



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

**May 26, 2010**  
**REGULAR BOARD MEETING**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**

**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

### NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvUSD.net](http://www.pvUSD.net)

### Notice to the Audience on Public Comment

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

- 2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**
- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
    - a. Certificated Employees (see Attached)
    - b. Classified Employees (see attached)
  - 2.2 Public Employee Discipline/Dismissal/Release/Leaves
  - 2.3 Negotiations Update
    - a. CSEA
    - b. PVFT
    - c. Unrepresented Units: Management and Confidential
    - d. Substitutes – Communication Workers of America (CWA)
  - 2.4 Claims for Damages
  - 2.5 Existing Litigation
  - 2.6 Pending Litigation
  - 2.7 Anticipated Litigation
  - 2.8 Real Property Negotiations
  - 2.9 8 Expulsions
- 3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**
- 3.1 Pledge of Allegiance
  - 3.2 Welcome by Board President  
Trustees Leslie De Rose, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Willie Yahiro, and President Libby Wilson.
  - 3.3 Brecek & Young Financial - Teacher of the Month Award  
*- Brad Hubbard – Watsonville High School*
  - 3.4 Student Recognition
    - Armando Mendoza – Freedom Elementary School*
    - Nuria Garcia – Calabasas Elementary School*
    - Sebastian Sandoval – Hall District Elementary School*
    - Demetri Mondragon – Ann Soldo Elementary School*
    - Rio Del Mar 6<sup>th</sup> Grade Conflict Managers: Ashlie Churchill, Jack Harris, Kate Jeffrey, Sydney Rastatter, Christopher Staka, and Jessica Scoppetone*
- 4.0 ACTION ON CLOSED SESSION**
- 5.0 APPROVAL OF THE AGENDA**
- 6.0 APPROVAL OF MINUTES**  
*a) Minutes of May 12, 2010*
- 7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**
- 8.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

**9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

**10.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 10.1 Purchase Orders May 6 - 19, 2010  
The PO's will be available in the Superintendent's Office.
- 10.2 Warrants May 6 - 19, 2010  
The warrants will be available in the Superintendent's Office.
- 10.3 Approve with gratitude donation of \$3,439 from the Aptos Soccer Club to Support Efforts to Rejuvenate Grass Playing Fields in Aptos Jr. High, Valencia, Rio Del Mar, and Mar Vista Schools.
- 10.4 Approve with gratitude donation of \$7,500 from Driscoll's to support Bradley's Reading Intervention Program.
- 10.5 Approve CAHSEE Passage Waiver in English Language Arts for #09-10-25 (PVHS).
- 10.6 Approve Watsonville High School's participation in the "Project Lead the Way" Engineering Academy.
- 10.7 Approve Migrant and Seasonal Head Start COLA – 1.84% Base Funding Pro-rated Period July 1, 2010 – February 28, 2011.
- 10.8 Approve Award of Contract for EA Hall School's New Gymnasium.
- 10.9 Approve New Appointed Board Members for SELPA's Community Advisory Committee (CAC) for the 2010-2011 School Year.
- 10.10 Approve Implementation of the Comprehensive Accountability Framework.
- 10.11 Approve Policy Series 6000, Instruction. Attached: Board back up and 6000's Table of Contents. Entire set of Policies in Superintendent's Office.

The administration recommends approval of the Consent Agenda.

**11.0 DEFERRED CONSENT ITEMS**

**12.0 REPORT AND DISCUSSION ITEMS**

- 12.1 Report and discussion on The Governor's 2010-2011 May Budget Revision.  
*Report by Brett McFadden, CBO.*  
*10 min. report/10 min. discussion*

12.2 Report and discussion on Tier I School Improvement Grants for Calabasas Elementary School, Hall District Elementary School, and T. S. MacQuiddy Elementary School.  
*Report by Dorma Baker, Superintendent.*  
*5 min. report/15 min. discussion*

**13.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

13.1 Report, discussion and possible action to approve the Bilingual Seal Addition to Policy #5126.  
*Report by Elena Fajardo, Director, English Language Services.*  
*5 min. report/ 20 min. discussion*

**14.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

**15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2010**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
June	<ul style="list-style-type: none"> <li>▪ 9</li> <li>▪ 23</li> </ul>	<ul style="list-style-type: none"> <li>▪ 10-11 Budget Adoption</li> </ul>
July	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪ No Meetings Scheduled</li> </ul>
August	<ul style="list-style-type: none"> <li>▪ 11</li> <li>▪ 25</li> </ul>	
September	<ul style="list-style-type: none"> <li>▪ 8</li> <li>▪ 22</li> </ul>	<ul style="list-style-type: none"> <li>▪ Unaudited Actuals</li> </ul>
October	<ul style="list-style-type: none"> <li>▪ 13</li> <li>▪ 27</li> </ul>	
November	<ul style="list-style-type: none"> <li>▪ 17</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
December	<ul style="list-style-type: none"> <li>▪ 8 Annual Organization Mtg. (Election Year)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Approve 1<sup>st</sup> Interim Report</li> </ul>

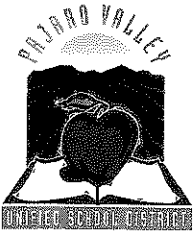
**16.0 ADJOURNMENT**

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 CLOSED SESSION AGENDA  
 May 26, 2010

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
 a. Certificated Employees  
 b. Classified Employees

<b>New Hires</b>	
	None
<b>New Substitutes</b>	
	None
<b>New Hires Probationary</b>	
	None
<b>Administrative</b>	
1	Interim Assistant Principal, Substitute
<b>Extra Pay Assignments</b>	
3	Coaches
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
4	District Office
4	Primary Teacher
4	Secondary Teacher
1	Instructional Assistant I
1	Instructional Assistant II
1	Bus Driver
<b>Retirements</b>	
	None
<b>Resignations/Terminations</b>	
1	Primary Teacher
<b>Separation from Service</b>	
1	Campus Safety Coordinator
1	Custodian II
1	Lead Custodian
<b>Supplemental Service Agreements</b>	
11	Pre School Teacher
25	Primary Teacher

7	Secondary Teacher
<b>Miscellaneous Actions</b>	
1	Lead Custodian
<b>Limited Term – Projects</b>	
1	Bus Driver
2	Campus Safety Coordinators
1	Career Development Specialist II
1	Cafeteria Cook Baker
1	Custodian I
1	Enrichment Specialist
6	Instructional Assistant – General Fund
2	Instructional Assistant II
6	Instructional Assistant – Migrant Education
1	Language Support Specialist
1	Maintenance Specialist
1	Office Assistant II
2	Office Manager
1	Parent Education Specialist
1	Registrar
1	Theater Technician
<b>Limited Term – Substitute</b>	
1	Attendance Specialist
1	Campus Safety Coordinator
1	Custodian I
1	Health Services Assistant
1	Instructional Assistant I
9	Instructional Assistant – Migrant Education
1	Office Assistant III
<b>Exempt</b>	
1	Baby Sitter
2	Spectra Artist
3	Student Helper
4	Yard Duty Supervisor
<b>Provisional</b>	
	None



**May 12, 2010**  
**REGULAR BOARD MEETING**  
**UNADOPTED MINUTES**

*CLOSED SESSION – 6:00 p.m. – 7:00 p.m.*  
*PUBLIC SESSION – 7:00 p.m.*  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road**  
**Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Wilson called the meeting of the Board to order at 6:04 pm at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

Carole Lindner, teacher, spoke regarding charges to be considered in closed session against her. She spoke of her accomplishments as a teacher and mentioned errors and omissions in the report.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

<b>New Hires</b>	
	None
<b>New Substitutes</b>	
14	Substitutes
<b>New Hires Probationary</b>	
	None
<b>Administrative</b>	
	None
<b>Promotions</b>	
	None
<b>Transfers</b>	
	None
<b>Extra Pay Assignments</b>	
21	Coaches
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Attendance Specialist

1	Lead Custodian I
1	Community Services Liaison II
1	Bus Driver
1	Office Manager
1	Instructional Assistant II
1	Migrant Head Start Teacher
1	Primary Teacher
<b>Retirements</b>	
1	Childrens Center Teacher
1	Secondary Teacher
<b>Resignations/Terminations</b>	
	None
<b>Separation from Service</b>	
1	Health Services Assistant
1	Instructional Assistant II
1	Office Assistant II
<b>Supplemental Service Agreements</b>	
3	Child Development Teachers
6	Primary Teachers
3	Special Education Teachers
1	Instructional Teacher
2	Secondary Teacher
14	Family Literacy Teacher
5	Site Supervisor
1	Nurse
1	RTI Teacher
<b>Miscellaneous Actions</b>	
	None
<b>Limited Term – Projects</b>	
1	Community Service Liaison I
1	Enrichment Specialist
2	Office Assistant II
1	Office Assistant III
<b>Limited Term – Substitute</b>	
	None
<b>Exempt</b>	



1	Student Helper
<b>Provisional</b>	
1	Instructional Assistant II

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Existing Litigation**

**2.6 Pending Litigation**

**2.7 Anticipated Litigation**

**2.8 Real Property Negotiations**

**2.9 3 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Wilson called the meeting of the Board in public to order at 7:12 pm.

**3.1 Pledge of Allegiance**

Trustee Keegan led the Board in the Pledge of Allegiance.

**3.2 Welcome by Board President**

Trustees Leslie De Rose, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Willie Yahiro, and President Libby Wilson were present. President Wilson and Superintendent Baker introduced Brett McFadden, CBO. McFadden introduced his family and stated he was excited to be at PVUSD.

**4.0 ACTION ON CLOSED SESSION**

Public Comment:

Guadalupe Lopez, parent of student at Calabasas, advocated for the work of Ms. Lindner as a teacher.

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

- a. Certificated Employees
- b. Classified Employees

Trustee Nichols moved to approve item 2.1 a and b, as presented. Trustee Keegan seconded the motion. The motion passed unanimously.

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

Trustee Nichols reported that the board voted unanimously to adopt dismissal charges for one certificated employee.

**2.9 3 Expulsions**

*Action on Expulsions*

Trustee Osmundson moved to approve the Administrative Panel recommendation for the following expulsion case:

**09-10-086**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation changing “placement at another middle school” to “placement at another school” for the following expulsion case:

**09-10-087**

Trustee Keegan seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the District Administration recommendation for the following expulsion case:

**09-10-093**

Trustee Keegan seconded the motion. The motion passed unanimously.

## **5.0 APPROVAL OF THE AGENDA**

Trustee De Rose moved to approve the agenda. Trustee Yahiro seconded the motion. The motion passed unanimously.

## **6.0 APPROVAL OF MINUTES**

### ***a) Minutes of April 14, 2010***

Trustee Yahiro moved to approve the minutes for April 14, 2010. Trustee Nichols seconded the motion. The board participated with comments. The motion passed 4/2/1 (Keegan, Wilson dissented; Osmundson abstained).

### ***b) Minutes of April 28, 2010***

Trustee Nichols moved to approve the minutes for April 28, 2010. Trustee Osmundson seconded the motion. The motion passed unanimously.

## **7.0 POSITIVE PROGRAM REPORT**

### **7.1 Report on Mar Vista as a Distinguished School.**

#### ***Report by Chris Hertz, Principal.***

Chris Hertz spoke about the application process for the Distinguished School Award and expressed gratitude for the jump in API scores. He spoke about the specific programs that are in the school that have allowed it to increase its scores in a significant manner, specifically the mathematics program and being data driven. Mr. Hertz recognized the support of site and district staff.

Kelley Didion, Assistant Principal, acknowledged the collaboration amongst all staff as well as the contribution of classified staff to the success of students.

## **8.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

Jennifer Hendry, Aptos High School student, reported on the school events, including a blood drive, the battle of the bands, bike to school, the prom, and the upcoming graduation.

## **9.0 VISITOR NON-AGENDA ITEMS**

Andy Hsia-Coron, teacher, spoke of a kayaking trip some students enjoyed in the Watsonville Wetlands.

Bill Beecher, community member, spoke about naming the WHS gym after trustee Willie Yahiro, who worked there and who was instrumental in getting the gym in place.

Vic Marani, community member, and COE board member, spoke about a scrabble tournament in honor of Law Day. AHS 9<sup>th</sup> grader Erin Welty won the competition. Spoke of an upcoming COE

meeting with law enforcement to discuss safety. He mentioned constituents' expressed interest in obtaining a copy of the full poll of the survey for the parcel tax and bond.

- 10.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**  
Jack Carroll, PVFT, spoke about Tier I schools and Student Improvement Grants, noting that 2 million dollars per site could be of great assistance. He commented on the importance of involving parents in the community to enhance the educational experience of the students.

Dorma Baker, Superintendent, acknowledged teacher Jennifer Laskin's effort in the march to call awareness to the needs of education; she was one of six people who walked 400 miles. She presented her with a gift, a pair of slippers.

Briton Carr, CSEA present, welcomed CBO and members of the Mar Vista School and community. He thanked Ms. Didion for mentioning classified staff. Next week is classified employees week; it is important to acknowledge their work.

Michael Jones, PVAM, welcomed Brett and congratulated Chris Hertz for the school's achievement. He expressed management's commitment to help the district in its efforts to endure the budget crisis.

**11.0 CONSENT AGENDA**

Trustee Keegan moved to approve the consent agenda. Trustee De Rose seconded the motion. The motion passed unanimously.

**11.1 Purchase Orders April 22 – May 5, 2010**

**11.2 Warrants April 22 – May 5, 2010**

**11.3 Approve CAHSEE Passage Waiver in English Language Arts for #09-10-22 (PVHS).**

**11.4 Approve CAHSEE Passage Waiver in Math for #09-10-23 (RHS).**

**11.5 Approve CAHSEE Passage Waiver in Math for #09-10-24 (RHS).**

**11.6 Approve 2010-2011 California Interscholastic Federation (CIF) High School Representatives.**

**12.0 DEFERRED CONSENT ITEMS**

None.

**13.0 REPORT AND DISCUSSION ITEMS**

**13.1 Report and discussion on Comprehensive Accountability Framework.**

*Report by Cathy Stefanki, Assistant Superintendent, Secondary Education.*

The following participants of the Accountability Design Team were present to report on CAF: Connie Vinson, Rich Moran, Deanna Young, Brett Knupfer, Pancho Rodriguez, Jennifer Laskin, Cathy Stefanki, Ylda Noguera and Albert Roman.

CAF was developed to meet State requirements in improving student achievement. CAF's main purpose is to clarify and focus the district-wide work and resources that best benefit our students and their educational goals. The work of the team supports and endorses the district vision and seeks to realize the district's mission and goals.

Public comment:

Andy Hsia-Coron, teacher, spoke about a study about developing a program in prison to help inmates survive within the community when released. He noted that it would be best to motivate our students and prepare them for the citizens they need to be.

Rhea DeHart, community member, spoke of her concerns for the CAF report and for the makeup of the design team.

**13.2 Report and discussion on Site and District Personnel Support for Student Achievement.**  
*Report by Dorma Baker, Superintendent.*

Dorma Baker noted that the District will focus resources and support on best practices to make greatest gains in student achievement. Staff support includes strategic and focused use of categorical funds, meeting the mandates of the funding sources and constantly reviewing site and district needs and priorities. Dorma presented a sheet labeled 'district funding site support personnel – general and categorical funded' to the Board. The information revolved around enrollment projections and with the following specific positions: Principal, Assistant Principal, Coordinator of Academics, Accountability and Instruction, Counselor, Clerical, Office Assistant III, Campus Supervisor, Library Media Technician, Health Services Assistant, Athletic Directors, And English Language Specialists. She mentioned that the ELS positions may need to be covered by staff with administration certification. In addition, Dorma presented an organization chart that includes the necessary restructuring to ensure student needs as well as state requirements are met.

Board participated with questions and comments.

Public comment

The following advocated for English Language Specialists remain a position that could be filled by certified staff: Melissa Ross, ELS; Kristen Prestridge, ELS; Chris Kelly, ELS; Eileen Clark, teacher; and Ariel Benson, Language Assessment Program Specialist;

Rhea DeHart, community member, complained about a procedural practices, specifically about not having any back up for this item in a timely manner for the public to have an opportunity to review.

Trustee Nichols moved to extend the meeting to midnight. Trustee Osmundson seconded the motion. The motion passed 6/1/0 (Turley dissented).

Board participated with comments and questions.

Dorma Baker stated that the item was brought to the Board for feedback and input. She also noted that the process was well-thought out and the administration researched other like districts to find out what was working and what was not working. She recommended bringing back information regarding how the administration arrived at that decision.

**13.3 Report and discussion on Proposed Calendars for School Years 2010-11, 2011-12, and 2012-13.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Albert Roman gave a brief background regarding the role of the calendar committee, comprised of parents, teachers and administrators. The committee ensured that the calendar meeting student academic needs, including testing, they looked at the PVFT academic survey, considered furlough days, payroll issues, and overall community impact. The committee developed three calendars prior to negotiations with the union and then created calendars with furlough days.

Board participated with comments and questions.

Andy Hsia-Coron, teacher, stated that union process stopped the election because of procedural irregularities. Calendar presented to the union violated the contract language on furlough days.

Jeff Ursino, parent, concerned about the calendar as it feels out of step with the rest of the county and against the flow of what the regular school calendars should be like, and it does not look like it serves students.

Vic Marani, community member, encouraged the district to have a calendar that is similar to other districts in the county.

**14.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

**14.1 Report, discussion and possible action to approve Resolution #09-10-35, Teacher Appreciation Day, May 4, 2010.**

*Report by Dorma Baker, Superintendent.*

Dorma Baker noted that this resolution acknowledges the invaluable work of teachers.

Trustee Turley moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

**14.2 Report, discussion and possible action to approve Resolution #09-10-36, Classified Employees Week, May 16 – 22, 2010.**

*Report by Dorma Baker, Superintendent.*

Dorma Baker commented on the valuable work classified employees do for students and the district.

Trustee Turley moved to approve this item. Trustee De Rose seconded the motion. The motion passed unanimously.

Trustee De Rose moved to place item 14.3 after 14.6. Trustee Turley seconded the motion. The motion passed unanimously.

**14.4 Report, discussion and possible action to approve Job Description: Director of Maintenance, Operations and Facilities.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Pam Shanks explained that the two positions were combined after the Board took action to eliminate one director position. The new job description will seek a person to lead two departments, Maintenance and Operations, and Facilities. Should the Board approve, the position will then be taken to the Personnel Commission for approval.

Trustee Osmundson moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.

**14.5 Report, discussion and possible action to approve Job Description: Coordinator Children's Center Programs.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Dorma Baker noted that the new position is proposed so that the department can effectively meet and monitor the complex rules and regulations of the children centers.

Trustee Nichols moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.

**14.6 Report, discussion and possible action to approve Board Policy 3517, Facilities Inspection.**

*Report by Dorma Baker, Superintendent.*

Trustee Osmundson moved to approve this item. Trustee Nichols seconded the motion. The motion passed unanimously.

**14.3 Report, discussion and possible action to approve Resolution #09-10-37, Non-Reemployment of Certificated Employees.**

*Report by Albert Roman, Assistant Superintendent, Human Resources.*

Albert Roman noted that the resolution has 104 positions for lay-offs. It is anticipated that the list may be reduced by about 40 but this gives the district the needed flexibility to meet the budget needs.

Public comment

Sean Bouchard, Behavior Specialist, requested a postponement of a decision regarding his position, noting that he had submitted a complaint regarding possible retaliation.

Dorma Baker explained that the complaint is being investigated but that the position had been identified as a lay off prior to the complaint.

Trustee Nichols moved to approve the resolution. Trustee Keegan seconded the motion. The motion passed 5/1/1 (Nichols dissented; De Rose abstained).

**15.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS**

Dorma Baker welcomed Brett McFadden.

**16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2010**

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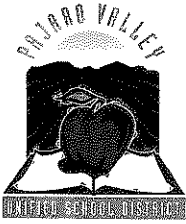
		Comment
May	▪ 26	▪
June	▪ 9 ▪ 23	▪ 10-11 Budget Adoption
July	▪	▪ No Meetings Scheduled
August	▪ 11 ▪ 25	
September	▪ 8 ▪ 22	▪ Unaudited Actuals
October	▪ 13 ▪ 27	
November	▪ 17	▪
December	▪ 8 Annual Organization Mtg. (Election Year)	▪ Approve 1 <sup>st</sup> Interim Report

**17.0 ADJOURNMENT**

There being no further business to discuss, the meeting of the Board was adjourned at 11:59 pm.

Dorma Baker, Superintendent

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



*Board Agenda Backup*

Item No: 10.3

**Date:** May 26, 2010

**Item:** Approve with gratitude donation of \$3,439 from the Aptos Soccer Club to Support Efforts to Rejuvenate Grass Playing Fields in Aptos Jr. High, Valencia, Rio Del Mar, and Mar Vista Schools.

**Overview:** The Board acknowledges and recognizes the generosity of community members and businesses. Their commitment to education is evident through their contribution.

**Recommendation:** Approve with gratitude this donation.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker*



P.O. Box 1325 Aptos, CA 95001 831-688-8501

*Mark Edwards*  
*Supervisor of Operations*  
*Pajaro Valley Unified School District*

May 17, 2010

Dear Mark Edwards,

The Aptos Soccer Club is grateful for the use of PVUSD fields. The fields are essential in providing space for our nearly 1000 youth soccer players to hold both games and practice. ASC understands the financial difficulties PVUSD faces with the current budget reductions and imposed restrictions. With this in mind, the club would like to partner with the school district and provide the necessary funds to rejuvenate grass playing fields at the schools where ASC holds use permits; Aptos Junior High, Valencia, Rio Del Mar, and Mar Vista Elementary.

The ASC Board has reviewed and approved the cost estimates you have provided (see list below) and issued a check in the amount of \$3439.01 to move forward with the field rejuvenation project as soon as possible and in plenty of time to allow the re-seeding to germinate and mature for use by the time fall school session starts up again beginning August 16, 2010.

Rejuvenation Project Cost Estimate:

Sandy loam (20 to 22 yards a load) Two loads = \$1600.00 for AJH and Valencia  
Valencia, Rio, AJH and Mar Vista

24-50lbs of seed @ .95 cents per pound = \$1140.00 + \$105.45 tax = \$1245.45

30-50lbs of fertilizer @ \$17.50 per bag = \$525.00 + \$48.56 tax = \$573.56

\$20 delivery charge

Total \$3439.01

As we have discussed, the club is seeking corporate sponsorship or reduced costs for irrigation system upgrades or replacement materials where needed. These costs have yet to be determined but are recognized to be very important to the utmost in success of the rejuvenation project. You will be kept informed as updated information becomes available regarding this endeavor.

To assure the fields will be inactive during the project, ASC trusts you will be communicating with the staff of involved schools and with the facilities department at PVUSD to advise the fields must be free of use during the summer break; June 4 – August 15, 2010.

Please feel free to contact me with questions or concerns that may arise. Thank you for your continued efforts.

Sincerely,

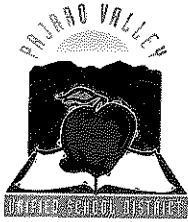
A handwritten signature in black ink, appearing to read 'Chris Klein', is written over the printed name.

Chris Klein

Field Coordinator  
Aptos Soccer Club



**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



***Board Agenda Backup***

Item No: 10.4

**Date:** May 26, 2010

**Item:** Approve with Gratitude the Donation of funds equaling \$7,500 to Bradley Elementary School from Driscoll's to support our Reading Intervention Program.

**Overview:** This Board acknowledges and recognizes the generosity of community members. Their commitment to education is evident through their contribution.

**Recommendation:** Approve with gratitude this donation.

**Prepared By:** Kathy Arola, Principal

**Superintendent's Signature:**

*Dominic Bol*



# Board Agenda Backup

Item No: 10.5

**Date:** May 26, 2010

**Item:** CAHSEE Passage Waiver  
English Language Arts ( PVHS 09-10-25)

**Overview:** Per Education Code 60851 (c) the parent/guardian of a student who has taken any section of the exam with one or more modifications and has received the equivalent of a passing score may request that his/her child receive a waiver of the requirement to successfully pass the exam. Upon receipt of such request, the principal shall submit to the Governing Board a request for a waiver.

The attached documentation as required by Education Code demonstrates that the identified special education student has earned "the equivalent of a passing score" (350 or more points) on the exit exam using modifications identified in the student's IEP.

Required documentation includes a) Notification to Parent regarding students eligibility for waiver b) Parent's written request for a waiver c) Documentation of passing score with the use of a modification d) Documentation of the disability which required the modification e) IEP authorizing use of the modification and f) Transcript identifying current academic progress.


**Recommendation:** Approve

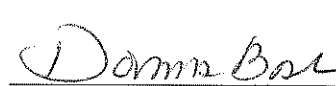
**Budget Considerations:** None

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:** Dea Pretzer, Program Director Special Services 

**Superintendent's Signature:** 

ELA

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Parent/Guardian Request for Waiver of the High School Exit Examination Requirement for Students with Disabilities

Date: April 13, 2010

REC'D MAY 17 2010

To The Parent/Guardian of

Beginning with the 2005-06 school year, all California public school students, including students with disabilities, are required to pass the California High School Exit Examination (CAHSEE) to receive a high school diploma.

This letter is to inform you that your child took one or more subject matter parts of the CAHSEE with a modification prescribed in his/her current individualized education program (IEP)

At your written request, The PVUSD Board of Education may waive the requirement to successfully pass one or both subject matter parts of the CAHSEE in order to receive a diploma. You may submit this request by completing the information below and returning this form to the principal of your child's high school.

Signature of Principal:

Date:

5/7/10

I request that my child \_\_\_\_\_ d with a modification and earned the equivalent of a passing score one or more parts of the CAHSEE, be granted a waiver of this California graduation requirement.

I understand that, in order to receive such a waiver, state law requires that my child have all of the following:

1. An IEP that specifies the use of modification(s) on the exit examination, standardized testing, or classroom instruction and assessments.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE.
3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education.

Signature of Parent:

Date: 4-16-10

**FOR SITE USE ONLY**

Date Received by Principal: \_\_\_\_\_

Student Identification Number: \_\_\_\_\_

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

**Principal's Certification and Request for the Governing Board to Waive the High School Exit Examination Requirement for Students with Disabilities**

Student's Name:

Student's ID Number:

Pursuant to Education Code 6051, the parent/guardian \_\_\_\_\_ with disabilities, has requested that the Governing Board waive the requirement that \_\_\_\_\_ successfully pass the high school exit examination in order to receive a diploma. This student has taken the high school exit examination with one or more modifications that fundamentally alter what the test measures as determined by the State Board of Education, and has achieved the equivalent of a passing score one or both parts of the examination.

I certify that the student qualifies for a waiver because he/she satisfies all of the following conditions:

1. Has an individualized education program (IEP) adopted pursuant to the Individuals with Disabilities Education Act that specifies the use of the modification(s) on the exit examination, standardized testing, or classroom instruction and assessments.  
*(Attach the section of the IEP that specifies the modifications.)*
  - a. Describe the nature of the student's disability as identified on the IEP (please note if this will result in overt identification of the student).
  - b. Describe any modification used on the  English/language arts or  math section of the exam (separate form must be filled out for each section):
  - c. State the rationale for applying the modification(s) used to achieve an equivalent passing score on the CAHSEE for this student.
  - d. Describe the modification(s) that the student regularly uses in the classroom and on other assessments.

Please see attached.

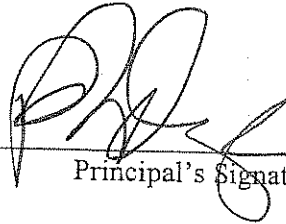
## CAHSEE ELA

February 2, 2010

- a. Student has a learning disability in long term memory / associative memory which impacts his reading comprehension, reading fluency, written expression, math reasoning and math calculation. Both short term visual and auditory memory are weaker cognitive areas as well which can limit his ability to respond appropriately to timed tasks. His written expression is often disorganized and difficult to follow due to his poor recall of information.
- b. Test questions were read loud and testing was administered over 2 days for the English/Language Arts portion of the CAHSEE.
- c. Student has difficulty understanding and holding on to information, in both his immediate awareness and over a longer period of time, which he can efficiently retrieve and effectively apply to academic tasks. The oral reading of test items provided clear and accurate information and appropriate pacing of test material to assist the student in understanding the content and in relating it to corresponding questions. It allowed for longer passages to be read in parts so that the student would not get frustrated and make less of an effort as the testing progressed. Extending the testing period over 2 days allowed for the student to "regroup" and approach the second half of the testing rested and with a clear head.
- d. Teachers have been provided with copies of the student's IEP goals, and recommended accommodations or modifications to be used in the classroom. Test questions or directions for class assignments can be read aloud or clarified for the student within his general education classes at his request or as determined helpful by the classroom teacher. Use of graphic organizers is recommended to assist him in reading comprehension and in organizing an essay. Extra time is provided to complete any assignment as needed.

2. Has sufficient high school coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE. (*Attach transcripts showing coursework completed.*)
3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education. (*Attach a copy of the exit exam Student and Parent Report showing "equivalent of a passing score" in the English/language arts and/or the mathematics portion of the exam.*)

Certified by: \_\_\_\_\_

  
Principal's Signature

4/7/10  
Date

*I agree that the information on this Waiver Request Sheet accurately describes the modifications that this student regularly uses as identified in the IEP.*

Mary South  
Signature of Student's Special Education Teacher

April 15, 2010  
Date

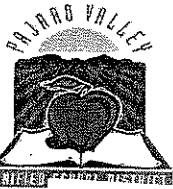
MARY South  
Print Name of Student's Special Education Teacher

*I agree that the information on this Waiver Request Sheet accurately states that the coursework this student has satisfactorily completed or is in the process of completing in the high school curriculum is sufficient to have obtained the skills and knowledge otherwise to pass the California High School Exit Examination.*

Ximena Ospina  
Signature of Student's Academic Counselor

4/15/10  
Date

Ximena Ospina  
Printed Name of Student's Academic Counselor



**Pajaro Valley Unified School District Special Education Local Plan Area  
INDIVIDUALIZED EDUCATION PROGRAM  
Supplementary & Specialized Support/Promotion & Assessment Standards**

Student \_\_\_\_\_

Date of Birth \_\_\_\_\_

IEP Meeting Date 11/16/09

**SUPPLEMENTARY/SPECIALIZED SUPPORT**

Student requires supplementary aids and services or specialized materials/equipment as specified below.

Supports for school personnel                       Specialized aids/materials/equipment (Assistive Technology)  
 Program modifications                                       None

Description	Responsible Personnel/Agency	Location	Frequency/Intensity	Duration	Start/End Date*
					Start: End:
					Start: End:

\* If a placement or service is ending, give reason

**PARTICIPATION IN STATE AND DISTRICT-WIDE STANDARDIZED TESTING AND ASSESSMENT**

Including: *Desired Results Developmental Profile (DRDP) California Standards Test (CST), California Modified Achievement Test (CMA), and California Alternative Performance Assessment (CAPA)*

School Readiness (Preschool Only)  
 DRDP-R     DRDP Access    Adaptations/Accommodations (specify) \_\_\_\_\_

Language Arts: (Gr. 2-11)     Grade Exempt     CST    OR     CMA (Criteria Met) (Gr. 3 - 9)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Math: (Gr. 2-11)     Grade Exempt     CST    OR     CMA (Criteria Met) (Gr. 3 - 7, Algebra I - Gr. 7-11)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Science (Gr. 5 & 8 Gr. 9-11)     Grade Exempt     CST    OR     CMA (Criteria Met) (Gr. 5, 8 & 10)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

History/Social Science\*     Grade Exempt     CST  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Writing (Gr. 7 only)     Grade Exempt     CST    OR     CMA (Criteria Met) (Gr. 7 only)  
 No accommodations or modifications     Accommodations (specify below)     Modifications (specify below)  
 Accommodations:  
 Modifications:

Life Skills Curriculum:                      CAPA Level    1     2     3     4     5

Participation in CST/CMA not appropriate due to: \_\_\_\_\_

Other State or District-Wide Assessment Accommodations/Modifications (specify) extended time; alternative setting; test questions read aloud; use of calculator

\* (Grade 8; Grade 11 for U.S. History; Grades 9 through 11 World History)

**PROMOTION STANDARDS**

Student is working towards a diploma and will be promoted based upon district curriculum standards  without accommodations or  with accommodations.  
 Student is working towards a certificate and will be promoted based upon alternative curriculum standards and/or substantial progress towards goals.

**CALIFORNIA HIGH SCHOOL EXIT EXAMINATION (CAHSEE)**

No accommodations or modifications                       Exempt due to eligibility for participation in CAPA  
 Modifications (specify) test items read aloud/ELA                       Grade Exempt (below grade 10, or Post Sec.)  
 Accommodations (specify) testing 1 + day                       Passed both subtests of the CAHSEE

School Name/Address  
**Pajaro Valley High School**  
**500 Harkins Slough Road**  
**Watsonville, CA 95076**  
 Tel: 831-728-8102 Fax: 728-6944  
 Counselor: **Ospina, Ximena**

Date: **07/09/02**  
 Date:  
 Jf: **2009**

**M/M Felipe Avalos**  
**245 Mesa Verde**  
**Watsonville, CA 95076**

Crs ID	Course Title	Mark	Ab	Credit	Crs ID	Course Title	Mark	Ab	Credit	Crs ID	Course Title	Mark	Ab	Credit
<b>Pajaro Valley High School Grd 09 12/2005</b>					<b>Pajaro Valley High School Grd 11 12/2007</b>					<b>Pajaro Valley High School Grd 12 6/2009</b>				
1041	Adv ELD A	C		10.000	1230	P English 2	D-		5.000	1330	P English 3	C-		5.000
2413	P Algebra 1A/B (S/9)	F		5.000	3630	P Integ Sci II	C		5.000	3633	P Integ Sci III	C-		5.000
2976	Math B (9th)	D-		5.000	4610	N Adv PE	D		5.000	4640	N Weights	D		5.000
5051	Intro Computers	D-		5.000	7210	P US History	F		5.000	7310	P Fed Government	C		5.000
9270	Directed Study	C		5.000	9270	Directed Study	B-		5.000	9020	N Student Asst	A-		5.000
Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.600					Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.500					Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.333				
<b>Pajaro Valley High School Grd 09 6/2006</b>					<b>Pajaro Valley High School Grd 11 6/2008</b>					<b>PVH Summer School Grd 12 6/2009</b>				
1042	Adv ELD B	D+		10.000	1230	P English 2	F		5.000	2510	P Geometry	C-		5.000
2413	P Algebra 1A/B (S/9)	C-		5.000	3630	P Integ Sci II	C-		5.000	Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000				
2976	Math B (9th)	F		5.000	4610	N Adv PE	D+		5.000	<b>Pajaro Valley High School Grd 12 12/2009</b>				
3915	Health (SDAIE)	C		5.000	7210	P US History	F		5.000	4220	P Spanish 2 SS	F		5.000
9270	Directed Study	A		5.000	9270	Directed Study	C+		5.000	6050	P Ceramics	B		5.000
Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.667					Crd Att: 30.000 Cmp: 20.000 Total GPA: 1.333					7210 P US History D- 5.000				
<b>PVH Summer School Grd 09 8/2006</b>					<b>PVH Summer School Grd 11 7/2008</b>					9020 N Student Asst A 5.000				
2410	P Algebra 1A/B	F		5.000	3610	P Integ Sci I	C-		5.000	9270	Directed Study	B		5.000
Crd Att: 5.000 Cmp: 0.000 Total GPA: 0.000					Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000					9292 Ba Sk/ HSEE/ ELA A 5.000				
<b>Pajaro Valley High School Grd 10 12/2006</b>					<b>PVH Summer School Grd 11 8/2008</b>					<b>Credit Summary - High School</b>				
1120	P English 1 (SDAIE)	B+		5.000	9292	Ba Sk/ HSEE/ ELA	NC		0.000	<b>Subject Area</b>				
2510	P Geometry	F		5.000	Crd Att: 5.000 Cmp: 0.000 Total GPA: 0.000					<b>Req</b>				
3610	P Integ Sci I	F		5.000	<b>Pajaro Valley High School Grd 12 12/2008</b>					<b>Cmp</b>				
4210	P Spanish 1 SS	D		5.000	1330	P English 3	D		5.000	<b>Def</b>				
7110	P World Civ	D-		5.000	3633	P Integ Sci III	C		5.000	A	English	40.00	25.00	15.00
9270	Directed Study	B		5.000	4610	N Adv PE	C		5.000	B	Mathematics	20.00	20.00	
Crd Att: 30.000 Cmp: 20.000 Total GPA: 2.000					7410	P Economics	C		5.000	C	Biological Science	10.00	10.00	
<b>Pajaro Valley High School Grd 10 6/2007</b>					9020	N Student Asst	A		5.000	D	Physical Science	10.00	10.00	
1120	P English 1 (SDAIE)	D+		5.000	9270	Directed Study	B-		5.000	E	Health	5.00	5.00	
2510	P Geometry	D		5.000	Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.333					F	Fine Arts/Foreign Lang	10.00	10.00	
3610	P Integ Sci I	C-		5.000	<b>Pajaro Valley High School Grd 12 5/2009</b>					G	Physical Education	20.00	20.00	
4210	P Spanish 1 SS	C		5.000	2998	Basic Math A:PASS	B		5.000	H	Applied Arts	10.00	10.00	
7110	P World Civ	C-		5.000	Crd Att: 5.000 Cmp: 5.000 Total GPA: 3.000					I	World Civilization	10.00	10.00	
9270	Directed Study	C+		5.000	<b>Comments:</b>					J	US History	10.00	5.00	5.00
Crd Att: 30.000 Cmp: 30.000 Total GPA: 1.667					Completed 40 Community Service Hours					K	Federal Government	5.00	5.00	
<b>PVH Summer School Grd 10 7/2007</b>					PVHS 6/5/09 Non Grad will return as a 5th year student.					L	Economics	5.00	5.00	
2410	P Algebra 1A/B	C-		5.000	08-12-2009 Re entered as a 5th Year Student PVHS 2009-2010					M	Elective	45.00	95.00	
Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000										N	Algebra	10.00	10.00	
										O	Science	10.00	10.00	
										-----Total Credits----- 220.000 250.000 20.00				

Accreditation approved by the School Commission of the WASC

GPA - A=4.0, B= 3.0, C=2.0, D=1.0, F=0.0, P=PASS R=REPEAT

Comments:  
 Completed 40 Community Service Hours  
 PVHS 6/5/09 Non Grad will return as a 5th year student.  
 08-12-2009 Re entered as a 5th Year Student PVHS 2009-2010

Polio(OPV)	11/14/90	01/17/91	10/14/92	06/08/95	-----	-----
DTP_DT/TD	11/14/90	01/17/91	04/11/91	10/14/92	10/08/95	-----
MMR	02/20/92	06/08/95				
Measles	-----	-----				
Mumps	-----	-----				
Rubella	-----	-----				
TB Test	-----	-----				



Date: 07/09/02  
Date:  
Of: 2009

School Name/Address  
**Pajaro Valley High School**  
500 Harkins Slough Road  
Watsonville, CA 95076  
Tel: 831-728-8102 Fax: 728-6944  
Counselor:

GPA Summary		
Academic GPA:	1.766	
Total GPA:	1.875	
CSU GPA:	1.806	
Testing Information		
Proficiency Tests		
CA HSEE Math	Passed	10/08/08
CA HSEE ELA	Passed	02/02/10

Accreditation approved by the School Commission of the WASC

GPA - A=4.0, B= 3.0, C=2.0, D=1.0, F=0.0, P=PASS R=REPEAT

Transcript is unofficial unless signed by a school official

School  
Official's Signature \_\_\_\_\_

Date: 05/07/10



# California High School Exit Examination

## Student and Parent Report

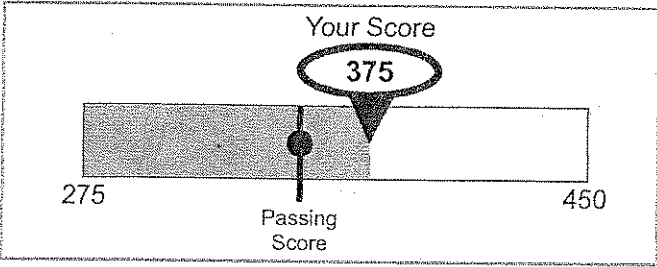
**Student Name:**  
**Date of Birth:**  
**Student ID:**  
**Grade:** 12  
**School:** 0105858 - Pajaro Valley High  
**District:** 69799 - Pajaro Valley Unified  
**County:** 44 - Santa Cruz

### English-Language Arts

Test Date: 02/02/2010

Your Total Score	Score Required to Pass	Status
375	350	MODIFIED

Your student took this test using modifications as specified in his or her IEP or Section 504 plan. See "Taking the CAHSEE with Modifications" on the back of this report.



#### Strands for English-Language Arts

READING	Number of Questions	Number Correct
Word Analysis	7	4
Reading Comprehension	18	13
Literary Response & Analysis	20	16
<b>WRITING</b>		
Writing Strategies	12	10
Writing Conventions	15	14

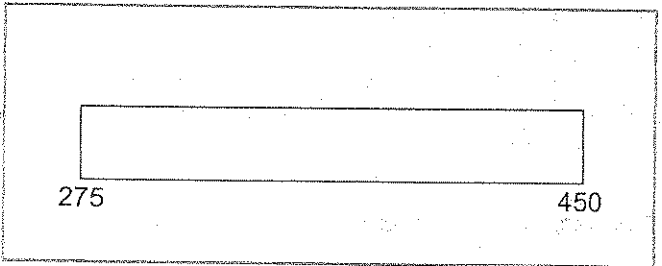
Writing Applications*	Your Score
Essay	2.0

### Mathematics

Test Date: 02/02/2010

Your Total Score	Score Required to Pass	Status
		SATISFIED REQ

The district reported that your student previously satisfied the requirement to successfully pass this portion of the CAHSEE. This report is not proof of a passing score.



#### Strands for Mathematics

	Number of Questions	Number Correct
Probability & Statistics		
Number Sense		
Algebra & Functions		
Measurement & Geometry		
Algebra I		

\* Each student essay receives two scores that range from 1 (lowest) to 4 (highest) or non-scorable (NS). The average of these two scores is listed above under the heading "Your Score". The Writing Applications score counts as 20% of the total English-Language Arts score.

A student must only retake the subject area examination (English-Language Arts and/or Mathematics) that was not passed.

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 10.6

**Date:** May 26, 2010

**Item:** Project Lead the Way to Engineering Academy

**Overview:** The Project Lead The Way (PLTW) Pathway to Engineering curriculum is designed as a four year high school sequence. The foundation courses (Introduction to Engineering Design and Principles of Engineering and Design) will be offered next year at Watsonville High School with plans to increase sections of the foundational classes leading to the capstone course of Engineering Design and Development (please see attached).

ARCHES, under the Executive Directorship of Diane Siri, has approved through the James Irvine Foundation, the start up and continuing professional development expenses for up to four teachers in San Diego this summer (see attached).

**Recommendation** Approval is recommended.

**Budget Considerations:**

**Funding Source:** General Fund

**Budgeted:** Yes:  No:

**Amount:** n/a

**Prepared By:** Cathy Stefanki, Assistant Superintendent

**Superintendent's Signature:**

*Donna Bae*

## **High School Engineering**

The Project Lead The Way (PLTW) Pathway To Engineering (PTE) curriculum is designed as a four-year high school sequence. Foundation courses (Introduction to Engineering Design, Principles of Engineering, and Digital Electronics) are supplemented by a number of electives to create eight rigorous, relevant, reality-based courses:

### **Foundation Courses**

- Introduction to Engineering Design (IED)
  - Using 3D computer modeling software, students learn the design process and solve design problems for which they develop, analyze, and create product models.
- Principles of Engineering (POE)
  - Students explore technology systems and engineering processes to find out how math, science, and technology help people.
- Digital Electronics (DE)
  - Students use computer simulation to learn about the logic of electronics as they design, test, and actually construct circuits and devices.

### **Specialization Courses**

- Aerospace Engineering (AE)
  - Students learn about aerodynamics, astronautics, space-life sciences, and systems engineering through hands-on engineering problems and projects.
- Biotechnical Engineering (BE)
  - Students apply biological and engineering concepts related to biomechanics, genetic engineering, and forensics.
- Civil Engineering and Architecture (CEA)
  - Teams of students collaborate on the development of community-based building projects and conceptual design for project presentations.
- Computer Integrated Manufacturing (CIM)
  - Students learn concepts of robotics and automated manufacturing by creating three-dimensional designs with modeling software and producing models of their designs.

### **Capstone Course**

- Engineering Design and Development (EDD)
  - Teams of students, guided by community mentors, work together to research, design, and construct solutions to engineering problems.



May 5, 2010

Murry Schekman  
250 East Beach Street  
Watsonville Ca. 95076

Mr. Schekman,

It is my pleasure to notify you that the Alliance for Regional Collaboration to Heighten Educational Success (ARCHES) has secured resources from the James Irvine Foundation to support the efforts of the Engineering Academy at Watsonville High School in the Pajaro Valley Unified School District. These supplemental funds will cover the expenses for the National Academies Foundation (NAF) Engineering Pilot membership and summer meeting. We will also cover the expenses for up to four teachers to attend the Project Lead the Way training in San Diego in June. Grace Patino is coordinating the registration for the selected teachers. We will support these two activities with supplemental funding beyond your original ARCHES grant. We will pay for actual expenses incurred for registration, travel, teacher stipends for NAF and Project Lead the Way.

Please submit your projected expenses by May 20 so that we can be sure that registration fees are paid in a timely manner.

Please let me know if you have any additional questions.

Congratulations,

A handwritten signature in black ink, appearing to read "Diane Siri", is written over the typed name.

Diane Siri  
Executive Director  
ARCHES  
1285 San Andreas Road  
Watsonville, CA 95076  
831 7288485

DS/sc



May 7, 2010

Dear YOP™ Academy Director:

The National Academy Foundation (NAF) is excited that you are joining our Year of Planning (YOP)™ cohort for 2010-2011. In recognition of the challenges that many districts face in completing the YOP™ Services Agreement in time to allow teams to register for the Summer Institute for Staff Development in July, we are providing the preliminary form below and ask that you indicate which prepayment option you are choosing by **completing this form no later than April 1, 2010**. Your cooperation will allow us to plan for the Institute for Staff Development being held in Philadelphia July 11-13 as well as allowing us to move the overall registration process forward. Please indicate your choice, sign in the space provided and secure the signature of your Principal. Once completed, return it to the address below:

National Academy Foundation  
39 Broadway, Suite 1640  
New York, NY 10003  
Attn: Membership Associate

Fax: 212-635-2409

Thank you in advance for your prompt attention to this matter, and I look forward to working with you and your team.

Sincerely,

Bill Taylor  
Senior Director, National Academy Foundation

✓ _____	<b>Option 1-</b> The SCHOOL DISTRICT will pay NAF, in addition to the standard YOP™ Services Fee, the sum of thirteen thousand and eight hundred dollars (\$13,800) to cover the total cost of Four (4) designated Academy Design Team members ("prepaid YOP™ Institute attendee") to attend the Annual Institute for Staff Development in 2010 and 2011, inclusive of Institute registration fees, air travel, and one half lodging costs per person (no cost if rooms are shared with other prepaid Institute attendee).
_____	<b>Option 2-</b> The SCHOOL DISTRICT will pay NAF, in addition to the standard YOP™ Services Fee, the sum of six thousand dollars (\$6,000) to cover the total cost of two (2) designated Academy Design Team members ("prepaid YOP™ Institute attendee") to attend the Annual Institute for Staff Development in 2010 and 2011, inclusive of Institute registration fees, air travel, and one half lodging costs per person (no cost if rooms are shared with other prepaid Institute attendee)..
_____	<b>Option 3-</b> The SCHOOL DISTRICT will pay NAF, in addition to the standard YOP™ Services Fee, no additional fees to cover the total cost of designated Academy Design Team members ("NON-prepaid YOP™ Institute attendee") to attend the Annual Institute for Staff Development in 2010 and 2011, inclusive of institute registration fees, air travel, and lodging. All costs associated with <b>sending required YOP™ Academy Design Team members (minimum of two)</b> is provided by the district or other local funding. <i>Estimated cost is \$6,000.</i>

We intend to continue our affiliation with the National Academy Foundation (NAF) and are currently processing our YOP™ Services Agreement that will go into effect before September, 2010. We realize that we will be invoiced for all YOP™ Services Agreement fees and prepayment options upon completion of this form. If we decide to disaffiliate with NAF before the 2010-2011 school year, our district will be responsible for any costs incurred by NAF with regard to our participation at NAF's Summer Institute for Staff Development in July of 2010.

Signature:

\_\_\_\_\_  
Academy Director

  
\_\_\_\_\_  
Principal

School: \_\_\_\_\_

District: \_\_\_\_\_



# Board Agenda Backup

Item No: 10.7

**Date:** May 26, 2010

**Item:** Migrant & Seasonal Head Start (MSHS) COLA – 1.84% Base Funding  
Pro-rated Period July 1, 2010 – February 28, 2011

**Overview:** \$69,572 is available as Cost of Living Adjustment funds for the pro-rated grant period of July 1, 2010 – February 28, 2011. Of this total, \$67,103 is available for MSHS Program direct expenses; \$2,469 in District indirect costs. It is anticipated that funds will be annualized as part of the Refunding Application for the grant year commencing March 1, 2011. The current proposal represents two-thirds of the anticipated annualized amount.

Of the \$67,103 it is recommended that \$54,085 be allocated to Family Child Care Home (FCCH) operations based upon increased reimbursement/attendance costs to 70 FCCH Providers for services to more than 500 children. This sum represents about 80% of the total Program COLA funds.

It is recommended that the balance, \$13,018 be allocated for anticipated increases in employee benefits (retirement, unemployment, Worker's Compensation).

**Recommendation:** Approve the 1.84% pro-rated COLA proposal for Migrant & Seasonal Head Start

**Budget Considerations:**

**Funding Source:** U.S. Department of Health and Human Services via Grantee (Central California Migrant Head Start/Stanislaus County Office of Education)

**Budgeted:** Yes:  No:

**Amount:** \$69,572 to PVUSD

**Prepared By:** Carole L. Clarke, Director, Migrant & Seasonal Head Start

**Superintendent's Signature:**

*Dorinda B. ...*

Stanislaus County Office Of Education/  
Central California Migrant Head Start Program

1.84% COLA Application Basic Budget (Program Account 23 only)  
**Budget Narrative**

Delegate Agency: Pajaro Valley Unified School District

Funding Source Migrant & Seasonal Head Start (MSHS)

Fiscal Year: 2010-2011 Prorated Funding (2/3rds) to cover July 1, 2010 through February 28, 2011

Amount of Prorated Funding to District	\$69,572
6.i) District indirect (administrative) costs @ 3.68%	<u>2,469</u>
Amount of direct funding available to MSHS Program	\$67,103

Like positions in our Program that have an equivalent within our District organization are at parity and therefore, salary increases cannot be provided. This request is to cover following required increased expenses for staff and contracted Family Child Care Home Providers:

6.b) Anticipated increases in employee benefits:

- |                                                |         |
|------------------------------------------------|---------|
| • Retirement Benefits, OPEB                    | \$1,709 |
| • Retirement Benefits, Classified staff (PERS) | 490     |
| • Unemployment Benefits (SUI)                  | \$6,311 |
| • Worker's Compensation Benefits               | \$4,508 |

The increases in unemployment and Worker's compensation benefits are statutory; the increases in retirement benefits are associated with the State's retirement system and local district agreements which involve collective bargaining units.

6.h) Additional funds to reimburse 70 Family Child Care Home Providers:  
Increased child attendance rate resulting in increased costs \$54,085

The increased amount of reimbursement to Family Child Care Home Providers represents 81% of the available Program COLA funds. About 70% of all PVUSD MSHS children are served in these Family Child Care Homes.

(Note: 1.84% Cost of Living Adjustment Funds will be annualized @ 100% for Fiscal Year 2011-2012 in Refunding Application)

\_\_\_\_\_  
Agency Representative Signature

\_\_\_\_\_  
Date



CENTRAL CALIFORNIA MIGRANT HEAD START  
MIGRANT HEAD START  
Basic Funds  
March 1, 2010 - February 28, 2011

Delegate Agency: Pajaro Unified School District

							Budget Pre-	On-Going	Budget w/	CCFP
							COLA	COLA	COLA	
							Allocated			
							Budget			
							\$ 5,845,150	\$ 69,572	\$ 5,914,722	\$ 90,912
								1.84%		
							\$ 2,253,800	\$ -	\$ 2,253,800	\$ -
6a Personnel	Title	Daily Rate		# of Days		%				
# of Staff										
1	Program Director	\$432.07 /day	x	205 days	x	100%	88,574		88,574	
1	Program Operations Coordinator	\$294.92 /day	x	215 days	x	100%	63,408		63,408	
1	Child Development Coordinator	\$286.28 /day	x	215 days	x	100%	61,550		61,550	
1	Family Child Care Home Coordinator	\$287.59 /day	x	215 days	x	100%	61,832		61,832	
1	Health/Disabilities Coordinator	\$395.93 /day	x	215 days	x	100%	85,125		85,125	
1	Family /Community Services Coordinator	\$279.25 /day	x	205 days	x	100%	57,246		57,246	
1	Nutrition Coordinator	\$283.55 /day	x	66 days	x	100%	18,714		18,714	
2	Parent Involvement Coordinators	\$290.18 /day	x	205 days	x	100%	118,974		118,974	
1	Speech/Language Therapist	\$366.88 /day	x	72 days	x	100%	26,415		26,415	
7	FCCH Specialists	\$168.90 /day	x	145 day	x	100%	171,335		171,335	
5	Site Supervisors	\$196.68 /day	x	133 days	x	100%	130,791		130,791	
2	Infant/Toddler Teachers	\$88.67 /day	x	124 days	x	100%	21,990		21,990	
1	Infant/Toddler Teachers	\$91.33 /day	x	124 day	x	100%	11,325		11,325	
5	Infant/Toddler Teachers	\$96.89 /day	x	124 days	x	100%	60,072		60,072	
3	Infant/Toddler Teachers	\$103.68 /day	x	124 days	x	100%	38,569		38,569	
2	Infant/Toddler Teachers	\$105.88 /day	x	124 days	x	100%	26,258		26,258	
1	Infant/Toddler Teachers	\$120.44 /day	x	124 days	x	100%	14,935		14,935	
1	Infant/Toddler Teachers	\$127.13 /day	x	124 days	x	100%	15,764		15,764	
1	Infant/Toddler Teachers	\$133.83 /day	x	124 days	x	100%	16,595		16,595	
6	Infant/Toddler Teachers	\$140.54 /day	x	124 days	x	100%	104,562		104,562	
1	Infant/Toddler Teachers	\$147.23 /day	x	124 days	x	100%	18,257		18,257	
1	Infant/Toddler Teachers	\$167.34 /day	x	124 days	x	100%	20,750		20,750	
1	Preschool Teacher	\$91.83 /day	x	124 day	x	100%	11,387		11,387	
2	Preschool Teachers	\$100.34 /day	x	124 days	x	100%	24,884		24,884	
3	Preschool Teachers	\$103.35 /day	x	124 days	x	100%	38,446		38,446	
2	Preschool Teachers	\$109.64 /day	x	124 days	x	100%	27,191		27,191	
1	Preschool Teacher	\$135.61 /day	x	124 days	x	100%	16,816		16,816	
1	Preschool Teacher	\$142.75 /day	x	124 days	x	100%	17,701		17,701	
1	Preschool Teacher	\$153.47 /day	x	124 days	x	100%	19,030		19,030	
1	Preschool Teacher	\$182.07 /day	x	124 days	x	100%	22,577		22,577	
32	Teachers (transition)	\$28.36 /day	x	5 days	x	100%	4,538		4,538	
5	Instructional Assistants	\$92.99 /day	x	118 days	x	100%	54,864		54,864	
1	Instructional Assistant (Special Needs)	\$92.99 /day	x	118 days	x	100%	10,973		10,973	
3	Instructional Assistants	\$97.69 /day	x	118 days	x	100%	34,582		34,582	
4	Instructional Assistants	\$102.72 /day	x	118 days	x	100%	48,484		48,484	
3	Parent Ed. Specialists (FSWs)	\$116.17 /day	x	163 days	x	100%	56,807		56,807	
5	Parent Ed. Specialists (FSWs)	\$121.97 /day	x	163 days	x	100%	99,406		99,406	
1	Parent Ed. Specialist (FSW)	\$128.26 /day	x	163 days	x	100%	20,906		20,906	
3.5	Parent Ed. Specialists (FSWs)	\$128.26 /day	x	174 days	x	100%	78,110		78,110	
4	Parent Ed. Specialists (FSWs)	\$134.74 /day	x	174 days	x	100%	93,779		93,779	
1	Bilingual Office Assistant II	\$163.94 /day	x	200 days	x	100%	32,788		32,788	
2	Data Entry Specialists	\$171.99 /day	x	215 days	x	100%	73,956		73,956	
1	Administrative Secretary II	\$144.83 /day	x	215 days	x	100%	31,138		31,138	
1	Administrative Secretary III	\$213.79 /day	x	205 days	x	100%	43,827		43,827	
2.5	Custodians I	\$112.91 /day	x	160 days	x	100%	45,164		45,164	
1	Lead Custodian II	\$204.31 /day	x	230 days	x	100%	46,991		46,991	
1	Custodians (overtime)	\$0.00 /day	x	0 days	x	100%	6,000		6,000	
1	Child care for meetings	\$8.50 /day	x	1276 days	x	100%	10,846		10,846	
1	Substitutes	\$88.20 /day	x	562 days	x	100%	49,568		49,568	

**MIGRANT HEAD START**  
**Basic Funds**  
**March 1, 2010 - February 28, 2011**

<b>6b Fringe Benefits</b>	rate increase	%	rate increase	%	Budget Pre-	On-Going	Budget w/	\$	\$	\$	\$
					<u>\$ 1,358,174</u>	<u>\$ 13,018</u>	<u>\$ 1,371,192</u>	-	-	-	-
Retirement (STRS)	\$ 1,094,190.00	x	8.25%		90,271		90,271				
Retirement (PERS)	\$ 930,198.00	x	16.71%	16.789%	155,436	490	155,926				
Retirement (Other PERS)	\$ 23,810.00	x	9.71%		2,312		2,312				
Retirement (ARS)	\$ 199,602.00	x	1.30%		2,595		2,595				
Retirement (OPEB) Certificated	\$ 269,202.00	x	3.18%	3.5029%	8,571	573	9,144				
Retirement (OPEB) Classified	\$ 514,921.00	x	3.31%	3.6408%	17,043	1,136	18,179				
OASDI	\$ 1,124,413.00	x	6.2%		69,714		69,714				
Medicare	\$ 2,253,800.00	x	1.45%		32,680		32,680				
SUI	\$ 2,253,800.00	x	0.30%	0.72%	6,761	6,311	13,072				
SUI (LEC)	\$ 1,469,677.00	x	5.54%		81,420		81,420				
Workers' Compensation	\$ 2,253,800.00	x	2.40%	2.70%	54,091	4,508	58,599				
Health, Dental & Vision Insurance (Including LTD)	\$837,280				837,280		837,280				
<b>6c Travel (Out of County)</b>											
National MSHS Conference, and other regional training opportunities (MSPB-TAC 12); may include up to two FCCH Cluster Meetings	3 staff	x	\$1,800 /person	x	100%	5,400		5,400			
Coordinator Training (PITC or other training for content area experts)	3 staff	x	\$800 /person	x	100%	2,400		2,400			
Grantee sponsored Meetings/Training	5 staff	x	\$520 /person	x	100%	2,600		2,600			
<b>6d Equipment (Over \$5,000/Unit)</b>											
					\$ -	\$ -	\$ -	\$ -			
<b>6e Equipment (Under \$5,000/Unit)</b>											
Replacement office equipment					5,000		5,000				
<b>6e Supplies</b>											
Classroom (consumables and manipulatives)	160 children	x	\$130 /child	x	100%	23,400		23,400			
Furnishings	10 classrooms	x	\$1,000 /classroom	x	100%	10,000		10,000			
Feeding and diapering supplies	100 children	x	\$200 /child	x	100%	20,000		20,000			
Health, mental health, first aid supplies						7,000		7,000			
Sanitation supplies						10,700		10,700			
Supplies for children with disabilities or special needs						2,900		2,900			
Office supplies for centers						2,300		2,300			
Office supplies (inc. duplication, paper, etc.)						24,000		24,000			
Computer supplies and licenses						8,000		8,000			
Training supplies						16,555		16,555			
Parent involvement/meeting supplies						22,242		22,242			
Local committee activities (parents)						7,370		7,370			
Center employee morale/safety program						2,100		2,100			
Other employee morale						5,000		5,000			
<b>6f Contracts</b>											
						\$ -	\$ -	\$ -	\$ -		
<b>6g Construction, Repairs/Renovations</b>											
						\$ -	\$ -	\$ -	\$ -		

**MIGRANT HEAD START**  
**Basic Funds**  
**March 1, 2010 - February 28, 2011**

**6h Other**

Budget Pre-	On-Going	Budget w/	
\$ 1,845,487	\$ 54,085	\$ 1,899,572	\$ 90,912

Child accident liability insurance									6,000		6,000
Uninsured property loss									5,000		5,000
Licensing fees									2,400		2,400
Association fees									1,500		1,500
Audiometer/typanometer calibration									2,500		2,500
Copier maintenance	\$ 833 /month	x	12	months					9,996		9,996
FCCH Preschoolers	\$26 /child	x	269	children	x	118	days x 91% attendance		751,016		751,016
FCCH Infants/Toddlers	\$31 /child	x	234	children	x	118	days x 91% attendance		778,934		778,934
<i>To pay To pay for additional provider reimbursement due to increased child's attendance (above 91%)</i>											
FCCH Disabilities/Medical Reimbursements										54,085	54,085
FCCH Qualification-base rate enhancement									3,000		3,000
									22,163		22,163
<u>Parent Mileage and Child Care Reimbursements</u>											
Policy Committee Training Meetings (officials)	\$35.00 /day	x	50	officials					1,750		1,750
Policy Council Grantee/Delegate	\$70.00 /meeting	x	30	reimbursements					2,100		2,100
<u>Participation at each eligible level</u>											
Self-Assessment	\$70 /day	x	5	days	x	7	parents		2,450		2,450
HAC Meeting	\$35 /meeting	x	2	meetings	x	4	parents		280		280
Regular PC Meetings	\$35 /meeting	x	6	meetings	x	18	members		3,780		3,780
PC Executive Meetings	\$35 /meeting	x	5	meetings	x	5	members		875		875
Participation in interviews/FCCH selection	\$70 /day	x	15	days					1,050		1,050
Educational supplies selection	\$70 /day	x	3	parents					210		210
Parent Involvement Consultant	\$350 /session	x	6	sessions					2,100		2,100
First Aid/CPR training for parents	\$50.00 /parent	x	30	parents					1,500		1,500
Family Recruitment									5,000		5,000
Printing Costs									5,000		5,000
Local travel/mileage reimbursement	\$0.55 /mile	x	20000	miles					11,000		11,000
Travel/mileage reimbursement (other counties)	\$0.55 /mile	x	3165	miles					1,741		1,741
Food	\$4.59 /child	x	110	days	x	180	children				90,912
gas and Oil									5,000		5,000
Children's dental and medical expenses									16,000		16,000
Telephone costs	\$38 /month	x	16	phones	x	12	months		7,296		7,296
Ongoing building/playground maintenance									20,000		20,000
District office rent	\$5,919.58 /month	x	12	months					71,035		71,035
Meeting rooms rent									3,000		3,000
Food (non-reimbursed snack)	\$0.75 /child	x	180	children	x	110	days		14,850		14,850
Staff meals with children	\$3.25 /staff	x	40	staff	x	110	days		14,300		14,300
Postage									1,000		1,000
Vehicle maintenance and repairs									14,000		14,000
Mental health consultants	\$60.00 /hour	x	140	hours					8,400		8,400
Child development consultants	\$500.00 /day	x	18	days					9,000		9,000
Speech/OT Therapy services	\$120.00 /hour	x	20	hours					2,400		2,400
Disabilities consultant	\$320.00 /day	x	24	days					7,680		7,680
CPR/First Aid for staff	\$50.00 /person	x	60	staff					3,000		3,000
Car seat installation instructors	\$1,000.00 /person	x	2	instructors					2,000		2,000
Translators/interpreters									10,000		10,000
Child development enhancement-coursework; permits and tutorial assistance									4,181		4,181
Medical services for substitutes and volunteers									1,000		1,000
Staff recruitment/advertising									10,000		10,000

**Direct Costs**

<b>\$ 5,634,428</b>	<b>\$ 67,103</b>	<b>\$ 5,701,531</b>	<b>\$ 90,912</b>
---------------------	------------------	---------------------	------------------

**6i Indirect**

\$0.00 x 0.00%

<b>\$ 210,722</b>	<b>\$ 2,469</b>	<b>\$ 213,191</b>	<b>\$ -</b>
-------------------	-----------------	-------------------	-------------

March-June (3.92%) = 25% of total budget (1,461,288-1,406,166)

July-February (3.68%) = 75% of total budget (4,383,862-4,228,262)

<b>\$ 55,122</b>	<b>\$ 2,469</b>	<b>\$ 57,591</b>
<b>\$ 155,600</b>	<b>\$ 2,469</b>	<b>\$ 158,069</b>

**Example:**

<b>CCFP Breakfast Reimbursement Projections:</b>	
110 days x 180 children x 85% attendance x \$1.6234 reimb rate (free) =	\$ 27,322
<b>CCFP Lunch Reimbursement Projections:</b>	
110 days x 180 children x 85% attendance x \$3.0384 reimb rate (free) =	\$ 51,136
<b>CCFP Snack Reimbursement Projections:</b>	
110 days x 180 children x 85% attendance x \$0.74 reimb rate (free) =	\$ 12,454
<b>Total CCFP Projections:</b>	<b>\$ 90,912</b>

**MIGRANT HEAD START**  
**Basic Funds**  
**March 1, 2010 - February 28, 2011**

Budget Pre-      On-Going      Budget w/

* Detail of Out of County Travel																																					
<p>Out of Area Travel is dependent upon opportunities provided by MSPB, TAC-12, The Grantee, as well as other organizations which offer Head Start related training or meetings (for example: A training opportunity may be available for an incoming Health/Disabilities Coordinator through region IX Head Start or TAC-12). Alternately the Child Development Coordinator may attend a "Trainer of Trainers" Program for Infant/Toddler Caregivers depending upon work schedule availability and location. PVUSD has offered to host at least one FCCH Forum per year but is allowing for a maximum of 2 FCCH Forum trips for two program staff. .</p>																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;"><u>National MSHS Conference*</u></th> </tr> </thead> <tbody> <tr> <td>Registration Fees</td> <td style="text-align: right;">900</td> </tr> <tr> <td>Flight (\$300/person)</td> <td style="text-align: right;">900</td> </tr> <tr> <td>Mileage (137 of miles x \$0.55)</td> <td style="text-align: right;">75</td> </tr> <tr> <td>Parking (\$15.00 per day x 6 days)</td> <td style="text-align: right;">90</td> </tr> <tr> <td>Lodging (\$175 per night x 5 nights)</td> <td style="text-align: right;">2625</td> </tr> <tr> <td>Per Diem (\$45/person per day x 6 days)</td> <td style="text-align: right;">810</td> </tr> <tr> <td>Incidentals</td> <td style="text-align: right;">0</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$5,400</b></td> </tr> </tbody> </table>	<u>National MSHS Conference*</u>		Registration Fees	900	Flight (\$300/person)	900	Mileage (137 of miles x \$0.55)	75	Parking (\$15.00 per day x 6 days)	90	Lodging (\$175 per night x 5 nights)	2625	Per Diem (\$45/person per day x 6 days)	810	Incidentals	0	<b>Total</b>	<b>\$5,400</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;"><u>Coordinator Training</u></th> </tr> </thead> <tbody> <tr> <td>Registration Fees</td> <td style="text-align: right;">900</td> </tr> <tr> <td>Flight (\$275.00/person)</td> <td style="text-align: right;">825</td> </tr> <tr> <td>Mileage (140 of miles x \$0.55)</td> <td style="text-align: right;">77</td> </tr> <tr> <td>Parking (\$18.00 per day x 2 days)</td> <td style="text-align: right;">36</td> </tr> <tr> <td>Lodging (\$82.00 per night x 2 nights)</td> <td style="text-align: right;">492</td> </tr> <tr> <td>Per Diem (\$45/person per day x 2 days)</td> <td style="text-align: right;">270</td> </tr> <tr> <td>Incidentals</td> <td style="text-align: right;">0</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,600.00</b></td> </tr> </tbody> </table>	<u>Coordinator Training</u>		Registration Fees	900	Flight (\$275.00/person)	825	Mileage (140 of miles x \$0.55)	77	Parking (\$18.00 per day x 2 days)	36	Lodging (\$82.00 per night x 2 nights)	492	Per Diem (\$45/person per day x 2 days)	270	Incidentals	0	<b>Total</b>	<b>\$2,600.00</b>
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;"><u>Grantee Sponsored Meetings/Trainings</u></th> </tr> </thead> <tbody> <tr> <td>Mileage (2900 miles x \$0.55)</td> <td style="text-align: right;">1595</td> </tr> <tr> <td>Parking (\$18.00 per day x 5 days)</td> <td style="text-align: right;">90</td> </tr> <tr> <td>Per Diem (\$45/person per day x 5 days)</td> <td style="text-align: right;">675</td> </tr> <tr> <td>Incidentals</td> <td style="text-align: right;">40</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,400</b></td> </tr> </tbody> </table>	<u>Grantee Sponsored Meetings/Trainings</u>		Mileage (2900 miles x \$0.55)	1595	Parking (\$18.00 per day x 5 days)	90	Per Diem (\$45/person per day x 5 days)	675	Incidentals	40	<b>Total</b>	<b>\$2,400</b>																									
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**CENTRAL CALIFORNIA MIGRANT HEAD START  
MIGRANT HEAD START  
Non - Federal Share  
March 1, 2010 - February 28, 2011**

*Delegate Agency: Pajaro Unified School District*

	<b>Budget</b>	<b>\$</b>	<b>1,468,258</b>	<b>COLA Increase</b>	<b>\$</b>	<b>17,393</b>	<b>1,485,651</b>
<b>6e Supplies</b>		<b>\$</b>	<b>27,752</b>	<b>\$</b>	<b>16,933</b>	<b>\$</b>	<b>44,685</b>
Donated food			15,000		6,033		21,033
Donated supplies			12,752		10,900		23,652
<b>6f Contracts</b>		<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
<b>6h Personnel</b>		<b>\$</b>	<b>138,006</b>	<b>\$</b>	<b>460</b>	<b>\$</b>	<b>138,466</b>
Volunteer hours	Rate						
	\$20.98 /hour	x	6,578 hours				
<i>Fringe benefit increase</i>	\$0.07 /hour		6,578				
					138,006		138,006
						460	460
<b>6h Non-Personnel</b>		<b>\$</b>	<b>1,302,500</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,302,500</b>
FCCH Differential - Infants/Toddlers (Santa Cruz County)	204	children	x \$16.44/day x 118 days x 90%		356,169		356,169
FCCH Differential - Preschoolers (Santa Cruz County)	204	children	x \$18.32/day x 118 days x 90%		396,899		396,899
FCCH Differential - Infants/Toddlers (Monterey County)	30	children	x \$10.71/day x 118 days x 90%		34,122		34,122
FCCH Differential - Preschoolers (Monterey County)	65	children	x \$13.16/day x 118 days x 90%		90,843		90,843
Total children in FCCH	503						
<i>Total differential represents 91% of attendance</i>							
<b>Food</b>							
State portion USDA/CCFP for children's breakfast and lunch	180	childrer	\$.19/meal	110 days		3,423	3,423
<i>Total state portion represents 91% of attendance in centers</i>							
<b>Space</b>	<b>Monthly Rent</b>		<b>Months</b>				
Calabasas	\$ 5,889		12		70,668		70,668
Freedom	\$ 6,780		12		81,360		81,360
Hall District	\$ 4,712		12		56,544		56,544
H A Hyde	\$ 9,113		12		109,356		109,356
Ohione	\$ 8,593		12		103,116		103,116

**CENTRAL CALIFORNIA MIGRANT HEAD START  
MIGRANT HEAD START  
Administrative  
March 1, 2010 - February 28, 2011**

*Delegate Agency: Pajaro Unified School District*

**Budget: \$ 3,806**

		Basic Amount	Admin Rate	
<b>6a</b>	<b>Personnel</b>			<b>\$ _____ -</b>
<b>6b</b>	<b>Fringe Benefits</b>			<b>\$ _____ 1,337</b>
	Retirement (PERS)	\$ 490 x	10.27%	50
	Retirement (OPEB) Certificated	\$ 573 x	10.27%	59
	Retirement (OPEB) Classified	\$ 1,136 x	10.27%	117
	SUI	\$ 6,311 x	10.27%	648
	Workers' Compensation	\$ 4,508 x	10.27%	463
<b>6c</b>	<b>Travel (Out of County)</b>			<b>\$ _____ -</b>
<b>6d</b>	<b>Equipment (Over \$5000/Unit)</b>			<b>\$ _____ -</b>
<b>6e</b>	<b>Equipment (Under \$5000/Unit)</b>			<b>\$ _____ -</b>
<b>6e</b>	<b>Supplies</b>			<b>\$ _____ -</b>
<b>6f</b>	<b>Contracts</b>			<b>\$ _____ -</b>
<b>6g</b>	<b>Construction, Repairs/Renovations</b>			<b>\$ _____ -</b>
<b>6h</b>	<b>Other</b>			<b>\$ _____ -</b>
<b>6j</b>	<b>Indirect cost</b>	2,469	100%	<b>\$ _____ 2,469</b>

Administrative Rate Calculation:

Basic	\$	69,572
T&TA	\$	-
Non-Federal	\$	17,393
Total Funding	\$	86,965
Admin. Total	\$	3,806
Divided by Total Funding		86,965
Admin. %		4.38%
Maximum Admin Rate Allowed		9.00%
Maximum Admin Budget Allowed	\$	7,827



Tom Changnon, Superintendent/Chairperson  
 1100 H Street - Modesto, CA 95354 - (209) 238-1800 • FAX (209) 238-4217

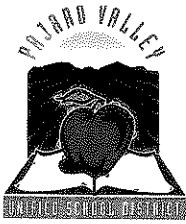
STANISLAUS COUNTY OFFICE OF EDUCATION  
 CENTRAL CALIFORNIA MIGRANT HEAD START

Application for Federal Assistance – 2010-2011 COLA  
 Policy Council/Committee and Board Approval Verification

Agency Pajaro Valley Unified School District  
 Amount of Request \$69,572  
 Date of Request \_\_\_\_\_  
 Period of Request July 1, 2010 to February 28, 2011  
 Number of Children 722

<p>This application has the approval of the Governing Board of  <b>Pajaro Unified School District.</b>          As recorded in their minutes of _____</p> <p>(Signed) _____          (Governing Board/President)</p> <p>(Date) _____</p>	<p>This application has the approval of the Central California Migrant          Head Start Parent Policy Council/Committee of  <b>Pajaro Unified School District.</b>          As recorded in their minutes of <u>4/08/10</u></p> <p>(Signed) <u>Jorge Belar Montelano</u>          (Policy Council/Committee Chairperson)</p> <p>(Date) <u>04-08-10</u></p>
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## Board Agenda Backup

Item No: 10.8

**Date:** May 26, 2010

**Item:** E.A. Hall Middle School – New Gymnasium

**Overview:** This is a Measure J bond project and the funding is being supplemented with developer fees. The bid for this project used the Lease/Lease-back (L/LB) delivery method under the provisions of Education Code 17406 et seq. The District issued an open Request for Qualifications (RFQ) to General Contractors to construct the project in March 2010. There were 7 respondents to the RFQ and after evaluation by a committee, 6 firms were determined to be qualified to proceed to the next step.

The District then issued a Request for Proposal (RFP) to the 6 firms to construct the project in April 2010. The RFP required that the contractor provide a Guaranteed Project Cost (GPC) as well as obtain a minimum of 30% local participation (Santa Cruz, Monterey, San Benito County) and a project schedule/work plan for how they proposed to construct the project. The GPC must include a contingency for reasonably inferred items that might be missing from the construction documents. This will reduce the number of change orders on the project. Proposals were due May 12, 2010 and the District received 5 responses to the RFP. The pricing portion of the proposals is summarized on the attached sheet.

A committee reviewed the proposals and decided to interview 3 firms, F&H Construction, Barry Swenson Builder, and DMC Construction. The same committee conducted the interviews on May 18, 2010 and determined that all three firms were capable of building the project, had an acceptable plan to construct the project, and met the local participation requirement (40%, 45%, 37% respectively).

**Recommendation:** Staff recommends the Board accept the proposal from F&H Construction to construct the project and authorize the Interim Director of Construction to execute the Lease and Sublease Agreements. F&H Construction has extensive school construction experience around the state, an impressive list of projects constructed using the L/LB delivery method, and has been in business for more than 45 years. F&H provided the most competitive price and met the local participation requirement with 40% (F&H is a union contractor and will be using local union labor). The recommendation is to accept the base price of \$2,480,000 and Alternate #1 for \$41,000 (the quote from the SEWUP insurance program was \$75,000). Staff does not recommend accepting Alternate #2 to eliminate the covered walkway on the sides of the building as the project is within budget and it would impact the aesthetic and usability of the building. The need for Alternate #3 cannot be determined until the soils work has begun and will be added by change order to the contract if needed (A contingency has been reserved for this item). Staff is also exploring potential other cost savings.

**Budget Considerations:**

**Funding Source: Measure J/Developer Fees**

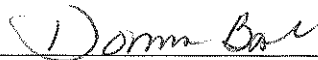
**Budgeted: Yes:**  **No:**

**Amount: \$ 2,521,000**

**Prepared By:**

  
Richard Mullikin, Interim Director of Construction

**Superintendent's Signature:**



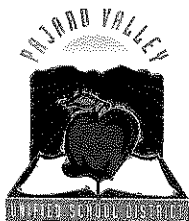
## E.A. Hall - LLB Proposal Summary

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Proposal Due Date 5/12/10 2:00pm

### Summary of Proposals

BIDDER	ALTERNATE #1 Insurance	ALTERNATE #2 Covered Walk	ALTERNATE #3 Soils	Base Proposal	Rank
F&H Construction	\$41,000	-\$68,000	\$49,600	\$2,480,000	1
Barry Swenson Builder	\$51,475	-\$64,500	\$53,425	\$2,512,000	2
DMC Construction	\$80,495	-\$71,255	\$56,812	\$2,531,335	3
Plant Construction	\$90,273	-\$79,528	\$50,320	\$2,616,711	4
Dilbeck & Sons	\$54,597	-\$102,597	\$40,320	\$3,176,049	5
Seward Schreder Construction				No Bid	



## Board Agenda Backup

Item No: 10.9

**Date:** May 26, 2010

**Item:** New appointed Board Members for Community Advisory Committee (CAC)  
For the new school year 2010-11

**Overview:** Zenaida Castillo, President, Stevie Barton, Vice President, Anthony Tapiz, Secretary

**Recommendation:** Approve

### Budget Considerations:

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:**

**Prepared By:**

A handwritten signature in black ink, appearing to read "Ray Houser", written over a horizontal line.

Ray Houser, Director of SELPA

**Superintendent's Signature:**

A handwritten signature in black ink, appearing to read "Donn Bol", written over a horizontal line.

Every effort will be made to reflect the ethnic and socio-economic makeup of the Pajaro Valley Unified School District.

**B. Further Responsibilities of Community Advisory Committee Members**

By being appointed to the Community Advisory Committee, each member accepts the following responsibilities:

1. To report to the Board of Trustees as needed; and
2. To meet at least annually with the CAC Board of Trustees liaison to review SELPA implementation.

**ARTICLE IV**

**Members**

The number of voting members shall be a minimum of 11 and a maximum of 25. In addition, one PVUSD Board of Trustee member and the SELPA Director will be non-voting members.

**A. Membership Selection Procedures**

The members of the Community Advisory Committee shall be appointed by and responsible to the Board of Trustees upon recommendation of the Executive Committee of the CAC. Such terms of appointment are for at least two years and are annually staggered to ensure that no more than one-half of the membership serves the first year of the term in any one year (EC 56191). The CAC votes on the nominees at the spring meeting. The recommended new membership list will be forwarded by the SELPA Director to the Board of Trustees by May 15<sup>th</sup>.

**B. Term of Office (EC 56191)**

All committee members shall be appointed for two years with no restriction on renewal of membership. The terms of office shall commence at the beginning of the school year for the year of appointment. Service on the Committee for less than one year shall not be counted in determining length of service.

**C. Termination of Membership**

Membership on the Community Advisory Committee may be terminated if:

1. The member resigns.
2. The member is inactive for two consecutive meetings unless approved by consensus~~X~~ of the CAC.
3. The member moves from the PVUSD.

**D. Vacancies and Replacements**

When the Committee is aware of vacancy, the chairperson shall direct the SELPA Director to notify the Board of Trustees of such vacancy and request a replacement as soon as possible.



# PAJARO VALLEY UNIFIED SCHOOL DISTRICT

## Board Agenda Backup

Item No: 10.10

**Date:** May 26, 2010

**Item:** Comprehensive Accountability Framework

**Overview and Rationale:** At the meeting of May 12, 2010, the Board received a full report regarding the work of the Accountability Design Team in developing a Comprehensive Accountability Framework (CAF). With the Board having received the information, it is now time for your consideration to approve the implementation of CAF.

As reference, please see the CAF report given at the meeting of May 12, 2010.

To reiterate, the purpose of the CAF is to clarify and focus the district-wide work and resources that best benefits all our students. The plan reinforces and validates the district vision and establishes procedures to carry out the district's mission and goals.

**“Together We Can”**

**Recommendation:** Approve implementation of the CAF.

**Budget Considerations:**

**Funding Source:** N/A

**Budgeted:** N/A

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 10.11

**Date:** May 26, 2010

**Item:** Approve Board Policies Series 6000, INSTRUCTION.

**Overview:** This section is being presented as recommended by California School Boards Association (CSBA); this organization was hired to assist in the process to update and review current policies.

The series is about 430 pages and in an effort to reduce copying costs, we are including only the table of contents for the packet; however, each member of the Board is receiving an entire set for their review. Any member of the public who wishes to review the policies can contact the office of the superintendent and can choose one of the following options: 1) obtain an electronic copy of the series (pdf format), 2) visit the office to review it in person, or 3) pay for duplication of the pages (10 cents per page).

Please note that the series has been reviewed by administration.

**Recommendation:** Review and adopt Board Policies, Series 0000.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker*

**SERIES 6000**

**INSTRUCTION**

**TABLE OF CONTENTS**

NOTE: This manual contains only those Board policies (BP), administrative regulations (AR) and exhibits (E) specified in the right-hand column. The Board’s adoption date is indicated in the right column.

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B.	Parent Involvement.....	6020	BP AR	3/10
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4.	Classroom Interruptions .....	6116	BP AR	
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2.	Curriculum Development and Evaluation .....			
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d.	Physical Education.....	6142.7	BP AR	
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f.	Core Curriculum .....			
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(2)	Mathematics Instruction .....	6142.92	BP	
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6.	Independent Study.....	6158	BP AR	
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**SERIES 6000**

**INSTRUCTION**

-continued-

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D.		Instructional Services and Resources .....			
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	2.	Gifted and Talented Student Program .....	6172	BP AR	3/10
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**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



**Board Agenda Backup**

Item No: 12.1

**Date:** 5/26/2010

**Item:** Governor's 2010-11 May Budget Revision

**Overview:** Governor Schwarzenegger recently released his 2010-11 May Budget Revision. The release of the "May Revise" signifies the final, and most important, stages of the annual state budget adoption process. The document provides a framework by which the board of trustees and management team will develop the district's June budget proposal. Staff will provide the board an analysis of the May Revision and its fiscal implications on the district. Although this item is informational, staff will seek guidance from the board as to appropriate parameters for the development of the district's June budget. Staff will present the district's 2010-11 budget for board approval at its June 23 meeting.

**Recommendation:** No recommendation / informational only

**Budget Considerations:**

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:** Brett McFadden, Chief Business Officer

**Superintendent's Signature:** Donna Bal



## PAJARO VALLEY UNIFIED SCHOOL DISTRICT

### Board Agenda Backup

Item No: 12.2

**Date:** May 26, 2010

**Item:** School Improvement Grants

**Overview and Rationale:** The district has had three schools identified on the Tier 1, Lowest Achieving Schools List for the State. As a result of that designation, these three schools, Calabasas, MacQuiddy, and Hall District, are eligible to apply for the Federal School Improvement Grant (SIG). We have worked with staff and parents at all three schools to gather data to develop the components for the grant. We are bringing forward an update regarding the development of the grant and the components that will be included. The grant is due to the State on June 1<sup>st</sup>.

**Recommendation:**

**Budget Considerations:**

**Funding Source:** Federal School Improvement Grant Funds

**Budgeted:** Yes

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:**

*Dorma Baker*

**American Reinvestment and Recovery Act  
(ARRA)  
School Improvement Grant (SIG)  
Section 1003(g)  
Cohort 2009–10**

**SIG Form 3–Narrative Response**

**i. Selection of Intervention Models**

Response:

District and site administration from all three schools examined the components of all four intervention models to determine which model would best support each school.

**School Closure Model: Not considered a choice for PVUSD schools**

- PVUSD has a stable or growing enrollment at the elementary level
- District administration could not consider the school closure model for any of the three schools because neighboring schools did not have the capacity to enroll additional students.

**Restart Model: Not considered a choice for PVUSD schools**

- PVUSD has developed a strong capacity in recent years to support and improve low performing schools. In 2006-2008 PVUSD worked with outside consultants to develop the District Advisory Governance committee (DAG) to monitor the instruction and student support at all district schools.
- The district has put pacing guides and benchmark assessments in place at all district schools and has begun training all school staff to in the use of data teams to examine student data, set goals for achievement, select appropriate strategies and measure results.
- District administration has successfully supported seven QEIA schools and many of them are showing marked improvement. Eighteen schools now have API scores over 700 and three schools have reached Safe Harbor.

Because of these successes district administration and the PVUSD Board of Education made the decision not to consider the restart model for any of the three schools.

**Turn-Around Model and Transformation Model:**

District and school administration and staff then carefully examined both the turnaround model and the transformation model to determine which model would best fit each school.

- State and district test data and classroom observations clearly showed that teachers needed more training in delivering instruction effectively.
- Parent survey data, discipline data and responses in meetings with

parents and school staff clearly showed that school climate at each school was positive. Parents are generally happy with their schools.

- Responses from staff showed that teachers clearly wanted to take the steps necessary to improve their schools and continue the initiatives for improvement that they had already begun.
- In many cases, staff had already begun training in key areas such as ELD, Data Analysis and Response to Instruction and Intervention (RtI<sup>2</sup>).
- Removing a large number of teachers from each school would necessitate the training of new staff and would compromise the reform work that had already begun.
- While each school had a small number of teachers who did not have adequate skills or commitment to undertake the improvement process, most teachers had the capacity and desire to make improvements in teaching and undertake a change process.
- Moving a large number of teachers would also affect staff morale and undermine parent confidence in the school.

Because of the positive school climate and the existence of the capacity for change within the school staff, district and site administration chose the **transformation model as the best intervention model for each of the three schools**. District and site administrators developed a document clearly outlining the expectations for all teachers who chose to remain in the schools in the 2010-11 school year. These expectations were shared with teachers. Union leadership was willing to work with district administration to facilitate the transfer of those teachers who did not want to remain at the school sites.

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**



*Board Agenda Backup*

Item No: 13.1

**Date:** May 20, 2010

**Item:** Biliteracy Award Program

**Overview:** Please approve Policy to implement the Seal of Biliteracy Award and Certificate of Bilingual Competency Recognition Programs.

**Recommendation:** Approve

**Budget Considerations:**

**Funding Source:**

**Budgeted:** Yes:  No:

**Amount:** \$

**Prepared By:** Elena Fajardo

---

**Superintendent's Signature:**

*Dorinda Bat*

---

# **Recommendations**

## **PVUSD Board Policy (to BP 5126, add):**

### **Biliteracy Award**

The Pajaro Valley Unified School District Board of Trustees wishes to recognize and encourage linguistic proficiency and cultural literacy. Therefore, the district shall present a Seal of Biliteracy Award on the high school diploma and transcripts of each graduating high school student who exemplifies high levels of competency in two languages. The Superintendent or designee shall develop procedures for the appropriate selection of award recipients.

In addition to the Biliteracy Seal Award, the Board of Trustees wishes to acknowledge students who have demonstrated bilingual competency with a Certificate of Bilingual Competency recognition. The Superintendent or designee shall develop procedures for the appropriate selection of award recipients.

## **To PVUSD Administrative Regulations add:**

### **Seal of Biliteracy Award**

To be eligible to receive the district's Biliteracy Award upon graduation, a student shall demonstrate:

1. Successful completion of all high school graduation requirements with a minimum overall GPA of 2.0;
2. Successful completion ("C" or better) of high school English graduation requirements;
3. Successful completion ("C" or better) of a 3 year Foreign Language Series (same language), including an AP course;
4. Score of "3" or better as a Junior on the AP Exam in Foreign Language (listening, speaking, reading, writing);
5. Completion of documented community service required for graduation (20 hours in English and 20 hours in the other language or 40 hours in a bilingual setting);
6. Submission of a student initiated application.

The Superintendent or designee shall annually distribute information about the eligibility requirements for the Seal of Biliteracy Award and the application process to students at least beginning in the 9<sup>th</sup> grade. (See "Oversight and Implementation" below)

The Superintendent or designee shall award a medallion prior to graduation day so that a student may wear their award to graduation.

The Superintendent or designee shall affix an insignia to the diploma of each student awarded the Seal of Biliteracy Award.

### **Certificate of Bilingual Competency**

To be eligible to receive the district's Certificate of Bilingual Competency recognition upon graduation, a student shall demonstrate:

1. Successful completion of all high school graduation requirements with a minimum overall GPA of 2.0;
2. Successful completion ("C" or better) of high school English graduation requirements;
3. Successful completion ("C" or better) of 3 years of foreign language study; (May include foreign language and one content [math, science, etc.] course);
4. Completion of documented community service (20 hours in English and 20 hours in the other language or 40 hours in a bilingual setting);
5. Submission of a student initiated application.

The Superintendent or designee shall annually distribute information about the eligibility requirements for the Certificate of Bilingual Competency and the application process to students at least beginning in the 9<sup>th</sup> grade. (See "Oversight and Implementation" below)

The Superintendent or designee shall award the Certificate of Bilingual Competency recognition prior to graduation day.



### **Oversight and Implementation**

To ensure ample opportunity for students to participate in this award program, for both the Seal of Biliteracy and the Certificate of Bilingual Competency recognition, the Department of Categorical and English Learner Programs shall:

- monitor and oversee the design, development, and purchase of awards;
- communicate with school personnel, students, and parents to publicize the essential elements of the program;
- distribute information about the eligibility requirements for the Bilingual Seal Award and the Certificate of Bilingual Competency recognition in a timely fashion;
- make available applications and coordinate the application process;
- establish timeframes for ample opportunity for students to fulfill application requirements;
- receive and review applications;
- make recommendation to the Superintendent a list of successful candidates; and
- ensure notification to students of the awards prior to graduation day



## **Department of Categorical and English Learner Programs**

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PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
294 Green Valley Road, Watsonville, CA 95076  
786-2400 Fax # 728-6210

# **Pajaro Valley Unified School District Seal of Biliteracy Award for Graduating Seniors**

## **Fact Sheet**

The Pajaro Valley Unified School District is pleased to announce an award that students may earn upon graduation from high school. The Seal of Biliteracy includes a seal on the diploma and a medal to be awarded to each student who meets the following criteria:

- Successfully complete all high school graduation requirements with a minimum overall grade point average of 2.0;
- Successfully complete ("C" or better) all High School English graduation requirements;
- Successfully complete ("C" or better) a 3 year Foreign Language Series (same language) including an Advanced Placement (AP) course;
- Receive a score of "3" or better as a Junior on the AP exam for the same foreign language (Listening, Speaking, Reading and Writing)
- Complete the documentation of community service required for graduation: 20 hours in English and 20 hours in the other language or 40 hours in a bilingual setting;
- Submission of an application which the student has requested and completed.

**For more information, see your Counselor**

**or**

**Call the Department of Categorical and English Learners Programs at  
(831) 786-2400**

**Applications are due April 20, 2011.**



## Department of Categorical and English Learner Programs

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
 294 Green Valley Road, Watsonville, CA 95076  
 786-2400 Fax # 728-6210

### Application Seal of Biliteracy Upon Graduation from Pajaro Valley Unified School District

I respectfully submit this application and wish to receive the Seal of Biliteracy on my diploma. I have reviewed my transcripts and logs to show I meet the following eligibility requirements.

**Attached** is a copy of my current transcript (dated April 1<sup>st</sup> or later) to show **all** of the following:

\_\_\_\_\_ Successful completion of all high school graduation requirements with a minimum GPA of 2.0

\_\_\_\_\_ Successful completion (“C” or better) of high school English graduation requirements

\_\_\_\_\_ Successful completion (“C” or better) of a 3 year Foreign Language Series (same language) including an Advanced Placement (AP) course

**Attached** is a copy of my AP exam results to show:

\_\_\_\_\_ A score of “3” or better as a Junior on the AP exam for the same foreign language (Listening, Speaking, Reading and Writing)

**Attached** is a copy of my Community Service Log to show:

\_\_\_\_\_ 40 hours required for graduation were completed in each language (20 hours in English and 20 hours in the other language)

or

\_\_\_\_\_ 40 hours required for graduation were completed in a bilingual setting

\_\_\_\_\_  
 Student Name (Print) Signature Date

\_\_\_\_\_  
 Signature of School Site Reviewer School Date  
 Counselor/Teacher/Principal (Circle one)

..... For Internal Use Only .....

\_\_\_\_\_ Verified successful completion of Criteria.  
 Approved to receive the Seal of Biliteracy recognition

\_\_\_\_\_ Not approved due to the following: \_\_\_\_\_

\_\_\_\_\_

District Designee’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Department of Categorical and English Learner Programs**

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**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**  
294 Green Valley Road, Watsonville, CA 95076  
786-2400 Fax # 728-6210

# **Pajaro Valley Unified School District Certificate of Bilingual Competency for Graduating Seniors**

## **Fact Sheet**

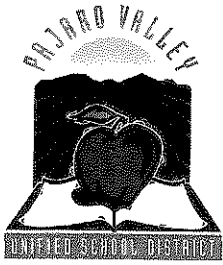
The Pajaro Valley Unified School District is pleased to announce an award that students may earn upon graduation from high school. The Certificate of Bilingual Competency is a certificate that will be awarded to each student who meets the following criteria:

- Successfully complete all high school graduation requirements with a minimum overall grade point average of 2.0;
- Successfully complete ("C" or better) all high school English graduation requirements;
- Successfully completes ("C" or better) 3 years of study of a foreign language (same language) which can include one year of a content course taken in that language (e.g. math, science, etc.);
- Complete the documentation of community service required for graduation: 20 hours in English and 20 hours in the other language or 40 hours in a bilingual setting;
- Submission of an application which the student has requested and completed.

**For more information, see your Counselor  
or**

**Call the Department of Categorical and English Learners Programs at  
(831) 786-2400**

**Applications are due April 20, 2011.**



# Department of Categorical and English Learner Programs

PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
294 Green Valley Road, Watsonville, CA 95076  
786-2400 Fax # 728-6210

## Application Certificate of Bilingual Competency Upon Graduation from Pajaro Valley Unified School District

I respectfully submit this application and wish to receive the Certificate of Bilingual Competency. I have reviewed my transcripts and logs to show I meet the following eligibility requirements.

Attached is a copy of my current transcript (dated April 1<sup>st</sup> or later) to show **all** of the following:

- \_\_\_\_\_ Successful completion of all high school graduation requirements with a minimum GPA of 2.0
- \_\_\_\_\_ Successful completion ("C" or better) of high school English graduation requirements
- \_\_\_\_\_ Successful completion ("C" or better) of 3 years study of a foreign language (same language) which can include one year of a content course taken in that language (e.g. math, science, etc.)

Attached is a copy of my Community Service Log to show:

- \_\_\_\_\_ 40 hours required for graduation were completed in each language (20 hours in English and 20 hours in the other language)
- or
- \_\_\_\_\_ 40 hours required for graduation were completed in a bilingual setting

_____ Student Name (Print)	_____ Signature	_____ Date
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_____ Signature of School Site Reviewer Counselor/Teacher/Principal (circle one)	_____ School	_____ Date
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..... For Internal Use Only .....

\_\_\_\_\_ Verified successful completion of all criteria;  
Approved to receive the Certificate of Bilingual Competency recognition

\_\_\_\_\_ Not approved due to the following: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

District Designee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_