

## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**June 23, 2010**  
**REGULAR BOARD MEETING**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**

**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Existing Litigation
- 2.6 Pending Litigation
- 2.7 Anticipated Litigation
- 2.8 Real Property Negotiations
- 2.9 12 Expulsions

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President  
Trustees Leslie De Rose, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Willie Yahiro, and President Libby Wilson.

**4.0 ACTION ON CLOSED SESSION**

**5.0 APPROVAL OF THE AGENDA**

**6.0 APPROVAL OF MINUTES**

- a) *Minutes of June 9, 2010*

**7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

**8.0 PUBLIC HEARING ON DEVELOPER FEES**

- 8.1 Report on Resolution #09-10-38, Approving School Facilities Needs Analysis, Adoption of Findings Thereon, and Adoption of Alternative School Facilities Fee Pursuant to Government Code Section 65995.5 and 65995.7.  
*Report by Brett McFadden, CBO*
- 8.2 Public Comment
- 8.3 Board Comments/Questions

**8.0 A PUBLIC HEARING ON 2010-11 PROPOSED DISTRICT BUDGET**

- 8.1A Report on Proposed District Budget for 2010-11 Fiscal Year  
*Report by Brett McFadden, CBO*
- 8.2A Public Comment
- 8.3A Board Comments/Questions

**9.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

**10.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

**11.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 11.1 Purchase Orders June 3 - 16, 2010  
The PO's will be available in the Superintendent's Office.
- 11.2 Warrants June 3 - 16, 2010  
The warrants will be available in the Superintendent's Office.
- 11.3 Approve CAHSEE Passage Waiver in Math for #09-10-26 (PVHS).
- 11.4 Approve Transitional Partnership Program Contract (PVUSD in Collaboration with the California Department of Rehabilitation)
- 11.5 Approve Resolution #09-10-39, Calling for Consolidation of Elections with the November 2, 2010 General Election.
- 11.6 Approve Resolution #09-10-40, Updating District Authorized Signature List.
- 11.7 Approve Notice of Completion for Watsonville High School Gym Modernization & Kiln Addition.

The administration recommends approval of the Consent Agenda.

**12.0 DEFERRED CONSENT ITEMS**

**13.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

- 13.1 Report, discussion and possible action to approve School Resolution #09-10-38, Approving School Facilities Needs Analysis, Adoption of Findings Thereon, and Adoption of Alternative School Facilities Fee Pursuant to Government Code Section 65995.5 and 65995.7.  
*Report given under item 8.1.*
- 13.2 Report, discussion and possible action to approve 2010-11 Proposed District Budget.  
*Report by Brett McFadden, CBO, and Helen Bellonzi, Finance Director.*  
*Report given under item 8.1A*
- 13.3 Report, discussion and possible action to approve Calendar for 2010/11  
*Report by Albert Roman, Assistant Superintendent, Human Resources.*  
*5 min report/20 min discussion*

- 13.4 Report, discussion and possible action to approve Amendment to Alianza Charter School and Watsonville Charter School of the Arts Memorandum of Understanding to Include Utilization of Revolution Foods for Food Services.  
*Report by Brett McFadden, CBO.*  
*5 min report/20 min discussion*
- 13.5 Report, discussion and possible action to Approve Resolution #09-10-41, Supporting *Robles-Wong v. California*, Litigation Challenging the State's School Finance System.  
*Report by Dorma Baker, Superintendent*  
*5 min report/5 min discussion*

**14.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

**15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2010**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		<b>Comment</b>
<b>June</b>	▪ 30	▪ Time and location to be determined
<b>July</b>	▪	▪ No Meetings Scheduled
<b>August</b>	▪ 11 ▪ 25	
<b>September</b>	▪ 8 ▪ 22	▪ Unaudited Actuals
<b>October</b>	▪ 13 ▪ 27	
<b>November</b>	▪ 17	▪
<b>December</b>	▪ 8 Annual Organization Mtg. (Election Year)	▪ Approve 1 <sup>st</sup> Interim Report

**16.0 ADJOURNMENT**

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 CLOSED SESSION AGENDA  
 June 23, 2010

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
 a. Certificated Employees  
 b. Classified Employees

<b>New Hires</b>	
	None
<b>New Substitutes</b>	
18	Substitutes
<b>New Hires Probationary</b>	
	None
<b>Administrative</b>	
	None
<b>Extra Pay Assignments</b>	
3	Coaches
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Administrative Secretary II
1	Administrative Secretary III
1	Cafeteria Assistant
1	Instructional Assistant – Migrant
1	Lead Custodian III
1	Office Manager
4	Primary Teachers
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
1	Special Services Teacher
3	Primary Teacher
3	Secondary Teacher
<b>Separation from Service</b>	
2	Instructional Assistant – Childcare
1	Library Media Technician

<b>Supplemental Service Agreements</b>	
18	ALAS Summer Program (Migrant)
3	Primary Teachers
4	Secondary Teachers
<b>Miscellaneous Actions</b>	
1	Lead Heavy Equipment Mechanic
<b>Limited Term – Projects</b>	
9	Campus Safety Coordinator
5	Career Development Specialist I
1	Career Development Specialist II
2	Custodian II
1	Data Entry Specialist
1	Dispatcher
1	District Technology Support Technician
2	Instructional Assistant – Migrant
2	Office Assistant II
2	Office Assistant III
1	Registrar
1	Testing Specialist
<b>Limited Term – Substitute</b>	
1	Administrative Secretary II
1	Instructional Assistant – Migrant
1	Office Manager
<b>Exempt</b>	
16	Pupil
4	Outside Work Experience
1	Student Helper
<b>Provisional</b>	
	None



**June 9, 2010**  
**REGULAR BOARD MEETING**  
**UNADOPTED MINUTES**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**  
**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Wilson called the meeting of the Board to order at 6:00 pm at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

**b. Classified Employees**

<b>New Hires</b>	
	None
<b>New Substitutes</b>	
	None
<b>New Hires Probationary</b>	
	None
<b>Administrative</b>	
1	Program Director
1	Principal
1	Director
<b>Rescinds</b>	
1	Director EL Services
<b>Extra Pay Assignments</b>	
	None
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
4	Primary Teacher
2	Secondary Teacher
1	Behavior Technician

1	Reg Specialist I
2	Bus Driver
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
3	Primary Teacher
2	Secondary Teacher
<b>Separation from Service</b>	
1	Theater Technician
1	Bus Driver
<b>Supplemental Service Agreements</b>	
6	Primary Teachers
15	Secondary
<b>Miscellaneous Actions</b>	
	None
<b>Limited Term – Projects</b>	
7	Campus Safety Coordinator
1	Instructional Assistant – General
1	Office Assistant III
<b>Limited Term – Substitute</b>	
1	Custodian I
1	Instructional Assistant – Migrant Education
<b>Exempt</b>	
2	Baby Sitter
1	Student Helper
<b>Provisional</b>	
	None

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Existing Litigation**



- 2.6 Pending Litigation  
- Case #2010020274
- 2.7 Anticipated Litigation
- 2.8 Real Property Negotiations
- 2.9 7 Expulsions

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**  
President Wilson called the meeting of the Board in public to order at 7:12 pm.

3.1 **Pledge of Allegiance**  
Trustee De Rose led the Board in the Pledge of Allegiance.

3.2 **Welcome by Board President**  
Trustees Leslie De Rose, Sandra Nichols, Karen Osmundson, Kim Turley, Willie Yahiro, and President Libby Wilson were present. Trustee Doug Keegan was absent.

President Wilson recognized the presence of council member Antonio Rivas. Mr. Rivas presented a proclamation to Cathy Stefanki on behalf of City Council, acknowledging her dedication to the students of this community.

4.0 **ACTION ON CLOSED SESSION**

2.1 **Public Employee Appointment/Employment, Government Code Section 54957**

a. **Certificated Employees**

Trustee Nichols moved to approve this item with the addition of 1 principal, 1 director, and rescinding resignation of 1 director. Trustee De Rose seconded the motion. The motion passed 6/0/1 (Keegan absent).

b. **Classified Employees**

Trustee Nichols moved to approve the report with the addition of 1 director. Trustee De Rose seconded the motion. The motion passed 6/0/1 (Keegan absent).

2.6 **Pending Litigation**  
- Case #2010020274

Trustee Nichols reported that the Board approved settlement of case #2010020274 on a vote of 5/1/1 (Turley dissented; Keegan absent).

2.9 **7 Expulsions**

*Action on Expulsions*

Trustee Osmundson moved to approve the Administrative Panel recommendation for the following expulsion case:

**09-10-073**

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-098**

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-104**

Trustee Turley seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-105**

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-107**

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-115**

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-118**

Trustee Turley seconded the motion. The motion passed 6/0/1 (Keegan absent).

## **5.0 APPROVAL OF THE AGENDA**

Public comment

Bill Beecher, community member, requested that the time keeper signals be placed in front of the speaker instead of on the periphery.

Trustee Nichols moved to approve the agenda. Trustee De Rose seconded the motion. The motion passed 6/0/1 (Keegan absent).

## **6.0 APPROVAL OF MINUTES**

*a) Minutes of May 26, 2010*

Trustee Nichols moved to approve the minutes for May 26, 2010. Trustee Osmundson seconded the motion. The motion passed 6/0/1 (Keegan absent).

## **7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

None.

## **8.0 POSITIVE PROGRAM REPORT**

**8.1 Report on the Aptos High School Robotics Team.**

*Report by Joe Manildi, AHS staff, and Student Team*

Mr. Manildi and members of the robotic club were present and reported that the AHS Robotics club, comprised of 18 members, competed on the 10<sup>th</sup> annual Marine Advanced Technology Education (MATE) on April 24<sup>th</sup> and placed first. The theme of the event this year was Scientific Exploration of Underwater Volcanoes. The victory for the team means that they will compete in MATE's 9<sup>th</sup> Annual International ROV Competition, which will take place from June 24 – 26 in Hilo, Hawaii. The team reported that the benefits to participate in this club is the hands on learning experience that is acquired as well as the team work that takes place in the club.

## **9.0 VISITOR NON-AGENDA ITEMS**

The following parents spoke against the earlier proposed school start time of 7:30 am for Valencia Elementary: Karin Kerber-Smith, parent; Thais Lee, parent; Jan Candau, parent; Michelle Burhans, parent; Jennifer Watson, parent; Michelle Young, parent; Samara Z., parent; Heather Margo, parent; Fernando Niño, parent; Beatriz Rojas, parent; Christopher Hall, parent; Belen Rubio, parent; and Alexandra Klikoff, parent. A petition requesting a later start time and signed by many parents was presented to the Board.

Lucia Villarreal, president of PV CABE, spoke about PVUSD schools that need to be recognized for their achievement and their continuous increase in test scores.

Bill Beecher, community member, spoke of the expected \$20 million budget shortfall in the State and its potential impact to the district.

Jessica Stief, student and member of the Education for the Future club, thanked the Board for rescinding many teacher layoffs. Students are concerned about proposed cuts to counselors.

Dorma Baker spoke about the bus schedule and noted that the administration would continue to work with transportation to seek solutions. She mentioned that with the route, the district saves approximately \$300,000. She thanked Lucia Villarreal for her comment regarding school improvement.

Casey O'Brien, principal, spoke on behalf of high school counselors and the negative impact that it will have to increase ratios.

**10.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**  
Francisco Rodriguez, PVFT president, spoke about the union's concerns regarding budget and how candidates for elections are not addressing the issues.

Briton Carr, CSEA president, spoke of his concern about furlough days and on the item regarding Revolution Foods.

Michael Jones, PVAM, spoke about state legislature and how candidates for state offices are not addressing the financial issues of the State.

**11.0 CONSENT AGENDA**

Trustee De Rose moved to approve the consent agenda. Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

**11.1 Purchase Orders May 20 – June 2, 2010**

**11.2 Warrants May 20 – June 2, 2010**

**11.3 Approve with gratitude donation of \$1,425 from Annie Glass of Annieglass, Inc. for Engraving on Glass Star for Retirees.**

**11.4 Approve Watsonville High School Art History Travel Club European Tour – 2010.**

**11.5 Approve Contract for Athletic Supplies/Blanket BID #JL041610-03 for the District Warehouse/Stores.**

**11.6 Approve Contract for Custodial Supplies/Blanket BID #JL041610-02 for the District Warehouse/Stores.**

**11.7 Approve Contract for Health Supplies/Blanket BID #JL041610-04 for the District Warehouse/Stores.**

**12.0 DEFERRED CONSENT ITEMS**

None.

**13.0 REPORT AND DISCUSSION ITEMS**

**13.1 Report and discussion on Transportation's School Bus Rodeo.  
*Report by Jim Miller, Director of Transportation.***

Jim Miller introduced PVUSD's Roadeo team: Christopher Bates. He commented on the competition and the preparation time of team members. Mr. Bates placed 3<sup>rd</sup> local roadeo, (about 24 drivers), placed 10<sup>th</sup> in the Northern California (51 contestants), and placed 13<sup>th</sup> in the California State Roadeo against 48 drivers.

The Board thanked Mr. Miller and Mr. Bates for representing the District well.

**13.2 Report and discussion on Revolution Foods at Watsonville Charter School of the Arts and Alianza Charter School.**

***Report by Brett McFadden, CBO.***

Brett McFadden began by making a correction to the information presented to the Board and stated that Revolution Foods is a for-profit organization. He mentioned that the information addressed some of the concerns that have been raised by staff regarding outsourcing food services. It was stated that the current classified employees from the Food Services Department would continue to work for the schools and that Rev Foods would reimburse the district for the cost of the two employees.

Michael Jones, Trish Hucklebridge and parents Pam Saxton and Juana Gomez were present to describe the food program and how they felt it would benefit students. This is a one year pilot program where the intent is to offer better meals for students at the two schools.

**Public Comment**

Elsa and Cuispin Castañeda, parents, commented about the benefits this program would have on their son, who is overweight.

Board members participated with questions and comments.

**14.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

**14.1 Report, discussion and possible action to approve School Calendars for 2010/11 and 2011/12.**

***Report by Albert Roman, Assistant Superintendent.***

Albert Roman noted that this item was to officially approve the calendar tonight. He reported on the Calendar committee and what they were tasked to do. It was an intensive process that considered student academic needs, balancing both semesters, payroll issues, and testing windows. The presented calendar includes the furlough days placed at the beginning of the school year. This calendar has been ratified by the union.

Board participated with questions and comments.

**Public comment:**

The following spoke against the proposed furlough days being placed at the beginning of the school year: Amee Hobson, teacher; Kathy Carcoran, teacher; Carla Garskey, teacher; Samita Jaggar, teacher; and Emilie Cassar, teacher.

Bill Beecher, community member, spoke about how Hispanic students who need to be bused to go to Valencia and Bradley will be affected.

Board participated with questions and concerns.

Trustee De Rose moved to extend the meeting up to 11:30 pm. Trustee Turley seconded the motion. The motion passed 6/0/1 (Keegan absent).

Trustee Turley moved to not approve these two calendars and send back to negotiations. Trustee Yahiro seconded the motion. Trustee Nichols requested that all calendar options be brought back to the board. Trustees Turley and Yahiro amended their motion to include this. The motion passed 6/0/1 (Keegan absent).

Albert Roman requested that the numbers of votes be brought back to the Board since PVFT's president was not able to provide that information at this meeting.

**14.2 Report, discussion and possible action to Approve Annual Declaration of Need for Fully Qualified Educators.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Trustee Nichols moved to approve this item. Trustee De Rose seconded the motion. The motion passed 6/0/1 (Keegan absent).

**15.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

Dorma Baker reminded the Board to submit specific questions and concerns regarding expulsions so that a report that addresses those concerns could be prepared for a future board meeting. She mentioned that a communication from State Superintendent, Jack O'Connell, had been received stating that parcel taxes and bonds did well around the State. A positive thing about a bond or parcel tax is that that is money that stays in the district.

Trustee Yahiro commented on Larry Aceves, who is running for State Superintendent, stating that he had began his career in this district. He mentioned that he was content to have attended many graduations.

Trustee De Rose also commented that she had attended graduations.

**16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2010**

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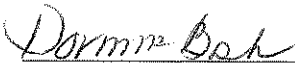
A conversation regarding the need for a meeting to review expulsions took place.

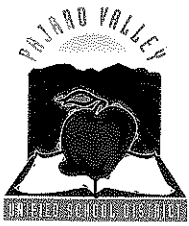
Trustee De Rose moved to add a special meeting on June 30<sup>th</sup>, time and location to be determined at a later meeting. Trustee Yahiro seconded. The motion passed 6/0/1 (Keegan absent).

		Comment
June	▪ 23	▪ 10-11 Budget Adoption
July	▪	▪ No Meetings Scheduled
August	▪ 11 ▪ 25	
September	▪ 8 ▪ 22	▪ Unaudited Actuals
October	▪ 13 ▪ 27	
November	▪ 17	▪
December	▪ 8 Annual Organization Mtg. (Election Year)	▪ Approve 1 <sup>st</sup> Interim Report

**17.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board was adjourned at 10:52 pm.

  
Dorma Baker, Superintendent



## Board Agenda Backup

Item #8.1 & 13.1

**Date:** June 23, 2010

**Item:** Adoption of resolution approving School Facilities Needs Analysis (Residential Fees, Level 2), adoption of findings thereon, and adoption of alternative school facilities fee pursuant to Government Code section 65995.5 and 65995.7.

**Resolution #09-10-38**

**Overview:** The district currently assesses fees of \$4.82 per square foot upon each square foot of new residential development (“developer fees”). In 1998, the state enacted legislation (known as “SB 50”) that provided a procedure whereby districts can adopt fees higher than the \$2.63 per square foot if certain criteria are met. Under SB 50, a district may levy fees beyond the traditional \$2.63 fees (known as ‘Level 1’ fees) if it can show that Level 1 fees are not sufficient to meet the needs for construction, modernization, or reconstruction caused by new residential development. If the district can demonstrate unmet need, it may adopt ‘Level 2’ fees. Level 2 fees are designed to cover half of the cost of site acquisition and construction to serve new development, with the state providing the remaining funds. If the state provides notice that funding has become unavailable due to the exhaustion of Proposition 1A or other state funds, the district may assess ‘Level 3’ fees. Level 3 fees are intended to constitute 100% of the district’s needs.

In accordance with SB 50, the district commissioned the attached “Pajaro Valley Unified School District School Facilities Needs Analysis” dated April, 2010 (“Needs Analysis”). This needs analysis concluded that SB 50 permits the district to assess Level 2 fees of \$4.78 per square foot. The attached resolution would approve the needs analysis and change fees from \$4.82 to \$4.78 per square foot. The change would take effect immediately upon adoption, and would remain in effect for one year. Should circumstances permitting Level 3 fees arise, the resolution would also authorize the board to implement Level 3 fees.

The resolution further provides for a senior citizen housing exemption but only for those who qualify according to:

- 1) Section 51.3 of the Civil Code which states “ ‘qualifying resident’ or ‘senior citizen’ means a person 62 years of age or older or 55 years of age or older in a senior citizen housing development.”
- 2) Residential Care Facility for the elderly as described in subdivision (k) of section 1569.2 of the Health and Safety Code which states “A residential care facility for the elderly means a housing arrangement chosen voluntarily by persons 60 years of age or over, or intensities of care and supervision, protective supervision, or personal care are provided, based upon their varying needs, as determined in order to be admitted and to remain in the facility.”
- 3) Manufactured homes or mobile homes that are located within a mobile home park, or subdivision, cooperative, or condominium for mobile homes in which residence is limited to older persons as defined pursuant to the Federal Fair Housing Amendment Act of 1988.

The district normally receives Level 2 fees in an amount that pays for the obtaining and installation of relocatable facilities needed to house the student growth generated by residential housing development. All developer fees must be placed in the Capital Facilities Fund and used for the housing needs of student growth. They cannot be used for general fund or other discretionary purposes.

**Rationale:** Level 2 fees are needed for school construction and reconstruction in the district as described in the needs analysis. Also, if the district does not assess the new permissible developer fees, the district could be ineligible for state funding for construction projects. Education Code section 17075.10 states that, in order to qualify for hardship funds, the district must demonstrate that it has “made all reasonable efforts to impose all levels of local debt capacity and development fees...” Similarly, state regulations forbid hardship assistance unless “the district has made all reasonable efforts to fund its matching share of the project by demonstrating it is levying the developer fee justified under law...” (2 Cal. Code Regs. #1859.81) The state Office of Public School Construction (“OPSC”) is now actively denying hardship eligibility for districts that qualify for but are not seeking Level 2 fees. OPSC has indicated that it is considering denying all state construction funding to districts that do not maximize their developer fees. Imposing the increased fees authorized by this resolution would avoid these risks.

The district has complied with all relevant statutory procedural requirements for adoption of the needs analysis and developer fees, such as publication of notice and making the needs analysis available to the public. Government Code section 65995.6 requires the district, at least 30 days prior to adoption of the needs analysis, to publish notice that the needs analysis is available for public viewing and comment. The needs analysis was made available on May 8, 2010 and published in the Watsonville Register Pajaronian on May 8 and May 15, 2010.

All prerequisites to imposing a Level 2 fee have also been met. Specifically, the district has been deemed eligible for new school construction funding; over 20% of the teachings stations in the District are in relocatable classrooms and the district has incurred indebtedness of over 15% of the bonding capacity.

**Recommendation:** Adopt resolution approving the 2010 School Facilities Needs Analysis (Residential Fees, Level 2) and new fee amount, adopt the findings thereon, and adopt the alternative school fees.

Brett W. McFadden, Chief Business Officer

**Prepared By:** \_\_\_\_\_

**Superintendent's Signature:** \_\_\_\_\_

*Donna Bas*



**BEFORE THE GOVERNING BOARD OF THE  
PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
SANTA CRUZ COUNTY, CALIFORNIA**

In the Matter of )  
 )  
THE ADOPTION OF SCHOOL )  
FACILITIES FEES )  
\_\_\_\_\_ )

Resolution No. 09-10-38

**WHEREAS**, Education Code section 17620 authorizes school districts to impose certain fees as set forth in Government Code section 65995 *et seq.* to finance the construction and reconstruction of school facilities, and;

**WHEREAS**, under Senate Bill 50 ("SB 50"), the Leroy F. Greene School Facilities Act of 1998 (chapter 407, Statutes of 1998), Government Code section 65995.5 provides that in lieu of a residential fee imposed under Government Code section 65995, subdivision (b)(1), a school district may impose alternative fees on new residential construction in amounts calculated pursuant to Section 65995.5, subdivision (c) and 65995.7; and

**WHEREAS**, pursuant to Government Code section 65995.5, subdivision (b), the district is currently levying a fee of **\$4.82** per square foot of assessable residential construction, and;

**WHEREAS**, pursuant to Government Code section 65995.5, subdivision (b), in order to be eligible to impose fees in these alternative amounts, the school district is required to do all of the following: (1) make a timely application to the State Board of Allocation ("SAB") for new construction funding and be deemed by SAB to meet the eligibility requirements for new construction funding; (2) conduct and adopt a School Facilities Needs Analysis pursuant to Government Code section 65995.6; and (3) satisfy at least two of the requirements set forth in subparagraphs (A) to (D) inclusive of Government Code section 65995.5, subdivision (b) (3), and;

**WHEREAS**, the district has conducted a School Facilities Needs Analysis as specified by Government Code section 65995.5.

**NOW, THEREFORE, BE IT RESOLVED** that the Board makes the following findings:

1. The district has been determined by the State Allocation Board to meet the eligibility requirements for new construction funding.
  - a. The district has satisfied the requirements of Government Code section 65995.5, subdivision (b)(3)(C)(ii), in that the district has issued debt or incurred obligations for capital outlay in an amount greater than fifteen percent (15%) of its local bonding capacity.
  - b. In addition, the district meets the requirement of Government Code section 65995.5, subdivision (b)(3)(D), in that at least twenty percent (20%) of the teaching stations within the District are relocatable classrooms.
  - c. General Obligation Bond in past four years with at least 50% yes vote
2. The district has conducted a School Facilities Needs Analysis consistent with the requirements of Government Code section 65995.6 whereby the district has determined the need for school facilities to accommodate unhoused pupils that are attributable to projected enrollment growth from the development of new residential units over the next five (5) years.
3. The district's School Facilities Needs Analysis results in a maximum alternative residential fee of **\$4.78** per square foot of assessable residential construction.
4. The purpose of the alternative Level 2 fees is to provide school facilities for unhoused students that will be generated as a result of the construction of new residential units in the district over the next five (5) years.
5. The alternative Level 2 fees must be used exclusively for the school facilities identified in the district's School Facilities Needs Analysis consistent with Government Code section 65995.5, subdivision (f).
6. There is a reasonable relationship between the need for school facilities and the type of development on which the fees are imposed because, as set forth in the district's School Facilities Needs Analysis, the construction of new residential units generates students that cannot be housed without additional facilities in that the district

currently lacks facility capacity to house significant numbers of existing students in grades kindergarten through twelfth grade.

7. There is a reasonable relationship between the use of the fees and the types of development projects on which the fees are imposed in that new residential units of all types generate students who will attend the district schools, these students cannot be housed by the district without the construction of additional facilities, and the fees will be solely expended to finance these new additional facilities.
8. There is a reasonable relationship between the amount of the fees and the cost of the facilities attributable to the construction of new residential units on which the fees are imposed in that the square footage of all types of residential units has a direct relationship to the number of students generated and, thus, to the facilities which the district must add to accommodate these students.

**BE IT FURTHER RESOLVED**, that the Board conducted a noticed public hearing at a board meeting on June 23, 2010 at 7:00 pm in the Board Room at 294 Green Valley Road, Watsonville, CA 95076 at which time information contained in the district's School Facilities Needs Analysis was presented, together with the district's responses to all written comments received regarding the School Facilities Needs Analysis. The Board hereby adopts the School Facilities Needs Analysis and incorporates its School Facilities Needs Analysis herein by reference; and

**BE IT FURTHER RESOLVED**, that the Board hereby establishes an alternative Level 2 Fee of **\$4.78** per square foot of new residential construction; and

**BE IT FURTHER RESOLVED**, that in the event the State Allocation Board is no longer approving apportionments for new school construction and the State Allocation Board provides written notice to the Secretary of Senate and the Chief Clerk of the Assembly of the determination that funds are no longer available, this Board, after consultation with building and development industry representatives, shall consider whether to impose Level 3 fees and if so, the amount and effective date for such Level 3 fees; and

**BE IT FURTHER RESOLVED**, that the district has established a separate Developer Fee Fund, Level 2 Fees in which all Level 2 fees collected pursuant to this resolution, along with any interest income earned therein, shall be deposited in order to avoid any commingling of the fees with other fees, revenues and funds of the district, except for temporary investments, and that the district is authorized to make expenditures or to incur obligation solely for the purposes for which the fees are collected, which the Governing Board hereby designates to be those purposes permitted by any applicable law; and

**BE IT FURTHER RESOLVED**, that the district will review the above-mentioned Developer Fee Fund, Level 2 Fees on a fiscal year and five year basis in accordance with Government Code section 66001 and 66006; and

**BE IT FURTHER RESOLVED**, that if the district has unexpected or uncommitted fees within five (5) years of collection, the district will make required findings or refund the fees as set forth in Education Code Section 17624; and

**BE IT FURTHER RESOLVED**, that should the conditions set forth in Government Code section 65995.7, subdivision (a), occur such that this Board, after consultation with building and development industry representatives, acts to establish Level 3 fees on new residential construction and, thereafter, should the District receive funds from state sources for the facilities constructed with said Level 3 fees, the district shall, consistent with Government Code section 65995.7, subdivision (b), offer to negotiate an agreement with any person subject to said Level 3 fees regarding the amount to be reimbursed to that person from available state funds; and

**BE IT FURTHER RESOLVED**, that the alternative Level 2 fees established pursuant to this resolution are not subject to the restriction contained in subdivision (a) of Government Code section 66007, and that no building permit shall be issued for any development absent certification of compliance by the development project with the fees imposed pursuant to this resolution; and

**BE IT FURTHER RESOLVED**, that the Superintendent give notice to all cities and counties with jurisdiction over the territory of the district of the Board's action by serving a copy of this resolution, the supporting documentation and a map indicating the areas subject to the Level 2 alternative fees on each agency and requesting that no building permits or, for manufactured homes, certificates of occupancy, be issued on or after the date of this resolution without certification from the district evidencing compliance with the district's Level 2 alternative fees as specified herein.

**Passed and adopted** by the Board of Trustees of the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this 23<sup>rd</sup> day of June, 2010 by the following vote:

Ayes \_\_\_\_\_

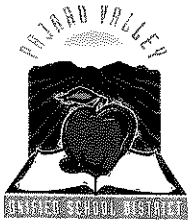
Nays \_\_\_\_\_

Abstentions \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Dorma Baker, Superintendent  
Secretary to the Board of Trustees

\_\_\_\_\_  
Libby Wilson  
President, Board of Trustees



# Board Agenda Backup

Item No: 11.3

**Date:** June 9, 2010

**Item:** CAHSEE Passage Waiver  
Math ( PVHS 09-10-26 )

**Overview:** Per Education Code 60851 (c) the parent/guardian of a student who has taken any section of the exam with one or more modifications and has received the equivalent of a passing score may request that his/her child receive a waiver of the requirement to successfully pass the exam. Upon receipt of such request, the principal shall submit to the Governing Board a request for a waiver.

The attached documentation as required by Education Code demonstrates that the identified special education student has earned "the equivalent of a passing score" (350 or more points) on the exit exam using modifications identified in the student's IEP.

Required documentation includes a) Notification to Parent regarding students eligibility for waiver b) Parent's written request for a waiver c) Documentation of passing score with the use of a modification d) Documentation of the disability which required the modification e) IEP authorizing use of the modification and f) Transcript identifying current academic progress.

**Recommendation:** Approve

**Budget Considerations:** None

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:**   
Dea Pretzer, Program Director Special Services

**Superintendent's Signature:** 

REC'D JUN 2 2010

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Parent/Guardian Request for Waiver of the High School Exit Examination Requirement for Students with Disabilities

Date: 05/10/10

To The Parent/Guardian of:

All California public school students, including students with disabilities, are required to pass the California High School Exit Examination (CAHSEE) to receive a high school diploma.

This letter is to inform you that your child took one or more subject matter parts of the CAHSEE with a modification prescribed in his/her current individualized education program (IEP)

At your written request, The PVUSD Board of Education may waive the requirement to successfully pass one or both subject matter parts of the CAHSEE in order to receive a diploma. You may submit this request by completing the information below and returning this form to the principal of your child's high school.

Signature of Principal:

[Handwritten Signature]

Date: 5/28/10

I request that my child, \_\_\_\_\_ who was tested with a modification and earned the equivalent of a passing score on one or more parts of the CAHSEE, be granted a waiver of this California graduation requirement.

I understand that, in order to receive such a waiver, state law requires that my child have all of the following:

1. An IEP that specifies the use of modification(s) on the exit examination, standardized testing, or classroom instruction and assessments.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE.
3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education.

Signature of Parent:

Date: 05/27/10

<p><b>FOR SITE USE ONLY</b></p> <p>Date Received by Principal: _____</p> <p>Student Identification Number: _____</p>
--

## PAJARO VALLEY UNIFIED SCHOOL DISTRICT

### Principal's Certification and Request for the Governing Board to Waive the High School Exit Examination Requirement for Students with Disabilities

Student's Name:

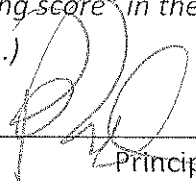
Student ID Number:

Pursuant to Education Code 6051, the parent/guardian of \_\_\_\_\_ student with disabilities, has requested that the Governing Board waive the requirement that he/she successfully pass the high school exit examination in order to receive a diploma. This student has taken the high school exit examination with one or more modifications that fundamentally alter what the test measures as determined by the State Board of Education, and has achieved the equivalent of a passing score on one or both parts of the examination.

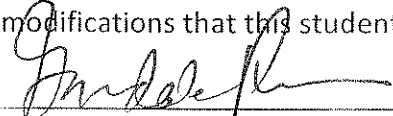
I certify that the student qualifies for a waiver because he/she satisfies all of the following conditions:

1. Has an individualized education program (IEP) adopted pursuant to the Individuals with Disabilities Education Act that specifies the use of the modification(s) on the exit examination, standardized testing, or classroom instruction and assessments. .  
*(Attach the section of the IEP that specifies the modifications.) Student has a modification for the use of a calculator on all standardized testing, examinations, classroom instruction and assessments for the use of a calculator for math. The appropriate sections of the IEP are attached for review of the stipulation for the modification.*
- a. Describe the nature of the student's disability as identified on the IEP (please note if this will result in overt identification of the student. *Based on results of psychologists cognitive report, student's history indicates an identified disability as learning disabled with deficits in math fluency and math applied problems (WJIII) manifesting difficulties in math fluency (comprehension) and applied math( reasoning). His academic assessment results indicate deficiencies in math skills for these two areas at the 6<sup>th</sup> and 7<sup>th</sup> grade levels, respectively.*

- b. Describe any modification used on the  English/language arts or  math section of the exam (separate form must be filled out for each section): *Student was permitted to use a calculator (his own) to complete the math test.*
  - c. State the rationale for applying the modification(s) used to achieve an equivalent passing score on the CAHSEE for this student. *Student's identified specific learning delay manifests in difficulty with math reasoning and comprehension of complex concepts adequate enough to achieve success on high stakes testing as he works through basic algorithms; and the fact that, by using a calculator in his high school algebra 1 and 2 classes, he was able to pass the classes and earn more than enough high school math credits, the use of a calculator to mitigate his difficulties is justified.*
  - d. Describe the modification(s) that the student regularly uses in the classroom and on other assessments. *As previously mentioned, he is permitted to use a calculator in the classroom for all math classes as well as any math-related assignments (such as economics). This instructional accommodation is spelled out in his IEP and is attached.*
2. Has sufficient high school coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE. (Attach transcripts showing coursework completed.) *Student successfully completed math courses and curriculum including algebra 1A/B, and all middle school classes in math as evidence of attaining sufficient skills and knowledge to pass the CAHSEE.*
3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education. (Attach a copy of the exit exam Student and Parent Report showing "equivalent of a passing score" in the English/language arts and/or the mathematics portion of the exam.)

Certified by:  Date: 5/14/10  
Principal's Signature

I agree that the information on this Waiver Request Sheet accurately describes the modifications that this student regularly uses as identified in the IEP.

 Date: 5/14/10  
Signature of Student's Special Education Teacher

Gwindale Person  
Print Name of Student's Special Education Teacher

I agree that the information on this Waiver Request Sheet Accurately states that the coursework this student has satisfactorily completed or is in the process of completing in the high school curriculum is sufficient to have obtained the skills and knowledge otherwise to pass the California High School Exit Examination.

*Kimera Ospina*

Date: 6/1/10

Signature of Student's Academic Counselor

Kimera Ospina

Printed Name of Student's Academic Counselor





**Pajaro Valley Unified School District Special Education Local Plan Area  
INDIVIDUALIZED EDUCATION PROGRAM  
Supplementary & Specialized Support/Promotion & Assessment Standards**

Student \_\_\_\_\_

Date of Birth \_\_\_\_\_

IEP Meeting Date 02/16/10 \_\_\_\_\_

**SUPPLEMENTARY**

Student requires supplementary aids and services or specialized materials/equipment as specified below.

Supports for school personnel                       Specialized aids/materials/equipment (Assistive Technology)  
 Program modifications                                       None

Description	Responsible Personnel/Agency	Location	Frequency/Intensity	Duration	Start/End Date*
					Start: End:
					Start: End:

\* If a placement or service is ending, give reason

**PARTICIPATION IN STATE AND DISTRICT-WIDE STANDARDIZED TESTING AND ASSESSMENT**

Including: Desired Results Developmental Profile (DRDP) California Standards Test (CST), California Modified Achievement Test (CMA), and California Alternative Performance Assessment (CAPA)

School Readiness (Preschool Only)  
 DRDP-R     DRDP Access    Adaptations/Accommodations (specify) \_\_\_\_\_

Language Arts: (Gr. 2-11)     Grade Exempt                       CST    OR                       CMA (Criteria Met) (Gr. 3 - 9)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Math: (Gr. 2-11)                       Grade Exempt                       CST    OR                       CMA (Criteria Met) (Gr. 3 - 7, Algebra I - Gr. 7-11)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Science (Gr. 5 & 8 Gr. 9-11)     Grade Exempt                       CST    OR                       CMA (Criteria Met) (Gr. 5, 8 & 10)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

History/Social Science\*     Grade Exempt                       CST  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Writing (Gr. 7 only)                       Grade Exempt                       CST    OR                       CMA (Criteria Met) (Gr. 7 only)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Life Skills Curriculum:                      CAPA Level    1     2     3     4     5

Participation in CST/CMA not appropriate due to: \_\_\_\_\_

Other State or District-Wide Assessment Accommodations/Modifications (specify) extra time, flexible setting, calculator, testing over more than 1 day, use of calculator for math, directions read aloud for ELA

\* (Grade 8; Grade 11 for U.S. History; Grades 9 through 11 World History)

**PROMOTION STANDARDS**

Student is working towards a diploma and will be promoted based upon district curriculum standards  without accommodations or  with accommodations.  
 Student is working towards a certificate and will be promoted based upon alternative curriculum standards and/or substantial progress towards goals.

**CALIFORNIA HIGH SCHOOL EXIT EXAMINATION (CAHSEE)**

No accommodations or modifications                       Exempt due to eligibility for participation in CAPA  
 Modifications (specify) calculator, questions read aloud on ELA                       Grade Exempt (below grade 10, or Post Sec.)  
 Accommodations (specify) ELA over two days                       Passed both subtests of the CAHSEE

WASC Accreditation

School Name/Address  
**Pajaro Valley High School**  
**500 Harkins Slough Road**  
**Watsonville, CA 95076**  
 Tel: 831-728-8102 Fax: 728-6944  
 Counselor: \_\_\_\_\_

Date: 11/16/09  
 e Date:  
 s Of: 2010

Crs ID	Course Title	Mark	Ab	Credit	Crs ID	Course Title	Mark	Ab	Credit	
<b>Pajaro Valley High School Grd 09 12/2006</b>					<b>Other California School Grd 11 12/2008</b>					Academic GPA: 1.947
1130	P English 1	F		R	1330	P English 3	D		5.000	Total GPA: 2.119
2413	P Algebra 1A/B (S/9)	F			4110	P Spanish 1	D		5.000	CSU GPA: 2.036
3610	P Integ Sci I	D		5.000	7210	P US History	F			
4510	N PE 9	A		5.000	7841	African Amer His	C		5.000	
5051	Intro Computers	D		5.000	9271	Directed Study	C		5.000	
9270	Directed Study	A		5.000	9292	Ba Sk/ HSEE/ ELA	P		5.000	
Crd Att: 30.000 Cmp: 20.000 Total GPA: 2.000					Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.333					
<b>Pajaro Valley High School Grd 09 6/2007</b>					<b>Other California School Grd 11 6/2009</b>					
1130	P English 1	C		5.000	1330	P English 3	F			
2413	P Algebra 1A/B (S/9)	F			5210	Auto 1	C		5.000	
2976	Math B (9th)	C+		5.000	7210	P US History	C		5.000	
3610	P Integ Sci I	C		5.000	7842	African Am Issues	C		5.000	
3910	Health	D		5.000	9270	Directed Study	C		5.000	
4510	N PE 9	B		5.000	9291	Ba Sk/ HSEE/ Math	P		5.000	
Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.667					Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.667					
<b>Pajaro Valley High School Grd 09 7/2007</b>					<b>Pajaro Valley High School Grd 12 12/2009</b>					
1120	P English 1 (SDAIE)	A		5.000	1430	P English 4	B-		5.000	
Crd Att: 5.000 Cmp: 5.000 Total GPA: 4.000					2413	P Algebra 1A/B (S/9)	D		5.000	
					3310	P Chemistry	C		5.000	
					5082	ROP Sm Busn Mgmt	B		5.000	
					7410	P Economics	C		5.000	
					9291	Ba Sk/ HSEE/ Math	A		5.000	
					Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.500					
<b>Pajaro Valley High School Grd 10 12/2007</b>										
1230	P English 2	C-		5.000						
2510	P Geometry	C		5.000						
3630	P Integ Sci II	B-		5.000						
4660	N Football/Fit	A		5.000						
6010	P Art 1	B+		5.000						
7110	P World Civ	B		5.000						
Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.833										
<b>Pajaro Valley High School Grd 10 6/2008</b>										
1230	P English 2	D		5.000						
2510	P Geometry	C		5.000						
3630	P Integ Sci II	B-		5.000						
4660	N Football/Fit	A		5.000						
6010	P Art 1	B+		5.000						
7110	P World Civ	C		5.000						
Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.500										

Credit Summary - High School			
Subject Area	Req	Cmp	Def
English	40.00	30.00	10.00
Mathematics	20.00	15.00	5.00
Biological Science	10.00	10.00	
Physical Science	10.00	10.00	
Health	5.00	5.00	
Fine Arts/Foreign Lang	10.00	10.00	
Physical Education	20.00	20.00	
Applied Arts	10.00	10.00	
World Civilization	10.00	10.00	
US History	10.00	5.00	5.00
Federal Government	5.00	0.00	5.00
Economics	5.00	5.00	
Elective	45.00	50.00	
Algebra	10.00	5.00	5.00
Science	10.00	5.00	5.00
-----Total Credits-----	220.000	190.000	35.00

Testing Information		
Proficiency Tests		
CA HSEE Math	Failed	03/17/10
CA HSEE ELA	Passed	12/05/09

Accreditation approved by the School Commission of the WASC

GPA - A=4.0, B= 3.0, C=2.0, D=1.0, F=0.0, P=PASS R=REPEAT

Comments:

Polio(OPV)	-----	-----	-----	-----	-----
DTP_DT/TD	-----	-----	-----	-----	-----
MMR	-----	-----	-----	-----	-----
Measles	-----	-----	-----	-----	-----
Mumps	-----	-----	-----	-----	-----
Rubella	-----	-----	-----	-----	-----
TB Test	-----	-----	-----	-----	-----

Transcript is unofficial unless signed by a school official

School  
 Official's Signature \_\_\_\_\_

Date: 06/03/10

# California High School Exit Exam

Student and Parent Report

School: 0105858 - Pajaro Valley High

District: 69799 - Pajaro Valley Unified

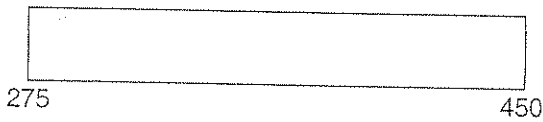
County: 44 - Santa Cruz

## English Language Arts

Test Date: 03/16/2010

Your Total Score	Score Required to Pass	Status
		SATISFIED REQ

The district reported that your student previously satisfied the requirement to successfully pass this portion of the CAHSEE. This report is not proof of a passing score.



### Standards of English Language Arts

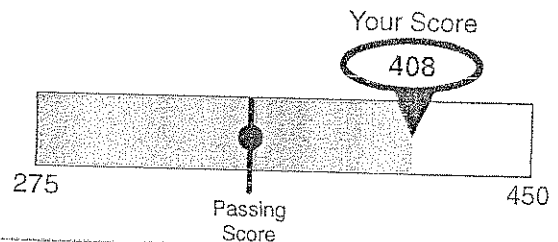
READING	Number of Questions	Number Correct
Word Analysis		
Reading Comprehension		
Literary Response & Analysis		
WRITING		
Writing Strategies		
Writing Conventions		
Essay		

## Mathematics

Test Date: 03/16/2010

Your Total Score	Score Required to Pass	Status
408	350	MODIFIED

Your student took this test using modifications as specified in his or her IEP or Section 504 plan. See "Taking the CAHSEE with Modifications" on the back of this report.



### Standards of Mathematics

	Number of Questions	Number Correct
Probability & Statistics	13	12
Number Sense	17	15
Algebra & Functions	20	19
Measurement & Geometry	18	14
Algebra I	12	8

Each student sees a different set of questions on the test. The number of questions on the test is listed above under the heading "Your Score". The writing applications score counts as half of the total English Language Arts score.

A student must only receive one question on the examination (English Language Arts) and must receive a passing score on the test.



# Board Agenda Backup

Item No: 11.4

**Date:** June 16, 2010

**Item:** Approval of Transition Partnership Program Contract

**Overview:** PVUSD in collaboration with the California Department of Rehabilitation work collaboratively with eligible special education students in providing pre employment services as students transition from school to work.

All expenses of the program including personnel, curriculum materials, travel and conference are funded exclusively through the contract. No general fund monies are expended.

This is the three year contract for the 2010/11 – 2012/13. Contract may be terminated at any time by PVUSD without penalty.

**Recommendation:** Approve

**Budget Considerations:** Neutral

**Funding Source:** California Department of Rehabilitation

**Budgeted:** Yes:  No:

**Amount:** \$ 223,694

**Prepared By:** Dea Pretzer, Program Director Special Services

**Superintendent's Signature:** *Dorris Bob*

## EXHIBIT A COOPERATIVE CONTRACT

### Pajaro Valley Unified School District-Special Services TRANSITION PARTNERSHIP PROGRAM

#### SCOPE OF WORK

##### I. Introduction

Pajaro Valley Unified School District /Special Services and the San Jose District of the Department of Rehabilitation have agreed to combine resources in order to facilitate the successful employment of people with disabilities. This Cooperative Contract is designed to jointly serve the mutual consumers receiving services from the Department of Rehabilitation (DOR) through the San Jose District and the Pajaro Valley Unified School District. Staff and resources are combined to provide vocational rehabilitation services through this Transition Partnership Program (TPP).

The Pajaro Valley TPP will focus on serving the most significantly disabled DOR student/consumers in three comprehensive high schools and eight alternative high schools, including Luna Park, Quetzal, Dewitt Anderson, Renaissance, Pacific Coast Charter, Academic Vocational Charter Institute, New School and Watsonville Community School. Students will be referred to the Program in the spring semester of their junior year. TPP staff will work closely with the DOR counselor(s) throughout the referral, eligibility, planning process and follow-up processes to ensure coordinated service provision that will lead to successful employment outcomes. TPP staff will provide employment preparation and placement services designed to prepare consumers to obtain and retain competitive employment.

For the fiscal year 2010-2011, a total of 175 unduplicated DOR student/consumers shall receive services through this cooperative contract. As a result of services provided through this contract, it is expected that during fiscal year of 2010-2011 this contract DOR will:

- Open 50 new cases (status 02)
- Develop 40 new Individual Plans for Employment (IPE)
- Close 25 cases successfully (status 26)

For the fiscal year 2011-2012, a total of 175 unduplicated DOR student/consumers shall receive services through this cooperative contract. As a result of services provided through this contract, it is expected that during fiscal year of 2011-2012 this contract DOR will:

- Open 50 new cases (status 02)
- Develop 40 new Individual Plans for Employment (IPE)
- Close 25 cases successfully (status 26)

For the fiscal year 2012-2013, a total of 175 unduplicated DOR student/consumers shall receive services through this cooperative contract. As a result of services provided through this contract, it is expected that during fiscal year of 2012-2013 this contract DOR will:

- Open 50 new cases (status 02)
- Develop 40 new Individual Plans for Employment (IPE)
- Close 25 cases successfully (status 26)

## **II. Services to be provided**

### **A. Employment Services**

#### **1. Description of Service**

a) Employment Preparation – includes job seeking skills training and preparation, either individually or in a group setting, to DOR student/consumers prior to entering into a specific job search. Activities include:

- Review of appropriateness of referral and job choice.
- Providing information on employment and training resources.
- Discuss transportation options.
- Assisting DOR students/consumers with identifying issues that may arise which would be a barrier to employment.
- Review past jobs and goals with student/client
- Update the DOR student/client on their progress
- Affirm with DOR student/client and DOR counselor that they are going in the correct career direction.

- Establish with DOR student/client new goals necessary to reach their vocational goal.
- Establish DOR student/client interest level and commitment to their goal.
- Analysis of pertinent collateral information and reports of prior work experiences and performance
- Instruction of DOR student/consumers as individuals and/or groups regarding techniques for obtaining and maintaining employment, such as:
  - Interviewing techniques
  - Resume development
  - Application preparation
  - Appropriate work behaviors
  - Relevant work practices
  - Appropriate grooming and hygiene
  - Assistance regarding the impact of employment on a client's disability and benefits, as well as providing information on accessing such benefits.

b) Job Development, Placement and follow up – The Transition Specialists/Job Placement Specialists will assist job ready DOR consumers, both in school and out-of-school, obtain employment in the community by identifying specific job openings that are appropriate for each student/client, assisting in placing the student/client in the job, orient the student/client to the job, and identify specific ongoing support and resource needs. Activities include:

- Contact employers and build networks to develop and/or identify job opportunities
- Work site analysis, as needed
- Job site consultation to identify or modify barriers
- Negotiate job carving or other job accommodations
- Maintain an organized system of current job openings
- Assisting student/consumers to find jobs which match their Individual Plan for Employment vocational goal

- Assisting DOR student/client become knowledgeable regarding the conditions of their employment, such as:
  - Job description
  - Name of immediate supervisor
  - Responsibilities of the employee
  - Wage payment practices
  - Benefits
  - Conflict resolution procedures
  - Health and safety practices

c) Job Retention and Follow-up - Job retention and follow-up will be provided once a DOR student/client is hired. The DOR student/client's progress will be evaluated at the first week, and then once a month or as appropriate for at least 90 days of employment by Pajaro Valley USD TPP staff. Additional placement follow-up services may include one or more of the following:

- On-the-job training
- Employer DOR student/client problem solving intervention
- Destination training
- DOR counselor and family consultation
- Communicate with DOR counselor regarding the student/client's need for services.
- Contact with the DOR student/client and/or their employer to ensure job satisfaction.

## 2. Service Outcomes/Number to be served

During fiscal year 2010-2011 there shall be:

- 70 DR student/consumers receiving Employment Preparation services
- 30 DR student/consumers receiving Job Development and Placement services
- 30 DOR students/consumers will be placed in employment consistent with their IPE vocational goal
- 12 DR student/consumers receiving Job Retention/follow-up services



- 25 DR student/consumers will maintain successful employment for at least 90 days
- 25 students/consumers will continue attending vocational training towards employment.

During fiscal year 2011-2012 there shall be:

- 70 DR student/consumers receiving Employment Preparation services
- 30 DR student/consumers receiving Job Development and Placement services
- 30 DOR students/consumers will be placed in employment consistent with their IPE vocational goal
- 12 DR student/consumers receiving Job Retention/follow-up services
- 25 DR student/consumers will maintain successful employment for at least 90 days
- 25 students/consumers will continue attending vocational training towards employment.

During fiscal year 2012-2013 there shall be:

- 70 DR student/consumers receiving Employment Preparation services
- 30 DR student/consumers receiving Job Development and Placement services
- 30 DOR students/consumers will be placed in employment consistent with their IPE vocational goal
- 12 DR student/consumers receiving Job Retention/follow-up services
- 25 DR student/consumers will maintain successful employment for at least 90 days
- 25 students/consumers will continue attending vocational training towards employment.

### **III. Contract Administrator/Program Coordinator**

Department of Rehabilitation  
Rene Bloch, Contract Administer  
1333 Piedmont Rd. #106  
San Jose, CA 95132  
Work (408) 254-5761  
Fax (408) 254-5765  
[Rbloch@dor.ca.gov](mailto:Rbloch@dor.ca.gov)

Pajaro Valley USD  
c/o Special Services  
Dea Pretzer  
294 Green Valley Rd.  
Watsonville, CA 95076  
Work (831) 786-2100 x2783  
Fax (831) 728-8107  
[Dea\\_Pretzer@pvusd.net](mailto:Dea_Pretzer@pvusd.net)

### **IV. Linkages to Other Community Agencies**

Pajaro Valley USD TPP has regular contact and ongoing working relationships with the following agencies to increase opportunities for DOR student/consumers and avoid duplication of services:

- San Andreas Regional Center
- Watsonville One-Stop Center
- Cabrillo Community College
- Hartnell Community College
- Employment Development Department
- Pajaro Valley Chamber of Commerce
- Center for Employment Training (CET)
- Community Options
- WorkAbility 1
- Regional Occupational Programs
- California Conservation Corp
- Santa Cruz County Mental Health
- Pajaro Valley Prevention Center
- Job Corp
- Youth Employment- SUENOS Program
- Community Connections

### **V. In Service Training**

Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train in each agency's mission, services, procedures, and professional approaches.

**EXHIBIT B**  
**(Standard Agreement-Subvention)**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

1. **INVOICING AND PAYMENT**

- A. This is a cost reimbursement agreement. For services satisfactorily rendered, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to compensate the Contractor for actual expenditures incurred in accordance with the budget narrative and budget cost proposal as specified in the Service Budget (DOR 801A), which is attached hereto and made a part of this Agreement.
- B. For travel reimbursements (if applicable), upon request from the DOR, Contractor to provide purpose, destinations, dates of travel, proof of actual receipts and payments for travel costs, i.e., lodging/mileage, and per diem costs in support of travel expenditures submitted of costs proposed.
- C. Invoice(s) shall include the Agreement Number, CFDA Reference # and CFDA Title, as listed on the STD 213, and shall be submitted in duplicate not more frequently than monthly in arrears to DOR Contract Administrator or designee (listed on Exhibit A, III).
- D. A claim adjustment on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget (DOR 801A) with a maximum not to exceed \$100,000 for all budget years, as long as there is neither an increase nor decrease of the total annual contract Service Budget (DOR 801A). A formal amendment is required if it does not meet the above criteria.
- E. Staff line item salary ranges and percentage of time are projected and are subject to change based on actual costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item D above.

2. **BUDGET CONTINGENCY CLAUSE**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the Department of Rehabilitation, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

*For Federally Funded Agreements:*

- C. It is mutually understood between the parties that this contract may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the contract were executed after that determination was made.
- D. This contract is valid and enforceable only if sufficient funds are made available to the State by the United State Government for the current fiscal year and/or any applicable subsequent fiscal years covered for the purpose of this program. In addition, this contract is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this contract in any manner.
- E. The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this contract shall be amended to reflect any reduction in funds.

3. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE CONTRACT

Contracts awarded by the DOR shall be subject to actual costs for services rendered under this agreement. Allowable costs under this contract must meet the following general criteria:

The allowable cost must: 1) be generally recognized and necessary for the operation of the Contractor's organization; 2) be reasonable for the performance of the contract, including acceptable sound business practices; 3) be subject to the terms and conditions of the contract and approved DOR budgeted line items; 4) not be used for general expenses required to carry out other responsibilities of the Contractor, and 5) be properly supported.

Documenting and supporting the distribution of personnel activity to the contract is also required. The Contractor agrees to comply with the 2 CFR Part, 220, 225, 230 (Office of Management and Budget Circulars (OMBs) – Cost Principles as applicable to its organization regarding documentation for the support of personnel activity chargeable to the contract.

## 5. ACCOUNTING SYSTEM REQUIREMENTS

Contractor must maintain an appropriate cost accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with state and federal regulations. The Contractor's financial management system shall provide for:

- Accurate, current and complete disclosure of the financial results of each federally sponsored project.
- Records that identify adequately the source and application of funds for federally sponsored activities.
- Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable Federal cost principles and the terms and conditions of the agreement.
- Accounting records including cost accounting records that are supported by source documentation.

Contractor shall submit to State such reports, accounts, and records as deemed necessary by State to discharge its obligation under State and Federal laws and regulations, including the applicable 34 Part 74 or 80 Uniform Administrative Requirements and the related 2 CFR Part, 220, 225, 230 (OMB's).

## 6. CERTIFIED EXPENDITURE

Contractor shall certify to the State, on a monthly or quarterly basis as specified in Exhibit F, the Contractor's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations and OMB circulars. All such expenditures shall be under the administrative supervision of State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Contractor for any contributions made by the Contractor in accordance with the Cooperative Agency Certified Expenditure Budget Summary.

The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Contractor is below 25% of the actual total program cost, the Service Budget (DOR 801A) may be reduced after review by the DOR Contract Administrator. State will not pay the Contractor for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.

The Contractor contributions, including any in excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary" will be used by State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

## 7. PAYMENT OF EXPENDITURES

This is a cost reimbursement contract. For services satisfactorily rendered, and upon receipt and approval of the invoices, the Department of Rehabilitation (DOR) agrees to compensate the Contractor as stated in Exhibit B, Invoicing and Payment 1.A.

Budget must not contain line items that are, or will be, during the period covered by this contract reimbursed/paid by another source of funding. Unexpended funds for a fiscal year shall not be carried over to another fiscal year.

Contract expenditures reimbursed by DOR must be reported as federal funds in the contractor's accounting records and on the Schedule of Federal Awards under the CFDA #84.126A prepared for the OMB A-133 Single Audit.

## 8. INDIRECT COSTS

Indirect costs are allowable costs incurred by an organization which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR Part, 215, 220, 230 (OMB's). The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs/expenditures. The allocation of indirect costs cannot be based on an arbitrary fixed rate. Where an estimated percentage rate is used when the contract is written, the actual rate must be used to bill for indirect costs/administrative overhead; however, the actual rate cannot exceed the contracted budget percentage rate. If the actual rate exceeds the budgeted rate, then an amendment is required prior to billing the actual rate. Documentation to support the allocation rate/method must be maintained by the Contractor and is subject to review by the Department of Rehabilitation, State Auditors, Federal Department of Education auditors, or their designated representatives.

**Pajaro Valley Unified School District**

**Attachment 1**

**Program Budget Summary**

**Fiscal Year 2010-2011**

**July 1, 2010-June 30, 2011**

**TOTALS**

DOR PROGRAM COSTS (From DOR Program Budget)		<b>\$225,566</b>
TOTAL PAYMENT BY DOR TO CA (From Service Budget)		<b>\$230,203</b>
TOTAL COOPERATIVE AGENCY EXPENDITURES (From Cooperative Agency Certified Expenditure Budget)		<b>\$223,694</b>
<hr/>		
<b>TOTAL PROGRAM COST</b>		<b>\$679,463</b>
Cooperative Agency Share (Certified Expenditure)	32.92%	\$223,694
Total DOR Share	67.08%	\$455,769
<hr/>		
<b>TOTAL BUDGET</b>		<b>\$679,463</b>

Cooperative agency certified expenditures must be from non-Federal funds and can not be used to draw down other Federal funds. The certified expenditure must equal at least 25% of the total program costs.

# Pajaro Valley Unified School District

Attachment 1

## Program Budget Summary

Fiscal Year 2011-2012

July 1, 2011- June 30, 2012

### TOTALS

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# Pajaro Valley Unified School District

Attachment 1

## Program Budget Summary

Fiscal Year 2012-2013

July 1, 2012-June 30, 2013

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**Pajaro Valley Unified School District**

**DOR Program Budget**

Fiscal Year 2010-2011

July 1, 2010-June 30, 2011

**1.50**

FTE Counselor Units

**DEPARTMENT OF REHABILITATION SERVICES**

---

<u>ITEM</u>	<u>FTE EXPENDITURE</u>	<u>FTE</u>	<u>TOTAL</u>
Rehabilitation Counselor	1 FTE=\$110,377	1.50	\$165,566
Case Services (Individual Client Expenses)			<b>\$60,000</b>
SUBTOTAL			<b>\$225,566</b>

Case Service Contract/s to:

_____	<b>_____</b>
_____	<b>\$0</b>
_____	<b>\$0</b>
_____	<b>\$0</b>
_____	<b>\$0</b>

**TOTAL DOR PROGRAM COST**

**\$225,566**

**Pajaro Valley Unified School District**

**DOR Program Budget**

**Fiscal Year 2011-2012**

**July 1, 2011- June 30,2012**

**1.50**

**FTE Counselor Units**

**DEPARTMENT OF REHABILITATION SERVICES**

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SUBTOTAL			<b>\$225,566</b>

Case Service Contract/s to:

	\$0
	\$0
	\$0
	\$0

**TOTAL DOR PROGRAM COST**

**\$225,566**

**Pajaro Valley Unified School District**

**DOR Program Budget**

**Fiscal Year 2012-2013**

**July 1, 2012-June 30, 2013**

**1.50**

**FTE Counselor Units**

**DEPARTMENT OF REHABILITATION SERVICES**

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			<b>\$0</b>
			<b>\$0</b>
			<b>\$0</b>
TOTAL DOR PROGRAM COST			<b>\$225,566</b>

Original       Amendment       Revision

Contractor Name and Address:		Contract Number:	Federal ID Number:	AUGMENTATION	
Pajaro Valley USD SELPA/SSO - 294 Green Valley Rd. Watsonville, CA 95076			77-0375541	Page <u>1</u> of <u>1</u>	
		Budget Period:	Effective Date:	Effective Date:	
		2010-2011			
Line No.	Position Title	Amount Budgeted	Budget Change	Budget Change	TOTAL BUDGET
1	<b>PERSONNEL</b>				
2	Lead Transition Specialist 100% of 1 FTE @ 40. hrs wk 210 days	\$71,845.21			\$71,845.21
3	Job Placement Specialist 100% of 1FTE @ 40 hrs wk 209 days	\$68,873.86			\$68,873.86
4	Job Placement Specialist 100% of 1FTE @ 40 hrs wk 181 days	\$59,577.73			\$59,577.73
5	2 Job Placement Specialists 1.5-2 hrs for 145 days at 18.08	\$10,486.40			\$10,486.40
6					
7					
8					
9					
10					
11					
12					
13	<b>Subtotal</b>	\$210,783.20			\$210,783.20
14	<b>OPERATING</b>				
15	Training	\$4,200.00			\$4,200.00
16	Travel / Mileage	\$3,300.00			\$3,300.00
17	Instructional materials	\$2,236.00			\$2,236.00
18	Office materials/printing	\$1,000.00			\$1,000.00
19					
20					
21					
22					
23	<b>Subtotal</b>	\$10,736.00			\$10,736.00
24	<b>Personnel and Operating Subtotal</b>	\$221,519.20			\$221,519.20
25	<b>INDIRECT COSTS</b>				
	3.9200%	\$8,683.55			\$8,683.55
<b>TOTALS (rounded to nearest dollar)</b>		\$230,203			\$230,203

Indirect costs are allowable costs, incurred by an organization, which support the activities of a program or contract, but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR Part, 215, 220, 230 Office of Management and Budget (OMB) circulars. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary rate.

Original       Amendment       Revision

AUGMENTATION

Contractor Name and Address: Pajaro Valley USD SELPA/SSO - 294 Green Valley Rd. Watsonville, CA 95076		Contract Number:	Federal ID Number: 77-0375541	Page <u>1</u> of <u>1</u>	
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Original

Amendment

Revision

AUGMENTATION

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 Pajaro Valley USD  
 SELPA/SSO - 294 Green Valley Rd.  
 Watsonville, CA 95076

Contract Number:  
 Federal ID Number:  
 77-0375541

Budget Period:  
 2012-2013

Effective Date:  
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Page 1 of 1

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## PAJARO VALLEY USD TPP SERVICE BUDGET NARRATIVE

### PERSONNEL

#### **Lead Transition Specialist**

The Lead Transition Specialist will provide Employment Services within the description of the contract services. The following activities are exclusive to DOR students/applicants/clients:

- Assess DOR student/applicant/clients' interests, aptitudes, and values.
- Assist the DOR counselor in the application process.
- Provide the DOR counselor with the information to assist in establishing eligibility, severity of the disability, and IEP/ITP.
- Act as liaison between the DOR students/clients, their family, school personnel, and DOR.
- Meet on a regular basis with DOR counselors and TPP staff.
- Write and maintain TPP cooperative contract.
- Work closely with the training facility/employer where the DOR student/clients participates/works.
- Attend DOR student/client meetings

**Traditional Education Agency Duties** – none as this position was created for this program.

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#### **Job Placement Specialist**

The Job Placement Specialist will provide employment services within the description of the contracted services. The following activities are exclusive to DOR students/clients:

- Provide individualized job development to DOR students/clients
- Provide individualized job coaching to the DOR student/client as required by goals stated in IPE.
- Attend the DOR student/applicant/client's ITP meetings advising of DOR services and post high school transition services.
- Assist the DOR Counselor with job application process for DOR students/clients and job search.
- Coordinate post placement services (with the DOR Counselor/s Employers, job coaches, and other supports) to assure job retention and successful closures.
- Act as liaison between the DOR student/client, their family, and school personnel.
- Attend monthly and quarterly TPP meetings.
- Assist with the case management and tracking of DOR students/clients.
- Provide administrative support as needed for TPP program.



- Participate in community employer networks and Chamber of Commerce meetings

## **OPERATING**

**Training** – Appropriate staff may attend trainings such as the Workability State and Regional Conferences, that would further their knowledge regarding TPP updates and new procedures. This also includes any type of training that would be beneficial to the knowledge of the TPP staff to better serve DOR students/clients. For example, would be training about how to work more efficiently with learning disabilities or orthopedic impairments. Cost not to exceed \$500.00 per FTE and all trainings subject to prior approval by DOR Contract Administrator.

**Travel/Mileage** – Travel related expenses to attend trainings, workshops and conferences related to transition and job development. Mileage to school sites, DOR meetings, meetings with DOR students/clients, job development, and job retention/follow-up. Travel per diem and mileage to be reimbursed at rated per Exhibit D (5).

**Instructional Supplies** – DOR students/applicants/clients supplies manuals; Interest surveys, job readiness tutorial supplies; and Vocational Curriculum supplies

**Office Materials/Printing/Postage** – Postage, duplicating costs, office supplies and record keeping materials.

## **INDIRECT**

**Indirect/Administrative Overhead:** Direct program costs for overhead general management and support. Indirect rate is calculated and approved annually by the California Department of Education (CDE).

**COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET**

Fiscal Year 2010/2011

July 1, 2010 - June 30, 2011

**Contractor Name and Address**

Pajaro Valley USD - SELPA/SSO  
294 Green Valley Rd.  
Watsonville, CA 95076

Cooperative agency agrees that it will make the following expenditures during the fiscal year ending June 30, 2010 in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. **\*\*NOTE\*\*** No portion of the below expenditures shall come from Federal Funds.

Item Expenditure	FTE	Total Expenditure Dollars	Percent of Expenditure Devoted to Program	Amounts Chargeable to Program
<b>PERSONNEL/POSITIONS</b>				
Lead Transition Director	1@40 hrs wk	\$ 146,192.67	3%	\$ 4,385.78
Transition Managers	1@40 hrs wk	\$ 124,323.92	8%	\$ 9,945.91
10 Transition Coordinators	4@40.6@37.5hrs.	\$ 769,256.86	5%	\$ 38,462.84
Transition Providers	14@ 37.5 hrs wk	\$ 902,565.18	18%	\$ 162,461.73
				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>OPERATING</b>				
		<b>NOT APPLICABLE</b>		
<b>Indirect Cost/Administrative Overhead:</b>		3.920%		
			<b>SUBTOTAL</b>	\$215,256.27
				\$8,438.05
				\$223,694

**COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET**

Fiscal Year 2011/2012

July 1, 2011 - June 30, 2012

<b>Contractor Name and Address</b>	Cooperative agency agrees that it will make the following expenditures during the fiscal year ending June 30, 2010 in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. <b>**NOTE**</b> No portion of the below expenditures shall come from Federal Funds.
Pajaro Valley USD - SELPA/SSO 294 Green Valley Rd. Watsonville, CA 95076	

Item Expenditure	FTE	Total Expenditure Dollars	Percent of Expenditure Devoted to Program	Amounts Chargeable to Program
<b>PERSONNEL/POSITIONS</b>				
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Transition Managers	1@40 hrs wk	\$ 124,323.92	8%	\$ 9,945.91
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<b>OPERATING</b>					
		<b>NOT APPLICABLE</b>			

<b>Indirect Cost/Administrative Overhead:</b>	<input type="text" value="3.920%"/>	<b>SUBTOTAL</b>	\$215,256.78
			\$8,438.05
			\$223,694

**COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET**

Fiscal Year 2012/2013

July 1, 2012 - June 30, 2013

<b>Contractor Name and Address</b>	Cooperative agency agrees that it will make the following expenditures during the fiscal year ending June 30, 2010 in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. <b>**NOTE**</b> No portion of the below expenditures shall come from Federal Funds.
Pajaro Valley USD - SELPA/SSO 294 Green Valley Rd. Watsonville, CA 95076	

Item Expenditure	FTE	Total Expenditure Dollars	Percent of Expenditure Devoted to Program	Amounts Chargeable to Program
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Transition Providers	14@ 37.5 hrs wk	\$ 902,565.18	18%	\$ 162,461.73
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<b>OPERATING</b>				
	<b>NOT APPLICABLE</b>			

Indirect Cost/Administrative Overhead:	3.920%	<b>SUBTOTAL</b>	\$215,256.78
			\$8,438.05
			<b>\$223,694</b>

**PAJARO VALLEY USD TPP  
CERTIFIED EXPENDITURE BUDGET NARRATIVE**

**Personnel/Positions:**

The following personnel will be assigned to the Cooperative program, with the concurrence of the DOR District Administrator. These personnel will function for a specified portion of their time in a VR role, which will be certified for use by DOR for Federal matching purposes (see Cooperative Agency Certified Time Budget Summary). This role will involve the provision of specific VR services, which are other than the traditional personnel roles/services of the Cooperative Agency. In order to identify the difference in function between their Cooperative Agency role and their VR role, the following comparisons are made between their traditional and new duties (which constitute a "new pattern of service").

**Cooperative Program Duties**

**Lead Transition Director**

- Supervise the coordinating of TPP
- Supervise the management of the preparation of TPP reports as required.
- Administrates DOR client/applicant/student meetings as needed.
- Provides necessary support for teachers of the DOR TPP students/clients in Special Ed classes.
- Meet on a regular basis with the administration of the TPP staff.
- Attend TPP meetings as required.

**Traditional Education Agency Duties**

**SELPA/SSO Director**

- Supervise the management of the vocational activities.
- Supervise the education program for PVUSD Special Education students.
- Supervise the management of the Workability I program for PVUSD.

- Provides assistance to Special Ed. Teachers.
  - Provides Administrative services within the SELPA and PVUSD Special Services Office.
  - Supervise the coordination of staff trainings.
- 

### **Cooperative Program Duties**

#### **Transition Manager**

- Assist in coordinating TPP transition providers at the high school sites.
- Assist in the preparation of TPP reports as required.
- Administrates DOR client/applicant/student meetings.
- Provides necessary support for DOR clients/students in Special Education classes.
- Meet on a regular basis with the instructional staff of DOR clients/students

### **Traditional Education Agency Duties**

#### **Assistant Director**

- Manages, plans and evaluates the instructional staff activities.
  - Manage education program for PVUSD students in Special Education.
  - Administrate IEP/ITP meetings.
  - Provides assistance to Special Ed. teachers.
  - Provides Administration services to staff within PVUSD & SELPA.
  - Provide and coordinate staff training's.
-

## Cooperative Program Duties

### **Transition Coordinators**

- Provides assistance in the coordination of TPP in-services, meetings.
- Prepares TPP reports as required by contract
- Administrates DOR client/applicant/student meetings

## Traditional Education Agency Duties

### **School Psychologists**

- Provides assessment of students.
  - Provides assistance to IEP team in development and implementation of IEP.
  - Assist in case management for Special Education teacher.
- 

## Cooperative Program Duties

### **Transition Coordinators**

- Provides Administration services to TPP staff within the site.
- Manage education program for TPP Special Education students at the site.
- Plan and coordinate staff training's

## Traditional Education Agency Duties.

### **Assistant Principals**

- Manages, plans, and evaluates instructional staff activities at the site
- Administrate IEP/ITP meetings
- Provide assistance to Special Education teachers
- Provide Administration services to staff within the site
- Manage education program for Special Education students at the site
- Plan and coordinate staff trainings.

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## Cooperative Program Duties

### **Transition Providers**

- Coordinates with DOR Counselors/TPP staff to identify DOR client/student needs and services
- Assist the DOR counselor/TPP staff in obtaining documentation and evaluation information to assist in determining eligibility for DOR services.
- Assist TPP staff with coordinating DOR intakes on site.

## Traditional Education Agency Duties

### **Special Education Teacher**

- Case manager for Special Education Students
- Provides academic assessment, development and implementation of annual IEP goals and objectives.
- Provides academic and pre-employment skills development.

## INDIRECT

Indirect/Administrative Overhead - Direct program costs for Overhead general management and support. This includes items such as Accounting Department, Personnel Department, Maintenance, Reception, etc. Indirect rate is determined as per the California Department of Education.



**EXHIBIT D**  
**(Standard Agreement-Subvention)**

**SPECIAL TERMS AND CONDITIONS**

**1. NOTIFICATION**

All notices required by either party shall be in writing and sent by email, US mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

**2. SETTLEMENT OF DISPUTES**

- A. In the event of a dispute, Contractor shall file a "Notice of Dispute" with the DOR within ten (10) days of discovery of the problem. Within ten (10) days of receipt of Notice of Dispute, the DOR Contract Administrator shall meet with the Contractor for purposes of resolving the dispute.
- B. Any dispute concerning a question of fact arising under the terms of this Agreement which is not disposed of within a reasonable period of time by Contractor and DOR Contract Administrator shall be brought to the attention of the DOR Contract Officer for resolution. The decision of the DOR Contract Officer shall be final.
- C. In the event of a dispute, the language contained within this Agreement shall prevail over any other language including that of the bid proposal.
- D. The existence of a dispute not fully resolved shall not delay Contractor to continue with the responsibilities under this Agreement, which is not affected by the dispute.

**3. CONTRACT AMENDMENT**

This agreement shall allow amendments should either party, during the term of the agreement, desire a change to the terms of this agreement. Such changes shall be proposed in writing to the other party. No amendment will be considered binding on either party until it is formally approved by the State.

**4. TERMINATION AND CANCELLATION**

- A. In addition to the rights under Exhibit C of the Standard Agreement, State or Contractor reserves the right to terminate/cancel this Agreement at its sole discretion at any time upon thirty (30) days prior written notice.
- B. In the case of early termination, Contractor shall submit an invoice in triplicate and a report in triplicate covering services to termination date, following the invoice and progress report requirements of this Agreement. A copy and description of any data collected up to termination date shall also be provided to State.

- C. Upon receipt of the invoice, progress report and data (if applicable), a final payment will be made to Contractor. This payment shall be for all State-approved, actually incurred costs that in the opinion of State are justified, and shall include services rendered, and materials purchased or utilized (including all non-cancellable commitments) to termination date as specified in the proposal budget.

## 5. TRAVEL AND REIMBURSEMENT RATES

Contractor agrees that all travel expenses and per diem rates paid under this contract shall be reimbursed at actual costs not to exceed the Department of Personnel Administration (DPA) designated rates stated on the DPA website. No travel outside the State of California is allowed without prior documented written authorization from the DOR Contract Administrator.

## 6. SOFTWARE

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

## 7. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES

If said Contractor provides training seminars, workshops, or conferences, Contractor must obtain prior DOR approval of the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Contractor should acknowledge the support of the State whenever publicizing the work under this agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Contractor to conduct routine business matters.

## 8. INSURANCE REQUIREMENTS

### A. GENERAL LIABILITY INSURANCE

Contractor must furnish to the DOR a certificate of insurance showing that a limit of liability of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined, is presently in affect for the contractor. The certificate of insurance shall show that activities are protected through commercial general liability insurance. Additional insurance, such as automobile liability insurance is required if a motor vehicle is used in the performance of the contract, i.e. transporting of persons by any mode of transportation.

The certificate of insurance **must** include; (1) the insurer will not cancel the insured's coverage without 30 days prior written notice to the State; and (2) the certificate of insurance must provide the State of California, its officers, agents, employees, and servants are included as additional insured, but only with the respect to work performed for the State of California under the contract.

Evidence of insurance must be issued by an insurance company acceptable to the Department of General Services, Office of Risk Management (DGS/ORIM) or be provided through partial or total self-insurance acceptable to DGS/ORIM.

B. WORKERS' COMPENSATION INSURANCE

1. Contractor shall have and maintain, for the term of this Agreement, workers' compensation insurance issued by an insurance carrier licensed to underwrite workers' compensation insurance in the State of California.
2. Unless a current copy is on file with the agency, Contractor shall submit either an applicable Certificate of Insurance (ACORD 25) or a Certificate of Consent to Self-Insure issued by the Director of the agency to the State as evidence of compliance with the workers' compensation insurance requirement.

C. AUTOMOBILE LIABILITY INSURANCE (TRANSPORTING CONSUMERS)

1. **For public schools and for-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the contract. For **seating capacity up to 7 people** (includes driver), the Contractor's certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 8 –15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,500,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.
2. **For non-profit organizations:** Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the contract. For **seating capacity of up to 15 people** (includes driver) the certificate of insurance shall state a limit of liability of not less than **\$1,000,000** per occurrence for bodily injury and property damage liability combined. For **seating capacity for 16 passengers** or more the certificate of insurance shall state a limit of liability of not less than **\$5,000,000** per occurrence for bodily injury and property damage liability combined.

9. CONFLICT OF INTEREST (FOR NON-PROFITS ONLY)

- A. Contractor certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest, and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.

- B. Contractor shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain or which give the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

10. CONFIDENTIALITY

- A. Contractor agrees that any report or material created during the performance of this contract will not be released to any source except as required by this contract or otherwise authorized by DOR. Any information obtained by Contractor in the performance of this contract is confidential and shall not be published or open to public inspection in any manner, except as authorized by DOR or as required or permitted by law.
- B. Contractor agrees to maintain the confidentiality of any information concerning any consumers that the contractor may obtain in the performance of this contract, and specifically agrees to comply with the provisions applicable to such information as set forth in 34 Code of Federal Regulations, Section 361.38, Title 9, California Code of Regulations, Section 7140 et seq., and the Information Practices Act of 1977 (California Civil Code Section 1798 et seq.)
- C. Contractor agrees to report any security breach or incident involving DOR consumers' personal information to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at [isoinfo@dor.ca.gov](mailto:isoinfo@dor.ca.gov).

Security breaches or incidents that must be reported include, but are not limited to:

1. Inappropriate use or unauthorized disclosure of DOR consumers' personal information by the Contractor or the Contractor's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.
2. Unauthorized access to DOR consumers' personal information. Information can be held in medium that includes, but is not limited to, electronic and paper.
3. Loss or theft of information technology (IT) equipment or data containing DOR consumers' personal information. IT equipment includes, but is not limited to, laptop and desktop computers, PDAs, CDs, DVDs, flash drives, servers, printers, peripherals, and any other portable electronic devices and media. Data can be held in medium that includes, but is not limited to, electronic and paper.

Contractor agrees to provide annual security and privacy training for all individuals who have access to personal, confidential, or sensitive information relating to the performance of this contract. Contractor agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the contractor's information privacy and security policies. For contractors that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website under the "Providers" tab in the "Requirements" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link: <http://www.dor.ca.gov/eps/servpro.htm>

Additional training and awareness tools are available at the California Office of Information Security and Privacy Protection (OISPP) website. OISPP created the self-training manual, "Protecting Privacy in State Government" that DOR revised to meet its business needs.

## 11. AUDIT AND REVIEW REQUIREMENTS

### (a) General Audit and Review Requirements

1. Contractor shall submit to the DOR such reports, accounts, and records deemed necessary by the DOR to discharge its obligation under State and Federal laws and regulations, including the applicable 2 CFR Part, 220, 225, 230 (OMBs).
2. Contractor agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. Contractor shall accept financial responsibility in the event of non-compliance.
3. Contractor shall provide State's staff access to all Contractor records and evaluations of individuals referred to the program.
4. The State shall have the right to conduct inspections, reviews, and/or audits of the Contractor to determine whether the services provided and the expenditures invoiced by the Contractor were in compliance with this contract agreement and other applicable federal or state statutes and regulations.
5. Contractor agrees that Department of Rehabilitation, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the contract, including such books, records, accounts, consumer service records, and other supporting documentation that may be relevant to the audit or investigation.

6. Contractor to include a provision in its independent auditor agreements that allows DOR access to any audit materials, information, and reports in support of the Contractor's "Independent Auditor Report" for review in performance in the event of a DOR audit.
7. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit or any other action involving the records prior to expiration of the three (3) year period, whichever is later. Contractor agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

(b) Annual Federal Finance Audit (For agreements \$500,000 and above)

In addition to the general audit and review requirements, the Contractor agrees to provide an annual audit as required by the federal "Single Audit Act" of 1994, as amended. This audit shall be made in accordance with the Office of Management and Budget (OMB) Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations).

Contractor agrees to submit one copy of the audit report and all management letters to:

Audit Section  
Department of Rehabilitation  
721 Capitol Mall, 3<sup>rd</sup> Floor  
Sacramento, CA 95814

Copies of the audit report and letters are due on or before the 15<sup>th</sup> day of the fifth month following the end of the Contractor's fiscal year.

## 12. LOSS LEADER

Contractor understands that it is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss Leader" as defined in Code Section 17030 of the Business and Professions Code. Furthermore, contractor certifies by signature of this contract that it has not and will not engage in any such illegal activity related to the provision of services and materials under this contract.

**EXHIBIT E**  
**(Standard Agreement-Subvention)**

**ADDITIONAL PROVISIONS –SUBVENTION AGREEMENTS**

**1. FEDERAL REQUIREMENTS**

The Federal Office of Management and Budget (OMB) has established unified administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the following federal rules and regulations applicable to its organization as specifically defined in the following, except where the contract is more restrictive.

- 2 CFR Part 215/34 CFR Part 74 (OMB A-110) – Administration of Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations
- 34 CFR Part 80 (OMB A-102) – Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 2 CFR Part 220 (OMB A-21) - Cost Principles for Educational Institutions
- 2 CFR Part 225 (OMB A-87) - Cost Principles for State, Local, and Indian Tribal Governments
- 2 CFR Part 230 (OMB A-122) - Cost Principles for Non-Profit Organizations
- OMB A-133 - Audits of States, Local Governments, and Non-Profit Organizations

A copy of the OMB Circulars listed above are available for download and review on the Internet at [www.whitehouse.gov/omb/circulars](http://www.whitehouse.gov/omb/circulars). A copy of Title 34 CFRs are available at <http://www.gpoaccess.gov/cfr/index.html>.

**2. FEDERAL FUNDING INTELLECTUAL PROPERTY**

In any agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership which results directly and indirectly from the agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.

**3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION**

By signing this contract, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for department, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

4. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT (IF APPLICABLE)

- A. Equal Employment Opportunity--All contracts require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Part 6--Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.
- B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Contracts of amounts in excess of \$100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).
- C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this agreement, the Contractor who is awarded an agreement of \$100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- D. All contractors shall comply with the following statutes and regulations:

Subject: Discrimination on the basis of race, color, or national origin.  
Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).  
Regulation: 34 CFR part 100.

Subject: Discrimination on the basis of sex  
Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).  
Regulations: 34 CFR part 106.

Subject: Discrimination on the basis of handicap.  
Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).  
Regulation: 34 CFR part 104handicap.

Subject: Discrimination on the basis of age.  
Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).  
Regulation: 34 CFR part 110

5. RETURN OF INAPPROPRIATE USE OF FUNDS

By signing this agreement, Contractor shall certify that in the event of funds used inappropriately, funds must be returned to DOR.



**EXHIBIT F**  
**(Standard Agreement -Subvention)**

**COOPERATIVE/CASE SERVICE AGREEMENT PROVISIONS**

1. CONTRACT MANUAL

Contractor acknowledges and agrees with the policies requirements and conditions of the Department of Rehabilitation's Contract Manual and its additional policy requirements and conditions for Case Services/Cooperative Contract Program Agreements as applicable for the Fiscal Year(s) covered under this contract. Match requirements are applicable to Cooperative Programs agreements only.

2. CONTRACTOR'S MONITORING

The Contractor is responsible for monitoring the percentage of time/number of hours devoted by staff on the contract for overall consistency with the contract terms and the approved contracted budget.

3. DOR CONTRACT MONITORING

The DOR Contract Administrator will monitor and document the contractor's performance to ensure compliance with all contract provisions. The DOR Contractor Administrator will:

1. Maintain documentation on all contract activities, including the performance of the contract services, invoice reviews and approvals, monitoring activities, and other contract administration activities.
2. Monitor the contract to ensure services were performed according to the quality, quantity, objectives, timeframes and manner specified in the contract, and that the Contractor prepares and maintains adequate documentation to support the services provided, expenditures reimbursements, and/or any applicable match requirements.
3. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/ consumers during the contract period are based on actual allowable costs, and that the invoices are current, correct, and timely.
4. Ensure that all Service Invoices, and Certified Expenditure Summaries if applicable, are received within 180 days of the end of the fiscal year. If not received, obtain written justification from the contractor for the delay and a timeline when final invoicing will be received.
5. Verify that the contractor has fulfilled all requirements of the contract before approving the final invoice.
6. Ensure there are sufficient funds to pay for all services rendered as required by the contract.

7. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this contract. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Contracts only)
8. Identify low usage levels and consider partial disencumbrance of contract funds.
9. Periodically review personnel activity reports for staff funded by the contract to ensure that the Contractor is preparing and maintaining personnel activity reports in compliance with the applicable OMB circular.
10. Verify that all contract staff are providing services in accordance to their duties specified in the contract, including ensuring that:
  - Personnel duty statements or a copy of the Contract Budget Narrative/Contract Duty Statement has been provided to each staff person to communicate the specific duties to be performed under the contract.
  - Verify that job duties, as provided by the contract staff, match contract duty statements and service descriptions.
  - Ensure that the contractor has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
  - Verify that contract staff provide services only to authorized DOR consumers. (Case Service Contracts only)
  - Review the CAS 170AA report. (Case Service Contracts only)

Pajaro Valley School District  
Transitional Partnership Program  
**EXHIBIT F**

**Additional Provisions**

**I. CONTRACT MONITORING AND REPORTING**

The Pajaro Valley School District Program Coordinator shall monitor the contract by:

- ✓ Submitting 801B (service invoice) on a quarterly basis including a list of DOR consumers served
- ✓ Including a quarterly cover letter outlining contract progress and outcomes with regard to contract objectives in the format required by the DOR Contract Administrator
- ✓ Submitting Personnel Activity Reports or time reporting documents as requested by DOR Contract Administrator
- ✓ Meeting with local DOR and program staff to discuss cooperative contract progress at quarterly meetings.
- ✓ Prepare and submit consumer monthly progress reports to include consumer name and other necessary or required information as required by the DOR Contract Administrator.

**II. Transportation of DOR Consumers**

- Pajaro Valley School District will provide transportation to DOR consumers under this contract.
- Pajaro Valley School District will transport up to 7 (seven) consumers per vehicle.

STATE OF CALIFORNIA  
**STANDARD AGREEMENT**  
 STD 213 (Rev 06/03)

AGREEMENT NUMBER
27776
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Pajaro Valley Unified School District

2. The term of this

Agreement is: July 1, 2010 through June 30, 2013

3. The maximum amount of this Agreement is: \$690,609.00

Certified Expenditure \$671,082.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

CFDA #84,126A – State Vocational Rehabilitation Services Program

- |  |           |
|--|-----------|
| Exhibit A – Scope of Work  | 6 pages   |
| Exhibit B – Budget Detail and Payment Provisions                                     | 4 pages   |
| Attachment 1, Program Budget and Narrative   | 17 pages  |
| Exhibit C* – General Terms and Conditions  | GTC - 307 |
| Exhibit D – Special Terms and Conditions (Attached hereto as part of this agreement) | 6 pages   |
| Exhibit E – Additional Provisions – Subvention Agreements                            | 2 pages   |
| Exhibit F – Cooperative/Case Service Agreement Provisions                            | 3 pages   |

Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Pajaro Valley Unified School District

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

294 Green Valley Road, Watsonville, CA 95076

**STATE OF CALIFORNIA**

AGENCY NAME

Department of Rehabilitation

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Thomas Dempsey, Chief, Contracts and Procurement Section

ADDRESS

721 Capitol Mall, 6<sup>th</sup> Floor, Sacramento, CA 95814

California Department of General Services Use Only

Exempt per:

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 11.5

<b>Date:</b>	June 23, 2010
<b>Item:</b>	<b>Approve Resolution #09-10-39, Calling for Consolidation of Elections with the November 2, 2010 General Election.</b>
<b>Overview:</b>	Resolution ordering elections, requesting County elections to conduct the election, requesting consolidation of the election, and specification of the election order.
<b>Recommendation:</b>	Approve.

**Prepared By:** Brett McFadden, CBO

**Superintendent's Signature:** *Dorm B...*

## **RESOLUTION NO. 09-10-39**

**June 23, 2010**

### **RESOLUTION ORDERING ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, REQUESTING CONSOLIDATION OF THE ELECTION, AND SPECIFICATIONS OF THE ELECTION ORDER**

#### **PAJARO VALLEY UNIFIED SCHOOL DISTRICT**

*WHEREAS*, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board of the district or the board or officer authorized to make such designations shall, concurrently with or after the order of election, but not less than 123 days prior to the date set for the election in the case of an election for governing board members, or at least 88 days prior to the date of the election in the case of an election on a measure, including a bond measure, by resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

*WHEREAS*, pursuant to Education Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election;

*WHEREAS*, the resolution of the governing body of the city or district shall specify the services requested; and

*WHEREAS*, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

*WHEREAS*, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any questions, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

**WHEREAS**, pursuant to Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

**WHEREAS**, various district, county, and statewide and other political subdivision elections have been or may be called to be held on November 2, 2010;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the Governing Board/Board of Trustees of the Pajaro Valle Unified School District hereby orders an election to be called and consolidated with any and all elections also called to be held on November 2, 2010 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the School District request to the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Section 10400; and

**BE IT FURTHER RESOLVED AND ORDERED** that said School Board hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election; and

**BE IT FURTHER RESOLVED AND ORDERED** that pursuant to Education Code Section 5322, the authority for the specifications of the election order, the governing body of the Pajaro Valley Unified School District hereby orders an election to be held with the following specification:

The election shall be held on Tuesday, November 2, 2010;

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following OFFICES on the November 2, 2010 ballot:

SEATS OPEN	OFFICE	TERM	DISTRICT
1	Board Member	4 Years	Trustee Area I
1	Board Member	4 Years	Trustee Area IV
1	Board Member	4 Years	Trustee Area V
1	Board Member	4 Years	Trustee Area VII

The qualifications of a nominee of an elective officer of the school district are as follows:

- Any person is eligible to be a Governing Board member, without further qualification if he/she is 18 years of age or older, a citizen in the state, a resident of the trustee area, a registered voter and not legally disqualified from holding office (pursuant to Education Code 35107).
- A district employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office (pursuant to Education Code 35107)

The Candidate's statement of Qualifications shall be limited to **200 words** and will be paid for by the candidate.

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department is ordered that in the event of a tie vote, the candidate will be selected by:

- Run-off election
- By lot

**PASSED AND ADOPTED** by the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this 23rd day of June 2010, by the following vote:

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_ **ABSTENTIONS:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

**CHAIRPERSON OF PAJARO VALLEY UNIFIED SCHOOL DISTRICT BOARD:**

\_\_\_\_\_  
Libby Wilson, President

Attested: \_\_\_\_\_  
Secretary





## Board Agenda Backup

Item No: 11.6

Date: June 23, 2010

Item: Update Authorized District Signatures on Record (Resolution 09-10-40)

Overview: This resolution is to update and validate the current district employees authorized to sign documents on behalf of the Pajaro Valley Unified School District for fiscal year 2010-2011 as required by the County Office of Education and Ed. Code 42633.

Rationale: Authorized signatures on record must be updated to comply with Education Code 42633 annually and to reflect the current administration and staff. Documents covered in this resolution include Bill Warrants, Checking & Savings Account documents, County documents, Reports, and Contracts.

Recommendation: Approve Resolution and Change Signatories as recorded.

Budget Considerations:

Funding Source: None

Budgeted: Yes  No

Amount: None

Prepared By: Helen Bellonzi  
Helen Bellonzi, Director of Finance

Superintendent Signature: Dorinda Bost

PAJARO VALLEY UNIFIED SCHOOL DISTRICT


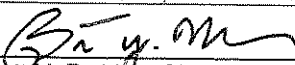

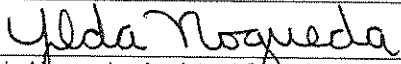

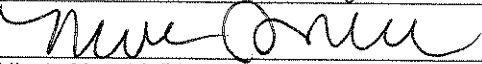

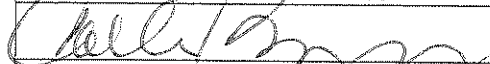
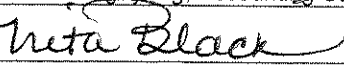
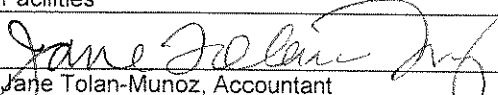
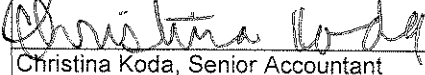
Resolution No. 09-10-40

AUTHORIZED SIGNATURES

WHEREAS, the Board of Trustees of the Pajaro Valley Unified School District, in order to comply with Education Code 42633 to delegate power to contract.

DOES HEREBY RESOLVE TO permit the officials and employees of the above-named organization in whose titles and signatures are listed below, to sign as specified below, any and all reports, documents, bank accounts and / or contracts as listed in the Resolution, provided, however, that no contract made pursuant to such delegation and authorization shall be valid or constitute an enforceable obligation against the District unless and until the same shall have been approved or ratified by the Governing Board.

NOW, THEREFORE, BE IT RESOLVED that the following are true signatures of hand of the above authorized

Signature Name/Title	*** See Key Below ***							
	A	B	C	D	E	F	G	H
 Dorma Baker, Superintendent	X	X	X	X	X	X	X	X
 Brett McFadden, Chief Business Official	X	X	X	X	X	X	X	X
 Albert Roman, Assistant Superintendent/ Personnel, Employer/Employee Relations	X	X	X	X	X	X	X	X
 TBH, Assistant Superintendent	X	X	X	X	X	X	X	X
 Yida Noguera, Assistant Superintendent	X	X	X	X	X	X	X	X
 Rich Buse, Director of Purchasing			X			X		
 Nicole Meschi, Director of Food Services			X	X				
 Helen Bellonzi, Director of Finance	X	X	X	X	X		X	X
 Colleen Bugayong, Accounting Supervisor	X	X			X			
 Nita Black, Payroll Supervisor	X	X			X			
 TBH, Director of Maintenance, Operations and Facilities			X	X				
 Jane Tolan-Munoz, Accountant					X			
 Christina Koda, Senior Accountant	X	X			X			

A=BILL WARRANTS (Includes Wire Transfer in lieu of a Bill Warrant)  
 B=CHECKING & SAVINGS  
 C=CONTRACTS & AGREEMENTS  
 D=GOVERNMENT PROJECTS

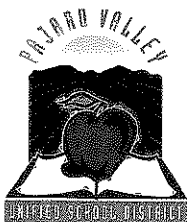
E=PAYROLL DOCUMENTS AND ACCOUNTING DOCUMENTS  
 F=PURCHASE & BID DOCUMENTS  
 G=COUNTY DOCUMENTS  
 H=REPORTS

PASSED AND ADOPTED by the Board of Trustees of the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this 24th day of June, 2009, by the following vote:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_

Attest  
 Libby Wilson  
 President, Board of Trustees

Karen Osmundson  
 Vice President/Clerk, Board of Trustees



# Board Agenda Backup

Item No: 11.7

**Date:** June 23, 2010

**Item:** Notice of Completion  
Watsonville HS Gym Modernization & Kiln Addition

**Overview:** This is part of the Watsonville High School Measure J projects. The project was awarded on August 12, 2009 by the Board to S&H Construction. The work is now complete. Note that during construction a significant amount of unforeseen conditions were encountered consisting of hidden structural damage due to leaks in the roof and around the windows. This necessitated removal of finishes not originally intended to be removed, repair of the structure and replacement of the finishes. A breakdown of the "normal" change orders and the unforeseen conditions change orders is outlined below.

Original Contract Amount	\$1,711,500.00
Unforeseen Change Order Amount	\$ 264,120.76
"Normal" Change Order Amount	<u>\$ 75,877.00</u>
Final Contract Amount	\$2,051,497.76

**Recommendation:** It is recommended that the Board approve the Notice of Completion and authorize the Interim Director of Construction to sign and file the NOC with the County of Santa Cruz

## Budget Considerations:

**Funding Source:** Measure J/Deferred Maintenance

**Budgeted:** Yes:  No:

**Amount:** \$2,051,497.76

**Prepared By:**

  
Richard Mullikin, Interim Director of Constuction

**Superintendent's Signature:**



RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
294 GREEN VALLEY ROAD  
WATSONVILLE, CALIFORNIA 95076

Government Code 27383

SPACE ABOVE THIS LINE FOR RECORDERS USE

### NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.  
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is Pajaro Valley Unified School District

3. The full address of the owner is 294 Green Valley Road, Watsonville, California 95076

4. The nature of the interest or estate of the owner is: In fee.

N/A

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASED UNDER CONTRACT OF PURCHASE", OR "LESSEE")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

N/A

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

N/A

7. A work of improvement on the property hereinafter described was completed on June 15, 2010. The work done was:  
Modernization of the existing gymnasium building and addition of a kiln room on the ceramics lab

8. The name of the contractor, if any, for such work of improvement was S&H Construction

August 12, 2009

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE")

(DATE OF CONTRACT)

9. The property on which said work of improvement was completed is in the City of Watsonville

County of Santa Cruz, State of CA, and is described as follows: Watsonville High School

10. The Street address of said property is 250 E. Beach Street, Watsonville, CA 95076

(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

Dated: June 23, 2010 x

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

### VERIFICATION

I, the undersigned, say: I am the Interim Director of Construction, the declarant of the foregoing notice of completion;

("PRESIDENT OF", "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

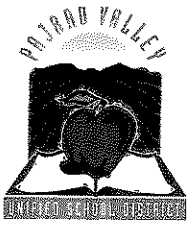
I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 23, 2010 at Watsonville, CA

(CITY) (STATE)

X

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



## *Board Agenda Backup*

Item # 8.1A & 13.2

**Date:** June 23, 2010

**Item:** 2010-11 Proposed District Budget and Update on the 2009 Fiscal Stabilization Plan

**Overview:** Current law requires school districts to adopt a fiscal year budget no later than June 30 of each year. District staff developed the enclosed budget based on enrollment, staffing, and programmatic assumptions. The budget also reflects the latest assumptions based on the governor's May Revision proposal. District staff will also update the board on the status of the district's 2009 Fiscal Stabilization Plan and seek input on next steps for 2010-11 program funding.

**Rationale:** An overview of the budget is provided in the budget document. The district's financial projections and numbers are subject to change depending on the final outcome of state budget deliberations. The district is required to revise its fiscal year budget 45 days after the adoption of the final state budget.

The district will submit the budget to the Santa Cruz County Office of Education for review and certification pursuant to current law. The county office will issue its findings and recommendations to the district on how it is to address the district's out-year deficit. Should state budget reductions be greater than anticipated, the district will likely be required to develop and adopt another fiscal stabilization plan in 2010-11 to address its projected deficit in 2012-13. In the event that occurs, district staff will seek additional guidance and recommendations from the board on appropriate corrective actions.

Earlier this year, the board adopted over \$8.5 million in reductions as part of a multi-year fiscal stabilization plan. The plan addressed expected budget deficits as a result of 2008-09 and 2009-10 state funding reductions. The plan implemented significant reductions in a wide array of district programs and services. The board has directed staff to provide periodic updates so as to review the plan's out-year effectiveness and impact on district programs and services.

**Recommendation:** Adopt the proposed 2010-11 District Budget and provide staff input on further implementation of the Fiscal Stabilization Plan in 2010-11

**Prepared By:** Brett W. McFadden, CBO and Helen Belonzi, Director of Fiscal Services

**Superintendent's Signature:** Dom Bohn

PAJARO VALLEY UNIFIED  
2009-2010 ESTIMATED ACTUALS  
June 23, 2010

<b>BEGINNING FUND BALANCE</b>	<b>25,939,171</b>
Audit Adjustments	2,007,610
Audit Adjustments(Categorical Flexibility)	-4,609,282
 <i>INCOME</i>	
Revenue Limit	84,213,673
Federal Sources	26,014,764
Other State Revenues	50,352,605
Other Local Revenues	5,664,920
Transfers In	24,735
Other Sources	0
Contributions	0
<b>TOTAL REVENUES</b>	<b>166,270,697</b>
 <i>EXPENDITURES</i>	
Certificated Salaries	69,677,818
Classified Salaries	24,470,444
Employee Benefits	41,263,241
Books and Supplies	7,350,709
Services, Other Operating Expenses	18,707,216
Capital Outlay	20,420
Other Outgo	51,734
Direct Support/Indirect Costs	(467,231)
Other Uses	867,794
Transfers Out	3,389,497
<b>TOTAL EXPENDITURES</b>	<b>165,331,642</b>
 <i>Net Incr(Decr) in Fund Balance</i>	 <b>939,055</b>
<b>ENDING FUND BALANCE</b>	<b>24,276,554</b>
 <b>Components of Fund Balance:</b>	
Revolving Cash	55,000
Stores	236,159
3% Required Reserve	4,959,949
Restricted Fund Balance	9,882,300
Unappropriated Fund Balance	9,143,146
<b>Ending Fund Balance</b>	<b>24,276,554</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2009-2010**  
**09-10 Estimated Actuals**  
Deficit less 252.99 per ADA on  
General and no COLA on State  
Categorical with a 4.46% Deficit, 5%  
HW increase, Step and Column,  
adjusted ADA for Ceiba College Prep

	General Unrestr	Lottery 1100	TOTAL UNRESTRICTED	Transportation 7230/7240	Special Ed 6500/6510	Special Proj.	Restricted Maintenance 8150	Community Day School 2430	TOTAL REST	Total General
<b>INCOME</b>										
Revenue Limit	81,741,633	0	81,741,633	0	2,251,901	0	0	220,139	2,472,040	84,213,673
Federal Sources	3,829		3,829		0	26,010,935			26,010,935	26,014,764
Other State Revenues	18,192,243	1,845,588	20,037,831	2,894,357	14,145,968	13,274,449		0	30,314,774	50,352,605
Other Local Revenues	2,526,243	0	2,526,243	88,704	56,362	2,976,322	17,289		3,138,677	5,664,920
<b>TOTAL REVENUES</b>	<b>102,463,948</b>	<b>1,845,588</b>	<b>104,309,536</b>	<b>2,983,061</b>	<b>16,454,231</b>	<b>42,261,706</b>	<b>17,289</b>	<b>220,139</b>	<b>61,936,426</b>	<b>166,245,962</b>
<b>EXPENDITURES</b>										
Certificated Salaries	44,198,371	594,894	44,793,065		8,093,378	16,564,239		227,136	24,884,753	69,677,818
Classified Salaries	8,707,365	165,766	8,873,131	3,089,431	3,426,111	7,648,717	1,369,256	63,798	15,597,313	24,470,444
Employee Benefits	21,734,427	83,824	21,818,251	2,333,218	6,231,005	9,868,066	907,076	105,625	19,444,990	41,263,241
Books and Supplies	1,100,520	260,948	1,361,468	808,482	57,102	4,365,790	735,854	22,013	5,989,241	7,350,709
Services, Other Operating Expenses	7,378,746	667,688	8,046,434	(374,287)	3,133,416	6,879,718	996,077	25,858	10,660,782	18,707,216
Capital Outlay	4,319		4,319			16,101	0		16,101	20,420
Other Outgo	51,734		51,734						0	51,734
Direct Support/Indirect Costs	(2,376,278)		(2,376,278)		800,268	1,108,779	0		1,909,047	(467,231)
Other Uses	595,784		595,784	90,058			181,952		272,010	867,794
<b>TOTAL EXPENDITURES</b>	<b>81,394,988</b>	<b>1,772,920</b>	<b>83,167,908</b>	<b>5,946,902</b>	<b>21,741,280</b>	<b>46,451,410</b>	<b>4,190,215</b>	<b>444,430</b>	<b>78,774,237</b>	<b>161,942,145</b>
<b>INTERFUND TRANSFERS</b>										
Transfers In	24,735		24,735	0	0	0	0	0	0	24,735
Transfers Out	(3,389,497)	0	(3,389,497)	0	0	0	0	0	0	(3,389,497)
Other Financing Sources	0	0	0	0	0	0	0	0	0	0
Flexibility Transfers			0						0	0
Contributions	(14,851,619)	0	(14,851,619)	3,285,587	7,131,014	37,801	4,172,926	224,291	14,851,619	0
<b>TOTAL TRANSFERS</b>	<b>(18,216,381)</b>	<b>0</b>	<b>(18,216,381)</b>	<b>3,285,587</b>	<b>7,131,014</b>	<b>37,801</b>	<b>4,172,926</b>	<b>224,291</b>	<b>14,851,619</b>	<b>(3,364,762)</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>2,852,579</b>	<b>72,668</b>	<b>2,925,247</b>	<b>321,746</b>	<b>1,843,965</b>	<b>(4,151,903)</b>	<b>0</b>	<b>0</b>	<b>(1,986,192)</b>	<b>939,055</b>
<b>FUND BALANCE</b>										
<b>Beginning Fund Balance</b>	<b>10,607,865</b>	<b>984,359</b>	<b>11,592,224</b>	<b>0</b>	<b>0</b>	<b>14,346,947</b>	<b>(0)</b>	<b>(0)</b>	<b>14,346,947</b>	<b>25,939,171</b>
Components of Fund Balance:										
Audit Adjustment	2,007,610		2,007,610						0	2,007,610
Audit Adjustment (Categorical Flex)	(1,466,329)		(1,466,329)	(321,746)	(1,843,965)	(977,242)			(3,142,953)	(4,609,282)
Revolving Cash	55,000	0	55,000	0	0	0	0	0	0	55,000
Stores	236,159	0	236,159	0	0	0	0	0	0	236,159
3% Required Reserve	4,959,949	0	4,959,949	0	0	0	0	0	0	4,959,949
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent	0	0	0	0	0	0	0	0	0	0
Restricted Fund Balance	664,498	0	664,498	0	0	9,217,802	(0)	0	9,217,802	9,882,300
<b>Unappropriated Fund Balance</b>	<b>8,086,119</b>	<b>1,057,027</b>	<b>9,143,146</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,143,146</b>
<b>Ending Fund Balance</b>	<b>14,001,725</b>	<b>1,057,027</b>	<b>15,058,752</b>	<b>0</b>	<b>0</b>	<b>9,217,802</b>	<b>(0)</b>	<b>(0)</b>	<b>9,217,802</b>	<b>24,276,554</b>



Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2009-2010**

**09-10 Estimated Actuals**

Deficit less 252.99 per ADA on  
General and no COLA on State  
Categorical with a 4.46% Deficit, 5%  
HW increase, Step and Column,  
adjusted ADA for Ceiba College Prep

	Charter School	Adult Education	Child Dev	Food Serv	Def Maint	General Oblig Bond	Capitol Fac	State Sch Bldg	Tax Override	Self Ins	Retiree Benefit	Trust Scholarship
	09	11	12	13	14	21	25	35	53	67	71	73
<b>INCOME</b>												
Revenue Limit	8,145,615											
Federal Sources	0	178,002	5,566,936	5,427,114								
Other State Revenues	1,513,090	55,113	3,009,729	356,253								
Other Local Revenues	48,041	261,339	610,235	1,106,690	25,914	24,380	405,032	3,143	0	35,638,046	2,922,297	76,763
<b>TOTAL REVENUES</b>	<b>9,706,746</b>	<b>494,454</b>	<b>9,186,900</b>	<b>6,890,057</b>	<b>25,914</b>	<b>24,380</b>	<b>405,032</b>	<b>3,143</b>	<b>0</b>	<b>35,638,046</b>	<b>2,922,297</b>	<b>76,763</b>
<b>EXPENDITURES</b>												
Certificated Salaries	4,472,913	1,156,829	3,139,481									
Classified Salaries	669,392	422,583	1,296,879	1,837,780						157,574		
Employee Benefits	1,892,685	709,749	1,910,158	1,960,927						89,090		
Books and Supplies	241,642	71,622	656,828	2,938,122	91,835							
Services, Other Operating Expenses	2,124,375	216,904	1,798,116	485	242,054	87,708	467,619			34,794,518	2,799,201	2,955
Capital Outlay	52,240	0	0	113,843	900,000	1,801,600	193,451	154,749				
Other Outgo												
Direct Support/Indirect Costs	0	88,347	339,984	38,900								
Other Uses	14,323	123,696										
<b>TOTAL EXPENDITURES</b>	<b>9,467,570</b>	<b>2,789,730</b>	<b>9,141,446</b>	<b>6,890,057</b>	<b>1,233,889</b>	<b>1,889,308</b>	<b>661,070</b>	<b>154,749</b>	<b>0</b>	<b>35,041,182</b>	<b>2,799,201</b>	<b>2,955</b>
<b>INTERFUND TRANSFERS</b>												
Transfers In	162,013	2,707,447		0	608,000							
Transfers Out	0	(87,963)		0		0	0	0		(24,735)	0	0
Other Financing Sources	0	0		0		0	0	0	0	0	0	0
Flexibility Transfers												
Contributions		0	0	0				0	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>162,013</b>	<b>2,619,484</b>	<b>0</b>	<b>0</b>	<b>608,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(24,735)</b>	<b>0</b>	<b>0</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>401,189</b>	<b>324,208</b>	<b>45,454</b>	<b>0</b>	<b>(599,975)</b>	<b>(1,864,928)</b>	<b>(256,038)</b>	<b>(151,606)</b>	<b>0</b>	<b>572,129</b>	<b>123,096</b>	<b>73,808</b>
<b>FUND BALANCE</b>												
<b>Beginning Fund Balance</b>	<b>2,331,374</b>	<b>487,268</b>	<b>270,876</b>	<b>383,954</b>	<b>4,813,233</b>	<b>4,693,478</b>	<b>491,126</b>	<b>475,206</b>	<b>31,045</b>	<b>5,742,272</b>	<b>2,473,359</b>	<b>1,823,339</b>
Components of Fund Balance:												
Audit Adjustment										743,982		
Audit Adjustment (Categorical Flex)	(920,553)	(131,192)	(251,655)	(23,856)								
Revolving Cash	0	0	0	0	0	0	0	0	0	0	0	0
Stores	0	0	0	175,118	0	0	0	0	0	0	0	0
3% Required Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent					0	0	0	0	0	0	1,616,040	0
Restricted Fund Balance	0		0		0	0	0	323,600	0	0	0	0
<b>Unappropriated Fund Balance</b>	<b>1,812,010</b>	<b>680,284</b>	<b>64,675</b>	<b>184,980</b>	<b>4,213,258</b>	<b>2,828,550</b>	<b>235,088</b>	<b>(0)</b>	<b>31,045</b>	<b>7,058,383</b>	<b>980,415</b>	<b>1,897,147</b>
<b>Ending Fund Balance</b>	<b>1,812,010</b>	<b>680,284</b>	<b>64,675</b>	<b>360,098</b>	<b>4,213,258</b>	<b>2,828,550</b>	<b>235,088</b>	<b>323,600</b>	<b>31,045</b>	<b>7,058,383</b>	<b>2,596,455</b>	<b>1,897,147</b>

PAJARO VALLEY UNIFIED  
2010-2011 JULY ADOPTION

<b>BEGINNING FUND BALANCE</b>	<b>24,276,554</b>
Adjustments	
<i>INCOME</i>	
Revenue Limit	84,044,744
Federal Sources	22,349,922
Other State Revenues	46,263,790
Other Local Revenues	1,363,209
Transfers In	550,000
Other Sources	0
Contributions	0
<b>TOTAL REVENUES</b>	<b>154,571,665</b>
<i>EXPENDITURES</i>	
Certificated Salaries	64,389,071
Classified Salaries	24,287,382
Employee Benefits	44,188,829
Books and Supplies	6,198,168
Services, Other Operating Expenses	16,148,417
Capital Outlay	18,000
Other Outgo	0
Direct Support/Indirect Costs	(432,678)
Other Uses	583,242
Transfers Out	2,253,400
<b>TOTAL EXPENDITURES</b>	<b>157,633,831</b>
<i>Net Incr(Decr) in Fund Balance</i>	<b>(3,062,166)</b>
<b>ENDING FUND BALANCE</b>	<b>21,214,388</b>
<b>Components of Fund Balance:</b>	
Revolving Cash	55,000
Stores	236,159
3% Required Reserve	4,729,015
Restricted Fund Balance	7,001,094
Unappropriated Fund Balance	9,193,120
<b>Ending Fund Balance</b>	<b>21,214,388</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2010-2011**  
**10/11 July Adoption**

Includes -0.39% Cola with Deficits of  
18.355% and 3.85% on General and -  
0.38% COLA on State Categorical, 10%  
HW increase, Step and Column and  
ADA Adjust for Ceiba College Prep

	General Unrestr	Lottery 1100	TOTAL UNRESTRICTED	Transportation 7230/7240	Special Ed 6500/6510	Special Proj.	Restricted Maintenance 8150	Community Day School 2430	TOTAL REST	Total General
<b>INCOME</b>										
Revenue Limit	81,550,874	0	81,550,874	0	2,251,901	0	0	241,969	2,493,870	84,044,744
Federal Sources	0		0		0	22,349,922			22,349,922	22,349,922
Other State Revenues	16,856,584	1,874,295	18,730,879	2,572,611	12,302,003	12,658,297			27,532,911	46,263,790
Other Local Revenues	366,944	0	366,944	111,122	0	885,143			996,265	1,363,209
<b>TOTAL REVENUES</b>	<b>98,774,402</b>	<b>1,874,295</b>	<b>100,648,697</b>	<b>2,683,733</b>	<b>14,553,904</b>	<b>35,893,362</b>	<b>0</b>	<b>241,969</b>	<b>53,372,968</b>	<b>154,021,665</b>
<b>EXPENDITURES</b>										
Certificated Salaries	41,089,372	606,180	41,695,552		8,567,685	13,934,043		191,791	22,693,519	64,389,071
Classified Salaries	8,401,942	129,561	8,531,503	3,259,021	3,861,937	7,185,498	1,388,616	60,807	15,755,879	24,287,382
Employee Benefits	22,700,368	121,044	22,821,412	2,696,534	7,564,733	9,979,988	1,012,688	113,474	21,367,417	44,188,829
Books and Supplies	1,558,405	279,226	1,837,631	878,960	220,789	2,840,758	413,130	6,900	4,360,537	6,198,168
Services, Other Operating Expenses	8,097,257	738,284	8,835,541	(482,780)	3,114,871	3,707,597	906,888	66,300	7,312,876	16,148,417
Capital Outlay	0	0	0			0	18,000		18,000	18,000
Other Outgo	0		0			0			0	0
Direct Support/indirect Costs	(2,516,323)		(2,516,323)		858,544	1,063,229	161,872		2,083,645	(432,678)
Other Uses	310,931		310,931	90,359	0		181,952		272,311	583,242
<b>TOTAL EXPENDITURES</b>	<b>79,641,952</b>	<b>1,874,295</b>	<b>81,516,247</b>	<b>6,442,094</b>	<b>24,188,559</b>	<b>38,711,113</b>	<b>4,083,146</b>	<b>439,272</b>	<b>73,864,184</b>	<b>155,380,431</b>
<b>INTERFUND TRANSFERS</b>										
Transfers In	550,000		550,000	0	0	0	0	0	0	550,000
Transfers Out	(2,253,400)	0	(2,253,400)	0	0	0	0	0	0	(2,253,400)
Other Financing Sources	0	0	0	0	0	0	0	0	0	0
Contributions	(17,673,465)	0	(17,673,465)	3,758,361	9,634,655	0	4,083,146	197,303	17,673,465	0
<b>TOTAL TRANSFERS</b>	<b>(19,376,865)</b>	<b>0</b>	<b>(19,376,865)</b>	<b>3,758,361</b>	<b>9,634,655</b>	<b>0</b>	<b>4,083,146</b>	<b>197,303</b>	<b>17,673,465</b>	<b>(1,703,400)</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>(244,415)</b>	<b>0</b>	<b>(244,415)</b>	<b>0</b>	<b>0</b>	<b>(2,817,751)</b>	<b>0</b>	<b>0</b>	<b>(2,817,751)</b>	<b>(3,062,166)</b>
<b>FUND BALANCE</b>										
<b>Beginning Fund Balance</b>	<b>14,001,725</b>	<b>1,057,027</b>	<b>15,058,752</b>	<b>0</b>	<b>0</b>	<b>9,217,802</b>	<b>(0)</b>	<b>(0)</b>	<b>9,217,802</b>	<b>24,276,554</b>
Components of Fund Balance:										
Audit Adjustment			0						0	0
Revolving Cash	55,000	0	55,000	0	0	0	0	0	0	55,000
Stores	236,159	0	236,159	0	0	0	0	0	0	236,159
3% Required Reserve	4,729,015	0	4,729,015	0	0	0	0	0	0	4,729,015
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent			0	0	0	0	0	0	0	0
Restricted Fund Balance	601,043	0	601,043	0	0	6,400,051	(0)	0	6,400,051	7,001,094
<b>Unappropriated Fund Balance</b>	<b>8,136,093</b>	<b>1,057,027</b>	<b>9,193,120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,193,120</b>
<b>Ending Fund Balance</b>	<b>13,757,310</b>	<b>1,057,027</b>	<b>14,814,337</b>	<b>0</b>	<b>0</b>	<b>6,400,051</b>	<b>(0)</b>	<b>(0)</b>	<b>6,400,051</b>	<b>21,214,388</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY

**FISCAL YEAR 2010-2011**

**10/11 July Adoption**

Includes -0.39% Cola with Deficits of 18.355% and 3.85% on General and -0.38% COLA on State Categorical, 10% HW increase, Step and Column and ADA Adjust for Ceiba College Prep

	Charter School 09	Adult Education 11	Child Dev 12	Food Serv 13	Def Maint 14	General Oblig Bond 21	Capitol Fac 25	State Sch Bldg 35	Tax Override 53	Self Ins 67	Retiree Benefit 71	Trust Scholarship 73
<b>INCOME</b>												
Revenue Limit	7,256,332											
Federal Sources	0	172,817	5,594,169	5,948,870								
Other State Revenues	1,901,269	48,074	3,309,648	445,214								
Other Local Revenues	12,150	248,979	180,000	1,004,000	80,000	14,498	696,280	2,500	0	38,728,486	3,582,606	35,000
<b>TOTAL REVENUES</b>	<b>9,169,751</b>	<b>469,870</b>	<b>9,083,817</b>	<b>7,398,084</b>	<b>80,000</b>	<b>14,498</b>	<b>696,280</b>	<b>2,500</b>	<b>0</b>	<b>38,728,486</b>	<b>3,582,606</b>	<b>35,000</b>
<b>EXPENDITURES</b>												
Certificated Salaries	4,328,723	1,137,672	2,459,500									
Classified Salaries	642,145	355,975	1,230,475	1,864,452						158,594		
Employee Benefits	2,001,283	688,223	2,250,978	2,158,328						94,624		
Books and Supplies	300,367	71,579	726,825	3,218,810	58,802							
Services, Other Operating Expenses	2,164,541	203,579	2,095,467	114,795	1,425,617	0	423,368			38,383,827	3,677,973	35,000
Capital Outlay		0	0			2,843,048	508,000	326,100				
Other Outgo												
Direct Support/Indirect Costs	2,284	68,123	320,572	41,699								
Other Uses	14,323	123,696										
<b>TOTAL EXPENDITURES</b>	<b>9,453,666</b>	<b>2,648,847</b>	<b>9,083,817</b>	<b>7,398,084</b>	<b>1,484,419</b>	<b>2,843,048</b>	<b>931,368</b>	<b>326,100</b>	<b>0</b>	<b>38,637,045</b>	<b>3,677,973</b>	<b>35,000</b>
<b>INTERFUND TRANSFERS</b>												
Transfers In	283,915	2,049,485	0	0								
Transfers Out	0	(80,000)		0		0	0	0		(550,000)	0	0
Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0
Contributions	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>283,915</b>	<b>1,969,485</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(550,000)</b>	<b>0</b>	<b>0</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>0</b>	<b>(209,492)</b>	<b>0</b>	<b>0</b>	<b>(1,404,419)</b>	<b>(2,828,550)</b>	<b>(235,088)</b>	<b>(323,600)</b>	<b>0</b>	<b>(458,559)</b>	<b>(95,367)</b>	<b>0</b>
<b>FUND BALANCE</b>												
<b>Beginning Fund Balance</b>	<b>1,812,010</b>	<b>680,284</b>	<b>64,675</b>	<b>360,098</b>	<b>4,213,258</b>	<b>2,828,550</b>	<b>235,088</b>	<b>323,600</b>	<b>31,045</b>	<b>7,058,383</b>	<b>2,596,455</b>	<b>1,897,147</b>
Components of Fund Balance:												
Audit Adjustment										0		
Revolving Cash	0	0	0	0	0	0	0	0	0	0	0	0
Stores	0	0	0	175,118	0	0	0	0	0	0	0	0
3% Required Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent											1,616,040	
Restricted Fund Balance	0		0	0	0	0	0	0	0	0	0	0
<b>Unappropriated Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>184,980</b>	<b>2,808,839</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,599,824</b>	<b>885,048</b>	<b>1,897,147</b>
<b>Ending Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>360,098</b>	<b>2,808,839</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,599,824</b>	<b>2,501,088</b>	<b>1,897,147</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2011-2012**  
**11/12 at 10/11 July Adoption**

Includes 2.10% Cola with Deficits of 18.355%  
and 3.85% on General and 2.10% COLA on  
State Categorical, 10% HW increase, Step  
and Column and ADA Adjust for Ceiba  
College Prep

	General Unrestr	Lottery 1100	TOTAL UNRESTRICTED	Transportation 7230/7240	Special Ed 6500/6510	Special Proj.	Restricted Maintenance 8150	Community Day School 2430	TOTAL REST	Total General
<b>INCOME</b>										
Revenue Limit	83,310,932	0	83,310,932	0	2,314,977	0	0	247,125	2,562,102	85,873,034
Federal Sources			0		0	19,447,994			19,447,994	19,447,994
Other State Revenues	15,951,785	1,865,910	17,817,695	2,631,812	12,586,804	12,866,209		0	28,084,825	45,902,520
Other Local Revenues	441,944	0	441,944	111,122	0	885,143			996,265	1,438,209
<b>TOTAL REVENUES</b>	<b>99,704,661</b>	<b>1,865,910</b>	<b>101,570,571</b>	<b>2,742,934</b>	<b>14,901,781</b>	<b>33,199,346</b>	<b>0</b>	<b>247,125</b>	<b>51,091,186</b>	<b>152,661,757</b>
<b>EXPENDITURES</b>										
Certificated Salaries	43,169,733	606,180	43,775,913		8,758,557	13,003,672		195,472	21,957,701	65,733,614
Classified Salaries	9,013,963	129,561	9,143,524	3,278,158	3,923,102	6,690,944	1,406,957	61,175	15,360,336	24,503,860
Employee Benefits	25,223,458	121,044	25,344,502	2,854,371	8,016,293	9,405,427	1,064,297	119,186	21,459,574	46,804,076
Books and Supplies	1,729,405	270,841	2,000,246	878,960	222,923	1,770,997	413,130	6,900	3,292,910	5,293,156
Services, Other Operating Expenses	7,580,707	738,284	8,318,991	(482,780)	3,114,871	5,592,551	906,888	66,300	9,197,830	17,516,821
Capital Outlay	0	0	0			0	18,000		18,000	18,000
Other Outgo	0	0	0			0	0		0	0
Direct Support/Indirect Costs	(2,555,776)		(2,555,776)		869,799	1,091,427	161,872		2,123,098	(432,678)
Other Uses	196,311		196,311	90,359			0		90,359	286,670
<b>TOTAL EXPENDITURES</b>	<b>84,357,801</b>	<b>1,865,910</b>	<b>86,223,711</b>	<b>6,619,068</b>	<b>24,905,545</b>	<b>37,555,018</b>	<b>3,971,144</b>	<b>449,033</b>	<b>73,499,808</b>	<b>159,723,519</b>
<b>INTERFUND TRANSFERS</b>										
Transfers In	550,000		550,000	0		0	0	0	0	550,000
Transfers Out	(2,320,748)	0	(2,320,748)	0					0	(2,320,748)
Other Financing Sources	0	0	0	0	0				0	0
Contributions	(18,052,950)	0	(18,052,950)	3,876,134	10,003,764		3,971,144	201,908	18,052,950	0
<b>TOTAL TRANSFERS</b>	<b>(19,823,698)</b>	<b>0</b>	<b>(19,823,698)</b>	<b>3,876,134</b>	<b>10,003,764</b>	<b>0</b>	<b>3,971,144</b>	<b>201,908</b>	<b>18,052,950</b>	<b>(1,770,748)</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>(4,476,838)</b>	<b>0</b>	<b>(4,476,838)</b>	<b>0</b>	<b>0</b>	<b>(4,355,672)</b>	<b>0</b>	<b>0</b>	<b>(4,355,672)</b>	<b>(8,832,510)</b>
<b>FUND BALANCE</b>										
<b>Beginning Fund Balance</b>	<b>13,757,310</b>	<b>1,057,027</b>	<b>14,814,337</b>	<b>0</b>	<b>0</b>	<b>6,400,051</b>	<b>(0)</b>	<b>(0)</b>	<b>6,400,051</b>	<b>21,214,388</b>
Components of Fund Balance:										
Audit Adjustment			0						0	0
Revolving Cash	55,000	0	55,000	0	0	0	0	0	0	55,000
Stores	236,159	0	236,159	0	0	0	0	0	0	236,159
3% Required Reserve	4,861,328	0	4,861,328	0	0	0	0	0	0	4,861,328
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent			0	0	0	0	0	0	0	0
Restricted Fund Balance	601,043	0	601,043	0	0	2,044,379	(0)	0	2,044,379	2,645,422
<b>Unappropriated Fund Balance</b>	<b>3,526,942</b>	<b>1,057,027</b>	<b>4,583,969</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,583,969</b>
<b>Ending Fund Balance</b>	<b>9,280,472</b>	<b>1,057,027</b>	<b>10,337,499</b>	<b>0</b>	<b>0</b>	<b>2,044,379</b>	<b>(0)</b>	<b>(0)</b>	<b>2,044,379</b>	<b>12,381,878</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2011-2012**

**11/12 at 10/11 July Adoption**

Includes 2.10% Cola with Deficits of 18.355%  
and 3.85% on General and 2.10% COLA on  
State Categorical, 10% HW increase, Step  
and Column and ADA Adjust for Ceiba  
College Prep

	Charter School	Adult Education	Child Dev	Food Serv	Def Maint	General Oblig Bond	Capitol Fac	State Sch Bldg	Tax Override	Self Ins	Retiree Benefit	Trust Scholarship
	09	11	12	13	14	21	25	35	53	67	71	73
<b>INCOME</b>												
Revenue Limit	7,431,359											
Federal Sources	0	172,817	5,697,545	6,080,725								
Other State Revenues	1,943,430	48,074	3,309,648	456,942	0							
Other Local Revenues	12,150	248,979	180,000	1,004,000	80,000	0	696,280	0	0	41,215,278	3,925,492	35,000
<b>TOTAL REVENUES</b>	<b>9,386,939</b>	<b>469,870</b>	<b>9,187,193</b>	<b>7,541,667</b>	<b>80,000</b>	<b>0</b>	<b>696,280</b>	<b>0</b>	<b>0</b>	<b>41,215,278</b>	<b>3,925,492</b>	<b>35,000</b>
<b>EXPENDITURES</b>												
Certificated Salaries	4,410,664	979,336	2,492,316									
Classified Salaries	644,162	360,934	1,241,608	1,885,277						161,296		
Employee Benefits	2,125,158	699,456	2,325,433	2,314,833						99,618		
Books and Supplies	317,718	71,579	833,605	3,185,063	58,802							
Services, Other Operating Expenses	2,156,545	203,579	1,973,659	114,795	1,425,617		423,368			40,863,888	4,020,859	35,000
Capital Outlay			0			0	272,912	0				
Other Outgo												
Direct Support/Indirect Costs	2,284	68,123	320,572	41,699								
Other Uses	14,323	123,696										
<b>TOTAL EXPENDITURES</b>	<b>9,670,854</b>	<b>2,506,703</b>	<b>9,187,193</b>	<b>7,541,667</b>	<b>1,484,419</b>	<b>0</b>	<b>696,280</b>	<b>0</b>	<b>0</b>	<b>41,124,802</b>	<b>4,020,859</b>	<b>35,000</b>
<b>INTERFUND TRANSFERS</b>												
Transfers In	283,915	2,116,833	0	0	0							
Transfers Out		(80,000)				0	0	0		(550,000)	0	0
Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0
Contributions		0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>283,915</b>	<b>2,036,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(550,000)</b>	<b>0</b>	<b>0</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,404,419)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(459,524)</b>	<b>(95,367)</b>	<b>0</b>
<b>FUND BALANCE</b>												
<b>Beginning Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>360,098</b>	<b>2,808,839</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,599,824</b>	<b>2,501,088</b>	<b>1,897,147</b>
Components of Fund Balance:												
Audit Adjustment										0		
Revolving Cash	0	0	0	0	0	0	0	0	0	0	0	0
Stores	0	0	0	175,118	0	0	0	0	0	0	0	0
3% Required Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent												
Restricted Fund Balance	0		0	0	0	0	0	0	0		1,616,040	0
<b>Unappropriated Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>184,980</b>	<b>1,404,420</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,140,300</b>	<b>789,681</b>	<b>1,897,147</b>
<b>Ending Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>360,098</b>	<b>1,404,420</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,140,300</b>	<b>2,405,721</b>	<b>1,897,147</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2012/2013**  
**12/13 at 10/11 July Adoption**

Includes 2.40% Cola with Deficits of  
18.355% and 3.85% on General and  
2.40% COLA on State Categorical, 10%  
HW increase, Step and Column, adjusted  
ADA for Ceiba College Prep Acad

	General Unrestr	Lottery 1100	TOTAL UNRESTRICTED	Transportation 7230/7240	Special Ed 6500/6510	Special Proj.	Restricted Maintenance 8150	Community Day School 2430	TOTAL REST	Total General
<b>INCOME</b>										
Revenue Limit	84,727,505	0	84,727,505	0	2,378,139	0	0	252,325	2,630,464	87,357,969
Federal Sources			0			20,001,635			20,001,635	20,001,635
Other State Revenues	16,137,179	1,857,585	17,994,764	2,697,641	12,906,344	13,082,785		0	28,686,770	46,681,534
Other Local Revenues	441,944	0	441,944	111,122	0	885,143			996,265	1,438,209
<b>TOTAL REVENUES</b>	<b>101,306,628</b>	<b>1,857,585</b>	<b>103,164,213</b>	<b>2,808,763</b>	<b>15,284,483</b>	<b>33,969,563</b>	<b>0</b>	<b>252,325</b>	<b>52,315,134</b>	<b>155,479,347</b>
<b>EXPENDITURES</b>										
Certificated Salaries	45,053,007	606,180	45,659,187		9,127,595	13,395,770		204,680	22,728,045	68,387,232
Classified Salaries	9,226,143	129,561	9,355,704	3,357,299	4,069,151	6,820,636	1,449,560	62,281	15,758,927	25,114,631
Employee Benefits	26,965,284	121,044	27,086,328	3,048,457	8,564,365	9,977,177	1,128,702	126,568	22,845,269	49,931,597
Books and Supplies	2,407,691	262,516	2,670,207	878,960	225,148	1,852,293	413,130	6,900	3,376,431	6,046,638
Services, Other Operating Expenses	7,580,707	738,284	8,318,991	(482,780)	3,114,871	2,847,962	906,888	66,300	6,453,241	14,772,232
Capital Outlay	0	0	0			0	18,000		18,000	18,000
Other Outgo	0		0			0			0	0
Direct Support/Indirect Costs	(2,598,355)		(2,598,355)		881,562	1,120,104	164,011		2,165,677	(432,678)
Other Uses	196,311		196,311	0					0	196,311
<b>TOTAL EXPENDITURES</b>	<b>88,830,788</b>	<b>1,857,585</b>	<b>90,688,373</b>	<b>6,801,936</b>	<b>25,982,692</b>	<b>36,013,942</b>	<b>4,080,291</b>	<b>466,729</b>	<b>73,345,590</b>	<b>164,033,963</b>
<b>INTERFUND TRANSFERS</b>										
Transfers In	50,000		50,000	0		0	0	0	0	50,000
Transfers Out	(2,320,748)	0	(2,320,748)	0				0	0	(2,320,748)
Other Financing Sources	0	0	0	0	0			0	0	0
Contributions	(18,986,077)	0	(18,986,077)	3,993,173	10,698,209	0	4,080,291	214,404	18,986,077	0
<b>TOTAL TRANSFERS</b>	<b>(21,256,825)</b>	<b>0</b>	<b>(21,256,825)</b>	<b>3,993,173</b>	<b>10,698,209</b>	<b>0</b>	<b>4,080,291</b>	<b>214,404</b>	<b>18,986,077</b>	<b>(2,270,748)</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>(8,780,985)</b>	<b>0</b>	<b>(8,780,985)</b>	<b>0</b>	<b>0</b>	<b>(2,044,379)</b>	<b>0</b>	<b>0</b>	<b>(2,044,379)</b>	<b>(10,825,364)</b>
<b>FUND BALANCE</b>										
<b>Beginning Fund Balance</b>	<b>9,280,472</b>	<b>1,057,027</b>	<b>10,337,499</b>	<b>0</b>	<b>0</b>	<b>2,044,379</b>	<b>(0)</b>	<b>(0)</b>	<b>2,044,379</b>	<b>12,381,878</b>
Components of Fund Balance:										
Audit Adjustment			0						0	0
Revolving Cash	55,000	0	55,000	0	0	0	0	0	0	55,000
Stores	236,159	0	236,159	0	0	0	0	0	0	236,159
3% Required Reserve	4,990,641	0	4,990,641	0	0	0	0	0	0	4,990,641
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent			0	0	0	0	0	0	0	0
Restricted Fund Balance	101,043	0	101,043	0	0	0	(0)	0	(0)	101,042
<b>Unappropriated Fund Balance</b>	<b>(4,883,356)</b>	<b>1,057,027</b>	<b>(3,826,329)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(3,826,329)</b>
<b>Ending Fund Balance</b>	<b>499,487</b>	<b>1,057,027</b>	<b>1,556,514</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>1,556,514</b>

Pajaro Valley Unified School District  
GENERAL FUND SUMMARY  
**FISCAL YEAR 2012/2013**  
**12/13 at 10/11 July Adoption**

Includes 2.40% Cola with Deficits of  
18.355% and 3.85% on General and  
2.40% COLA on State Categorical, 10%  
HW increase, Step and Column, adjusted  
ADA for Ceiba College Prep Acad

	Charter School	Adult Education	Child Dev	Food Serv	Def Maint	General Oblig Bond	Capitol Fac	State Sch Bldg	Tax Override	Self Ins	Retiree Benefit	Trust Scholarship
	09	11	12	13	14	21	25	35	53	67	71	73
<b>INCOME</b>												
Revenue Limit	7,624,960											
Federal Sources	0	204,655	5,813,057	6,226,464								
Other State Revenues	1,992,596	78,074	3,309,648	469,558	0							
Other Local Revenues	12,150	258,979	180,000	1,004,000	80,000		696,280		0	44,157,610	4,344,686	35,000
<b>TOTAL REVENUES</b>	<b>9,629,706</b>	<b>541,708</b>	<b>9,302,705</b>	<b>7,700,022</b>	<b>80,000</b>	<b>0</b>	<b>696,280</b>	<b>0</b>	<b>0</b>	<b>44,157,610</b>	<b>4,344,686</b>	<b>35,000</b>
<b>EXPENDITURES</b>												
Certificated Salaries	4,603,378	985,054	2,534,702									
Classified Salaries	657,693	371,447	1,259,548	1,939,135						165,203		
Employee Benefits	2,281,438	723,113	2,410,523	2,497,052						105,436		
Books and Supplies	189,217	103,529	832,470	3,107,341	58,802							
Services, Other Operating Expenses	2,179,611	203,579	1,944,890	114,795	1,425,618		423,368			43,800,189	4,440,053	35,000
Capital Outlay			0				272,912					
Other Outgo												
Direct Support/Indirect Costs	2,284	68,123	320,572	41,699								
Other Uses	0	123,696										
<b>TOTAL EXPENDITURES</b>	<b>9,913,621</b>	<b>2,578,541</b>	<b>9,302,705</b>	<b>7,700,022</b>	<b>1,484,420</b>	<b>0</b>	<b>696,280</b>	<b>0</b>	<b>0</b>	<b>44,070,828</b>	<b>4,440,053</b>	<b>35,000</b>
<b>INTERFUND TRANSFERS</b>												
Transfers In	283,915	2,116,833	0	0	0							
Transfers Out		(80,000)		0	0	0	0	0		(50,000)	0	0
Other Financing Sources	0	0	0	0	0	0	0	0	0	0	0	0
Contributions		0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>283,915</b>	<b>2,036,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>
<b>Net Incr(Decr) in Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,404,420)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,782</b>	<b>(95,367)</b>	<b>0</b>
<b>FUND BALANCE</b>												
<b>Beginning Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>360,098</b>	<b>1,404,420</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,140,300</b>	<b>2,405,721</b>	<b>1,897,147</b>
Components of Fund Balance:												
Audit Adjustment										0		
Revolving Cash	0	0	0	0	0	0	0	0	0	0	0	0
Stores	0	0	0	175,118	0	0	0	0	0	0	0	0
3% Required Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Reserved for COPS Repayment	0	0	0	0	0	0	0	0	0	0	0	0
Cash w/Fiscal Agent					0	0	0	0	0	0	0	0
Restricted Fund Balance	0	0	0	0	0	0	0	0	0	0	1,616,040	0
<b>Unappropriated Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>184,980</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,177,082</b>	<b>694,314</b>	<b>1,897,147</b>
<b>Ending Fund Balance</b>	<b>1,812,010</b>	<b>470,792</b>	<b>64,675</b>	<b>360,098</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>31,045</b>	<b>6,177,082</b>	<b>2,310,354</b>	<b>1,897,147</b>





## Board Agenda Backup

Item No: ± 13.3

**Date:** June 23, 2010

**Item:** Proposed Calendar for the school year: 2010-2011

**Background:** At the June 9<sup>th</sup> Board meeting, the board considered the calendar proposed by the union, which included furlough days at the beginning of the school year and had a start date of August 23rd. Following an elaborate discussion and much consideration, the Board decided to not approve the proposed calendar.

There were several concerns that were carefully considered. The concerns included the following:

- Teachers not having time to adequately prepare for the beginning of the school year.
- A significant imbalance in the number of instructional days between semesters (1st semester has 83 days and the 2nd semester has 92 days).
- The potential loss of ADA in requiring students to attend school on Friday, November 12th following the Veteran's day holiday.

With the first semester being nine days shorter, teachers also expressed their concern that they would not have sufficient time to adequately prepare students for state testing in the second semester.

**Rationale:** The board and administration are interested in approving a student calendar that best meets the needs of students. For this reason, the Board recommended district administration to re-negotiate the calendar with PVFT and bring it back for approval.

**Calendar A**, was proposed to the district by PVFT as an alternative to its previous proposal, but placing the furlough days at the end of the school year, the week ending on the 10<sup>th</sup> of June.

The board also directed administration to bring forward the calendar proposed by the Calendar committee (see **Calendar B**).

As a third option, the district is presenting **Calendar C** for consideration. This calendar is similar to Calendar A except it changes the March 21st floating holiday to Friday, November 12th. This allows students to have the Friday after Veteran's day off and addresses the concern of loosing ADA on that week.

Finally, the district is proposing that the board only approve one calendar for the upcoming school year. This will afford the district the opportunity to examine calendar options that best meet the needs of students for the following years.

**Recommendation:** Consider all three calendars and approve one calendar for 2010/2011

**Prepared By:** Dr. Albert J. Roman, Assistant Superintendent-HR

**Superintendent's Signature:**

*Dorinda Bal*

# Calendar A

## Pajaro Valley Unified School District 2010 -2011



### Student Calendar

#### JULY

M	T	W	T	F
<del>5</del>	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

#### AUGUST

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	<del>18</del>	<del>19</del>	<del>20</del>
<del>23</del>	24	25	26	27
30	31			

#### SEPTEMBER

M	T	W	T	F
			1	2
<del>6</del>	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

#### OCTOBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	<del>19</del>	<del>20</del>	21	22
25	26	27	28	29

#### NOVEMBER

M	T	W	T	F
1	2	3	4	5
8	9	10	<del>11</del>	12
15	16	17	18	19
22	23	<del>24</del>	<del>25</del>	<del>26</del>
29	30			

#### DECEMBER

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	<del>22</del>	<del>23</del>	<del>24</del>
<del>27</del>	<del>28</del>	<del>29</del>	<del>30</del>	<del>31</del>

1st Semester - 83 student days

5th of July - Holiday

CODE:

- Legal Holiday
- Stu/Tchr Recess
- Teacher Work Day
- Begin/End Qtr/Sem
- Trimesters
- SBC Days
- Non School Day
- Furlough Day - School Closed

- 18th SBC Day
- 19th SBC Day
- 20th Teacher Work Day
- 23rd Begin Qtr/Sem
- 7 Student days

6th Labor Day

21 Student days

- 19th End Qtr/Sem
- 20th Begin Qtr/Sem
- 21 Student days

- 5th Trimester ends
- 11th Veteran's Day
- 24-26 Recess
- 25th Thanksgiving Day
- 26th District Holiday
- 18 Student Days

- 22nd End Qtr/Sem
- 12/23 - 1/10 Winter Break
- 23rd Classified Holiday
- 24th Classified Holiday
- 27th Christmas Holiday
- 31st Classified Holiday
- 16 Student Days

#### JANUARY

M	T	W	T	F
<del>3</del>	<del>4</del>	<del>5</del>	<del>6</del>	<del>7</del>
<del>10</del>	<del>11</del>	<del>12</del>	13	14
<del>18</del>	19	20	21	22
24	25	26	27	28
31				

#### FEBRUARY

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
<del>14</del>	15	16	17	18
<del>21</del>	22	23	24	25
28				

#### MARCH

M	T	W	T	F
	<del>1</del>	2	3	4
7	8	9	10	11
14	15	16	17	<del>18</del>
<del>21</del>	<del>22</del>	23	24	25
28	29	30	31	

#### APRIL

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	<del>22</del>
<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>

#### MAY

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
<del>30</del>	31			

#### JUNE

M	T	W	T	F
		1	2	3
<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

2nd Semester 92 student days

- 3rd New Years Holiday
- 11th SBC day
- 12th Begin Qtr/Sem
- 17th Martin Luther King Jr.
- 12/23 - 1/10 Winter Break
- 13 Student days

- 14th President's Holiday
- 21st President's Holiday

18 Student days

- 1st Trimester Ends
- 18th End Qtr/Sem
- 21st Stu/Teach Recess
- 22nd Begin Qtr/Sem
- 22 Student Days

- 22-29 Spring Recess
- State testing window  
(April 5-May 11)
- 15 Student days

30th Memorial Day

21 Student days

- 3rd End Qtr/Sem
- 3rd Trimester ends
- 6-10 Furlough days
- 3 Student days

175 instructional days

# Calendar B

## Pajaro Valley Unified School District 2010 -2011



### Student Calendar

#### JULY

M	T	W	T	F
				1
<del>5</del>	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

#### AUGUST

M	T	W	T	F
	2	3	4	5
9	10	<del>11</del>	<del>12</del>	<del>13</del>
<del>16</del>	17	18	19	20
23	24	25	26	27
30	31			

#### SEPTEMBER

M	T	W	T	F
			1	2
<del>5</del>	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

#### OCTOBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	<del>15</del>
<del>18</del>	19	20	21	22
25	26	27	28	29

#### NOVEMBER

M	T	W	T	F
1	2	3	<del>4</del>	5
8	9	10	<del>11</del>	<del>12</del>
15	16	17	18	19
22	23	<del>24</del>	<del>25</del>	<del>26</del>
29	30			

#### DECEMBER

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	<del>22</del>	<del>23</del>	<del>24</del>
<del>28</del>	<del>29</del>	<del>30</del>	<del>31</del>	

1st Semester - 87 student days

5th of July - Holiday

CODE:

- Legal Holiday
- Stu/Tchr Recess
- Teacher Work Day
- Begin/End Qtr/Sem
- Trimesters
- SBC Days
- Non School Day
- Furlough Day - School Closed

11th SBC Day  
12th SBC Day  
13th Teacher Work Day  
16th Begin Qtr/Sem  
12 Student days

6th Labor Day  
  
21 Student days

19th End Qtr/Sem  
20th Begin Qtr/Sem  
21 Student days

5th Trimester ends  
11th Veteran's Day  
12th Stu/Teach Recess  
24-26 Recess  
25th Thanksgiving Day  
26th District Holiday  
17 Student Days

22nd End Qtr/Sem  
12/23 - 1/10 Winter Break  
23rd Classified Holiday  
24th Classified Holiday  
27th Christmas Holiday  
31st Classified Holiday  
16 Student Days

#### JANUARY

M	T	W	T	F
<del>3</del>	4	5	6	7
<del>10</del>	<del>11</del>	<del>12</del>	<del>13</del>	<del>14</del>
<del>17</del>	<del>18</del>	<del>19</del>	20	21
24	25	26	27	28
31				

#### FEBRUARY

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
<del>14</del>	15	16	17	18
<del>21</del>	22	23	24	25
28				

#### MARCH

M	T	W	T	F
	1	2	<del>3</del>	4
7	8	9	10	11
14	15	16	17	<del>18</del>
<del>21</del>	<del>22</del>	23	24	25
28	29	30	31	

#### APRIL

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	<del>22</del>
<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>

#### MAY

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
<del>30</del>	31			

#### JUNE

M	T	W	T	F
		1	2	<del>3</del>
<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

2nd Semester 88 student days

3rd New Year's Holiday  
12/23 - 1/14 Winter Break  
17th Martin Luther King Jr.  
18th SBC day  
19th Begin Qtr/Sem  
9 Student days

14th President's Holiday  
21st President's Holiday  
  
18 Student days

3rd Trimester Ends  
18th End Qtr/Sem  
21st Stu/Teach Recess  
22nd Begin Qtr/Sem  
22 Student Days

22-29 Spring Recess  
 State testing window  
(April 5- May 11)  
15 Student days

30th Memorial Day  
  
21 Student days

3rd End Qtr/Sem  
3rd Trimester ends  
6-10 Furlough days  
3 Student days

175 instructional days

# Calendar C

## Pajaro Valley Unified School District 2010 -2011



### Student Calendar

#### JULY

M	T	W	T	F
<del>5</del>	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

#### AUGUST

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	<del>18</del>	<del>19</del>	<del>20</del>
<del>23</del>	24	25	26	27
30	31			

#### SEPTEMBER

M	T	W	T	F
<del>6</del>	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

#### OCTOBER

M	T	W	T	F
				1
4	5	6	7	8
11	12	<del>13</del>	14	15
18	<del>19</del>	<del>20</del>	21	22
25	26	27	28	29

#### NOVEMBER

M	T	W	T	F
1	2	3	4	<del>5</del>
8	9	10	<del>11</del>	<del>12</del>
15	16	17	18	19
22	23	<del>24</del>	<del>25</del>	<del>26</del>
29	30			

#### DECEMBER

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	<del>22</del>	<del>23</del>	<del>24</del>
<del>27</del>	<del>28</del>	<del>29</del>	<del>30</del>	

1st Semester - 82 student days

5th of July - Holiday

CODE:

- Legal Holiday
- Stu/Tchr Recess
- Teacher Work Day
- Begin/End Qtr/Sem
- Trimesters
- SBC Days
- Non School Day
- Furlough Day - School Closed

18th SBC Day  
19th SBC Day  
20th Teacher Work Day  
23rd Begin Qtr/Sem  
7 Student days

6th Labor Day

21 Student days

19th End Qtr/Sem  
20th Begin Qtr/Sem  
21 Student days

5th Trimester ends  
11th Veteran's Day  
12th Stu/Teach Recess  
24-26 Recess  
25th Thanksgiving Day  
26th District Holiday  
17 Student Days

22nd End Qtr/Sem  
12/23 - 1/10 Winter Break  
23rd Classified Holiday  
24th Classified Holiday  
27th Christmas Holiday  
31st Classified Holiday  
16 Student Days

#### JANUARY

M	T	W	T	F
<del>3</del>	4	5	6	7
<del>10</del>	<del>11</del>	<del>12</del>	13	14
<del>18</del>	19	20	21	22
24	25	26	27	28
31				

#### FEBRUARY

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
<del>14</del>	15	16	17	18
<del>21</del>	22	23	24	25
28				

#### MARCH

M	T	W	T	F
	<del>1</del>	2	3	4
7	8	9	10	11
14	15	16	17	<del>18</del>
<del>21</del>	22	23	24	25
28	29	30	31	

#### APRIL

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	<del>22</del>
<del>25</del>	<del>26</del>	<del>27</del>	<del>28</del>	<del>29</del>

#### MAY

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
<del>30</del>	31			

#### JUNE

M	T	W	T	F
			1	2
<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

2nd Semester 93 student days

3rd New Years Holiday  
11th SBC day  
12th Begin Qtr/Sem  
17th Martin Luther King Jr.  
12/23 - 1/10 Winter Break  
13 Student days

14th President's Holiday  
21st President's Holiday  
18 Student days

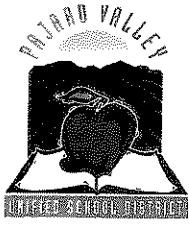
1st Trimester Ends  
18th End Qtr/Sem  
21st Begin Qtr/Sem  
23 Student Days

22-29 Spring Recess  
 State testing window  
(April 5 - May 11)  
15 Student days

30th Memorial Day  
21 Student days

3rd End Qtr/Sem  
3rd Trimester ends  
6-10 Furlough days  
3 Student days

175 instructional days



## Board Agenda Backup

Item # 13.4

**Date:** June 23, 2010

**Item:** Amendment to Alianza and Watsonville Charter School of the Arts Memorandum of Understanding (MOU) to include utilization of Revolution Foods for food services.

**Overview:** At its June 9 meeting, the board heard a presentation from representatives of Alianza and Watsonville Charter School of the Arts (WCSA) regarding both schools' request to cease district provided food services and instead enter into agreement with the private, for profit company Revolution Foods, Inc. This request would require an amendment to the existing MOUs for both charter schools. The matter is now before the board for formal action.

**Rationale:** This matter has been initiated by the leadership and parents of both charter schools. These groups believe that Revolution Foods provides a service that is more aligned to the goals and objectives of their charters.

Staff notes that current district provided food services are in compliance with national and state nutritional and safety requirements. These services also operate under current federal and state funding levels and compliance mandates.

At the meeting, district staff raised a number of questions and concerns regarding possible negative impacts this proposal could have on current food service employees, the food service program, and overall district administrative and fiscal functions.

Staff continues to express a number of concerns regarding this proposal. Additional research indicates that Revolution Foods' success in providing services to local schools has been, to date, inconclusive. Feedback provided by officials from other districts where Revolution Foods has provided services ranged from moderate to negative. Several commented that the quality of the food and services provided was no

greater, and sometimes less, than that provided by the district food service programs.

Staff has additional concerns in the area of program financing. Both charter schools have a large percentage of students that qualify for free and reduced meal services via state and federal programs. Reimbursement for these meals is limited to a set rate, as well as available funding from the state and federal governments. It is not clear how both charter schools will compensate for the increased costs of using Revolution Foods while operating on limited state and national program reimbursements. Officials from both schools indicate that Revolution Foods will be providing a reduced rate and other incentives, but these do not appear to cover all costs associated with this new program. As a result, Alianza will utilize its reserves to cover this expected deficit.

Finally, staff questions the need to have Revolution Foods in place of district provided services. There is no conclusive evidence that indicates Revolution Foods can provide a far superior level of service in terms of nutritional quality, service and cost efficiency than what the district can provide. Staff believes a better approach would be for the charter schools and the district to initiate discussions to develop ways of addressing the needs of the schools within the existing MOU.

Per the board's request, attached is a set of draft amendments that, subject to board adoption, would be incorporated into the renewed MOUs with both charter schools. These have been drafted for the board's consideration. Should the board support Alianza and WCSA's request, staff recommends the incorporation of these amendments into the renewed MOUs for both charter schools.

**Recommendation:** Reject the proposed amendments to Alianza and Watsonville Charter School of the Arts MOUs and instead instruct district staff to initiate discussions with both charter schools regarding district provided food services and renewal of both MOUs.

**Prepared By:** Brett McFadden, Chief Business Officer

**Superintendent's Signature:**

Dorim Bal

**DRAFT – June 17, 2010**

**Proposed Amendments to Alianza and Watsonville School of the Arts  
Memorandums of Understanding**

**Revolution Foods as Food Service Provider**

If adopted by the PVUSD Board of Trustees, the following amendments would be made to the memorandums of understanding between the district and Alianza and Watsonville Charter School of the Arts charter schools:

**Food services:**

- Effective \_\_\_\_\_, 2010, the district will cease providing food services and all other related administrative and regulatory assistance and reporting to Alianza and WCSA. Alianza and WCSA will instead in partnership enter into agreement with Revolution Foods, Inc. to provide food services to both charter schools.
- This amendment to the existing MOUs, and subsequent programmatic change, shall be cost-neutral to the district and not create negative staffing implications to the district's Food Services Program.
- The two district food service positions assigned to Alianza and WCSA in FY 2009-10 will not be reduced or eliminated. Both positions will be assigned and located to both charter schools for food service duties that fall within their negotiated employment class. Both positions will remain district employees per their existing employment contract, and entitled to all rights and benefits therein. Alianza and WCSA will reimburse the district for all total compensation (salary and benefits) costs related to these two positions. No changes are to be made to the total compensation for these positions during the term of this agreement. Any changes in the hours assigned to these positions shall be mutually agreed upon by the employee(s) and supervisor.
- The district will no longer sponsor Alianza or WCSA through the national school lunch, breakfast program and afterschool snack programs. Alianza and WCSA will be responsible for the provision of these and other related services.
- The district will no longer provide administrative assistance and oversight on behalf of both charter schools. The district will remove both charter schools from all sponsorships of various local, state and federal programs the schools would otherwise be eligible for if the district was providing food services to each.

- Both charter schools will be solely responsible for all local, state, and federal administrative and regulatory compliance and reporting. The district will have no involvement or relationship with the charter schools on such matters.
- Grants and subsequent grant funding sponsored by the district is hereby terminated. Funds from these sources will be returned to the district. The district will no longer provide administrative services in this area.
- District owned equipment that is able to be moved at both sites shall be removed and relocated to other district sites if needed by the district. Alianza and WCSA will reimburse the district for the costs associated with the removal of such equipment. The amount and logistics associated with this matter shall be mutually agreed to by all parties.
- This agreement shall be effective until \_\_\_\_\_. Should Alianza and WCSA seek to secure district provided food services in the future, the district and the charter schools will initiate negotiations regarding a renewed MOU to be effective at a date appropriate for all parties.

###



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 13.5

<b>Date:</b>	June 23, 2010
<b>Item:</b>	<b>Resolution #09-10-41, Supporting Robles-Wong v. California, Litigation Challenging the State's School Finance System</b>
<b>Overview:</b>	<p>This resolution expresses the District and the Board of Trustees' support for the <i>Robles-Wong v. California</i> litigation filed by the California School Administrators and California State PTA.</p> <p>The attached resolution explicitly addresses how the State's finance system has negatively impacted school districts, forcing them to increase class size, lay off teachers, and eliminate many programs that are necessary to support student achievement.</p> <p>The administration intends to provide a copy of this resolution to the Governor, our legislators, and our City officials to ensure there is awareness of the District's position regarding the State's school finance system.</p>
<b>Recommendation:</b>	To approve Resolution #09-10-41.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:** Dorma Baker



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Resolution # 09-10-41  
SUPPORTING ROBLES-WONG v. CALIFORNIA  
LITIGATION CHALLENGING THE STATE'S SCHOOL'S FINANCE SYSTEM

**WHEREAS**, education is a fundamental right of every child in California; and

**WHEREAS**, California's constitution requires a public school system that prepares students to become informed citizens and productive members of society; and,

**WHEREAS**, California has set clear requirements for what schools are expected to teach and what students are expected to learn; and

**WHEREAS**, the State has an obligation to maintain and support a school finance system that provides districts and county offices of education the resources necessary to meet these requirements; and

**WHEREAS**, California's school finance system is unsound, unstable, insufficient, and thus unconstitutional; and

**WHEREAS**, the State's school finance systems prevents Pajaro Valley Unified School District from providing all of the education programs and services our students need to become proficient in the State's academic standards and to obtain a well-rounded education; and

**WHEREAS**, as a result of the broken school finance system, students are being denied the opportunity to master the required education program; and

**WHEREAS**, severe budget cuts over the last several years have made a dire situation worse by forcing districts to increase class size, lay off teachers, eliminate many programs necessary to support student learning and well-being; and

**WHEREAS**, the lawsuit, *Robles-Wong v. California*, filed on May 20, 2010 in Alameda County seeks to remedy the broken school finance system by (1) declaring it unconstitutional and (2) requiring State lawmakers to uphold their constitutional duty to design and implement a school finance system that provides all students equal access to the required education program; and

**WHEREAS**, filing this lawsuit was a last resort - the Governor and lawmakers have known for some time that the current school finance system is harming students, schools and districts, and they have done nothing to remedy the crisis; and

**WHEREAS**, the Pajaro Valley Unified School District believes it is imperative to provide a sound, stable, and sufficient school finance system so that all children have equal educational opportunities;

**NOW, THEREFORE, BE IT RESOLVED** that Pajaro Valley Unified School District strongly supports *Robles-Wong v. California*, the litigation challenging the State's school finance system.

**Passed and adopted** by the Board of Trustees of the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this 23<sup>rd</sup> day of June, 2010, by the following vote:

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Abstentions \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Dorma Baker, Superintendent  
Secretary to the Board of Trustees

\_\_\_\_\_  
Libby Wilson  
President, Board of Trustees