> ▪ 10 ▪ 24 	
November	<ul style="list-style-type: none"> ▪ 14 	<ul style="list-style-type: none"> ▪
December	<ul style="list-style-type: none"> ▪ 5 Annual Organization Mtg. 	<ul style="list-style-type: none"> ▪ Approve 1st Interim Report

16.0 ADJOURNMENT

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA
August 22, 2012

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
- a. Certificated Employees
 - b. Classified Employees

New Hires – Probationary	
1	Behavior Technician
2	Cafeteria Assistant
1	Human Resources Analyst
4	Instructional Assistant I
2	Instructional Assistant II – Sign Language
1	Instructional Support Clerk
1	Office Assistant III
1	Parent Education Specialist
1	Site Computer Support Technician
New Substitutes	
	None
New Hires	
2	Nurse
1	Orthopedically Impaired Specialist
1	Psychologist
6	Primary Teacher
8	Secondary Teacher
13	Special Education Teacher
Promotions	
	None
Rehires	
9	Primary Teacher
2	Secondary Teacher
Administrative Appointments	
	None
Transfers	
	None
Extra Pay Assignments	
11	Department Chairs
1	Athletic Director

Extra Period Assignments	
	None
Leaves of Absence	
4	Primary Teacher
1	Secondary Teacher
1	Office Assistant II
1	Bus Driver
1	Campus Safety Coordinator
Retirements	
	None
Resignations/Terminations	
1	Secondary Teacher
1	Speech Language
1	Special Education Teacher
Supplemental Service Agreements	
1	Special Education Teacher
10	Primary Education Teachers
64	Secondary Teacher
1	CAHSEE Tester
Miscellaneous Actions	
1	Administrative Secretary III
1	Cafeteria Assistant
1	Community Services Liaison II
1	Custodian II
1	Instructional Assistant I
1	Lead Custodian I
1	Lead Custodian II
1	Payroll Technician
Separations From Service	
1	Human Resources Analyst
Limited Term – Projects	
5	Enrichment Specialist
1	Groundskeeper
1	Instructional Assistant II
1	Office Assistant II

3	Office Assistant III
Exempt	
12	Migrant OWE
12	Crossing Guards
8	Yard Duty
Provisional	
	None
Limited Term - Substitute	
1	Instructional Assistant - Migrant Children Center



**August 8, 2012
REGULAR BOARD MEETING
UNADOPTED MINUTES**

**DISTRICT OFFICE
BOARDROOM
292 Green Valley Road, Watsonville, CA 95076**

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President DeRose called the meeting of the Board to order at 6:04 pm at 292 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

Cecilia Cuara, teacher, asked the Board to allow her to rescind her notice of resignation citing her enthusiasm for teaching and having learned that she had less years of service than anticipated to be able to retire.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees**
- b. Classified Employees**

New Hires – Probationary	
	None
New Substitutes	
	None
New Hires	
6	Primary Teacher
1	Secondary Teacher
Promotions	
	None
Rehires	
	None
Administrative Appointments	
1	Academic Coordinator
2	Assistant Principal
1	Coordinator of Program Evaluation
1	Director
1	Interim Assistant Superintendent, HR
4	Principals
1	School Improvement Coordinator

5	Site Academic Coordinator
2	<i>Administrators</i>
Transfers	
	None
Extra Pay Assignments	
5	Coaches
2	Athletic Director
Extra Period Assignments	
	None
Leaves of Absence	
5	Primary Teacher
1	Secondary Teacher
1	Adult Ed Teacher
1	WCC Teacher
1	Instructional Assistant II
1	Lead Custodian III
1	Behavior Technician
Retirements	
1	Primary Teacher
Resignations/Terminations	
3	Primary Teacher
1	Resource Specialist
1	SDC Teacher
4	<i>Teachers</i>
Supplemental Service Agreements	
6	Head Teacher Summer School
4	Kinder Collaboration
7	Secondary Teacher
7	Jump Start
296	<i>Teachers</i>
Miscellaneous Actions	
1	Testing Specialist II
1	Data Entry Specialist
Separations From Service	
2	Administrative Secretary III
1	MAA/LEA Accountant

1	Instructional Assistant II
Limited Term – Projects	
1	Accounting Specialist II
1	Administrative Secretary I
28	Behavior Technician
24	Cafeteria Assistant
3	Cafeteria Manager I
9	Campus Safety Coordinator
1	Delivery Driver
28	Enrichment Specialist
3	Health Services Assistant
37	Instructional Assistant – General
13	Instructional Assistant I
61	Instructional Assistant II
3	Instructional Assistant II – Singing
12	Instructional Assistant – Migrant Children Center
1	Language Support Liaison
13	Library Media Technician
1	Migrant Outreach Specialist
1	Office Assistant I
16	Office Assistant III
1	Office Manager
4	Site Computer Support Technician
1	Transportation Dispatcher
Exempt	
2	Childcare
38	Student Helper
Provisional	
	None
Limited Term - Substitute	
1	Office Manager
23	Custodian I
1	Administrative Assistant – Confidential
1	Human Resources Technician

2.2 Public Employee Discipline/Dismissal/Release/Leaves

- 2.3 **Negotiations Update**
 - a. CSEA
 - b. PVFT
 - c. **Unrepresented Units: Management and Confidential**
 - d. **Substitutes – Communication Workers of America (CWA)**

2.4 **Claims for Damages**

2.5 **Pending Litigation**

2.6 **Anticipated Litigation**

2.7 **Real Property Negotiations**

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President DeRose called the meeting of the Board in public to order at 7:14 pm.

3.1 **Pledge of Allegiance**

Trustee Ursino led the Board in the Pledge of Allegiance.

3.2 **Welcome by Board President**

Trustees Kim De Serpa, Doug Keegan, Sandra Nichols, Karen Osmundson, Jeff Ursino and President Leslie DeRose were present. Trustee Willie Yahiro was present for closed session only.

3.3 **Superintendent Comments**

Chris Bates, California Association of School Transportation Officials (CASTO) 2012 State Championship Rodeo Second Place Winner!!

Superintendent Baker introduced Mr. Bates and congratulated him for the outstanding performance at the State Championship Rodeo.

Mr. Bates commented that it was great to be part of the team and spoke briefly of his background in transportation.

4.0 **APPROVAL OF THE AGENDA**

Trustee Nichols moved to approve the agenda. Trustee Keegan seconded the motion. The motion passed 6/0/1 (Yahiro absent).

5.0 **APPROVAL OF MINUTES**

a) Minutes for June 27, 2012

Trustee Keegan moved to approve the minutes for June 27, 2012. Trustee De Serpa seconded the motion. The motion passed 4/0/2 (Ursino, Nichols abstained)

6.0 **POSITIVE PROGRAM REPORT**

6.1 **Report on School Improvement Grants (SIG).**

Report by Kim Sweeney, SIG Coordinator.

Ms. Kim Sweeney provided an Overview of Cohort 1 and 2. Cohort 1 includes Calabasas, Hall District and MacQuiddy schools and they are in year 3 of implementation. EA Hall and Watsonville High are in Cohort 2 and they are in the first year of implementation. The district selected the Transformational Model and Ms. Sweeney outlined the requirements which include revision of current teacher and principal evaluation systems, reform comprehensive instruction and increase learning time. The grant allows the district to offer an extended year through summer school to all students who wish to participate. Ms. Sweeney reported on intervention programs, including Response to Instruction (RTI), Data Teams, Systematic English Language Development, New Teacher Center Support, and Technology Support. Details about each of the programs were given. SIG contributes to Extended Learning Programs, provides computer labs for students and offers increased student engagement. There is a parent involvement and community outreach aspect to the grant as well. Cohort 2 has

used its pre-implementation dollars wisely through the Watsonville High Summer Institute, where classes such as Leadership, Web Design and English Language Development were offered. Through photographs, Ms. Sweeney was able to communicate the success of the grant implementation.

7.0 VISITOR NON-AGENDA ITEMS

Bonnie Gutierrez, community member, commented on Adult Education, its enrollment decrease over the last few years, its decrease of budget for the school, and the increase in fees for classes. Adding an assistant principal and increasing salaries for classified staff should not be a priority for the program, she said. She requested the formation of a committee to evaluate the program and report in six weeks.

Don Brown, community member and an Aptos High neighbor, spoke of his concern for the number of illegal and unsafe activities, such as drug deals, drunk driving, off-roading, etc. at the facility. He proposed to address the vehicles themselves without student names to ensure safety at the school site.

8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each

Francisco Rodriguez, PVFT president, expressed his support for the resolution #12-13-01 and asked the board to support it as well.

9.0 CONSENT AGENDA

Trustee Keegan moved to approve the consent agenda with recognition and thanks for the donations. Trustee Ursino seconded the motion. The motion passed 6/0/1 (Yahiro absent).

9.1 Purchase Orders June 21 – August 1, 2012

9.2 Warrants June 21 – August 1, 2012

9.3 Accept with Gratitude Donation from Mr. William Parkin of Two Pentium-4 Dell Dimension Computers and Accessories, an Estimated Value of \$200.00, for Mar Vista Elementary School.

9.4 Accept with Gratitude Donation from Ms. Carol Galasso of \$2,300 for the Purchase of an HP Compaq computer with Microsoft Office Pro 2010, LCD Monitor and Printer for Valencia Elementary School.

9.5 Approve Williams Uniform Complaint Quarterly Report for April through June 2012. Number of Complaints: 0.

9.6 Approve 2012-2013 Consolidated Application for Funding Federal and State Programs.

9.7 Approve Notice of Completion and Change Order for Hall District Elementary School for Boys and Girls Bathroom Improvements.

10.0 DEFERRED CONSENT ITEMS

None.

11.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

11.1 Report, discussion and possible action to Approve Contract for Assistant Superintendent of Human Resources.

Report by Dorma Baker, Superintendent.

Dorma Baker introduced Sharon Roddick and asked the board to approve the contract. Ms. Roddick is highly qualified and will bring much experience to the district.

The Board participated with questions.

Trustee Osmundson moved to approve the contract. Trustee De Serpa seconded the motion. The motion passed 6/0/1 (Yahiro absent).

11.2 Report, discussion and possible action on PVUSD Board's Participation in the Santa Cruz County School Boards Association (SCZCSBA).

Report by Dorna Baker, Superintendent.

Superintendent Baker reminded the Board that this is coming back for the board's consideration as requested at the meeting of March 28th.

George Willye of SCZCSBA, noted that the bylaws, which were deficient, have been amended to better identify the charge of the organization. The association is a venue for collaboration and sharing of ideas. It is important to have the PVUSD board as part of the association.

Judy McGooden of SCZCSBA, stated that the association was founded to discuss issues that are happening at districts and to allow collaboration time amongst the various school boards in the county. She noted that this is an apolitical group that advocates for students in various ways.

Sue Robb of SCZCSBA, said that the association has been important to her as a board member in bringing clarity to the difficulties the districts face. It improves the camaraderie amongst districts as well and it can improve advocacy effort for education.

Board participated with comments and questions.

Trustee Keegan moved to approve PVUSD Board to participate in the SCZCSBA. Trustee Osmundson seconded the motion. The motion passed 5/1/1 (Ursino dissented; Yahiro absent).

The Board asked staff to agendize an item to select a trustee to represent PVUSD in the SCZCSBA.

11.3 Report, discussion and possible action on Resolution #12-13-01, Supporting the Schools and Local Public Safety Protection Act (Proposition 30).

Report by Brett McFadden, CBO.

Mr. McFadden reported that the staff is recommending approval of this resolution to support Proposition 30 as this would protect the district from further reductions to state education funding.

The Board participated with comments.

Trustee Keegan moved to approve this resolution supporting Proposition 30 and to distribute to trustees. Trustee De Serpa seconded the motion. The motion passed 5/1/1 (Ursino dissented; Yahiro absent).

11.4 Report, discussion and possible action to Approve Job Description for Human Resources Senior Analyst.

Report by Cathy Stefanki, Interim Assistant Superintendent, HR.

Cathy Stefanki noted that the recommendation is as a result of a classification study done in 2008. The description has been approved by the Personnel Commission.

Board participated with questions and comments.

Trustee De Serpa moved to approve this item. Trustee Nichols seconded the motion. The motion passed 6/0/1 (Yahiro absent).

12.0 ACTION ON CLOSED SESSION

**2.1 Public Employee Appointment/Employment, Government Code Section 54957
a. Certificated Employees**

Trustee Nichols moved to approve the certificated employee report with the following additions: 2 administrators under Administrative Appointments; 296 teachers under Supplemental Services Agreement; and 4 teachers under Resignations. Trustee Keegan seconded the motion. The motion passed 6/0/1 (Yahiro absent).

b. Classified Employees

Trustee Nichols moved to approve the classified employee report as presented. Trustee Keegan seconded the motion. The motion passed 6/0/1 (Yahiro absent).

13.0 GOVERNING BOARD COMMENTS/REPORTS

President DeRose stated that she hoped all have had a good summer.

14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2012

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August	▪ 22	
September	▪ 12 ▪ 26	▪ Unaudited Actuals
October	▪ 10 ▪ 24	
November	▪ 14	▪
December	▪ 5 Annual Organization Mtg.	▪ Approve 1 st Interim Report

15.0 ADJOURNMENT

There being no further business to discuss, the meeting of the Board was adjourned at 8.51 pm.

Dorma Baker, Superintendent



Board Agenda Backup

Item No: 9.3

Date: August 22, 2012**Item:** STUDENT TEACHING AGREEMENTS – 2012-2013

Overview: Standard agreements are authorized annually between the Pajaro Valley Unified School District and institutions of higher education. Students in education programs, such as student teachers, are placed with PVUSD Master Teachers for experience, training and evaluation. PVUSD Master Teachers may receive a small stipend in return.

Each contract with each college is approved and resolved by the Board of Trustees every year. The contracts arrive at different times during the year depending upon semester configurations, and student assignments.

Past practice has been to facilitate these agreements for student teaching as it allows the District to identify and recruit highly skilled candidates before they reach the general market place. The District continues to contract local universities some of which include: San Jose State, UC Santa Cruz, Chapman College, California Polytechnic San Luis Obispo, California State University at Monterey Bay, John F. Kennedy University, Sonoma State University, Chico State University, Hispanic University, Sacramento State University, University of Phoenix, Western Oregon University and National University.

Authorization for the Superintendent or designee to sign standard Student Teacher agreements/ contracts, which arrive at different times of the year, will enable us to maintain a timely turnaround of the documents and allow us to maintain a close working relationship with the colleges.

Rationale: PVUSD benefits from early identification and recruitment of bilingual certificated and other highly qualified teachers. Candidates may also become familiar with PVUSD, its mission and goals, its faculties and students.

Recommendation: Approve and authorize the Superintendent or designee to sign the student teaching agreements/contracts.

Budget Considerations: Not Applicable

Funding

Source: _____

Budgeted: Yes: ☐ No: ☐

Amount: \$ _____

Prepared By: Sharon Roddick, Assistant Superintendent

Superintendent's Signature: Dorm Bet



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 9.4

Date: August 22, 2012

Item: Approval of BID #JL061512 – T/T/S TOWEL/TOISSUE/SOAP AND DISPENSERS for district use

Overview: Improving our restroom facilities is a district priority. It was discussed and decided that replacing the dispensers for paper towels, toilet tissue, and hand soap with higher capacity units would:

- Allow for the provision better quality paper towels, toilet tissue and hand soap
- Reduce the labor for maintenance of the dispensers
- Increase the cleanliness of the restrooms
- Improve the health and safety of students and district employees

A competitive bidding process was executed by Purchasing Services. Bids were opened July 17, 2012. The Bid establishes case prices for the purchase of paper towels, toilet tissue, and foam soap. All dispensers and installation are provided by the vendor at no additional cost to the district. The district intends to replace all existing dispensers.

Awards are recommended to the lowest responsible bidder meeting terms, conditions, and specifications on each item. Prices shall be firm for one (1) year; the contract term is three (3) years. Awards are based on previous year's usage and projected usage for 2013-2015. Actual expenditures will vary as supplies will be ordered as needed.

Eight bids were received:

American Supply Company
CleanSource
Mid Valley Supply
Unisource Worldwide Inc

California Janitorial Supply Corp
Hillyard
Pioneer Chemical Company Unisource
Waxie Sanitary Supply

Recommendation: Administration recommends approval in accordance with Invitation to Bid, resulting in awards to the following Vendor:

Paper Towels: No Award

Towels and dispensers were pulled from bid to be re-bid with new specifications at a later date.

Toilet Tissue: CleanSource

Tissue: Kimberly Clark 1000ft, Jr Jumbo, 2-Ply, 100% Recycled, 75% Post-Consumer

Dispenser: Kimberly Clark #09507 Jr Jumbo Dispenser with Stub Roll

The amount of tissue per dispenser will increase from 333 feet of 1-ply tissue to 1100 feet of 2-ply tissue, resulting in a significant labor savings for custodians.

Foam Soap: CleanSource

Foam Soap: Gen labs #4906, 1 Gal, Unscented, Biodegradable, Non-Antibacterial

Dispenser: Impact Clear Vu #9344 Bulk Foam Soap Dispenser, 1360ml

The amount of soap in the dispenser will increase from 1000ml liquid (~ 750 hand washes) to 1360ml foam (~ 3400 hand washes) resulting in significant labor savings for custodians.

The expenditures are dependent upon the needs of the district.

Budget Considerations:

Funding Source: General Fund: Custodial Supplies

Budgeted: Yes: ☒ No: ☐

Amount: Total estimated annual cost increase: \$18,600 not including the labor savings.

Prepared By: Rich Buse, Director of Purchasing & Safety

Superintendent's Signature: Dorm Bat



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 9.5

Date: August 22, 2012

Item: Approval to award open purchase order contracts for Food and Nutritional Services bids.

Overview: The competitive bidding process was executed by Purchasing Services for the following Food and Nutritional Services products and supplies:

Bid# 01-12/13 Bread Products
Bid# 02-12/13 Dairy Products
Bid# 03-12/13 Frozen and Dry Products
Bid# 04-12/13 Paper Products and Supplies

Bids received were evaluated and awarded in accordance with the bid and contract documents. Open purchase order contracts for fiscal year July 1, 2012 – June 30, 2013 in estimated amounts will be issued to the awarded vendors. Estimated amounts are the total of bid product and supply line items awarded to each vendor and calculated using the prior year estimated usage and the awarded bid price. These amounts may increase or decrease as orders will be placed as needed throughout the fiscal year.

Recommendation: Administration recommends contract awards in the estimated amounts to the following vendors for fiscal year July 1, 2012 through June 30, 2013.

Bid# 01-12/13 Bread Products

IBC Sales Corporation \$102,327.67

Bid# 02-12/13 Dairy Products

Foster Farms \$486,197.75

Bid# 03-12/13 Frozen and Dry Products

The Danielsen Company \$87,732.79
Gold Star Foods \$20,081.53
Hayes Distributing \$157,915.00
Performance Food Service/Ledyard ... \$16,063.31
School Lunch Products, Inc. \$73,842.00
Sysco San Francisco, Inc. \$77,658.73

Bid# 04-12/13 Paper Products and Supplies

The Danielsen Company \$958.50
Multi-Pack Packaging, Inc. \$450.00
P & R Paper Supply Company \$48,265.75
Performance Food Service-Ledyard \$3,333.00
Plastic Package Inc. \$1,403.42
The Platinum Packaging Group \$7,099.20
Pressed Paperboard Technologies, LLC .. \$40,484.00
Sysco San Francisco, Inc. \$4,057.80
Wallace Packaging, LLC \$19,891.30

Grand Total (all bids) \$1,147,761.75

BUDGET CONSIDERATIONS

Funding Source: Cafeteria Fund

Budgeted: Yes: _____ No: _____

Amount: \$1,147,761.75 (estimated amount only)

Prepared by: Nicole Meschi, Director of Food Services

Rich Buse, Director of Purchasing Services

Chief Business Officer: Brett McFadden

Superintendent: Dorma Baker



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 11.1

Date: August 22, 2012

Item: Transitional Kindergarten

Overview: The Kindergarten Readiness Act of 2012 (SB 1382) begins in 2012-13. This new law changes the birth date for kindergarten eligibility from December 2nd to September 1st and phases in transition kindergarten classes. With the on-going debate between the Governor and Legislature regarding the implementation of this Act, PVUSD has been waiting for clear direction regarding implementation. Given the latest communication from the State, the district is obligated to begin implementation of at least a phase in program for Transitional Kinder for the 2012 school year and is moving forward to ensure that implementation. Attached is the general information sheet that will be going home to parents regarding the program. Additional information will be presented to the Board regarding the phase in plan.

Recommendation: Report & Discussion Item

Budget Considerations:

Funding Source:

Budgeted: Yes: ☐ No: ☐

Amount: \$

Prepared By: Kathy Lathrop

Superintendent's Signature:

Dorm Bat

PVUSD 2012-13 Transitional Kindergarten

Classrooms Start October 15, 2012

The Kindergarten Readiness Act of 2012 (SB 1382) begins in 2012-13. This new law changes the birth date for kindergarten eligibility from December 2nd to September 1st and phases in transition kindergarten classes.

School Year	Kindergarten Child Must Turn 5 by	Transitional Kindergarten Child must turn 5 Between
2012-2013	November 1	November 2 – December 2
2013-14	October 1	October 2 – December 2
2014-15	September 1	September 2 – December 2

PVUSDs Transitional Kindergarten (TK) Program for the 2012-13 School Year

- ❖ PVUSD will offer Transition Kindergarten (TK) to all students who turn 5 between November 2 and December 2 in 2012-13.
- ❖ TK is the first of a two year kindergarten commitment. A student enrolled in TK during 2012/ 13 will be enrolled in kindergarten at their home school site in the following year.
- ❖ TK is a district wide program. There will be several TK sites selected around the community.
- ❖ Additional sites will be identified as the TK program expands over the next 2 years.
- ❖ TK is a bridge between preschool and kindergarten for young children. The program will be taught by credentialed elementary teacher with experience in early childhood education and or kindergarten instruction.
- ❖ TK sessions will be three and one half hours long.
- ❖ The TK program is a public school program and free to all age eligible students
- ❖ PVUSD will **NOT** provide transportation to TK sites.

How to register your student.

1. Obtain application at your local school, Child Development Office , or from PVUSD website
2. Mail or deliver Transition Kinder Application to Child Development Office before September 12
3. The CDD Office will call you and schedule a registration appointment on one of the dates below.

PVUSD District Office Monday September 17, 2012 Time 8:00-4:30

PVUSD Mar Vista Elementary Wednesday September 19, Time 12:30 – 4:30

4. Attend Registration Appointment and enroll your child in TK program
5. Bring birth certificate, immunization card, proof of residence, recent physical exam.
6. Child Development office will call and confirm the TK site your child is assigned.
7. Start Transition Kindergarten ! First day October 15th.

PVUSD Transition Kindergarten Community Information Sessions

Mar Vista Cafeteria Wednesday September 5, 6:30 to 7:30 pm

PVUSD Board Room Thursday September 6, 2012 6:30 to 7:30 pm

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 11.2

Date: August 22, 2012

Item: Going to College Information

Overview: The intent of this presentation is to share specific data with the Board of Trustees on the percentage of PVUSD graduates going off to college following graduation from high school. The presentation will also include information about the initiatives in our schools to help students and their families with the myriad of activities related to college readiness, scholarships and the college application process. We will also share some of the challenges students and families face due to many financial obstacles. The final part of the presentation will show the specific data about the percentage of our graduates actually attending colleges for the last three years, as reported by National Clearinghouse for PVHS and WHS. Student Survey data from AHS will also be highlighted.

Recommendation

Budget Considerations: N/A

Funding Source:

Budgeted: Yes: ☐ No: ☐

Amount: \$

Prepared By: Murry Schekman, Assistant Superintendent of Secondary Education

Superintendent's Signature:

Dorm Bst



Board Agenda Backup

Item No: 11.3

Date: August 22, 2012

Item: Appointment and terms of Commission Members (Merit Rule 3.1)

Overview: The Personnel Commission Merit Rules (3.1 A) require that on or about September 1st of each year, the Director of Classified Personnel notify the Board of Education and the recognized classified employee organization of the name and home address of the Commissioner whose term will expire, the appointing authority and whether or not that Commissioner will accept reappointment. Education Codes discussing personnel commission appointments include 45245, 45246 and 45248.

As of noon, December 1, 2012 the term will expire for:

Name:	Gary W. Smith
Address:	270 Evening Hill Ln. Watsonville, CA 95076
Appointing authority:	Mr. Smith is the joint-appointee of both the Classified nominated Commissioner and the Board nominated Commissioner.

I have spoken with Mr. Smith and he indicated that he would accept another three year term of appointment.

Ed Code 45246 (b) states

When a system is already in existence and a vacancy will exist on December 1st, by not later than September 30th:

(b) The appointee...of the governing board and the appointee...of the classified employees shall publicly announce the name of the person they intend to appoint, if the vacancy is their appointee.

And,

(f) At the next regularly scheduled Personnel Commission meeting to be held after thirty (30) days from the day the intended appointee is announced,...the appointee of the governing board and the appointee nominated by the classified employees shall, in an open hearing, provide the public and employees and employee organizations the opportunity to express their views on the qualifications of the candidate(s).

And,

...The appointee of the governing board and the appointee nominated by the classified employees may make their appointment or may make a substitute appointment or recommendation without further notification or public hearing.

The public hearing will take place at the Personnel Commission meeting on Thursday, September 22, 2012.

Prepared By: Pam Shanks, Director of Classified Personnel

Superintendent's Signature:

Dorm Bal



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 12.1

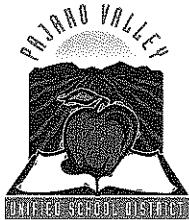
Date:	August 22, 2012
Item:	Select Board Representative to the Santa Cruz County School Boards Association.
Overview:	<p>At the meeting of August 8th, the Board approved the request for the PVUSD Board to have representation at the Santa Cruz County School Boards Association.</p> <p>This item is to allow the Board to select one of its members to represent PVUSD at the association.</p>
Recommendation:	Discuss and select a member.

Prepared By: Dorma Baker, Superintendent

Superintendent's Signature: Dorma Baker



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 12.2

Date: August 22, 2012

Item: Superintendent's Contract

Overview: Based on current contract language and budget conditions, the following changes are being requested:

Current Language: Upon a satisfactory evaluation, the Board shall extend the contract by one year or in the event that the Board fails to evaluate the Superintendent, the contract shall be extended a year:

Proposed Change:

- Term: District hereby employs Superintendent for a period commencing on the 1st day of the July, 2011 and terminating on the 30th day of **June, 2015**.
- Auto Allowance: The district shall provide the Superintendent with an automobile allowance of Six Hundred Dollars (600.00) per month for the use of an automobile owned by the Superintendent within the counties of Santa Cruz and Monterey. *(However, this provision shall not be effective until there is an improvement in the District's budget that would allow the implementation of the provision and the Board approves the reinstatement of the allowance.)* With the return of furlough days and the current budget reserves and positive status of the budget, I would request the implementation of this current contract language. The language would align with the contract language of other management employees and superintendents within the county.

Recommendation: Approval

Budget Considerations:

Funding Source:

Budgeted: Yes: x ☐ No: ☐

Amount: \$7,200

Prepared By: Dorma Baker

Superintendent's Signature:

Dorma Baker