



PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

April 8, 2009
REGULAR BOARD MEETING
CLOSED SESSION - 6:00 p.m. – 7:00 p.m.

PUBLIC SESSION - 7:00 p.m.
DISTRICT OFFICE BOARDROOM
292 Green Valley Road
Watsonville, CA 95076

NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4th Floor)
- On our Webpage: www.pvusd.net

Notice to the Audience on Public Comment

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

We ask that you please turn off your cell phones and pagers when you are in the boardroom.

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

- 2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**
- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
 - a. Certificated Employees (see Attached)
 - b. Classified Employees (see attached)
 - 2.2 Public Employee Discipline/Dismissal/Release/Leaves
 - 2.3 Negotiations Update
 - a. CSEA
 - b. PVFT
 - c. Unrepresented Units: Management and Confidential
 - d. SCAST
 - 2.4 Claims for Damages
 - 2.5 Existing Litigation
 - a. Westchester vs. PVUSD
 - 2.6 Pending Litigation
 - 2.7 Anticipated Litigation
 - 2.8 Real Property Negotiations
 - 2.9 6 Expulsions
- 3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**
- 3.1 Pledge of Allegiance
 - 3.2 Welcome by Board President
Trustees, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson, Willie Yahiro, and President Leslie De Rose.
- 4.0 ACTION ON CLOSED SESSION**
- 5.0 APPROVAL OF THE AGENDA**
- 6.0 APPROVAL OF MINUTES**
- *Minutes of March 25, 2009*
- *Minutes of March 31, 2009, Special Board Meeting*
- 7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**
- 8.0 VISITOR NON-AGENDA ITEMS**
Public comments will be allowed. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)
- 9.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each**

10.0 CONSENT AGENDA

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 10.1 Purchase Orders March 19 – April 1, 2009
The PO's will be available in the Superintendent's Office.
- 10.2 Warrants March 19 – April 1, 2009
The warrants will be available in the Superintendent's Office.
- 10.3 Approve with Gratitude Donation from First Alarm of Security Services for Two Board Meetings, a Savings to the District of \$1,600.00.
- 10.4 Approve Williams Complaint Report: Zero Complaints.
- 10.5 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-17.
- 10.6 Approve Watsonville-Kawakami Sister City Middle School Exchange May 9 – 17, 2009.
- 10.7 Approve Notice of Completion for Valencia Elementary School for the Installation of Two Relocatable Classroom.
- 10.8 Approve Notice of Completion for Calabasas Elementary School for the Installation of One Relocatable Classroom.
- 10.9 Approve Notice of Completion for Watsonville High School Art/Science Modernization.
- 10.10 Approve Twelve Students from Pajaro Valley High School for Travel to Siena, Italy and Stay with Host Families from May 4 – May 13, 2009.
- 10.11 Approve the Final SAIT Visit Update for 2008-09 School Year.

The administration recommends approval of the Consent Agenda.

11.0 DEFERRED CONSENT ITEMS

12.0 POSITIVE PROGRAM REPORT

- 12.1 Report from Renaissance High School.
Report by Tom Tatum, Principal. 10 min.
- 12.2 Report from Aptos High School.
Report by Casey O'Brien, Principal. 10 min.

13.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

- 13.1 Report, discussion and possible action to approve Board Policy 1313, Civility.
Report by Cathy Stefanki, Assistant Superintendent, North Zone. 5 min.
- 13.2 Report, discussion and possible action to approve Resolution #08-09-32, to Layoff Particular Classified Employee Services.
Report by Dr. Albert Roman, Assistant Superintendent, Human Resources. 2 min.

- 13.3 Report, discussion and possible action to approve Implementation of New Facility Fee Schedule and Regulations.
Report by Rick Mullikin, Director of Construction/Facilities/Planning. 5 min.

15.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS

- 16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2009**
 All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

- 16.1 Determine a date to hold a Board Governance session during the month of April, 2009.

		Comment
April	▪ 22	▪
May	▪ 13 ▪ 27	▪ ▪ Approve 3rd Interim Report
June	▪ 10 ▪ 24	▪ 09-10 Budget Adoption
July	▪ 15	
August	▪ 12 ▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	
November	▪ 18	
December	▪ 9 Annual Organization Mtg.	▪ Approve 1st Interim Report

17.0 ADJOURNMENT

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA
April 8, 2009

2.1 Closed Session - 6:00 pm in the Human Resources Office.

**Public Employee Appointment/Employment
Government Code Section 54957**

New Hires

None

New Hires – Probationary

None

Administrative

None

Promotions

None

Transfers

None

Extra Pay Assignments

7 Coaches

Extra Period Assignments

None

Leaves of Absence

1 Bus Driver
1 Custodian II
1 Instructional Assistant
1 Instructional Assistant II – Special Education
5 Elementary Teachers
3 Secondary Teachers
4 District Office Employees

Separations From Service

1 Print Technician
1 Instructional Support Clerk

Retirements

None

Resignations

2 Elementary Teachers
1 Secondary Teachers

Supplemental Service Agreements

188 Elementary Teachers

141 Secondary Teacher

Miscellaneous Actions

None

Limited Term – Projects

1 Behavior Technician

1 Enrichment Specialist

2 Instructional Assistant – General Education

1 Instructional Assistant II – Special Education

Limited Term – Substitutes

1 Instructional Assistant II

Provisional

None

Exempt

3 Student Helpers



PAJARO VALLEY UNIFIED SCHOOL DISTRICT
March 25, 2009
REGULAR BOARD MEETING
UNADOPTED MINUTES

ANN SOLDO ELEMENTARY SCHOOL
1140 Menasco Drive
Watsonville, CA 95076

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President De Rose called the meeting of the Board to order at 6:02 pm at 1140 Menasco Drive, Watsonville, CA.

1.2 Public comments on closed session agenda.

Jim Lalanne, community member, commented on the importance of resolving negotiations with PVFT.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

- a. Certificated Employees
- b. Classified Employees

New Hires

26 Substitute

New Hires – Probationary

None

Administrative

1 Interim Assistant Principal

Promotions

None

Transfers

None

Extra Pay Assignments

16 Coaches

Extra Period Assignments

None

Leaves of Absence

3 Elementary Teachers

1 Administrative Secretary III

1 Bus Driver

1 Campus Safety Coordinator

1 Health Services Assistant

- 3 Office Manager
- 1 Payroll Technician

Separations From Service

- 1 Groundskeeper II

Retirements

None

Resignations

- 4 Elementary Teachers
- 2 Secondary Teachers

Supplemental Service Agreements

- 1 Elementary Teacher
- 1 Secondary Teacher

Miscellaneous Actions

- 1 Cafeteria Cook/Baker
- 1 Cafeteria Manager
- 1 Instructional Assistant II
- 2 Instructional Assistant II – Special Education
- 1 Student Data Specialist – Special Education

Limited Term – Projects

- 1 Administrative Secretary I
- 1 Community Services Liaison II
- 1 Custodian
- 2 Enrichment Specialist
- 8 Instructional Assistant – General Ed
- 1 Office Assistant I
- 1 Office Assistant II
- 15 Parent Education Specialists
- 1 Site Computer Support Technician

Limited Term – Substitutes

- 1 Campus Safety Coordinator
- 1 Instructional Assistant II

Provisional

None

Exempt

- 1 Childcare
- 10 Student Helpers

2.2 Public Employee Discipline/Dismissal/Release/Leaves

- 2.3 **Negotiations Update**
 - a. CSEA
 - b. PVFT
 - c. **Unrepresented Units: Management and Confidential**
 - d. SCAST

2.4 **Claims for Damages**

2.5 **Existing Litigation**

2.6 **Pending Litigation**

2.7 **Anticipated Litigation**

2.8 **Real Property Negotiations**

2.9 **9 Expulsions**

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President De Rose called the meeting of the Board in public to order at 7:13 pm.

3.1 **Pledge of Allegiance**

Trustee Turley led the Board in the Pledge of Allegiance.

3.2 **Welcome by Board President**

Trustees, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson, Willie Yahiro, and President Leslie De Rose were present.

3.3 **Student Recognition**

Families, principals, and teachers recognized the academic accomplishment of the following students:

- *Ana Gabriela Garcia Lopez, Pajaro Middle School*
- *Johnah Antionette Mondragon, Lakeview Middle School*
- *Cristen Dias – Rolling Hills Middle School*
- *Omar Ismerio – Adult Education*

4.0 **ACTION ON CLOSED SESSION**

2.1 **Public Employee Appointment/Employment, Government Code Section 54957**

a. **Certificated Employees**

b. **Classified Employees**

Trustee Nichols moved to approve the personnel reports as presented. Trustee Keegan seconded the motion. The motion passed unanimously.

President De Rose noted that the Board would adjourn to closed session after the regular board meeting to decide on expulsions and report out after that.

5.0 **APPROVAL OF THE AGENDA**

Trustee Nichols moved to approve the agenda. Trustee Keegan seconded the motion. The motion passed unanimously.

6.0 **APPROVAL OF MINUTES**

- *Minutes of March 4, 2009*
- *Minutes of March 5, 2009*
- *Minutes of March 11, 2009*

Trustee Nichols moved to approve the minutes for March 4, 2009. Trustee Yahiro seconded the motion. The motion passed unanimously.

Trustee Nichols moved to approve the minutes for March 5, 2009. Trustee Wilson seconded the motion. The motion passed unanimously.

Trustee Nichols moved to approve the minutes for March 11, 2009. Trustee Wilson seconded the motion. The motion passed unanimously.

7.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

None.

8.0 VISITOR NON-AGENDA ITEMS

The following advocated for class size reduction: Erin Brown, teacher; Heather Margo, parent; Alysen Lanagen, parent; Theresa Kloepfer, parent; Shawn Carlson, (letter read by Sarah Henne) retired teacher; Gigi Kelbert, parent; Michelle, parent; Joanne Katzen, teacher; Allison Friedman, teacher; and Margalete Ezekiel, teacher.

The following opposed the budget reductions: Natalia Gomez, parent; Elizabeth Gonzalez, parent; Maria Diaz, parent; Kathleen Kilpatrick, nurse; and Vickie Caballero, parent.

The following spoke in favor of binding arbitration: Shireen Goudarzi, teacher; Krishna Roman, teacher;

Jim Lalanne, parent, said that the district needs to move forward in negotiations.

Gloria Mason, community member, expressed support for the board for the tough and unpopular decisions; she asked all to contact their State representatives with their education budget concerns.

Bill Beecher, community member, commented on ways to save on energy costs.

Andy Hsia– Coron, teacher, advocated for binding arbitration.

Sarah Henne, teacher, commented on her attendance to a California Federation of Teachers event; spoke in favor of class size reduction and binding arbitration.

Daniel Dodge, community member, would like to have meetings broadcast live.

9.0 EMPLOYEE ORGANIZATION COMMENTS – PVFT, CSEA, PVAM, SCAST 5 Min. Each

Francisco Rodriguez, PVFT president, commented on negotiations, on his attendance to the CFT convention, and on their stand on propositions for the May 19 ballot.

Bobby Salazar, CSEA president, commented on negotiations and the impact of reductions to classified staff.

Michael Jones, PVAM president, commented that the organization believes in shared sacrifice to save as many positions as possible.

10.0 CONSENT AGEND

Trustee Keegan moved to approve the consent agenda. Trustee Yahiro asked to defer item 10.11. Trustee Keegan amended his motion to include this request. Trustee Yahiro seconded the motion. The motion passed unanimously.

10.1 Purchase Orders February 26 - 18, 2009
The PO's will be available in the Superintendent's Office.

10.2 Warrants March 4 - 18, 2009

The warrants will be available in the Superintendent's Office.

- 10.3 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-9.
 - 10.4 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-10.
 - 10.5 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-11.
 - 10.6 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-12.
 - 10.7 Approve California High School Exit Exam Passage Waiver for English/Language Arts for Student Number 08-09-13.
 - 10.8 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-14.
 - 10.9 Approve California High School Exit Exam Passage Waiver for English/Language Arts for Student Number 08-09-15.
 - 10.10 Approve California High School Exit Exam Passage Waiver for Math for Student Number 08-09-16.
 - 10.11 Approve SELPA Annual Service and Budget Plan, 2008/2009.
This item was deferred.
 - 10.12 Approve Notice of Completion for Watsonville High B Wing Restroom Renovation Project.
- 11.0 DEFERRED CONSENT ITEMS
- 10.11 Approve SELPA Annual Service and Budget Plan, 2008/2009.
Trustee Yahiro moved to approve this item. Trustee Keegan seconded the motion. The motion passed unanimously.
- 12.0 POSITIVE PROGRAM REPORT
- 12.1 Report from Watsonville High School.
Report by Murry Schekman, Principal.
Murry Schekman and Grace Pattino, Alan Brown, focused their presentation on the school's partnership with MESA.
 - 12.2 Report from Academic Vocational Charter Institute.
Report by Leland Takemoto, Principal.
Leland Takemoto, AVCI principal, focused his presentation on the school's overall student achievement improvement.

13.0 REPORT AND DISCUSSION ITEMS

13.1 Report and discussion on Federal Stimulus Funds.

Report by Mary Hart and Barney Finlay.

Barney Finley of the County Office of Education reported on the issue of the expected federal stimulus funds, also known as the American Recovery and Reinvestment Act (ARRA). The intent is 1) increase Title I funds, increase funds for Special Education, and offer State Fiscal Stabilization Funds (SFSF). The current high end estimate for the district is of \$3.2 million dollars for Title I, \$3.9 for special education and \$11 million for SFSF. However, it isn't known when this funding will be available, the actual amounts and the exact conditions to use those funds.

Board participated with questions and comments.

Trustee Keegan left the meeting at 10:15.

Trustee Yahiro moved to extend meeting to midnight. Trustee Turley seconded the motion and asked to have items 14.2 and 14.3 before 14.1. The motion passed 6/0/1 (Keegan absent).

14.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

14.2 Report, discussion and possible action to approve Resolution #08-09-27, Reduction of Classified Employees.

Report by Dr. Albert J. Roman, Assistant Superintendent, Human Resources.

Pam Shanks, classified director, noted that education code authorizes a district to lay off employees due to lack of funds.

Public comment:

The following commented on the importance of classified employees to meet the needs of the district: Leticia Oropeza, classified employees; Abel Mejia, teacher; Briton Carr, bus driver; Anna Herrera, office manager; Robin Butterworth, classified staff; Allison Friedman, teacher; Shireen Goudarzi, teacher; and Dalia Murillo, Health Services Assistant.

Trustee Turley moved to approve this item. Trustee Yahiro seconded the motion. The motion passed 4/2/1 (Nichols, Osmundson dissented; Keegan absent).

14.3 Report, discussion and possible action to approve Resolution #08-09-28, Determination of Certificated Tie Breaking Criteria for 2009-2010.

Report by Dr. Albert J. Roman, Assistant Superintendent, Human Resources.

Trustee Nichols moved to approve this item. Trustee Osmundson seconded the motion. The motion passed 6/0/1 (Keegan absent).

14.1 Report, discussion and possible action to approve Implementation of New Facilities Fee Schedule and Regulations.

Report by Mary Hart, Associate Superintendent.

Trustee Yahiro moved to table item 14.1 for a future meeting. Trustee Osmundson seconded the motion. The motion passed 5/0/2 (Keegan absent; Nichols absent from her seat).

14.4 Report, discussion and possible action to approve Parcel Tax and General Obligation Bond.

Report by Mary Hart, Associate Superintendent.

Catherine Lew, president and COE of The Lew Edwards group, was available to give some information regarding the likelihood of placing a successful measure on the ballot. She mentioned the steps to evaluate voter participation and priorities.

Public comment:

The following spoke in opposition to invest on a consultant to implement a survey: Bill Beecher, community member; Alex Solano, community member; Don Brown, teacher; Vic Marani, parent; and Rhea DeHart, community member,

Jim Lalanne, community member, would support a tax parcel.

The Board participated with comments.

Trustee De Rose moved to table this item for a future meeting. Trustee Turley seconded. 6/0/1 (Keegan absent).

President De Rose adjourned to closed session.

ACTION ON CLOSED SESSION

2.9 9 Expulsions

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion cases:

08-09-060

08-09-061

08-09-062

08-09-069

08-09-070

08-09-071

08-09-076

08-09-077

08-09-078

Trustee Nichols seconded the motion. The motion passed 6/0/1 (Keegan absent).

15.0 GOVERNING BOARD AND SUPERINTENDENT COMMENTS/REPORTS

None.

16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2009

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		Comment
April	▪ 8 ▪ 22	▪
May	▪ 13 ▪ 27	▪ ▪ Approve 3rd Interim Report
June	▪ 10 ▪ 24	▪ 09-10 Budget Adoption
July	▪ 15	
August	▪ 12 ▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	

November	▪ 18	
December	▪ 9 Annual Organization Mtg.	▪ Approve 1st Interim Report

17.0 ADJOURNMENT

There being no further business to discuss, the Board adjourned at 11:56 pm.

Dorma Baker, Secretary to the Board



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

March 31, 2009

SPECIAL BOARD MEETING

UNADOPTED MINUTES

DISTRICT OFFICE

HUMAN RESOURCES CONFERENCE ROOM

294 Green Valley Road

Watsonville, CA 95076

And Via Teleconference from:

1101 Hyde Park Drive

Santa Ana, CA 92705

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 5:30 P.M.

1.1 Call to Order

President De Rose called the meeting of Board to order at 5:31 pm at 294 Green Valley Road, Watsonville, CA.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION

2.1 Resolution #08-09-29, Non Reelection of Certain Probationary Certificated Employees.

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 5:35 P.M.

President De Rose called the meeting of the Board in public to order at 5:40 pm.

3.1 Pledge of Allegiance

Trustee Nichols led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees, Doug Keegan, Sandra Nichols, Karen Osmundson, Kim Turley, Libby Wilson and President Leslie De Rose were present. Trustee Willie Yahiro participated via teleconference from 1101 Hyde Park Drive, Santa Ana, CA.

4.0 ACTION ON CLOSED SESSION

2.1 Resolution #08-09-29, Non Reelection of Certain Probationary Certificated Employees.

Trustee Nichols reported that the Board approved Resolution # 08-09-29, on a vote of 5/0/2 (Keegan, Osmundson absent).

5.0 APPROVAL OF THE AGENDA

Trustee Wilson moved to approve the agenda. Trustee Turley seconded the motion. The motion passed 5/0/2 (Keegan, Osmundson absent).

6.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

6.1 Report, discussion and possible action to approve Resolution #08-09-30, Retirement Incentive for Tenured Certificated Non-Management.

Report by Dr. Albert J. Roman, Assistant Superintendent, Human Resources.

Dr. Roman noted that this proposed retirement incentive still has to go to negotiations and that it may change and brought back to the Board if it does.

Trustee Turley moved to approve the item with the flexibility to extend the required birth date to the day before the first day of school for the 2009-2010 school year. Trustee Wilson seconded the motion. The motion passed 5/0/2 (Keegan, Osmundson absent).

6.2 Report, discussion and possible action to approve Resolution #08-09-31, Retirement Incentive for Classified Non-Management.

Report by Dr. Albert J. Roman, Assistant Superintendent, Human Resources.

Dr. Roman noted that this retirement incentive has been approved in negotiations. This is on a first come, first served basis, and will only be offered to a maximum of forty-eight (48) classified, non-management staff.

Trustee Turley moved to approve the item with the flexibility to extend the required birth date to the day before the first day of school for the 2009-2010 school year, if it is fiscally feasible. Trustee Wilson seconded the motion. The motion passed 5/0/2 (Keegan, Osmundson absent).

7.0 ADJOURNMENT

There being no further business to discuss, the special meeting of the Board was adjourned at 6:00 pm.

Dorma Baker, Secretary to the Board

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 10.3

Date: April 8, 2009

Item: Approve with Gratitude the Donation from First Alarm of Security Services for Two Board Meetings, a Savings to the District of \$1,600.

Overview: The Board acknowledges and recognizes the generosity of community members. Their commitment to education is evident through their contribution.

Recommendation: Approve with gratitude this donation.

Prepared By: Dorma Baker, Superintendent

Superintendent's Signature:

Dorma Baker



OFFICE OF THE
SUPERINTENDENT

April 3, 2009

Mr. Kenneth Castro
Area Branch Manager
First Alarm
1111 Estates Drive
Aptos, CA 95003

Dorma Baker
Superintendent

Dear Mr. Castro,

It is with pleasure that I write to offer you my thanks on behalf of our Board of Education and our entire staff for your generosity as you offered to provide security services free of charge for two meetings of the Board. At both events, your staff was professional, courteous and they assisted us in ways that went well beyond their call of duty. We recognize the support from your staff: Craig Cordi, Gilbert Gallegos, Diane Jimenez, Roy Johnson, Robert Ward, and Shane Wilbur.

On April 8, 2009, we will be taking a notice of this donation to our Board of Trustees for their official acknowledgement of your direct contributions to our school district. We are enclosing the form that indicates your company saved the district \$1,600.00 in services.

Your kindness came to us when our district is counting its pennies as we traverse an uncertain and difficult budget period. Please know that your assistance did not go unnoticed.

With gratitude,

Board of Education

Leslie L. De Rose
President

Libby Wilson
Vice-President

Doug Keegan

Sandra Nichols

Karen Osmundson

Kim Turley

Willie Yahiro

Dorma Baker
Superintendent

Cc:

✓ Board of Education for PVUSD
Cal Horton, General Manager, First Alarm
Peggy Bumatay, Risk and Safety Manager, PVUSD



Special Event / Emergency Service Information

Event Information		Site Information	
Processed By	KCastro	Ordered by:	Peggy Bumatay
Branch	<input checked="" type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G	Site	PVUSD Board Meetings
Phone #	(831) 685-1110	Address	
Event Type	Board Mtg	City, ST, Zip	
People (#)		X-Streets	
Music	NONE <input checked="" type="checkbox"/> D.J. <input type="checkbox"/> LIVE BAND <input type="checkbox"/>	Phone/Fax	() - () -
Alcohol	NONE <input checked="" type="checkbox"/> NO HOST <input type="checkbox"/> OPEN BAR <input type="checkbox"/>	Contact	
Invitations	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Salesperson	

Guard Scheduling Information

#	DAY	DATE	FROM	TO	HOURS	POST ASSIGNMENT
5	Wednes	3/4/09	1700	0000	35	Board Mtg
5	Thursday	3/5/09	1600	2100	25	Board Mtg
TOTAL:					60	

Special Duties: _____

Completed By: Ken Castro Badge #: 115 Date: 3/18/09 Time: 1151

Payment Information		Billing Information	
Regular Hrs	60 X \$27.50 = \$1,600.50	Client Name	Peggy Bumatay
O.T. Hours	X \$ = \$	Company	PVUSD
Total	= \$1,600.50	Address	
Advance Pay	YES <input type="checkbox"/> NO <input type="checkbox"/>	City, ST, Zip	
**Payment Type		Phone/Fax #	PH # () - () - F# () - () -
CASH <input type="checkbox"/>	Amt Red: / / INIT:	Contact	
CHECK <input type="checkbox"/>	Check # _____	A/R #	
CHARGE <input type="checkbox"/>	Visa <input type="checkbox"/> MC <input type="checkbox"/> Discovery <input type="checkbox"/>	Sent to A/R: / / by	
If paying by Credit Card please attach form FASP 121, signed by the client preferably in person but fax will suffice if necessary.		Verified Rcvd by:	
		Account #	
		BILLING COMPLETED: / /	
		INVOICE #:	



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Board Agenda Backup

Item No: 10.4

Date: April 8, 2009

Item: Williams Quarterly Report

Overview and Rationale: All school districts have been required to adopt a complaint system as a part of the Williams Settlement.

On a quarterly basis, Williams' complaints must be reported to the board and the county superintendent. The report must include the number and types of complaints received and how they were corrected.

There were no complaints this quarter.

Recommendation: Approve.

Budget Considerations:

Funding Source:

Budgeted:

Amount:

Prepared By: Dorma Baker, Superintendent

Superintendent's Signature: _____

Dorma Baker

**QUARTERLY DISTRICT STATUS REPORT OF UNIFORM COMPLAINTS
TO THE COUNTY SUPERINTENDENT OF SCHOOLS
QUARTER ENDED MARCH 2009**

DISTRICT: Pajaro Valley Unified School District Date Reported to District Governing Board: April 8, 2009

I. INSTRUCTIONAL MATERIALS

A) Insufficient text books or instructional materials in classroom:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

B) Insufficient textbooks or instructional materials to take home:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

C) Textbooks or instructional materials in poor or unusable condition:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

II. TEACHER VACANCY OR MISASSIGNMENT

A) No assigned certified teacher at beginning of semester:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

B) Teacher lacking credentials or training to teach English Language Learners (ELL) with More than 20% Ell in class:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

D) Teacher instructing class lacking subject matter competency:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____

III. FACILITIES

A) Conditions pose an emergency or urgent threat to the health or safety of students/staff:

# of Complaints 0	# of Complaints Resolved	# of Complaints Unresolved*
----------------------	--------------------------	-----------------------------

- Explanation: _____



Board Agenda Backup

Item No: 10.5

Date: April 8, 2009

Item: CAHSEE Passage Waiver
Math (Central Zone 08-09-17)

Overview: Per Education Code 60851 (c) the parent/guardian of a student who has taken any section of the exam with one or more modifications and has received the equivalent of a passing score may request that his/her child receive a waiver of the requirement to successfully pass the exam. Upon receipt of such request, the principal shall submit to the Governing Board a request for a waiver.

The attached documentation as required by Education Code demonstrates that the identified special education student has earned "the equivalent of a passing score" (350 or more points) on the exit exam using modifications identified in the student's IEP.

Required documentation includes a) Notification to Parent regarding students eligibility for waiver b) Parent's written request for a waiver c) Documentation of passing score with the use of a modification d) Documentation of the disability which required the modification e) IEP authorizing use of the modification and f) Transcript identifying current academic progress.

Recommendation: Approve

Budget Considerations: None

Funding Source:

Budgeted: Yes: No:

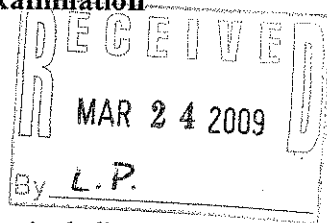
Amount: \$

Prepared By: Dea Pretzer, Program Director Special Services

Superintendent's Signature: Dom B. B. B.

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Parent/Guardian Request for Waiver of the High School Exit Examination Requirement for Students with Disabilities



Date: 02/03/09

To The Parent/Guardian of: _

Beginning with the 2005-06 school year, all California public school students, including students with disabilities, are required to pass the California High School Exit Examination (CAHSEE) to receive a high school diploma.

This letter is to inform you that your child took one or more subject matter parts of the CAHSEE with a modification prescribed in his/her current individualized education program (IEP

At your written request, The PVUSD Board of Education may waive the requirement to successfully pass one or both subject matter parts of the CAHSEE in order to receive a diploma. You may submit this request by completing the information below and returning this form to the principal of your child's high school.

Signature of Principal:

[Handwritten signature]

Date:

2.3.09

I request that my child, _____, who was tested with a modification and earned the equivalent of a passing score one or more parts of the CAHSEE, be granted a waiver of this California graduation requirement.

I understand that, in order to receive such a waiver, state law requires that my child have all of the following:

- 1. An IEP that specifies the use of modification(s) on the exit examination, standardized testing, or classroom instruction and assessments.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE.
3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education.

Signature of Parent:

[Handwritten signature]

Date:

2/03/09

FOR SITE USE ONLY

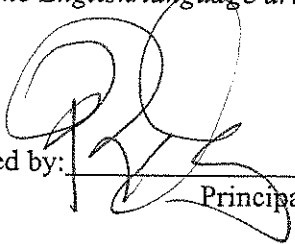
Date Received by Principal:

Student Identification Number:

2. Has sufficient high school coursework either satisfactorily completed or in progress in the high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE. (*Attach transcripts showing coursework completed.*)

3. An individual score report showing that my child has received the equivalent of a passing score on the CAHSEE while using a modification that fundamentally alters what the high school examination measures as determined by the State Board of Education. (*Attach a copy of the exit exam Student and Parent Report showing "equivalent of a passing score" in the English/language arts and/or the mathematics portion of the exam.*)

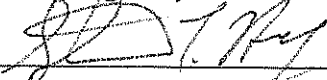
Certified by:



Principal's Signature

2/3/09
Date

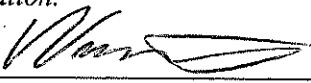
I agree that the information on this Waiver Request Sheet accurately describes the modifications that this student regularly uses as identified in the IEP.


Signature of Student's Special Education Teacher

02/03/09
Date

Steven T. Hoy
Print Name of Student's Special Education Teacher

I agree that the information on this Waiver Request Sheet accurately states that the coursework this student has satisfactorily completed or is in the process of completing in the high school curriculum is sufficient to have obtained the skills and knowledge otherwise to pass the California High School Exit Examination.


Signature of Student's Academic Counselor

2/3/09
Date

Wendy Temblador
Printed Name of Student's Academic Counselor

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Principal's Certification and Request for the Governing Board to Waive the High School Exit Examination Requirement for Students with Disabilities

Student's Name: __

Student's ID Number: __

Pursuant to Education Code 6051, the parent/guardian of a student with disabilities, has requested that the Governing Board waive the requirement that he/she successfully pass the high school exit examination in order to receive a diploma. This student has taken the high school exit examination with one or more modifications that fundamentally alter what the test measures as determined by the State Board of Education, and has achieved the equivalent of a passing score one or both parts of the examination.

I certify that the student qualifies for a waiver because he/she satisfies all of the following conditions:

1. Has an individualized education program (IEP) adopted pursuant to the Individuals with Disabilities Education Act that specifies the use of the modification(s) on the exit examination, standardized testing, or classroom instruction and assessments.
(Attach the section of the IEP that specifies the modifications.)
 - a. Describe the nature of the student's disability as identified on the IEP (please note if this will result in overt identification of the student).
 - b. Describe any modification used on the English/language arts or math section of the exam (separate form must be filled out for each section):
 - c. State the rationale for applying the modification(s) used to achieve an equivalent passing score on the CAHSEE for this student.
 - d. Describe the modification(s) that the student regularly uses in the classroom and on other assessments.

* Please see Attached *

1a.

Student has a specific learning disability impacting his visual-motor integration skills which impedes his performance in completing math computation and written assignments.

1b.

Student has the use of a calculator on math tests.

1c.

Student delays in visual-motor integration make it especially challenging for him to both process and accurately respond to the items on a math test.

1d.

Teachers have been provided with copies of students IEP goals and recommended accommodations or modifications. Student has the use of a calculator as permitted on a regular basis in all classes, both on regular assignments as well as on tests.

Name		
Student ID	Grade	Gender M
Birth Place CA USA	Date Of Birth	
Parent Guardian		

Enter Date: 08/17/05
 Leave Date:
 Class Of: 2009

School Name/Address Pajaro Valley High School 500 Harkins Slough Road Watsonville, CA 95076 Tel: 831-728-8102 Fax: 728-6944 Counselor: Puente, Nancy	
---	--

Crs ID	Course Title	Mark	Ab	Credit	Crs ID	Course Title	Mark	Ab	Credit	GPA Summary				
Pajaro Valley High School Grd 09 12/2005					Pajaro Valley High School Grd 11 12/2007					Academic GPA: 2.324 Class rank is 231 of 357				
1130	P English 1	D		5.000	1330	P English 3	D+		5.000	Total GPA: 2.450				
2413	P Algebra 1A/B (S/9)	F		R	2610	P Algebra II	D		5.000	CSU GPA: 2.517				
2976	Math B (9th)	C-		5.000	3630	P Integ Sci II	B-		5.000					
3910	Health	B		5.000	5054	ROP Comp Applic	D		5.000					
4110	P Spanish 1	F		R	7210	P US History	F		R					
4510	N PE 9	A		5.000	9270	Directed Study	B		5.000					
Crd Att: 30.000 Cmp: 20.000 Total GPA: 2.500					Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.800					Credit Summary - High School				
Pajaro Valley High School Grd 09 6/2006					Pajaro Valley High School Grd 11 6/2008					Subject Area				
1130	P English 1	C		5.000	1330	P English 3	F		R	A	English	40.00	35.00	5.00
2413	P Algebra 1A/B (S/9)	C-		5.000	2610	P Algebra II	F			B	Mathematics	20.00	20.00	
2976	Math B (9th)	F			3630	P Integ Sci II	C		5.000	C	Biological Science	10.00	10.00	
4110	P Spanish 1	F		R	5054	ROP Comp Applic	B		5.000	D	Physical Science	10.00	10.00	
4510	N PE 9	A		5.000	7210	P US History	D-		5.000	E	Health	5.00	5.00	
5051	Intro Computers	D		5.000	9270	Directed Study	A		5.000	F	Fine Arts/Foreign Lang	10.00	10.00	
Crd Att: 30.000 Cmp: 20.000 Total GPA: 1.800					Crd Att: 30.000 Cmp: 20.000 Total GPA: 2.000					G				
PVH Summer School Grd 09 7/2006					Pajaro Valley High School Grd 11 7/2008					H				
2410	P Algebra 1A/B	C	1	5.000	7210	P US History	C		5.000	I	World Civilization	10.00	10.00	
Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000					Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000					J				
Pajaro Valley High School Grd 10 12/2006					Pajaro Valley High School Grd 11 8/2008					K				
1230	P English 2	A		5.000	1330	P English 3	B-		5.000	L	Economics	5.00	5.00	
2510	P Geometry	A+		5.000	Crd Att: 5.000 Cmp: 5.000 Total GPA: 3.000					M				
3610	P Integ Sci I	B		5.000	Pajaro Valley High School Grd 12 12/2008					N				
4110	P Spanish 1	C		5.000	1430	P English 4	C		5.000	O	Science	10.00	10.00	
7110	P World Civ	B+		5.000	3633	P Integ Sci III	A-		5.000	-----Total Credits-----				
9270	Directed Study	B		5.000	4640	N Weights	A		5.000	220.000 190.000 30.00				
Crd Att: 30.000 Cmp: 30.000 Total GPA: 3.167					5710 ROP Adm Justice					Testing Information				
Pajaro Valley High School Grd 10 6/2007					7410 P Economics					Proficiency Tests				
1230	P English 2	B		5.000	9270	Directed Study	B		5.000	CA HSEE Math Failed 12/13/08				
2510	P Geometry	C-		5.000	Crd Att: 30.000 Cmp: 30.000 Total GPA: 3.000					CA HSEE ELA Passed 11/06/07				
3610	P Integ Sci I	B-		5.000										
4110	P Spanish 1	C		5.000										
7110	P World Civ	B		5.000										
9270	Directed Study	B		5.000										
Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.667														

Candidate for Accreditation. Approved by the School Commission of the WASC.

GPA - A=4.0, B= 3.0, C=2.0, D=1.0, F=0.0, P=PASS R=REPEAT

Comments:

Polio(OPV)	03/15/91	06/19/91	05/31/95	-----	-----	-----
DTP_DT/TD	03/05/91	06/19/91	10/03/91	05/31/95	-----	-----
MMR	04/16/91	05/31/95				
Measles	-----	-----				
Mumps	-----	-----				
Rubella	-----	-----				
TB Test	-----	-----				

Transcript is unofficial unless signed by a school official

School
 Official's Signature

Date: 02/03/09

Student Name		
Student ID	Grade	Gender M
Birth Place CA USA	Date Of Birth	
Parent Guardian		

Candidate for Accreditation
Approved by the SC of the WASC

Enter Date: 08/17/05
Leave Date:
Class Of: 2009

School Name/Address Pajaro Valley High School 500 Harkins Slough Road Watsonville, CA 95076 Tel: 831-728-8102 Fax: 728-6944 Counselor: Puente, Nancy	
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Crs ID	Course Title	Mark	Ab	Credit	Crs ID	Course Title	Mark	Ab	Credit	GPA Summary	
Pajaro Valley High School Grd 09 12/2005					Pajaro Valley High School Grd 11 12/2007					Academic GPA: 1.914 Class rank is 302 of 385	
1130	P English 1	D		5.000	1330	P English 3	D+		5.000	Total GPA:	2.027
2413	P Algebra 1A/B (S/9)	F			2610	P Algebra II	D		5.000	CSU GPA:	2.250
2976	Math B (9th)	C-	5.000		3630	P Integ Sci II	B-		5.000		
3910	Health	B		5.000	5054	ROP Comp Applic	D		5.000		
4110	P Spanish 1	F			7210	P US History	F				
4510	N PE 9	A		5.000	9270	Directed Study	B		5.000		
Crd Att: 30.000 Cmp: 20.000 Total GPA: 1.667					Crd Att: 30.000 Cmp: 25.000 Total GPA: 1.500					Testing Information	
Pajaro Valley High School Grd 09 6/2006					Pajaro Valley High School Grd 11 6/2008					Proficiency Tests	
1130	P English 1	C		5.000	1330	P English 3	F			CA HSEE Math	Failed 05/07/08
2413	P Algebra 1A/B (S/9)	C-		5.000	2610	P Algebra II	F			CA HSEE ELA	Passed 11/06/07
2976	Math B (9th)	F			3630	P Integ Sci II	C		5.000		
4110	P Spanish 1	F			5054	ROP Comp Applic	B		5.000		
4510	N PE 9	A		5.000	7210	P US History	D-		5.000		
5051	Intro Computers	D		5.000	9270	Directed Study	A		5.000		
Crd Att: 30.000 Cmp: 20.000 Total GPA: 1.500					Crd Att: 30.000 Cmp: 20.000 Total GPA: 1.667						
PVH Summer School Grd 09 7/2006					Credit Summary - High School						
2410	P Algebra 1A/B	C	1	5.000	Subject Area		Req	Cmp	Def		
Crd Att: 5.000 Cmp: 5.000 Total GPA: 2.000									0.00		
Pajaro Valley High School Grd 10 12/2006					A English		40.00	25.00	15.00		
1230	P English 2	A		5.000	B Mathematics		20.00	20.00			
2510	P Geometry	A+		5.000	C Biological Science		10.00	10.00			
3610	P Integ Sci I	B		5.000	D Physical Science		10.00	10.00			
4110	P Spanish 1	C		5.000	E Health		5.00	5.00			
7110	P World Civ	B+		5.000	F Fine Arts/Foreign Lang		10.00	10.00			
9270	Directed Study	B		5.000	G Physical Education		20.00	10.00	10.00		
Crd Att: 30.000 Cmp: 30.000 Total GPA: 3.167					H Applied Arts		10.00	10.00			
Pajaro Valley High School Grd 10 6/2007					I World Civilization		10.00	10.00			
1230	P English 2	B		5.000	J US History		10.00	5.00	5.00		
2510	P Geometry	C-		5.000	K Federal Government		5.00	0.00	5.00		
3610	P Integ Sci I	B-		5.000	L Economics		5.00	0.00	5.00		
4110	P Spanish 1	C		5.000	M Elective		45.00	25.00	20.00		
7110	P World Civ	B		5.000	N Algebra		10.00	10.00			
9270	Directed Study	B		5.000	O Science		10.00	0.00	10.00		
Crd Att: 30.000 Cmp: 30.000 Total GPA: 2.667					-----Total Credits-----		220.000	150.000	70.00		

Candidate for Accreditation. Approved by the School Commission of the WASC.

GPA - A=4.0, B= 3.0, C=2.0, D=1.0, F=0.0, P=PASS R=REPEAT

Comments:

Polio(OPV)	03/15/91	06/19/91	05/31/95	-----	-----
DTP_DT/TD	03/05/91	06/19/91	10/03/91	05/31/95	-----
MMR	04/16/91	05/31/95			
Measles	-----	-----			
Mumps	-----	-----			
Rubella	-----	-----			
TB Test	-----	-----			

Transcript is unofficial unless signed by a school official

School
Official's Signature _____

Date: 09/02/08



California High School Exit Examination

Student and Parent Report

Student Name: _____

Date of Birth: _____

Student ID: _____

Grade: _____

School: 0105858 - Pajaro Valley High

District: 69799 - Pajaro Valley Unified

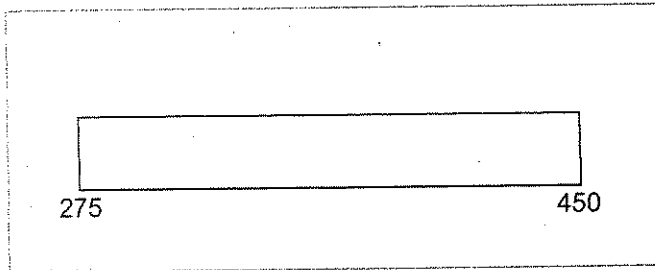
County: 44 - Santa Cruz

English-Language Arts

Test Date: 12/06/2008

Your Total Score	Score Required to Pass	Status
		SATISFIED REQ

The district reported that your student previously satisfied the requirement to successfully pass this portion of the CAHSEE. This report is not proof of a passing score.



Strands for English- Language Arts

	Number of Questions	Number Correct
READING		
Word Analysis		
Reading Comprehension		
Literary Response & Analysis		
WRITING		
Writing Strategies		
Writing Conventions		

Writing Applications*

Your Score

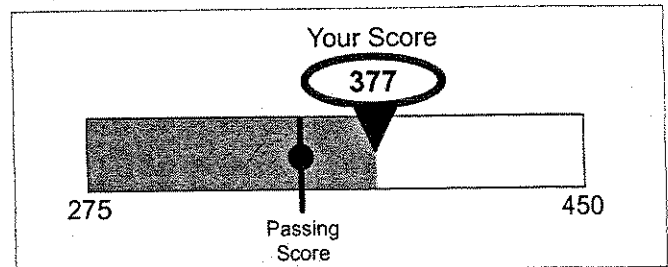
Essay

Mathematics

Test Date: 12/13/2008

Your Total Score	Score Required to Pass	Status
377	350	MODIFIED

Your student took this test using modifications as specified in his or her IEP or Section 504 plan. See "Taking the CAHSEE with Modifications" on the back of this report.



Strands for Mathematics

	Number of Questions	Number Correct
Probability & Statistics	13	10
Number Sense	17	12
Algebra & Functions	20	16
Measurement & Geometry	18	13
Algebra I	12	4

* Each student essay receives two scores that range from 1 (lowest) to 4 (highest) or non-scorable (NS). The average of these two scores is listed above under the heading "Your Score". The Writing Applications score counts as 20% of the total English-Language Arts score.

A student must only retake the subject area examination (English-Language Arts and/or Mathematics) that was not passed.



**Pajaro Valley Unified School District Special Education Local Plan Area
INDIVIDUALIZED EDUCATION PROGRAM
Supplementary & Specialized Support/Promotion & Assessment Standards**

Student _____

Date of Birth _____

IEP Meeting Date 06/03/08

SUPPLEMENTARY/SPECIALIZED SUPPORT

Student requires supplementary aids and services or specialized materials/equipment as specified below.

- Supports for school personnel Specialized aids/materials/equipment (Assistive Technology)
 Program modifications None

Description	Responsible Personnel/Agency	Location	Frequency/Intensity	Duration	Start/End Date*
					Start: End:
					Start: End:
					Start: End:

* If a placement or service is ending, give reason _____

PARTICIPATION IN STATE AND DISTRICT-WIDE STANDARDIZED TESTING AND ASSESSMENT

Including: Desired Results Developmental Profile (DRDP) California Standards Test (CST), CAT-6, California Modified Achievement Test (CMA), and California Alternative Performance Assessment (CAPA)

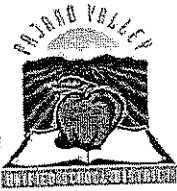
- School Readiness (Preschool Only)
 DRDP-R DRDP Access Adaptations/Accommodations (specify)
- Language Arts: CST/CAT-6 OR CMA (Criteria Met)
 No accommodations or modifications Accommodations (specify below) Modifications (specify below)
 Accommodations: flexible setting and time
 Modifications:
- Math: CST/CAT-6 OR CMA (Criteria Met)
 No accommodations or modifications Accommodations (specify below) Modifications (specify below)
 Accommodations: flexible setting and time
 Modifications: use of calculator
- Science CST/CAT-6 OR CMA (Criteria Met)
 No accommodations or modifications Accommodations (specify below) Modifications (specify below)
 Accommodations: flexible setting and time
 Modifications:
- Life Skills Curriculum: CAPA Level 1 2 3 4 5
 Participation in CAT-6/CST not appropriate due to:
- Other State or District-Wide Assessment Accommodations/Modifications (specify)
- Grade exempt (Kindergarten, grade 1, or above grade 11)

PROMOTION STANDARDS

- Student is working towards a diploma and will be promoted based upon district curriculum standards without accommodations or with accommodations.
 Student is working towards a certificate and will be promoted based upon alternative curriculum standards and/or substantial progress towards goals.

CALIFORNIA HIGH SCHOOL EXIT EXAMINATION (CAHSEE)

- No accommodations or modifications Exempt due to eligibility for participation in CAPA
 Modifications (specify) flexible setting and time Grade Exempt (below grade 10)
 Accommodations (specify) use of calculator on the math test



**Pajaro Valley Unified School District Special Education Local Plan Area
INDIVIDUALIZED EDUCATION PROGRAM
Specialized Instruction**

Student _____

Date of Birth _____

IEP Meeting Date 06/03/08

INSTRUCTIONAL ACCOMMODATIONS

Area of Difficulty	Accommodation	Responsible Agency/Personnel	Start Date
Processing Speed	Extra Time: Assignments/Tests (2.0), Take Tests in Alternate Setting	District of Service/ Gen. Ed. Teacher, RS	06/03/2008
Visual Preception	Spelling Checker, Other: written copy of homework	District of Service/ Gen. Ed. Teacher, RS	06/03/2008
Other: visual memory	Calculator	District of Service/ Gen. Ed. Teacher, RS	06/03/2008



Board Agenda Backup

Item No: 10.6

Date: April 8, 2008

Item: Watsonville-Kawakami Sister City Middle School Exchange May 9 -17, 2009

Overview: Since 1994, Watsonville middle schools have participated in an exchange program with the City of Kawakami-mura and Kawakami Junior High School.

Kawakami Junior High School students visit Watsonville in the fall, originally in August (during the year-round schedule), but now in September. They are hosted by various middle school families. In recent years, fourteen Kawakami students have participated in "home stays" and school attendance.

Pajaro Valley students visit Kawakami each May, usually leaving on Mother's Day weekend. Kawakami is located in the Nagano Prefecture which hosted the Winter Olympics a few years ago. Japanese history is part of the California State History and Social Studies Framework for the middle grades. While on this trip, our students learn about Japanese culture, family structure, the school system, and agriculture. They usually spend a day in Tokyo before departing on their return flight. This program has been very successful. Many of the students who have participated have called the trip, "a life changing experience."

The Watsonville-Kawakami Sister City Program requests that the PVUSD Board allow the program to continue with this spring's trip.

Rationale: Learn about Japanese history and culture, compare and contrast to Watsonville, California, U.S.A.

Recommendation: Approval is requested for this out-of-country middle school exchange trip to Japan.

Budget Considerations: N/A

Funding N/A

Source: _____

Budgeted: Yes: No:

Amount: \$ 0 to general fund

Prepared By: Robb Mayeda

Superintendent's Signature: *Doranne Bal*

DATE: April 8, 2009

RE:: Sister City Middle School Student Exchange, May 9 -17, 2009

Dear Pajaro Valley Unified School District Board of Trustees:

Since 1994, Watsonville middle schools have participated in an exchange program with the City of Kawakami-mura and Kawakami Junior High School. Originally, E.A. Hall and Rolling Hills Middle School participated. When Lakeview Middle School opened, it was added to the program. Pajaro Middle School was included in the program approximately 9 years ago. Three years ago, Alianza and Linscott Charter Schools requested participation and were conditionally included (fewer student spaces and more fund raising commitments). When Cesar Chavez Middle School opened, it received the same status as the other four, non-charter, middle schools.

Kawakami Junior High School students visit Watsonville in the fall, originally in August, but now in September. Recently, fourteen Kawakami students have participated in "home stays" and school attendance each year. They are hosted by various middle school families and sometimes school staff members.

Pajaro Valley students visit Kawakami each May, usually leaving on Mother's Day weekend. Kawakami is located in the mountainous Nagano Prefecture which hosted the Winter Olympics a few years ago. Japanese history is part of the California State History and Social Studies Framework for the middle grades. While on this trip, our students learn about Japanese culture, family structure, the school system, and agriculture. Kawakami's commercial base stems from growing lettuce. This common crop was one of the reasons for the sister city formation. Recently, Kawakami has started growing strawberries too.

The PVUSD students are paired (by gender) and are placed in a home in Kawakami. The basic family structure is a mother, father, school-age children (junior high school or younger, since high schoolers go away to school), and grandparents (usually paternal). Most families are involved in farming, and the home is usually on the farm. The homes are fairly close together since five acres is considered a large family farm.

The students attend school during the week, which include academic classes, physical education, and after school club activities (the Kawakami junior high school students spend approximately 9 to 10 hours at school, with a mandatory after school activity until 6 p.m.). Besides the home stay with the Kawakami families in the middle of the week, the students usually spend one night in a resort hotel (golf country club), one night at a mountain lodge, and one night in a high-rise Tokyo hotel.

This program has been very successful. Many of the students who have participated have called the trip "a life changing experience." Siblings and families have been highly motivated to continue participation with hopes that other family and friends may participate in the future.

Sincerely,

Robb Mayeda

PVUSD Director and Sister City Co-Chair

Sister City Middle School Student Exchange, May 9 -17, 2009
Propose Itinerary

May 9 (Saturday)

Depart San Francisco Operation, United Flight 0837 11:20 a.m., PDT

May 10 (Sunday)

Arrive Tokyo Narita Airport, 2:10 p.m., Tokyo Standard Time
Tour bus ride from Tokyo to Kawakami (approximately 2.5 hours)
Stay overnight in the country club

May 11

Attend school assembly and attend classes
City welcome dinner
Meet host families and go to their homes

May 12 – 14

Attend school and activities
Stay with host families

May 15

Farewell activities and stay at mountain lodge

May 16

Bus ride to Tokyo
Walking tour nearby

May 17 (Sunday)

Depart Tokyo Narita Airport, United Flight 0852, 6:00 p.m., Tokyo Standard Time
Arrive SFO, 11:16 a.m. (cross back over the international dateline)

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 10.7

Date: April 8, 2009

Item: Acceptance of Notice of Completion for Valencia Elementary School–For the Installation of a 24' x 60' Relocatable (2 Classrooms)..

Overview: The project consisted of Electrical, Fire Alarm and Data Hook-ups, for (2) classrooms in a 24' x 60' Relocatable. The project contractors, A&C Construction and Van Meter Construction, completed the project on January 30, 2009. Pajaro Valley Unified School District would like to close-out project with certification of construction thru DSA # 109435, APN# 041-061-01.

Recommendation: Acceptance of the Notice of Completion for the project and authorize District staff to file the Notice of Completion with the Santa Cruz County Recorder.

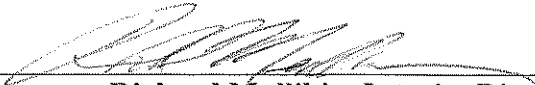
Budget Considerations:

Funding Source: Developer Fees

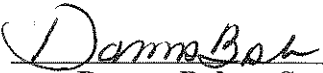
Budgeted: Yes: No:

Amount: \$ 41,690.00

Prepared By:


Richard Mullikin, Interim Director of Construction

Superintendent's Signature:


Dorma Baker, Superintendent

RECORDING REQUESTED BY

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

AND WHEN RECORDED MAIL TO:

[NAME P.V.U.S.D.
STREET CONSTRUCTION DEPARTMENT
ADDRESS 294 GREEN VALLEY ROAD
CITY,STATE WATSONVILLE, CALIFORNIA 95076
& [ZIP CODE

Complimentary Recording, Pursuant Government Code 27383

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse for Complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Pajaro Valley Unified School District
3. The full address of the owner is 294 Green Valley Road, Watsonville, California 95076

The nature of the interest or estate of the owner is: In fee _____
NA

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASED UNDER CONTRACT OF PURCHASE", OR "LESSEE")

4. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES ADDRESSES
N/A

5. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES ADDRESSES
N/A

6. A work of improvement on the property hereinafter described was completed on January 30, 2009. The work done was: _____
Installation of a 24' x 60' Relocatable (2 Classrooms).

7. The name of the contractor, if any, for such work of improvement was A & C Construction and Van Meter Construction.

8. The property on which said work of improvement was completed is in the County of Santa Cruz, State of CA, and is described as follows:
Valencia Elementary School DSA # 109435 APN# 041-061-01

9. The Street address of said property is 250 Aptos School Road, Aptos, CA, 95076
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

Dated: April 9, 2009 X
(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

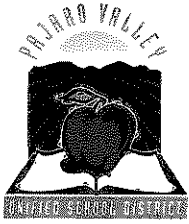
I, the undersigned, say: I am the Associate Superintendent the declarant of the foregoing Notice of Completion;
(PRESIDENT OF, "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 9, 2009 at Watsonville, CA 95076
(City) (State) (Zip)

X
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 10.8

Date: April 8, 2009

Item: Acceptance of Notice of Completion for Calabasas Elementary School—
Installation of (1) 24' x 40' Relocatable Classroom.

Overview: The project consisted of Electrical, Fire Alarm and Data Hook-ups, for (1) 24' x 40' relocatable classroom and the relocation of the irrigation control valves. The project contractors, A&C Construction, K & D Landscaping, and Van Meter Construction, completed the project on January 30, 2009. Pajaro Valley Unified School District would like to close-out project with certification of construction thru DSA # 109697, APN# 015-191-02.

Recommendation: Acceptance of the Notice of Completion for the project and authorize District staff to file the Notice of Completion with the Santa Cruz County Recorder.

Budget Considerations:

Funding Source: Developer Fees

Budgeted: Yes: No:

Amount: \$ 43,988.00

Prepared By:


Richard Mullikin, Interim Director of Construction

Superintendent's Signature:


Dorma Baker, Superintendent

RECORDING REQUESTED BY
PAJARO VALLEY UNIFIED SCHOOL DISTRICT]

AND WHEN RECORDED MAIL TO:

[NAME P.V.U.S.D.
CONSTRUCTION DEPARTMENT
STREET ADDRESS 294 GREEN VALLEY ROAD
CITY, STATE WATSONVILLE, CALIFORNIA 95076
& [ZIP CODE

Complimentary Recording, Pursuant Government Code 27383

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse for Complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is Pajaro Valley Unified School District
3. The full address of the owner is 294 Green Valley Road, Watsonville, California 95076

The nature of the interest or estate of the owner is: In fee NA

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASED UNDER CONTRACT OF PURCHASE", OR "LESSEE")

4. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
NAMES N/A ADDRESSES

5. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
NAMES N/A ADDRESSES

6. A work of improvement on the property hereinafter described was completed on January 30, 2009. The work done was: Installation of (1) 24' x 40' Relocatable Classroom.

7. The name of the contractor, if any, for such work of improvement was A & C Construction, K & D Landscaping, and Van Meter Construction.

8. The property on which said work of improvement was completed is in the County of Santa Cruz, State of CA, and is described as follows: Calabasas Elementary School DSA #109697 APN#015-191-02

9. The Street address of said property is 202 Calabasas Road, Watsonville, CA, 95076
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE".)

Dated: April 9, 2009 X
(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the Associate Superintendent the declarant of the foregoing Notice of Completion;
(PRESIDENT OF, "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 9, 2009 at Watsonville, CA 95076
(City) (State) (Zip)

X
(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



Board Agenda Backup

Item No: 10.9

Date: April 8, 2009

Item: Notice of Completion – Watsonville HS Art/Science Modernization

Overview: This is part of the Watsonville High School Measure J project. The project was awarded on August 13, 2008 by the Board to Selden & Son. The work is now complete.

Original Contract Amount	\$ 719,591.00
Net Change Order Amount	<u>\$ 32,949.00</u>
Final Contract Amount	\$ 752,540.00

Recommendation: It is recommended that the Board approve the Notice of Completion and authorize the Interim Director of Construction to sign and file the NOC with the County of Santa Cruz

Budget Considerations:

Funding Source: Measure J

Budgeted: Yes: No:

Amount: \$760,000

Prepared By:

Richard Mullikin
Richard Mullikin, Interim Director of Construction

Superintendent's Signature:

Dorinda Bet

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
294 GREEN VALLEY ROAD
WATSONVILLE, CALIFORNIA 95076

Government Code 27383

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:

2. The full name of the owner is Pajaro Valley Unified School District

3. The full address of the owner is 294 Green Valley Road, Watsonville, California 95076

4. The nature of the interest or estate of the owner is: In fee.

N/A

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASED UNDER CONTRACT OF PURCHASE", OR "LESSEE")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

N/A

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

N/A

7. A work of improvement on the property hereinafter described was completed on April 8, 2009. The work done was:
Modernization of Rms 601-605 (Art Bldg), Rms 310, 311, 313, & 314 (Science Bldg)

8. The name of the contractor, if any, for such work of improvement was Selden & Son

August 13, 2008

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE")

(DATE OF CONTRACT)

9. The property on which said work of improvement was completed is in the City of Watsonville
County of Santa Cruz, State of CA, and is described as follows: Watsonville High School

10. The Street address of said property is 250 E Beach Street, Watsonville, CA 95076

(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE")

Dated: April 8, 2009 x

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the Interim Director of Construction, the declarant of the foregoing notice of completion;

(PRESIDENT OF, "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said notice of completion and know the contents thereof, the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 8, 2009 at Watsonville, CA

(CITY)

(STATE)

X

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE)



Board Agenda Backup

Item No: 10.10

Date: April 8, 2009

Item: Approve twelve students from PVHS for travel to Siena, Italy and stay with host families from May 4-May 13, 2009

Overview: Genevieve Goldstein, teacher at PVHS, has organized a special trip for 12 PVHS students to travel with her and other staff to Siena, Italy during May 4th through May 13th, 2009. The trip will follow all regulations and procedures pertaining to out of country travel and she and the high school team have been working with our Risk Management team to assure that all appropriate forms and materials are in order.

The trip is also organized around an exchange program with students from Siena who will be staying with families here in Watsonville during our upcoming Spring Break. Attached you will find a draft itinerary of the trip which includes an environmental focus where students will have a hands-on opportunity to examine a local Italian environmental concern and document that for comparison to those we have in Watsonville.

The groups of students come from Den 2 and they have been focusing on environmental issues in regular curricular work, especially collaborative work in science.

Staff is also working with students to provide them with written work requirements that will be submitted upon their return. We will encourage a presentation from students upon their return.

Recommendation: Staff recommends approval of the trip for this student team from PVHS

Budget Considerations: NA

Funding Source: NA

Budgeted: Yes: No:

Amount: \$

Prepared By: Catherine Hatch, Assistant Superintendent

Superintendent's Signature:

Dorma Baker

Itinerary for PVHS students while in Italy

<p>4th May Arrive in Florence</p>	
<p>5th May Assembly in Liceo Scientifico School SIENA ITALY</p>	<p>Visit to the town hall and Cathedral.</p>
<p>6th May Attend classes in Liceo Scientifico and analyze questionnaires.</p>	<p>Students week before will have a diary of life in Watsonville to share w/Italy partners who did the same for life in Siena. These will be shared & commonalities and differences examined for part of their "cultural exchange portion" of their trip.</p> <p>Weekly Market</p> <p>Bus ride to San Gimignano & visit to the historical centre and cathedral.</p>
<p>7th May Day trip to Florence by train.</p>	<p>Visit the Galleria dell' Accademia, the Cathedral, Palazzo Vecchio, Giardino dei Boboli.</p>
<p>8th May More analysis of questionnaires. PV and Siena groups present the results of their work from the cultural project for each other (based on their week before trip journals/share outs)</p>	<p>Morning with exchange partners in school for cultural exchange project work.</p> <p>Visitation to the Museum of Santa Maria della Scala and a Contrada.</p>

<p>9th May Departure by bus to Rome.</p>	<p>Visit to the cultural centre w/ a guided tour when there.</p>
<p>10th May Departure w/correspondents & parents to Parco dell'Uccellina by the sea.</p>	<p>This will be one of the key issues to be explored on our trip. <u>Common project focuses for ENGLISH students in Den 2 has been including environment issues in regular curricular work, especially collaborative work with science.</u> <u>This visit will on hands examine a local Italy environment concern and document that for comparison to those we have in Watsonville &/or the locale near PVHS.</u></p>
<p>11th May Visit to Assisi</p>	<p>More learned later on this venture by bus.</p>
<p>12th May Hosts attend normal classes. Visit to Buonconvento.</p>	<p>Visit to the Museo dell Mezzadria, a visit to the medieval town of Montalcino , a visit to Pienza & the Palazzo Piccolomini, and a walk through Bagno Vignoni, a little spa village. A farewell dinner in the evening.</p>



Board Agenda Backup

Item No: 10.11

Date: April 8, 2009

Item: **Approve School Assistance and Intervention Team Final (SAIT) Recommendations for H.A. Hyde Elementary School for the 2008-09 School Year**

Overview: H.A. Hyde Elementary School has been identified as a District school coming under the category of state-monitored by the School Assistance and Intervention Team (SAIT) by the State Board of Education.

The final 08-09 SAIT visit occurred on February 19, 2009. The team visited classrooms and met in the afternoon to work on the recommendations for the final process for the 2008-09 school year.

The final recommendations and focus for the H.A. Hyde team is on pacing for the highly tested standards for this year's CST cycle. In addition, the District has offered support/coaching in the area of mathematics.

For the school to exit the SAIT process, they will need to gain one point on their API for the 08-09 school year. When we receive our scores in August of 09, we will follow-up with the SAIT team as to next steps.

Recommendation: Staff recommends approval of the recommendations by the Board of Trustees for this final 08-09 cycle

Budget Considerations:

Funding Source: SAIT State Funding

Budgeted: Yes: No:

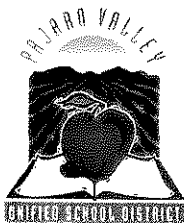
Amount: \$

Prepared By: Catherine Hatch, Assistant Superintendent

Superintendent's Signature:

Dorinda Balen

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 13.1

Date: April 8, 2009

Item: Civility Policy

Overview: Members of the Pajaro Valley Unified School District staff will treat parents and other members of the public with respect and expect the same in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility and orderly conduct among district employees, parents and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free workplace for our students and staff. In the interest of presenting district employees as positive role models to the children of this district, as well as the community, the Pajaro Valley Unified School District encourages positive communication and discourages volatile, hostile or aggressive actions. The district seeks public cooperation with this endeavor.

Recommendation: Approval

Budget Considerations: N/A

Funding Source:

Budgeted: Yes: No:

Amount: \$

Prepared By: Cathy Stefanki, Assistant Superintendent

Superintendent's Signature: _____

Dorma Baker

CIVILITY

Members of the Pajaro Valley Unified School District staff will treat parents and other members of the public with respect and expect the same in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility and orderly conduct among district employees, parents and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free workplace for our students and staff. In the interest of presenting district employees as positive role models to the children of this district, as well as the community, the Pajaro Valley Unified School District encourages positive communication and discourages volatile, hostile or aggressive actions. The district seeks public cooperation with this endeavor.

Disruptions

Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property, will be directed to leave school or school district property promptly by the Superintendent, principal or designee.

If any member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the administrator or employee to whom the marks are directed will calmly and politely admonish the speaker to communicate civilly. If corrective action is not taken by the abusing party, the district employee will verbally notify the abusing party that his/her participation in the meeting, conference or telephone conversation is terminated and, if the meeting or conference is on district premises, the offending person will be directed to leave promptly.

When an individual is directed to leave under the above circumstances, the Superintendent, principal or designee shall inform the person that he/she will be guilty of a misdemeanor in accordance with Californian Education Code 44811 and Penal Codes 415.5 and 626.7 if he/she reenters any district facility within 30 days after being directed to leave, or within seven days if the person is a parent/guardian of a student attending that school. If an individual refuses to leave upon request or returns before the applicable period of time, the Superintendent, principal or designee may notify law enforcement officials.

(cf. 5131.4 Campus Disturbance)
(cf. 9323 Meeting Conduct)

CIVILITY (continued)

Safety And Security

The Superintendent or designee will ensure that a safety and/or crisis intervention techniques program is provided in order to raise awareness on how to deal with these situations if and when they occur.

When violence is directed against an employee, or theft against property, employees shall promptly report the occurrence to their principal or supervisor and complete an Incident Report.

An employee whose person or property is injured or damaged by willful misconduct of a student may ask the district to pursue legal action against the student or the student's parent/guardian.

Documentation

When it is determined by staff that a member of the public is in the process of violating the provisions of this policy, an effort should be made by staff to provide a written copy of this policy, including applicable code provisions, at the time of occurrence.

Following any violation of the provisions of this policy, the employee will immediately notify his/her supervisor and provide a report of the incident on the attached form.

Legal Reference:

EDUCATION CODE

32210 Disturbing School

44014 Assault on personnel

44810 Person on school grounds

44811 Insult and abuses

PENAL CODE

243.5 Arrest on school grounds

413.5 Fighting on school grounds

626.8 Entry of school by person not on lawful business

627.7 Refusal to leave school grounds

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 13.2

Date: April 8, 2009

Item: Resolution #08-09-32 to layoff particular classified employee services

Overview: Education codes section 45101, 45114, 45117, 45298, and 45308 authorize the Pajaro Valley Unified School District to layoff classified employees due to lack of funds. Certain services now being provided by the District must be reduced. The detailed list of affected positions will be provided on or before the Board of Trustees meeting on April 8, 2009.

It shall be necessary to discontinue certain kinds of classified employee services by June 30, 2009. It may also be necessary to terminate the employment of certain classified employees of the District as a result of this action.

Recommendation: Adopt Resolution #08-09-32 to reduce particular kinds of classified employee services.

Budget Considerations:

Funding Source: General Fund, Categorical Funds, Adult Ed, Child Development, and Food Services

Budgeted: Yes: No:

Amount: \$

Prepared By: Pam Shanks, Director of Human Resources - Classified

Superintendent's Signature: *Dennis Boh*

BEFORE THE BOARD OF TRUSTEES OF THE
PAJARO VALLEY UNIFIED SCHOOL DISTRICT
SANTA CRUZ COUNTY, CALIFORNIA

IN THE MATTER OF:

REDUCTION OF CLASSIFIED SCHOOL
SERVICES FOR THE 2009 - 2010
SCHOOL YEAR

RESOLUTION NO. 08-09-32

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorized the district to layoff classified employees for lack of work and/or lack of funds upon forty-five (45) days prior notice; and

WHEREAS due to a lack of work and/or a lack of funds, certain services now being provided by the district must be reduced.

NOW, THEREFORE, BE IT RESOLVED that as of the 30th day of June, 2009, the positions shown on the attachment may be eliminated.

BE IT FURTHER RESOLVED that the District Superintendent or designee be authorized and directed to give notice of termination of employment to the affected employee(s) of the district pursuant to district rules and regulations and applicable provisions of the Education Code not later than forty-five (45) days prior to the effective date of such discontinuance as set forth above.

BE IT FURTHER RESOLVED that the District Superintendent or designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the Governing Board of the Pajaro Valley Unified School District on the 8th of April, 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Leslie DeRose, President of the Board of Trustees of the Pajaro Valley Unified School District, HEREBY CERTIFY that the foregoing Resolution was duly introduced, passed and adopted by the Board of Trustees at a regular meeting thereof held on the 8th day of April, 2009 by a vote of _____.

IN WITNESS THEREOF, I have hereto set my hand this 8th day of April, 2009.

Leslie DeRose, President
Board of Trustees,
Pajaro Valley Unified School District

Date

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: 13.3

Date: April 8, 2009

Item: Implementation of New Facility Fee Schedule and Regulations

Overview: Pajaro Valley Unified School District has researched and reviewed current District facility fees and compared them with neighboring District's or other comparable venues and has found that current District fees are significantly priced lower than compared groups.

Recommendation: It is recommended that the Board accept and implement the new Facility Fee Schedule and Regulations to comply with California Code, Education Code section 38130 - 38139 - 40043, Civic Center Act. The implementation will bring our fees in closer alignment with adjacent agencies.

Budget Considerations:

Funding Source: N/A

Budgeted: Yes: No:

Amount: N/A

Prepared By:

Richard Mullikin, Interim Director of Construction

Superintendent's Signature:

Dorma Baker, Superintendent



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

OFFICE OF FACILITY ASSIGNMENTS

294 Green Valley Road, Watsonville, CA 95076

Phone: (831) 786-2100 Ext. 2559

Fax: (831) 728-0136

Current

FACILITY USE APPLICATION

Date _____

Site Requested _____ Facility/Room _____

Dates Desired _____
month day(s) date(s) time

CURRENT

Purpose _____ Number Expected _____

Will admission be charged or donation collected? Yes No
Can you provide a Certificate of Liability Insurance? Yes No

Requesting Organization/Group _____

Representative _____ Day Phone No. _____

Address _____

Table with 2 columns: Special Personnel and/or Equipment needed, Emergency Phone Numbers. Includes rows for Custodian, Food Services Personnel, Grounds, Projector & Screen, TV/VCR, Chairs, Garbage Cans or Dumpsters, Easel, Tables, Other, and Set-Up.

Note: **School Activities hold priority over any Facility Use Application.
**Organization is responsible for cleaning & leaving room or premises as found.

AGREEMENT: I, the undersigned, have read the Regulations for use of District Facilities on the reverse side of this form and the Hold Harmless and Indemnification Agreement attached and certify that I will assume full responsibility and comply with the full contents of this agreement.

Date _____ Representative's Signature _____

Note: If the kitchen is used, Food Services Personnel MUST be present and paid by the group as billed.
***CHECK MUST BE MADE PAYABLE TO, PAJARO VALLEY UNIFIED SCHOOL DISTRICT (P.V.U.S.D.)

Table with 3 columns: Estimated Charges, To be Completed by Custodian, Actual Charges. Includes rows for Facility Fee, Custodial O/T, Food Service, Personnel O/T, Total Estimated Charges, Date Worked, Time, Total Hrs. of Over Time, Custodians Signature, Facility Fee, Custodial O/T, Amount paid in advance, Amount to be billed.

School Approval

For Office Use Only:

District Office Approval

white/office yellow/school pink/custodian goldenrod/requestor

REGULATIONS FOR USE OF DISTRICT FACILITIES

1. Applications must be submitted to the Facility Assignments Office at least ten (10) working days preceding the date(s) of use.
2. A Certificate of Liability Insurance **MUST** be submitted to the District and the District must be listed as a policy holder before any type of process can commence.
3. Fees, if any, will be collected at least 24 hours in advance of scheduled event.
4. Applicant is responsible for preservation of order and enforcement of all regulations pertaining to the use of District facilities. Negligence or violation of facility use, instructions and regulations will result in an organization being held responsible for damages and possible denial of subsequent requests.
5. The requesting organization shall be responsible for any additional fees incurred due to unusual or unexpected requirements for District personnel.
6. School premises shall not be available on such occasions or during hours as interfere with the regular functions of the school.
7. All requests for the use of school premises shall be denied where the proposed use is inconsistent with the proper and regular use of the facilities or where the purpose of the meeting is immoral, offensive or injurious.
8. All permits will be issued for specific rooms and for specific hours. It shall be the responsibility of the organization to see that the unauthorized portions of the building are not disturbed, and that the premises are vacated as scheduled.
9. Any juvenile organization or group seeking use of District premises must have a responsible adult sponsor signing and present during use, providing adequate and effective supervision.

10. There shall be **NO SMOKING** on premises. **NO ALCOHOLIC BEVERAGES** shall be brought to or consumed on the premises. Profane language, fighting or gambling will not be permitted on District property.
11. The authorized District personnel shall open the building only upon presentation of a Facility Use Application properly issued and signed.
12. No alterations or physical changes shall be permitted in or on any campus facility including buildings or playing fields. **NO PESTICIDES, HERBICIDES OR RODENTICIDES OF ANY TYPE SHOULD BE APPLIED TO, OR USED ON DISTRICT PREMISES WITHOUT THE PRIOR CONSENT AND AUTHORIZATION OF THE DISTRICT'S SAFETY MANAGER.**
13. Organizations wishing to use the facilities during the summer months may make applications at any time during the year, but these applications will not be processed before May 1st of each year.
14. The District may require as a condition of approval that the applicant furnish adequate security officers.
15. Any cancellations need to be within 24 hours of the event in order to avoid any unnecessary charges for District personnel. If group does not cancel within 24 hours a minimum of 4 hours @ \$20.00 hr. will be charged.

**USE OF SCHOOL FACILITIES
FACILITY ASSIGNMENTS AND FEES**

- CLASS I** Civic Center Groups which include PTA, campfire girls, boy/girl scout troops, agricultural organizations, school community advisory councils, senior citizens organizations, club and associations formed for recreational, educational, political, economic, artistic or more activities of the school district.
- CLASS II** Class I users when an admission or donation fee is charged and is expended for the welfare of District students. Community wide activities where memberships are sold, admission fees charged or where the primary interest is to raise funds. Churches utilizing facilities for religious services.
- CLASS III** Commercial or profit making organizations (examples: traveling road shows, independent production companies, aerobics, jazzercise classes). Also Class I civic center groups where admission fees are charged and the net proceeds do not benefit the welfare of the District students.

FACILITY	CLASS I Free**	CLASS II Direct Cost*	CLASS III Fair Market Cost
Classroom	Free	14.00/hr	27.00/hr
Multi-Use	Free	27.00/hr	34.00/hr
Auditorium	Free	33.00/hr	104.00/hr
Gymnasium	Free	33.00/hr	55.00/hr
Cafeteria	Free	33.00/hr	55.00/hr
Cafeteria w/kitchen	Free (Except Staff Cost)	48.00/hr	72.00/hr
Library	Free	21.00/hr	27.00/hr
Football Field	Free	42.00/hr	61.00/hr
Football Field & Lights	Free	82.00/hr	104.00/hr
Field House	Free	27.00/hr	42.00/hr
Shower/Lockers Pool	Free	42.00/hr	260.00/Day
Baseball Field	Free	25.00/hr	42.00/hr

*Hourly cost and cost of staff (if any) at \$20.00/hr.

**Free unless held on a weekend, holiday or during the Summer/Winter Breaks; then will be charged custodial overtime.

Under certain conditions fees may be waived. Organizations whose purpose is the interest in and support of the students of the school district may request a waiver of fees for use of certain facilities if the following criteria are met:

1. The use occurs during normal working hours of school custodial personnel.
2. The use will not substantially increase the need for additional utilities and services.
3. The organization is not making a charge to the students to participate in the activity.

No waiver of fees, however, may be approved for any activity, which requires overtime pay for school personnel or other added costs to the District. Fees annually adjusted by CPI index or by 5%.



Proposed

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
OFFICE OF FACILITY ASSIGNMENTS
294 Green Valley Road, Watsonville, CA 95076
Phone: (831) 786-2100 Ext. 2559 Fax: (831) 728-0136

Date: _____ FACILITY USE APPLICATION #: _____
Site Requested _____ Facility/Room _____
Purpose _____ Number Expected _____
Requesting Organization/Group _____ Non-Profit# _____
Representative _____ Day Phone No. _____
Address _____ E-mail _____

Dates Desired: NEW PROPOSED

Will admission be charged or donation collected? Yes No Will food be served? Yes No
Can you provide a Certificate of Liability Insurance? Yes No Will items be sold? Yes No

Special Personnel and/or Equipment needed:
Custodian: _____ Food Services Personnel: _____
Grounds _____ Projector & Screen _____ TV/VCR _____ Chairs _____
Garbage Cans or Dumpsters _____ Easel _____ Tables _____
Other _____
Set-Up (If you require a set-up, you MUST submit a diagram of the set-up along with this Facility Use Form)

Processing fee: A non-refundable processing fee will be charged to all groups that fall under Class II and Class III categories.
Class I - Groups and associations formed for recreational, educational, political, economic, artistic or more activities of the school district.
Class II - Class I users when an admission or donation fee is charged and memberships are sold is expended for the welfare of District students.
Class III - Commercial or profit making organization. Also Class I civic center groups where admission fees are charged and the net proceeds do not benefit the welfare of the District students.

Note: If the kitchen is used, Food Services Personnel MUST be present and paid by the group as billed.
****CHECK MUST BE MADE PAYABLE TO, PAJARO VALLEY UNIFIED SCHOOL DISTRICT (P.V.U.S.D.)

Processing Fee: _____ CLASS I - Free _____ CLASS II - \$5.00 _____ CLASS III - \$10.00

Estimated Charges
Processing Fee: _____
Deposit Fee: _____ Date: _____
Facility Fee _____ hrs. @ \$ _____ per hr.
Custodial O/T _____ hrs. @ \$ _____ per hr.
Food Service
Personnel O/T _____ hrs. @ \$ _____ per hr.
Total Estimated Charges \$ _____

To be Completed by Custodian
Date Worked _____
Start Time: _____
End Time: _____
Total hours Worked: _____
Custodians Signature _____

Actual Charges
Processing Fee: _____
Deposit Fee: _____ Date: _____
Facility Fee _____ hrs. @ \$ _____ per hr.
Custodial O/T _____ hrs. @ \$ _____ per hr.
Amount paid in advance \$ _____
Amount to be billed \$ _____

PVUSD Use Only-
Account Number: _____

Note: **School Activities hold priority over any Facility Use Application.
**Organization is responsible for cleaning & leaving room or premises as found.

AGREEMENT: I, the undersigned, have read the Regulations for use of District Facilities on the reverse side of this form and the Hold Harmless and Indemnification Agreement attached and certify that I will assume full responsibility and comply with the full contents of this agreement.

Date _____ Representative's Signature _____

School Approval

For Office Use Only:

District Office Approval

1. Applications must be submitted to the Facility Assignments Office at least ten (10) working days preceding the date(s) of use.
2. A Certificate of Liability Insurance **MUST** be submitted to the District and the District must be listed as a policy holder before any type of process can commence.
3. Fees, if any, will be collected at least 24 hours in advance of scheduled event.
4. Applicant is responsible for preservation of order and enforcement of all regulations pertaining to the use of District facilities. Negligence or violation of facility use, instructions and regulations will result in an organization being held responsible for damages and possible denial of subsequent requests.
5. The requesting organization shall be responsible for any additional fees incurred due to unusual or unexpected requirements for District personnel.
6. School premises shall not be available on such occasions or during hours as interfere with the regular functions of the school.
7. All requests for the use of school premises shall be denied where the proposed use is inconsistent with the proper and regular use of the facilities or where the purpose of the meeting is immoral, offensive or injurious.
8. All permits will be issued for specific rooms and for specific hours. It shall be the responsibility of the organization to see that the unauthorized portions of the building are not disturbed, and that the premises are vacated as scheduled.
9. Any juvenile organization or group seeking use of District premises must have a responsible adult sponsor signing and present during use, providing adequate and effective supervision.

10. There shall be **NO SMOKING** on premises. **NO ALCOHOLIC BEVERAGES** shall be brought to or consumed on the premises. Profane language, fighting or gambling will not be permitted on District property.
11. The authorized District personnel shall open the building only upon presentation of a Facility Use Application properly issued and signed.
12. No alterations or physical changes shall be permitted in or on any campus facility including buildings or playing fields. **NO PESTICIDES, HERBICIDES OR RODENTICIDES OF ANY TYPE SHOULD BE APPLIED TO, OR USED ON DISTRICT PREMISES WITHOUT THE PRIOR CONSENT AND AUTHORIZATION OF THE DISTRICT'S SAFETY MANAGER.**
13. Organizations wishing to use the facilities during the summer months may make applications at any time during the year, but these applications will not be processed before May 1st of each year.
14. The District may require as a condition of approval that the applicant furnish adequate security officers.
15. Any cancellations need to be within 24 hours of the event in order to avoid any unnecessary charges for District personnel. If group does not cancel within 24 hours a minimum of 4 hours @ \$30.00 hr. will be charged.

FACILITY ASSIGNMENTS AND FEES

- CLASS I Civic Center Groups which include PTA, campfire girls, boy/girl scout troops, agricultural organizations, school community advisory councils, senior citizens organizations, club and associations formed for recreational, educational, political, economic, artistic or more activities of the school district.
- CLASS II Class I users when an admission or donation fee is charged and is expended for the welfare of District students. Community wide activities where memberships are sold, admission fees charged or where the primary interest is to raise funds. Churches utilizing facilities for religious services.
- CLASS III Commercial or profit making organizations (examples: traveling road shows, independent production companies, aerobics, jazzercise classes). Also Class I civic center groups where admission fees are charged and the net proceeds do not benefit the welfare of the District students.

FACILITY	CLASS I Free**	CLASS II Direct Cost*	CLASS III Fair Market Cost*	DEPOSIT (Non-Refundable)***
Classroom (Standard) 1,000 Sq. Ft. or less	FREE	\$25.00/hr	\$45.00/hr	\$50.00
Classroom (Large) Over 1,000 Sq. Ft.	FREE	\$30.00/hr	\$50.00/hr	\$50.00
Restroom	FREE	\$25.00/hr	\$45.00/hr	\$50.00
Computer Lab	FREE	\$200.00/hr	\$350.00/hr	\$200.00
Library	FREE	\$35.00/hr	\$45.00/hr	\$50.00
Auditorium	FREE	\$85.00/hr	\$125.00/hr	\$100.00
Choir/Band Room	FREE	\$35.00/hr	\$55.00/hr	\$100.00
Multi-Purpose Room	FREE	\$55.00/hr	\$75.00/hr	\$100.00
Cafeteria	FREE	\$55.00/hr	\$75.00/hr	\$100.00
Cafeteria/MPR w/Kitchen	STAFF COST	\$65.00/hr	\$85.00/hr	\$100.00
Gymnasium:				
Elementary	FREE	\$55.00/hr	\$65.00/hr	\$100.00
Jr. High/Middle	FREE	\$65.00/hr	\$75.00/hr	\$100.00
High School	FREE	\$75.00/hr	\$85.00/hr	\$100.00
Gym/Shower/Lockers	FREE	\$95.00/hr	\$115.00/hr	\$200.00
Football Stadium/Track (Synthetic)	FREE	\$175.00/hr	\$600.00/hr	\$300.00
Football Stadium w/lights (Synthetic)	FREE	\$275.00/hr	\$750.00/hr	\$300.00
Football/Soccer Field (Grass)	FREE	\$45.00/hr	\$65.00/hr	\$100.00
Baseball/Softball Field (Grass)	FREE	\$45.00/hr	\$65.00/hr	\$100.00
w/Lights		\$65.00/hr	\$85.00/hr	\$150.00
Athletic Practice Field (Grass)	FREE	\$45.00/hr	\$65.00/hr	\$100.00
Tennis Courts	FREE	\$100.00/day	\$200.00/day	\$100.00
Pool- Note (1)		\$100.00/hr (4hr. Min.)	\$200.00/hr (4hr. Min.)	\$200.00
Pool w/Shower/Lockers- Note (1)		\$150.00/hr (4hr. Min.)	\$300.00/hr (4hr. Min.)	\$250.00
Parking Lot	FREE	\$125.00/day	\$200.00/day	\$100.00
Theater w/staff	\$85.00/hr	\$85.00/hr	\$150.00/hr	\$225.00
Processing Fee	FREE	\$5.00	\$10.00	

Other Costs:

TV/VCR	\$35.00/ Per Event
Projection Screen	\$35.00/Per Event
Sound System	\$35.00/Per Event

Under certain conditions fees may be waived. Organizations whose purpose is the interest in and support of the students of the school district may request a waiver of fees for use of certain facilities if the following criteria are met:

1. The use occurs during normal working hours of school custodial personnel.
2. The use will not substantially increase the need for additional utilities and services.
3. The organization is not making a charge to the students to participate in the activity.

No waiver of fees, however, may be approved for any activity which requires overtime pay for school personnel or other added costs to the District. Fees annually adjusted by CPI index or by 5%.

Notes: (1) District does not have a Lifeguard on staff, the group/organization is required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services with certificate to the District when submitting application.

(2) The District does not have a Audio-Visual Tech Staff at all sites.

***Hourly cost plus cost of staff (if any):**

Custodian	\$30.00/hr
Food Service Personnel	\$30.00/hr
Maintenance/Grounds Personnel.	\$30.00/hr
Audio-Visual Tech Staff (2)	\$40.00/hr.

**Free unless held on a weekend, holiday or during the Summer/Winter Breaks; or Custodian overextends regular services, then will be charged custodial overtime.

***Deposit may be applied towards group's outstanding charges and for any additional fees that may have been incurred due to damages of District Facilities. Each site will be in charger of evaluating facility after each event.

USE OF DISTRICT FACILITIES

Addendum to Facility Use Agreement Application

All individuals and groups using district **facilities** (buildings, classrooms, multi-use rooms, auditoriums, and/or kitchens) and **active use areas** (any fields, playgrounds, restrooms, tennis courts, gymnasiums, pools, parking lots, or other active use/recreational areas) are required to

- 1) Name PVUSD as additional insured in a policy of liability insurance which will cover the period of use.
- 2) Provide a **Certificate of Insurance and Endorsement of Coverage**. Minimum coverage limits will include:

Comprehensive General Liability Insurance

Injuries, including death, sustained by one person	\$1,000,000
Injuries, including death, to two or more persons	\$1,000,000
Property Damage/Liability	\$1,000,000

The Certificate of Insurance and Endorsement of Coverage will be submitted to PVUSD when the facility use application is submitted for approval, and must contain each of this language:

“PAJARO VALLEY UNIFIED SCHOOL DISTRICT, ITS OFFICERS, AGENTS, EMPLOYEES, AND BOARD MEMBERS ARE HEREBY DECLARED TO BE ADDITIONAL INSUREDS under the terms of this policy.”

“This insurance policy will not be reduced or cancelled without 30 days written notice to the District, nor will PVUSD be responsible for the payment of any premium or assessments on this policy.”

This policy shall be primary coverage to the full limits of the liability stated above, and if the additional insured (PVUSD) has other insurance against loss covered by this policy, that other insurance shall be excess insurance only. *

* Note: The amount of the insurance requirement, upon approval by the Pajaro Valley Unified School District, may be increased for certain activities such as concerts or large-scale events, due to the risks and liabilities associated with such events. *Under no circumstances will PVUSD waive the insurance requirement.*

FACILITY ASSIGNMENTS OFFICE PROCEDURES

Any outside group that uses the District's facilities will follow the "P.V.U.S.D. Use of School Facilities Regulations; as well as, the Facility Fees Schedule", and in addition to the charges the group must provide a "Certificate of Liability Insurance" before the Facility Application can be processed.

It is recognized that school properties are intended primarily for school purposes and for the benefit of individuals of school age. It is therefore agreed that, in planning programs and scheduling activities on school grounds, the needs and opportunities of such individuals are primary.

The District will at all times be in full charge and control of scheduling use of school property.

Each building or school site in the District can be considered to consist of the "Facilities" (building, classrooms, multi-use rooms, auditoriums, and/or kitchens) and "Active Use Areas" (any fields, playgrounds, restrooms, tennis courts, gymnasiums, pools, parking lots or other active use and/or recreational areas). Arrangements for use of each may have different inherent needs and risks.

An application for use of facilities is a contract between the District and the user. Due to space limitations, the hold harmless agreement cannot include all of the 'legalese' needed to provide the best liability protection to the District. Therefore, "high risk" users – such as athletic groups, i.e. Little League, Pop Warner Football, Soccer leagues, etc. - may be required to sign a separate, more comprehensive hold harmless and indemnification agreement which will supercede the agreement printed on the facility use form.

1. When a applicant comes in, have them fill out the blue Facility Use Application Form (your working copy), check the calendar
 - (a) If the date and room is taken, tell them it is not available. Try giving them an option of time or location.
 - (b) If the date and room is O.K. tell them you will need to check with the school and you will notify them when the application comes back.
2. Fill out a "Site Facility Request" form and attach the Facility Request Application to it and fax it to the site.

Exception to this procedure is: Any site that has an M.O.U. in place.

3. When the Facilities Office receives the Facility Use Application back from the site, if approved it should have the Principals/Assistant Principals signature on the School Approval line, and if not approved it will have NOT APPROVED on the School Approval line.

- (a) Once the site approves the date/s then go ahead and post it in your computer/calendar and type a Facility Use Application. Type OK per who ever gave you the approval.
 - (b) If the facility request was not approved by the site, then notify the requesting party that their request was denied.
4. Fees, if any, will be invoices after each event. The requesting organization will be invoiced for any fees incurred due to damages to the facility, facility fees, custodial overtime, food service personal, and any other requirements that may call for District personnel.

On-line Request

At the moment the Facility/Planning and Construction Department is working on implementing a new online system called **NetSimplicity**. This new system will allow you to submit a Facility Use Application on line and give you access to view the District Facility Calendar and see which facility is available. We hope to have it up and running by the beginning of the new 2009-2010 fiscal year.

Board Policies and Ed Codes are available for viewing in a binder located at the Facility/ Planning and Construction Office, during our normal business hours; Monday thru Friday 8:00am - 4:30pm.

FACILITY FEE - RESEARCH

Pajaro Valley Unified School District has reviewed and compared our current Facility Fee Schedule to those of the following neighboring District's or other comparable venues.

- Santa Cruz City Schools
- Soquel High School
- Monterey Peninsula Unified School District
- North Monterey County
- Carmel Unified School District
- Cabrillo College
- Morgan Hill Unified School District

(See attachments)

Facility Cost

Pajaro Valley Unified School District

Proposed

Facility Cost	Current			Proposed			Facility Deposit (Non-Refundable) For class II & class III only	Facility Cost
	Class I	Class II	Class III	Class I	Class II	Class III		
	Free	Direct Cost Per Hour	Fair Market Cost Per Hour	Free	Direct Cost Per Hour (2hr. Min.)	Fair Market Cost Per Hour (2hr. Min.)		
Classroom/ Standard	Free	\$14.00	\$27.00	*Custodial Fee	\$25.00	\$45.00	\$50.00	
Large Classroom	-	-	-	*Custodial Fee	\$30.00	\$50.00	\$50.00	
Restrooms	-	-	-	*Custodial Fee	\$25.00	\$45.00	\$50.00	
Computer Lab Use	-	-	-	*Custodial Fee	\$40.00	\$80.00	\$200.00	
Library	Free	\$21.00	\$27.00	*Custodial Fee	\$35.00	\$45.00	\$50.00	
Auditorium (E.A. Hall)	Free	\$33.00	\$104.00	*Custodial Fee	\$85.00	\$125.00	\$100.00	
Choir/Band Room	-	-	-	*Custodial Fee	\$30.00	\$55.00	\$100.00	
MPR	Free	\$27.00	\$34.00	*Custodial Fee	\$55.00	\$75.00	\$100.00	
Cafeteria	Free	\$33.00	\$55.00	*Custodial Fee	\$65.00	\$75.00	\$100.00	
Cafeteria/MPR w/Kitchen*	Free	\$45.00	\$72.00	Fee*	\$65.00	\$85.00	\$100.00	
Gymnasium	Free	\$33.00	\$55.00					
Elementary (Valencia)	-	-	-	*Custodial Fee	\$55.00	\$65.00	\$100.00	
Jr. High	-	-	-	*Custodial Fee	\$85.00	\$75.00	\$100.00	
High	-	-	-	*Custodial Fee	\$75.00	\$85.00	\$100.00	
Gym w/Shower & Lockers	-	-	-	*Custodial Fee	\$95.00	\$115.00	\$200.00	
Football Stadium/Track	-	-	-	*Custodial Fee	\$175.00	\$600.00	\$300.00	Football Stadium
Football Stadium w/Lights	-	-	-	*Custodial Fee	\$275.00	\$750.00	\$300.00	Football Stadium w/Lights Grass Field Synthetic
Football/Soccer Fields (Grass Area)	Free	\$42.00	\$61.00	*Custodial Fee	\$45.00	\$65.00	\$100.00	Football/Soccer Fields (Grass Area)
Baseball/Softball Field	Free	\$25.00	\$42.00	*Custodial Fee	\$45.00	\$65.00	\$100.00	Football Field w/Lights
w/Lights (WHS only)	-	-	-	*Custodial Fee	\$75.00	\$100.00	\$150.00	Baseball/Softball Field w/Lights
Other Athletic/Practice Field	-	-	-	*Custodial Fee	\$45.00	\$65.00	\$100.00	Other Athletic/Practice Field Track
Tennis Courts	-	-	-	*Custodial Fee	\$100.00/day	\$200.00/day	\$100.00	
Pool Only	-	-	-	*Custodial Fee	\$100.00(4hr. Min.)	\$200.00(4hr. Min.)	\$200.00	
Pool w/shower/Locker Room	Free	\$42.00	\$250.00/day	*Custodial Fee	\$150.00(4hr. Min.)	\$300.00(4hr. Min.)	\$250.00	
LifeGuard (note 1)	-	-	-					
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.								
Parking Lots	-	-	-	*Custodial Fee	\$125.00/day	\$200.00/day	\$100.00	
Theater w/Theater Manager	-	-	-	\$85.00	\$85.00	\$150.00	\$225.00	Theater
Technical use of lights & sound.	-	-	-	\$55.00	\$65.00	\$75.00		Lecture Rehearsal/Set-up
Theater Administrative Fee	-	-	-	\$50.00	\$50.00	\$50.00		Technical Rehearsal/Use of lights sound, Technician Performance
								Theater Manager/ Facility Manager Equipment Operators Use of Masonite Floors Theater Administrative Fee
Staff Costs								
Custodian		\$25 per hr.			\$30.00 per hour			
Food Service Personnel		\$15-\$35 per hr.			\$30.00 per hour			
Audio-Visual Tech Staff (note 2)		-			\$40.00 per hour			
Maintenance/Grounds Personnel		-			\$30.00 per hour			
Other Costs								
V/VCR		-			\$35.00/Per Event			
Projection Screen		-			\$35.00/Per Event			
Sound System		-			\$35.00/Per Event			
Processing Fee		-		Free	\$5	\$10		
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.								
(2) The District does not have a Audio-Visual Tech Staff on hand at all sites.								
(*Custodial Fee) Any use which results in the need for custodial time, either directly by requiring the custodian to be present beyond his/her normal working hours, or indirectly by keeping the custodian from performing regular duties which require additional hours or on the weekend will be charged a rate of \$30 per hour with a two hour minimum.								
(Processing Fee) A \$10-\$20 processing fee (non-refundable) will be charged for each application submitted in Group 2 and Group 3 to cover administrative costs.								

Facility Cost	Santa Cruz City Schools			Soquel High School		
	Category A	Category B	Category C	Category A	Category B	Category C
	Custodial Fee per hr. only	Rate per hr	Rate per hr.	Custodial Fee per hr. only	Rate per hr	Rate per hr.
Classroom/ Standard	Custodial Fee	\$25.00	\$55.00	Custodial Fee	\$25.00	\$45.00
Large Classroom	-	-	-	-	-	-
Restrooms	-	-	-	-	-	-
Computer Lab Use	-	-	-	-	-	-
Library	Custodial Fee	\$30.00	\$40.00	Custodial Fee	\$25.00	\$65.00
Auditorium (E.A. Hall)	Custodial Fee	\$40.00	\$60.00	Custodial Fee	\$25.00	\$55.00
Choir/Band Room	-	-	-	-	-	-
MPR	Custodial Fee	\$25.00	\$55.00	Custodial Fee	\$25.00	\$65.00
Cafeteria	Custodial Fee	\$40.00	\$60.00	Custodial Fee	\$25.00	\$65.00
Cafeteria/MPR w/Kitchen*	Staff Fee	\$45.00	\$65.00	Custodial Fee	\$25.00	\$65.00
Gymnasium	-	-	-	-	-	-
Elementary (Valencia)	-	-	-	-	-	-
Jr. High	Custodial Fee	\$35.00	\$55.00	Custodial Fee	\$25.00	\$55.00
High	Custodial Fee	\$45.00	\$65.00	Custodial Fee	\$35.00	\$65.00
Gym w/Shower & Lockers	Custodial Fee	\$40.00	\$60.00	Custodial Fee	\$25.00	\$35.00 (Showers Only)
Football Stadium/Track	Custodial Fee	\$35.00	\$60.00	Custodial Fee	\$25.00	\$45.00
Football Stadium w/Lights	Custodial Fee	\$60.00	\$60.00	Custodial Fee	\$60.00	\$60.00
-	-	-	-	-	-	-
Football/Soccer Fields (Grass Area)	Custodial Fee	\$45.00	\$65.00	Custodial Fee	\$35.00	\$65.00
-	Custodial Fee	\$60.00	\$60.00	Custodial Fee	\$60.00	\$60.00
Baseball/Softball Field	Custodial Fee	\$35.00	\$50.00	Custodial Fee	\$25.00	\$45.00
w/Lights (WHS only)	Custodial Fee	\$60.00	\$60.00	Custodial Fee	\$60.00	\$60.00
Other Athletic/Practice Field	Custodial Fee	\$30.00	\$45.00	Custodial Fee	\$25.00	\$45.00
-	-	-	-	-	-	-
Tennis Courts	Custodial Fee	\$250/day	\$300/day	Custodial Fee	\$5 per court	\$10 per court
Pool Only	Custodial Fee	\$400.00	\$400.00	Custodial Fee	\$400.00	\$400.00
Pool w/shower/Locker Room	Custodial Fee	\$455.00	\$495.00	Custodial Fee	\$425.00	\$425.00
Lifeguard (note 1)	-	-	-	-	-	-
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.						
Parking Lots	Custodial Fee	\$5.00 per space		Custodial Fee	\$5.00 per space	
Theater w/Theater Manager	\$45.00	\$45.00	\$57.00	\$45.00	\$45.00	\$57
Technical use of lights & sound.	\$40.00	\$40.00	\$52.00	\$40.00	\$40.00	\$52
Theater Administrative Fee	\$50.00	\$50.00	\$62.00	\$50.00	\$50.00	\$62
	\$65.00	\$65.00	\$67.00	\$55.00	\$55.00	\$67
	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30
	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15
	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150
	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50
Staff Costs						
Custodian		\$17-\$44 per hr.			\$17-\$44 per hr.	
Food Service Personnel		\$23-\$25 per hr.			\$20.00	\$25.00
Audio-Visual Tech Staff (note 2)		-			-	-
Maintenance/Grounds Personnel		-			-	-
Other Costs						
TV/VCR		-			-	-
Projection Screen		-			-	-
Sound System		-			-	-
Processing Fee		-			-	-
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.						
(2) The District does not have a Audio-Visual Tech Staff. The user will be required to obtain a certified audio-visual technician and be responsible for direct payment. Please provide proof of services.						
(*Custodial Fee) Any use which results in the user's normal working hours, or indirectly by the weekend will be charged a rate of \$30 per hour.						
(Processing Fee) A \$10-\$20 processing fee (to cover administrative costs).						

Facility Cost	Monterey Peninsula Unified School District			North Monterey County		Carmel Unified School District			
	Civic Center Partners	Educational/Community	Commercial Use	Deposit	Use Fee	Group I	Group II	Group III	Group IV
	Free Per Hour	Minimal Fee Per Hour	Full Fee Per Hour	Non-refundable	per hr.				
Classroom/ Standard	Free	\$30.00	\$150.00	\$75.00	\$45.00	Custodial Fee	\$8.00	\$16.00	\$32.00
Large Classroom	-	-	-	-	-	Custodial Fee	\$10.00	\$20.00	\$40.00
Restrooms	-	-	-	-	-	-	-	-	-
Computer Lab Use	-	\$35 per computer	-	-	-	-	-	-	-
Library	-	-	-	-	-	Custodial Fee	\$11.00	\$22.00	\$44.00
Auditorium (E.A. Hall)	Free	\$85.00	\$990.00	-	-	Custodial Fee	\$32.00	\$64.00	\$128.00
Choir/Band Room	-	-	-	-	-	Custodial Fee	\$10.00	\$20.00	\$40.00
MPR	Free	\$65.00	\$475.00	\$75.00	\$55.00	Custodial Fee	\$32.00	\$64.00	\$128.00
Cafeteria	Free	\$50.00	Not Permitted	\$75.00	\$55.00	Custodial Fee	\$13.00	\$26.00	\$52.00
Cafeteria/MPR w/Kitchen*	-	-	-	\$200.00	\$37.00	Staff Fee	\$21.00	\$42.00	\$84.00
Gymnasium	-	-	-	-	-	Custodial Fee	\$15.00	\$30.00	\$60.00
Elementary (Valencia)	-	-	-	-	-	-	-	-	-
Jr. High	Free	\$80.00	\$650.00	\$300.00	\$55.00	-	-	-	-
High	Free	\$95.00	\$990.00	\$300.00	\$55.00	-	-	-	-
Gym w/Shower & Lockers	-	\$75.00 per support used	-	-	-	Custodial Fee	\$21.00	\$42.00	\$84.00
Football Stadium/Track	Free	\$105.00	\$1,125.00	\$300.00	\$175.00 per use	Custodial Fee	\$21.00	\$42.00	\$84.00
Football Stadium w/Lights	Free	\$170.00	\$1,750.00	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-
Football/Soccer Fields (Grass Area)	-	-	-	-	-	Custodial Fee	\$6.00	\$12.00	\$24.00
-	-	-	-	-	-	-	-	-	-
Baseball/Softball Field	-	-	-	-	-	Custodial Fee	\$6.00	\$12.00	\$24.00
w/Lights (WHS only)	-	-	-	-	-	-	-	-	-
Other Athletic/Practice Field	Free	\$100.00	\$875.00	\$75.00	\$10.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-
Tennis Courts	-	-	-	-	-	-	-	-	-
Pool Only	Free	\$300.00	Not Permitted	-	-	Custodial Fee	\$20.00	\$40.00	\$80.00
Pool w/shower/Locker Room	-	-	-	-	-	Custodial Fee	\$28.00	\$56.00	\$112.00
Lifeguard (note 1)	-	\$35 per hr.	-	-	-	-	-	-	-
<p>(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.</p>									
Parking Lots	-	-	-	-	-	Custodial Fee	\$4.00	\$8.00	\$16.00
Theater w/Theater Manager	-	-	-	-	-	-	-	-	-
<p>Technical use of lights & sound. Theater Administrative Fee</p>									
<p>Staff Costs</p>									
Custodian		\$50 per hr.		Not Stated		\$0.00*/\$33.00	\$22.50*/\$33.00	\$45.00*/\$66.00 per hr.	
Food Service Personnel		\$25 per hr.		Not Stated		\$33.00 per hr.		\$66.00 per hr	
Audio-Visual Tech Staff (note 2)		\$40 per hr.							
Maintenance/Grounds Personnel		\$45 per hr.							
<p>*Special shift, Special shift is considered to be Saturday, Sunday and any over time.</p>									
<p>Other Costs</p>									
TV/VCR		-		-	-	Free	\$6.25	\$12.50	\$25.00
Projection Screen		\$35 per unit		-	-	-	-	-	-
Sound System		\$35 per microphone unit		-	-	Free	\$11.00	\$22.00	\$44.00
Processing Fee		-		-	-	Free	\$9.75	\$19.50	

(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.

(2) The District does not have a Audio-Visual Tech Staff.

(*Custodial Fee) Any use which results in the use of the facility during his/her normal working hours, or indirectly by use of the facility on the weekend will be charged a rate of \$30 per hour. (Processing Fee) A \$10-\$20 processing fee (to cover administrative costs).

Facility Cost	Gilroy Unified School District				Gabrillo College		
	Group I	Group II	Group III	Deposit	Category A	Category B	Category C
	per Hour	2hr min.	2 hr min.				
Classroom/ Standard	\$6.00	\$13.00	\$26.00	\$25.00	\$0.00	\$45.00	\$65.00
Large Classroom	\$6.00	\$13.00	\$26.00	\$25.00	-	-	-
Restrooms	-	-	-	-	-	-	-
Computer Lab Use	-	-	-	-	-	-	-
Library	\$6.00	\$13.00	\$16.00	\$50.00	-	-	-
Auditorium (E.A. Hall)	-	-	-	-	-	-	-
Choir/Band Room	-	-	-	-	-	-	-
MPR	\$9.00	\$17.00	\$34.00	\$100.00	-	-	-
Cafeteria	\$9.00	\$17.00	\$34.00	\$100.00	-	-	-
Cafeteria/MPR w/Kitchen*	Kitchen only	\$9.00	\$13.00	\$26.00	\$50.00	-	-
Gymnasium	\$17.00	\$34.00	\$68.00	\$100.00	\$0.00	\$225.00	\$400.00
Elementary (Valencia)	-	-	-	-	-	-	-
Jr. High	-	-	-	-	-	-	-
High	-	-	-	-	-	-	-
Gym w/Shower & Lockers	-	-	-	-	\$0.00	\$55.00	\$115.00
Football Stadium/Track	-	-	-	-	\$0.00	\$500.00	\$1,000.00
Football Stadium w/Lights	-	-	-	-	\$400.00	\$900.00	\$14,000.00
Football/Soccer Fields (Grass Area)	-	-	-	-	-	-	-
		Available Only Under Special Arrangement			-	-	-
Baseball/Softball Field	-	-	-	-	-	-	-
w/Lights (WHS only)	-	-	-	-	\$0.00	\$75.00	\$145.00
Other Athletic/Practice Field	-	-	-	-	-	-	-
Tennis Courts	\$4.00	\$8.00	\$16.00	\$0.00	\$0.00	\$90.00	\$130.00
Pool Only	\$17.00	\$33.00	\$66.00	\$100.00	\$0.00	\$20.00	\$50.00
Pool w/shower/Locker Room	-	-	-	-	\$0.00	\$140.00	\$260.00
Lifeguard (note 1)	-	-	-	-	-	-	-
<small>(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.</small>							
Parking Lots	\$3.00	\$6.00	\$10.00	\$0.00	\$0.00	\$180.00	\$300.00
Theater w/Theater Manager	\$11.00	\$22.00	\$44.00	\$100.00	\$0.00	\$250.00	\$350.00
Technical use of lights & sound.	-	-	-	-	-	-	-
Theater Administrative Fee	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	\$15.00	\$15.00	\$15.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
Staff Costs							
Gustodian	-	\$35 Per hour, two-hour minimum	-	-	-	-	-
Food Service Personnel	-	\$30 per hour, two hour minimum	-	-	-	-	-
Audio-Visual Tech Staff (note 2)	-	-	-	-	-	-	-
Maintenance/Grounds Personnel	-	-	-	-	-	-	-
Other Costs							
TV/VCR	-	-	-	-	-	-	-
Projection Screen	-	-	-	-	-	-	-
Sound System	-	-	-	-	-	-	-
Processing Fee	-	-	-	-	-	-	-
<small>(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.</small>							
<small>(2) The District does not have a Audio-Visual 1</small>							
<small>(*Custodial Fee) Any use which results in the use of the facility during his/her normal working hours, or indirectly by use of the facility on the weekend will be charged a rate of \$30 per hour.</small>							
<small>(Processing Fee) A \$10-\$20 processing fee (not included) will be charged to cover administrative costs.</small>							

Facility Cost

Morgan Hill Unified School District

	Group 1	Group 2	Group 3	
	May pay direct cost	Hourly Rate	Hourly Rate	
Classroom/ Standard	No Charge	\$9.00	\$18.00	
Large Classroom	No Charge	\$13.00	\$26.00	
Restrooms	-	-	-	
Computer Lab Use	No Charge	\$13.00	\$26.00	
Library	No Charge	\$23.00	\$46.00	
Auditorium (E.A. Hall)	-	-	-	
Choir/Band Room	-	-	-	
MPR	No Charge	\$23.00	\$46.00	
Cafeteria	-	-	-	
Cafeteria/MPR w/Kitchen*	(1) No Charge	\$13.00	\$26.00	kitchen only
Gymnasium	No Charge	\$35.00	\$70.00	kitchen only
Elementary (Valencia)	-	-	-	
Jr. High	-	-	-	
High	-	-	-	
Gym w/Shower & Lockers	No Charge	\$13.00	\$26.00	locker room only
Football Stadium/Track	(3) (4) No Charge	\$225.00	\$250.00	
Football Stadium w/Lights	-	-	-	
	-	-	-	
Football/Soccer Fields (Grass Area)	No Charge	\$10.00/day	\$20.00/day	
	\$15.00	\$15.00	\$30.00	lights only
Baseball/Softball Field	No Charge	\$10.00/day	\$20.00/day	
w/Lights (WHS only)	\$15.00	\$15.00	\$30.00	lights only
Other Athletic/Practice Field	-	-	-	
	(3) (4) No Charge	\$100.00	\$125.00	H.S. Track
Tennis Courts	No Charge	\$4.00	\$8.00	
Pool Only	No Charge	\$66.00	\$113.00	
Pool w/shower/Locker Room	-	-	-	
Lifeguard (note 1)	-	-	-	
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.				
Parking Lots	No Charge	\$25.00	\$50.00	
Theater w/Theater Manager	(2) No Charge	\$23.00	\$46.00	
Technical use of lights & sound. (2) A member of Live Oak staff shall be present if any stage lighting/equipment is used. A Theater Administrative Fee charge of \$40.00 per hour (2 hr min) covers actual costs.				
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
	-	-	-	
Staff Costs				
Custodian	-	\$40 per hour	-	
Food Service Personnel	-	\$40 per hour	-	
Audio-Visual Tech Staff (note 2)	-	-	-	
Maintenance/Grounds Personnel	-	-	-	
Other Costs				
TV/VCR	-	-	-	
Projection Screen	-	-	-	
Sound System	\$12.00	\$12.00	\$24.00	
Processing Fee	No Charge	\$25 (non Refundable)	\$25 (non Refundable)	
(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.				
(2) The District does not have a Audio-Visual Tech Staff on staff. The user will be required to obtain a certified audio-visual technician and be responsible for direct payment. Please provide proof of services.				
(*Custodial Fee) Any use which results in the restroom being used during his/her normal working hours, or indirectly by the user during the weekend will be charged a rate of \$30 per hour. (Processing Fee) A \$10-\$20 processing fee (non-refundable) covers administrative costs.				
(3) Custodial staff shall be present. A charge of \$40.00 per hour (2 hr min) covers actual cost. (4) Use of restroom requires a custodian on duty.				

Facility Cost	Central Union High School District			South Pasadena Unified School District		
	Class I- CUHSD/DSB	Class II- Community	Class III- Commercial	High School	Middle School	Elementary School
	(Based on 4-hour minimum use)					
Classroom/ Standard	No charge	\$50.00	\$50.00	\$44.00/\$89.00	\$44.00/\$89.00	\$44.00/\$89.00
Large Classroom	-	-	-	-	-	-
Restrooms	-	-	-	-	-	-
Computer Lab Use	-	-	-	-	-	-
Library	-	-	-	-	-	-
Auditorium (E.A. Hall)	-	-	-	\$96.00/\$159.00	-	-
Choir/Band Room	No charge	\$15.00	\$25.00	-	-	-
MPR	No charge	\$100.00	\$200.00	\$63.00/\$102.00	-	\$63.00/\$127.00
Cafeteria	-	-	-	\$190.00/\$360.00	\$190.00/\$380.00	-
Cafeteria/MPR w/Kitchen*	No charge	\$150.00	\$250.00	\$138.00/\$190.00	-	\$63.00/\$127.00
Gymnasium	No charge	\$250.00	\$350.00	-	-	-
Elementary (Valencia)	-	-	-	-	-	-
Jr. High	-	-	-	-	\$190.00/\$220.00	-
High	-	-	-	\$190.00/\$316.00	-	-
Gym w/Shower & Lockers	-	-	-	-	-	-
Football Stadium/Track	No charge	\$300.00	\$500.00	-	-	-
Football Stadium w/Lights	-	\$10 per hr (lights only)	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
Football/Soccer Fields (Grass Area)	-	-	-	-	-	-
-	-	-	-	-	-	-
Baseball/Softball Field	No charge	\$250.00	\$250.00	Negotiable	-	-
w/Lights (WHS only)	-	\$10 per hr (lights only)	-	Negotiable	-	-
-	-	-	-	Negotiable	-	-
Other Athletic/Practice Field	-	-	-	\$69/per game	Negotiable	-
-	-	-	-	-	-	-
Tennis Courts	-	-	-	-	-	-
Pool Only	-	-	-	-	-	-
Pool w/shower/Locker Room	-	-	-	-	-	-
Lifeguard (note 1)	-	-	-	-	-	-
<p>(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.</p>						
Parking Lots	-	-	-	Negotiable	Negotiable	Negotiable
Theater w/Theater Manager	Performance Facility Fee (First 2hrs after curtain)			-	-	-
-	-	-	-	-	-	-
Technical use of lights & sound.	No charge	\$350.00	\$650.00	\$115.00/\$190.00	\$115.00/\$190.00	\$44.00/\$90.00
Theater Administrative Fee	Additional Performance Hours			-	-	-
-	No charge	\$131.00	\$243.00	-	-	-
-	Rehearsal Hours with Stage Lighting			\$190.00/\$380.00	\$190.00/\$437.00	\$63.00/\$159.00
-	No charge	\$50.00	\$100.00	\$35.00	\$35.00	\$35.00
-	Rehearsal Hours without Stage Lighting			-	-	-
-	No charge	\$35.00	\$50.00	-	-	-
-	Load-in and Load-out Hours			-	-	-
-	No charge	\$35.00	\$50.00	-	-	-
Staff Costs	-	-	-	-	-	-
Custodian	-	-	-	-	\$35.00 per hour	-
Food Service Personnel	-	-	-	-	\$25.00 per hour	-
Audio-Visual Tech Staff (note 2)	-	-	-	-	-	-
Maintenance/Grounds Personnel	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
V/VCR	-	-	-	-	-	-
Projection Screen	-	-	-	-	-	-
Sound System	-	-	-	-	-	-
Processing Fee	-	-	-	-	-	-
<p>(1) The District does not have a LifeGuard on staff. The user will be required to obtain a certified lifeguard and be responsible for direct payment. Please provide proof of services.</p> <p>(2) The District does not have a Audio-Visual staff.</p> <p>(*Custodial Fee) Any use which results in the facility being out of its normal working hours, or indirectly by use on the weekend will be charged a rate of \$30 per hour.</p> <p>(Processing Fee) A \$10-\$20 processing fee (to cover administrative costs).</p>						