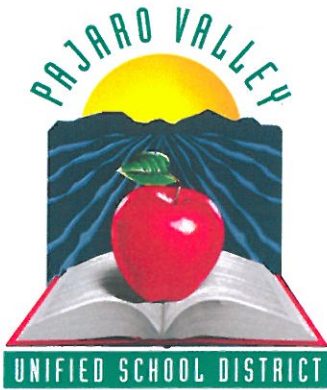


PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.



March 25, 2015 REGULAR BOARD MEETING

CLOSED SESSION – 6:00 p.m. – 7:00 p.m.

PUBLIC SESSION – 7:00 p.m.

**DISTRICT OFFICE
Boardroom
292 Green Valley Road, Watsonville, CA 95076**

NOTICE TO THE PUBLIC: BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4th Floor)
- On our Webpage: www.pvUSD.net

Notice to the Audience on Public Comment

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Las Solicitudes de Traducción:

Traducción del inglés al español está disponibles en las sesiones de la mesa directiva. Por favor obtenga su equipo al entrar a la junta.

We ask that you please turn off your cell phones and pagers when you are in the boardroom.

Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.

1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

1.2 Public comments on closed session agenda.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
 - a. Certificated Employees (see Attached)
 - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
 - a. CSEA
 - b. PVFT
 - c. Unrepresented Units: Management and Confidential
 - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Pending Litigation
- 2.6 Anticipated Litigation
- 2.7 Real Property Negotiations
- 2.8 6 Expulsions

3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President
Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Jeff Ursino.
- 3.3 Superintendent Comments
- 3.4 Governing Board Comments/Reports Standing Committee Meetings (*1 minute per trustee*)
- 3.5 Student Recognition
 - *Miriam Ramirez-Martinez - Amesti Elementary School*
 - *Lucynell Rosales - MacQuiddy Elementary School*
 - *Danna Bryssa Pérez-Márquez - Ohlone Elementary School*
 - *Jasmin Cancino Garcia - Starlight Elementary School*
 - *Araceli Hernandez - Adult Education*

4.0 APPROVAL OF THE AGENDA

5.0 APPROVAL OF MINUTES

a) Minutes of March 11, 2015

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

5 min. per school

7.0 VISITOR NON-AGENDA ITEMS

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the

Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA *5 min. each*

9.0 CONSENT AGENDA

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 9.1 Purchase Orders February 19 – March 4, 2015
The PO's will be available in the Superintendent's Office.
- 9.2 Warrants January February 19 – March 4, 2015
The warrants will be available in the Superintendent's Office.
- 9.3 Approve Resolution #14-15-21 to the Board of Supervisors of the County of Santa Cruz to Provide Temporary Cash Loans to Pajaro Valley Unified School District.
- 9.4 Approve Resolution #14-15-22 for Temporary Borrowing between District Funds in Order to Meet the Cash Flow Needs of the District for Fiscal Year 2015-16.
- 9.5 Approve New Course Proposal for Aptos High School: Advanced Placement Capstone. Second and Final Reading.
- 9.6 Approve Declaration of Obsolete and/or Surplus Furniture, Textbooks and Equipment.
- 9.7 Approve Consulting Contract for Leadership Associates to Conduct Chief Business Officer Search.
- 9.8 Approve EA Hall Relocatable Replacement Project Bid Package 2, Measure L Bond Project #8524.
- 9.9 Approve Bradley Elementary School Septic System Improvements.
- 9.10 Approve Resolution #14-15-24, Emergency Closure and Suspension of Days of Operation at CDD Children Centers and State Preschools Due circumstances Beyond the Agencies Control.
- 9.11 Approve E-Rate Projects.

The administration recommends approval of the Consent Agenda.

10.0 DEFERRED CONSENT ITEMS

11.0 REPORT AND DISCUSSION ITEMS

- 11.1 Report and discussion on Smarter Balanced Assessment Consortium (SBAC).
Report by Susan Perez, Assistant Superintendent, 30 min. report; 20 min. discussion
- 11.2 Report and discussion on Common Core State Standards Benchmark Update.
Report by Susan Perez, Assistant Superintendent and Hall District Leadership 30 min. report; 20 min. discussion

12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

12.1 Report, discussion and possible action on 2014-15 School Accountability Report Cards (SARCs).

Report by Susan Perez, Assistant Superintendent

10 min. report; 20 min. discussion

12.2 Report, discussion and possible action to approve Revision to Administrative Regulation (AR) 6161.1, Selection and Evaluation of Instructional Materials.

Report by Murry Schekman, Assistant Superintendent

5 min. report; 10 min. discussion

13.0 ACTION ON CLOSED SESSION

14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2015

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
March	▪ 25	
April	▪ 1 ▪ 15 ▪ 29	▪ Special Meeting: closed session on Negotiations
May	▪ 13 ▪ 27	▪ Approve 3 rd Interim Report
June	▪ 10 ▪ 24	▪ 2015-2016 Budget Adoption
July	No Meetings	
August	▪ 12 ▪ 26	
September	▪ 9 ▪ 23	▪ Unaudited Actuals
October	▪ 14 ▪ 28	
November	▪ 18	▪
December	▪ 9	▪ Annual Organization Mtg. ▪ Approve 1 st Interim Report

15.0 ADJOURNMENT

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
CLOSED SESSION AGENDA
March 25, 2015

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
a. Certificated Employees
b. Classified Employees

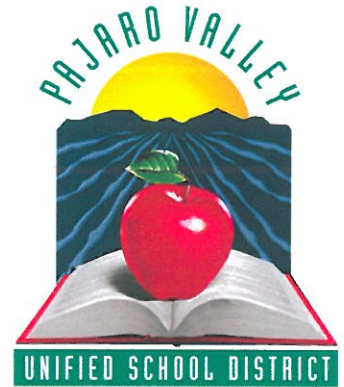
New Hires – Probationary	
	None
New Hires	
5	Teachers
Rehires	
	None
Promotions	
	None
New Substitutes	
4	Substitute Teachers
Administrative Appointments	
1	Principal
Transfers	
	None
Other	
1	Assistant Principal
1	Principal
1	Site Academic Coordinator
Extra Pay Assignments	
17	Coach
Extra Period Assignments	
	None
Leaves of Absence	
1	Program Specialist
1	Speech & Language Specialist
15	Teacher
Retirements	
	None
Resignations/Terminations	
	None

Supplemental Service Agreements	
128	Teacher
1	Counselors
Separations From Service	
2	Instructional Assistant Moderate/Severe
1	Office Assistant III
1	Library Media Technician
2	Nurse
6	Teacher
1	Principal
Limited Term - Projects	
1	Community Services Liaison I
1	Custodian
2	Language Support Liaisons I
1	Lead Custodian I
1	Lead Custodian II
1	Lead Custodian III
1	Library Media Tech
6	Office Assistant I
1	Office Assistant II
11	Parent Education Specialists
1	Registrar
1	Translator
Exempt	
1	Childcare
2	Safety Monitor
1	Student Helper
Provisional	
1	Library Media Tech
1	Office Assistant III
1	Office Manager
Limited Term - Substitute	
1	Office Manager
1	Instructional Support Clerk
1	Campus Safety & Security Officer

**March 11, 2015
REGULAR BOARD MEETING
UNADOPTED MINUTES**

***CLOSED SESSION – 6:00 p.m. – 7:00 p.m.
PUBLIC SESSION – 7:00 p.m.***

**DISTRICT OFFICE Boardroom
292 Green Valley Road, Watsonville, CA 95076**



1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.

1.1 Call to Order

President Ursino called the meeting of the Board to order in public at 6:01 PM at 292 Green Valley Road, Watsonville, CA.

Sharon Roddick, Assistant Superintendent of Human Resources, asked president Ursino to pull item #2.2b, Resolution #14-15-19.

1.2 Public comments on closed session agenda.

None.

2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

b. Classified Employees

New Hires – Probationary	
1	Campus Safety & Security Officer
3	Instructional Assistant – General Ed
New Hires	
1	Teacher
Rehires	
	None
Promotions	
1	Lead Custodian II
New Substitutes	
20	Substitutes
Administrative Appointments	
	None
Transfers	
	None

Other	
1	Assistant Principal
Extra Pay Assignments	
	None
Extra Period Assignments	
	None
Leaves of Absence	
10	<i>Teachers</i>
1	Instructional Assistant – Moderate/Severe
1	<i>Administrative Secretary III</i>
1	<i>Office Manager- Adult Education</i>
1	<i>Instructional Assistant – Mild/Moderate</i>
1	<i>CBO</i>
1	<i>Data Entry Specialist</i>
1	<i>Administrative Secretary II</i>
Retirements	
	None
Resignations/Terminations	
	None
Supplemental Service Agreements	
295	Teachers
Miscellaneous Actions	
1	Instructional Assistant – General Ed
Separations From Service	
1	Instructional Assistant – Moderate/Severe
1	Office Assistant III
1	Office Manager
11	<i>Teachers</i>
1	<i>Resource Specialist</i>
2	<i>Principals</i>
1	<i>Site Coordinator</i>
1	<i>Assistant Superintendent</i>
Limited Term – Projects	
10	Behavior Technician
1	Health Care Assistant
1	Instructional Assistant – General Education

1	Instructional Assistant – Mild/Moderate
13	Instructional Assistant – Moderate/Severe
3	Office Assistant II
1	Office Manager
1	Registration Specialist I
Exempt	
2	Childcare
1	Student Helper
1	Yard Duty
Provisional	
	None
Limited Term - Substitute	
2	Cafeteria Assistant
1	Bus Driver
1	Library Media Assistant

2.2 Public Employee Discipline/Dismissal/Release/Leaves

a. **Resolution #14-15-18, Possible Reassignment or Release for Certain Certificated Management Employees.**

b. ~~**Resolution #14-15-19, Non-Reelection of Certain Probationary Certificated Employees**~~

This item was pulled.

2.3 Negotiations Update

a. CSEA

b. PVFT

c. **Unrepresented Units: Management and Confidential**

d. **Substitutes – Communication Workers of America (CWA)**

2.4 Claims for Damages

2.5 Pending Litigation

2.6 Anticipated Litigation

2.7 Real Property Negotiations

2.8 7 Expulsions

3.0 **OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Ursino called the meeting of the Board in public to order at 7:04 PM .

3.1 Pledge of Allegiance

Trustee Osmundson led the Board in the Pledge of Allegiance.

3.2 Welcome by Board President

Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Willie Yahiro and President Jeff Ursino were present. Trustee De Serpa left the meeting at 9:48 PM.

3.3 Superintendent Comments

Superintendent Dorma Baker was pleased to have attended the flag dedication ceremony at the Institute of Culture and Language (ILC), the downtown center for Adult Education, which was very well attended.

3.4 Governing Board Comments/Reports Standing Committee Meetings

Trustee Osmundson attended the ILC event and was pleased to see the number of adult education students who participated.

Trustee Rivas reported that she had attended the California Association for Bilingual Education's (CABE) Annual Conference and appreciated the many sessions that were designed to better meet the needs of English Language Learners.

Trustee Orozco reported attending the first inter-governmental meeting where PVHS construction projects were discussed. Attended the Friends of Watsonville directors meeting and discussed a scholarship fundraiser to benefit all high schools of the district. She attended a productive Parks and Recreation Commission meeting and will attend a Migrant and Seasonal Head Start meeting.

President Ursino commented that Donna Jones of the Santa Cruz Sentinel had announced her retirement; he wished her well and thanked her for the partnership. He introduced Ms. Kara Guzman will be covering education matters at the Sentinel.

3.5 Jacob Young Financial Services: Employee of the Month Award, March 2015

- *Brian Casey, Aptos High School, Teacher of the Month*

- *Ida Akimoto, Food Services, Cafeteria Assistant, Classified Employee of the Month*

This item was pulled from the agenda.

4.0 APPROVAL OF THE AGENDA

Trustee DeRose moved to approve the agenda, having pulled item #2.2b in closed session and pulling item #3.5. Trustee De Serpa seconded the motion. The motion passed unanimously.

5.0 APPROVAL OF MINUTES

a) Minutes of February 25, 2015

Trustee Orozco moved to approve the minutes for February 25, 2015. Trustee DeRose seconded the motion. The motion passed unanimously.

6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT

Leela Stevens of Aptos High School; Maria Rosas and Destany Vargas of Watsonville High School; and Felicia Davidson and Brittney Contreras of Pajaro Valley High School gave an update on events, activities and sports at their campus.

7.0 VISITOR NON-AGENDA ITEMS

Dr. Nancy Bilicich, Adult Education director, reported on a successful flag ceremony at the ILC. She thanked the board, superintendent Baker, Mr. Schekman and congress member Sam Farr for their attendance and participation in the ceremony.

Lowell Hurst, city councilman, commented on a couple of school sites, Rolling Hills and Radcliff, that may need maintenance attention. He also alerted the district on a reported fast driver near the Academic

Vocational Charter Institute site. He added that the Watsonville Film Festival at the Mello Center was great venue and recommended that sound and video systems be inspected.

Vincent Oburst, community member, asked about updating the policy related to R rated movies and offered to assist drafting one.

Celeste DeWald, parent and volunteer for Santa Cruz County Association for Arts Education, reported that the State has proclaimed that March 2015 is Arts Education Month.

8.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA

Jack Carroll, PVFT, mentioned that the venue for the Watsonville Film Festival was great. The AB86 Adult Education report due to the legislation by March 1st was completed with the general intent to provide funding similar to 2013-14 school year. A planning session with the consortium to look at future funding will take place soon. Regarding the 1st interim report, the union had urged the Board not to take any drastic measures early on in the year due to negative certification and is glad to have been heard.

9.0 CONSENT AGENDA

Trusted DeRose moved to approve the consent agenda. Trustee Yahiro seconded the motion. Trustee Orozco asked to defer item #9.6. Trustee DeRose amended her motion to include trustee Orozco's request and to also include deferring item #9.4. Trustee Yahiro amended his second to include item deferrals. The motion passed 6/0/1 (Rivas away from her seat).

9.1 Purchase Orders February 19 – March 4, 2015

9.2 Warrants January February 19 – March 4, 2015

9.3 Approve Architectural Service Amendment for Alianza Charter School, Fire Flow Project #8411.

9.4 Approve Architectural Service Amendment for Aptos High School, Freedom Field, Phase 2 Project #8100.

This item was deferred.

9.5 Approve Notice of Completion for Watsonville High School, Football Field Announcers Booth.

9.6 Approve New Course Proposal for Aptos High School: Advanced Placement Capstone.

This item was deferred.

9.7 Approve Changes to 2015 Board Meeting Schedule: Deletion of March 18 Special Meeting and Addition of April 1 Special Closed Session on Negotiations.

10.0 DEFERRED CONSENT ITEMS

9.4 Approve Architectural Service Amendment for Aptos High School, Freedom Field, Phase 2 Project #8100.

Brett McFadden explained that approximately 95% of the project has been completed; the action is the addition of 1 architectural firm for closeout purposes, estimating about \$8,000 in expenses during the closeout. It is anticipated the field will be in operation in the fall. Agreement with neighbors requires the district has one last meeting within the last 6 months of the construction project and we are within that timeframe.

Trustee DeRose moved to approve this item. Trustee Orozco seconded the motion. The motion passed unanimously.

9.6 Approve New Course Proposal for Aptos High School: Advanced Placement Capstone.

Trustee Orozco asked about the extra expense for the school and Mr. Schekman clarified that the site would make it work. He added that once the course is approved by the board, the option is available for all high schools if they choose to offer it to their student body. Mr. Schekman stated that this would be the first reading of the item, allowing for additional input from all stakeholders. A second and final reading would be brought to the board at the following meeting.

Trustee De Serpa moved to approve the first reading for the Advanced Placement Capstone Course. Trustee Orozco seconded the motion. The motion passed unanimously.

11.0 REPORT AND DISCUSSION ITEMS

11.1 Report and discussion on the Vision and Future of Watsonville High School's Agriculture Program.

Report by Murry Schekman, Assistant Superintendent, and Elaine Legorreta, WHS Principal

Elaine Legorreta reported on how the program directly and indirectly fits with the area's industry and economics. With the connection to agriculture in the area, it makes sense that students are aware of how agriculture impacts local economy and learn of related careers. The county receives \$10.66 billion dollars a year in total contribution from the agriculture industry. Ms. Legorreta reported on the importance of having a strong program with staff who understand the industry's potential for our students and with community support to add to the agricultural experiences to the academy courses and pathways. She introduced Ms. Erin Larrus, Ag program teacher.

Ms. Larrus addressed how the program fits into common core: the Supervised Agriculture Experiences (SAE's) gives students opportunities for real world problem solving, introducing them to a variety of career pathways. She highlighted the various partnerships that the program has with community businesses that enhance the students' experience and the program's vitality. Ms. Larrus commented that students will enjoy certificates and awards in the program, senior capstones, and would be able to apply for specific scholarships.

Ms. Legorreta noted that the program is currently advertising for a second teacher and really needs a third teacher. She outlined additional needs for the department, including but not limited to increased garden space, resources for water drainage, a 7-passenger vehicle, and articulation with Cabrillo and Hartnell colleges.

Public comment:

Ryan Kuntz, teacher, expressed his satisfaction at having students come to the microphone to speak to a group of adults about this program. He commended Ms. Legorreta and Ms. Erin for their work. The presentation is a celebration because each and every one of those achievements was part of his own tenure in the program.

Abel Sanchez, trustee with Santa Cruz County Office of Education and former Ag program student, attributed much of his success to the agriculture program and the guidance of Mr. Kuntz. As a result, he works locally in the agriculture industry and there is a need for future workers.

Emily Sanchez, student, has been in full support of Mr. Kuntz and since his absence began many students have dropped out of the program. She is concerned that the Board did not listen to the students' concerns and to the expressed support for Mr. Kuntz.

Lowell Hurst, retired teacher, spent 32 years as a teacher, excited about the presentation and seems that the old is new; there seems to have been a great neglect in that program for many years.

Board participated with questions and comments.

11.2 Report and discussion on Student Drop Out Data.

Report by Murry Schekman, Assistant Superintendent

Mr. Schekman began by noting that the information is from the California Department of Education and it links drop out data to graduation data. As of now, the State has published data for the 2012-13 school year. Data show a slight improvement in the percentage of drop-outs from 2011-12 to 2012-13; the percentage of 7.3% is lower than the state's average of 11.4%. When the graduation and drop-out data for high schools is compared to county, state and district figures, the district does better than the state and county averages. He continued to compare subgroups and by initial language proficiency. Characteristics of students who are at risk of dropping out were reported and those included long term English learners, students with truancy or disciplinary issues, or underperforming students. The district offers a variety of programs to mitigate the risk factors.

Luis Medina, director of Migrant Education, Todd Livingstone of Adult Education, Carol Ortiz of Student Services and Kenya Edison of Extended Learning, offered department feedback on results and reported on departmental collaboration efforts to improve drop-out and graduation numbers.

Board participated with questions and comments.

Mr. Schekman addressed possible next steps, including using current systems to identify potential drop-outs, moving towards one student data base system that includes Adult Education, providing target academic, and family intervention and support.

Trustee De Serpa left the meeting at 9:38 PM.

Board continued with comments and questions.

12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS

12.1 Report, discussion and possible action to Approve Resolution #14-15-20, Acknowledging March 23 – 27, 2015 as Adult Education Week.

Report by Dorma Baker, Superintendent.

Dorma Baker said it was a perfect day to bring forward this resolution that shows the value of this school as well as the support from the community and district.

The board participated with questions and comments.

Trustee Orozco moved to approve this item. Trustee Rivas seconded the motion. The motion passed 6/0/1 (De Serpa absent).

12.2 Report, discussion and possible action to approve 2nd Interim Report.

Report by Brett McFadden, CBO

Brett McFadden began by giving an overview of the 2014-15 2nd interim report that includes assumptions, an updated multi-year projection (MYP) and a variance report. All districts are required to create and submit periodic fiscal reports and the second interim reflects major fiscal activities and the MYP from July through January. At this point, staff recommends approval of the second interim report with a qualified certification. A timeline for action steps will include a report from Fiscal Crisis Management and Assistance Team (FCMAT) before May, a third interim in May and the approval of the 2015-16 budget in June. He addressed the MYP assumptions, with special note that the district will be entering an MOU with the County Office of Education to share funding of the Regional Occupational Program in the district; the COE has funded the program for

the past 20 years. The MYP sees improvement in the ending balances for the first and 2nd year; the third year is a long way out and the figures can be positively or negatively affected. For this reason, the district is submitting a qualified budget rather than a positive one. The variance report is required for any items over \$25,000. On March 25th FCMAT will report to the Board with similar recommendations to those from November. The board should be prepared for a sobering report. Fiscal challenges have not changed since August.

Public comment:

Jack Carroll, PVFT, there is a \$4.5 million dollar difference between the district and the union's numbers in expenses; the union is estimating higher expenditures. He detailed the differences in revenues and noted that the Union numbers include Proposition 98 figures that are not able to be included with the district's numbers.

Board participated with questions and comments.

At 10:30, trustee DeRose moved to continue the meeting through 10:40 PM. Trustee Orozco seconded the motion. The motion passed 6/0/1 (De Serpa absent).

The board continued with comments and questions.

Trustee DeRose moved to approve the Second Interim report. Trustee Yahiro seconded the motion. The motion passed 6/0/1 (De Serpa absent).

13.0 ACTION ON CLOSED SESSION

2.1 Public Employee Appointment/Employment, Government Code Section 54957

a. Certificated Employees

Trustee Orozco moved to approve the certificated employee report with the following additions: 3 Teachers under Leaves of Absence, 11 Teachers, 1 Resource Specialist, 2 Principals, 1 Site Coordinator, and 1 Assistant Superintendent under Separations. Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

b. Classified Employees

Trustee Orozco moved to approve the classified employee report with the following additions: 1 Administrative Secretary III, 1 Office Manager-Adult Ed, and 1 Instructional Assistant Mild/Moderate under Leaves of Absence; and 1 CBO, 1 Data Entry Specialist and 1 Administrative Secretary II under Separations from Service. Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

2.2 Public Employee Discipline/Dismissal/Release/Leaves

a. Resolution #14-15-18, Possible Reassignment or Release for Certain Certificated Management Employees.

Trustee Orozco reported that the Board approved this resolution with a vote of 6/1/0 (Rivas dissented) in closed session for employee number 5758.

2.8 7 Expulsions

Action on Expulsions:

Trustee Osmundson moved to approve the recommendation of the Hearing Panel for the following expulsion:

14-15-035

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-039

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-040

Trustee Orozco seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-041

Trustee Orozco seconded the motion. The motion passed 6/0/1 (De Serpa absent).

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-043

Trustee Orozco seconded the motion. The motion passed 6/0/1 (De Serpa absent).

The following expulsion was pulled: **14-15-46**

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

14-15-048

Trustee DeRose seconded the motion. The motion passed 6/0/1 (De Serpa absent).

14.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2015

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
March	<ul style="list-style-type: none">▪ 18▪ 25	<ul style="list-style-type: none">▪ MSHS Training Special Mtg.
April	<ul style="list-style-type: none">▪ 1 (added)▪ 15▪ 29	<ul style="list-style-type: none">▪ Special Closed Session Study Session on Negotiations
May	<ul style="list-style-type: none">▪ 13▪ 27	<ul style="list-style-type: none">▪ Approve 3rd Interim Report
June	<ul style="list-style-type: none">▪ 10▪ 24	<ul style="list-style-type: none">▪ 2015-2016 Budget Adoption
July	No Meetings	
August	<ul style="list-style-type: none">▪ 12▪ 26	
September	<ul style="list-style-type: none">▪ 9▪ 23	<ul style="list-style-type: none">▪ Unaudited Actuals
October	<ul style="list-style-type: none">▪ 14▪ 28	
November	<ul style="list-style-type: none">▪ 18	<ul style="list-style-type: none">▪
December	<ul style="list-style-type: none">▪ 9	<ul style="list-style-type: none">▪ Annual Organization Mtg.▪ Approve 1st Interim Report

15.0 ADJOURNMENT

There being no further business to address, the meeting was adjourned at 10:33 PM.

Dorma Baker, Superintendent



Board Agenda Backup

Item No: 9.3

Date: March 25, 2015

Item: A RESOLUTION TO THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CRUZ TO PROVIDE TEMPORARY CASH LOANS TO PAJARO VALLEY UNIFIED SCHOOL DISTRICT Resolution #14-15-21

Overview: A district's General Fund can periodically run a negative cash balance due to the timing of revenue from various funding sources. Our current cash flow analysis projects the district will be able to meet its obligations with internal borrowing in fiscal year 2015/2015. Staff is requesting this temporary cash borrowing pursuant to Education Code section 42620 with the County Treasurer in the event the State Budget, when adopted, reduces the district further or adds deferrals and our cash position changes. We are submitting this resolution to create the opportunity to pursue the best possible temporary borrowing mechanism for the district in 2015/16.

Recommendation: Adoption of the resolution authorizing staff to pursue participation of the Pajaro Valley Unified School District in the temporary cash borrowing pursuant to Education Code 42620, process with the Santa Cruz County Treasurer should it be necessary.

Budget Considerations:

Funding Source:

Budgeted: Yes ☐ No ☐

Amount:

PREPARED BY SIGNATURE: Helen Bellonzi, Director of Finance

REVIEWED BY SIGNATURE: Brett McFadden, Chief Business Officer

SUPERINTENDENT SIGNATURE: *Myung S. Seok*

Resolution # 14-15-21

**A RESOLUTION TO THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA CRUZ
TO PROVIDE TEMPORARY CASH LOANS TO
PAJARO VALLEY UNIFIED SCHOOL DISTRICT**

WHEREAS, pursuant to Education Code section 42620, when a school district does not have sufficient money to its credit to meet current expenses of maintenance of the district, the board of supervisors of the county shall order, and the auditor and treasurer of the county shall make, a temporary transfer from any funds of the county not immediately needed to pay claims against them, to the school fund of the amount needed, not exceeding 85% of the amount of money which will accrue to the school district during the fiscal year.

WHEREAS, the Pajaro Valley Unified School District has requested temporary cash loan financing periodically during the year, in the amounts of \$7,000,000 to cover operating expenses for the 2015/16 fiscal year; and

WHEREAS, the Pajaro Valley Unified School District will receive funding during the course of the 2015/16 fiscal year from both the state and local property tax sources, and will rely on those funds to repay temporary cash borrowing if any;

Now, therefore, be it resolved, the Board of Education of the Pajaro Valley Unified School District requests temporary cash flow transfers as needed during the 2015/16 fiscal year to cover the district's current expenses of maintenance of the district, to be repaid by way of a transfer made by the County Treasurer of any monies accruing to the district before any other obligation of the district is paid from those monies.

Be it further resolved, that the loan or loans shall be subject to interest at the pooled treasury rate.

Passed and adopted by the Board of Trustees of the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this twenty fifth day of March, 2015, by the following vote:

Ayes: _____

Noes: _____

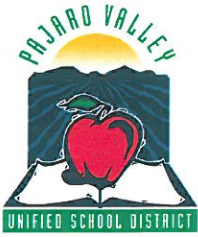
Abstain: _____

Absent: _____

Attest: _____

Secretary to the Board of Trustees

President, Board of Trustees



Board Agenda Backup

Item No: 9.4

Date: March 25, 2015

Item: Resolution #14-15-22 for temporary borrowing between district funds in order to meet the cash flow needs of the district for Fiscal Year 2015/16

Overview: The district under Education Code Section 42603 is allowed to make temporary loans between funds to meet the cash flow needs of the district.

42603. The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account. Amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. Borrowing shall occur only when the fund or account receiving the money will earn sufficient income, during the current fiscal year, to repay the amount transferred. No more than 75 percent of the maximum of moneys held in any fund or account during a current fiscal year may be transferred.

Recommendation: The Administration recommends adoption of the resolution for temporary borrowing of moneys held in other funds, including Fund 21 Bond Fund, to meet the cash flow needs of the district.

Budget Considerations:

Funding Source:

Budgeted: Yes ☐ No ☐

Amount:

PREPARED BY SIGNATURE: Helen Bellonzi, Director of Finance

REVIEWED BY SIGNATURE: Brett McFadden, Chief Business Officer

SUPERINTENDENT SIGNATURE: Mary Schell

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Resolution # 14-15-22

Resolution Authorizing the Temporary Transfer of Fund Balances To Alleviate Cash Flow Needs

WHEREAS, from time to time, cash flow needs may arise due to timing differences between expenditure obligations and revenue receipts, and

WHEREAS, Education code Section 42600 through 42603 allow for temporary transfers of designated or unappropriated fund balances between funds to alleviate cash flow needs.

Now, there fore, be it resolved, the Board of Trustees of the Pajaro Valley Unified School District authorizes the Chief Business Officer or designee to transfer fund balances between funds, including Fund 21 Bond Fund, in order to alleviate cash flow needs for Fiscal Year 2015/16. Transfers will be repaid to the lending fund with interest at Pajaro Valley Unified School District's earnings rate as established and apportioned by the Santa Cruz County Auditor.

Be it further resolved, pursuant to Education code 42603, temporary fund balance transfers will be repaid within the same fiscal year unless the transfer was made within 120 days of the end of the fiscal year, in which case, the fund balance transfer will be repaid within 120 days of the transfer date.

Passed and adopted by the Board of Trustees of the Pajaro Valley Unified School District, County of Santa Cruz, State of California, this 25th day of March, 2015, by the following vote:

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Attest: _____
Secretary to the Board of Trustees

President, Board of Trustees



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: **9.5**

Date: March 25, 2015

Item: New Course Proposal – AP Capstone 2ND READING

Staff and the Principal at Aptos High School have done a lot of research about this new course. As discussed at the last board meeting, AP Seminar would be the first sequence in this two course progression. The course is intended to help college bound students with independent research, collaborative teamwork and communication skills. The course proposal is included in the Board packet.

Overview: Second Reading

Recommendation: Approve Course

Budget Considerations:

Funding Source:

Budgeted: Yes: ☐ No: ☒

Amount: \$ Undetermined

Prepared By: Murry Schekman

Superintendent's Signature:

New Course Proposal — High School

(Please use this format in proposing new courses or revising courses already approved.)

School: **Aptos High School**

Date: 2-11-15

Proposer: Casey O'Brien

Department: Advanced Placement

TITLE OF PROPOSED (OR REVISED) COURSE: **AP SEMINAR**

I. STATEMENT OF NEED

This course is being added to answer the call from top universities and colleges around the country. There is advocacy that has resulted in the creation of a two course series that equips students with the independent research, collaborative teamwork and communication skills necessary for success in college and beyond. It is proposed to begin with the first course, AP Seminar, in the 2015-16 school year. The AP Research course would be added the following year. The courses are endorsed by colleges and universities such as UC Berkeley and Harvard among many others. See the 2 minute YouTube clip at <https://www.youtube.com/watch?v=QW4-LEAM-v8>

II. STUDENTS INVOLVED

This course will attract 10-12th graders who are motivated and whom are likely taking other AP course(s) since it is designed to complement other AP courses. It is a requirement of the College Board, and very much in the interest of AHS and PVUSD, to attract students from families and sub-groups that are typically underrepresented in colleges and universities at least at the level commensurate with the percentages of which currently exist at AHS.

III. PREREQUISITES

Recommended preparation for the course is a GPA of 3.0 or higher. Students should be enrolled in at least one other AP course concurrently.

IV. STAFFING REQUIRED

Required staffing is .17% FTE for each section being offered. The goal is to begin with one section of AP Seminar in 2015-16 and add .17% - AP Research in 2016-17.

V. PROGRAM LENGTH AND CREDIT

A. AP Seminar is a one year course.

B. Completion of AP Seminar would gain elective credit and satisfies A-G UC requirement under "G" – college preparatory elective

VI. OBJECTIVES

A. **GENERAL:** In this foundational course, typically taken in grade 10 or 11, students develop and strengthen analytic and inquiry skills, exploring two to four relevant issues chosen by the student and/or teacher. Students learn to consider an issue from multiple perspectives, evaluate the strength of an argument, and make logical, fact-based decisions. Students will question, research, explore, pose solutions, develop arguments, collaborate, and communicate using various media.

Themes and Topics

Themes that allow for deep exploration based on student interests, local and/or civic issues, global or international topics, and concepts from other AP courses are typically selected. For example, students might explore the question of whether national security is more important than a citizen's right to privacy; or whether genetic engineering is a benefit to society.

Assessment

During the course, students complete a team project, an individual paper and presentation, and take a written final exam. The AP Seminar Exam score is based on all three components and is reported on the standard 1–5 AP scoring scale.

B. BEHAVIORAL: STUDENTS WILL BE ASKED TO:

- Question and Explore
- Understand and Analyze Arguments
- Evaluate Multiple Perspectives
- Synthesize Ideas
- Team, Transform, and Transmit
- synthesizes evidence;
- proposes a solution, conclusion, or recommendation to the problem, question, or issue; and
- appropriately acknowledges, attributes, and/or cites the ideas and work of others.

C. **DISTRICT FRAMEWORK:** This course is very well aligned with the big ideas that are the foundation of the California Common Core State Standards.

VII. COURSE OUTLINE

A. MAJOR CONCEPTS

Major Skills and Concepts of the course are driven by the College Board. For comprehensive details please go to: <https://secure-media.collegeboard.org/digitalServices/pdf/ap/ap-capstone/ap-seminar-course-overview.pdf>

AP Seminar Course Overview: AP Seminar is a foundational course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing articles, research studies, and foundational, literary, and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments

AP Seminar Course Content: Students engage in conversations about complex academic and real-world issues through a variety of lenses, considering multiple points of view. Teachers have the flexibility to choose one or more appropriate themes that allow for deep interdisciplinary exploration based on:

- Concepts or issues from other AP courses
- Student interests
- Local and/or civic issues
- Academic problems or questions

- Global or international topics

Exploring different points of view and making connections across disciplines are fundamental components of the AP Seminar experience. Students consider each topic through a variety of lenses and from multiple perspectives, many of which are divergent or competing. Analyzing topics through multiple lenses aids in interdisciplinary understanding and helps students gain a rich appreciation for the complexity of important issues. Teachers should encourage students to explore a topic through several of the following lenses:

- Cultural and social
- Artistic and philosophical
- Political and historical
- Environmental
- Economic
- Scientific
- Futuristic
- Ethical

VIII. TEACHING METHODS INVOLVED

Pedagogical Framework: Throughout the program, students consider and evaluate multiple points of view to develop their own perspectives on complex issues and topics through inquiry and investigation. The AP Capstone program provides students with a framework that allows them to develop, practice, and hone their critical and creative thinking skills as they make connections between various issues and their own lives. Students use the following framework as they explore issues and topics:

- Question and Explore
- Understand and Analyze Arguments
- Evaluate Multiple Perspectives
- Synthesize Ideas
- Team, Transform, and Transmit
- synthesizes evidence;
- proposes a solution, conclusion, or recommendation to the problem, question, or issue; and
- appropriately acknowledges, attributes, and/or cites the ideas and work of others.

The final report must include a bibliography or list of works cited. The team develops an 8–10 minute presentation and delivers it to the class using appropriate media. The presentation should reflect the major components of the written team report. Following the presentation, the team will defend its argument, with each student responding to a question posed by the teacher. Finally, each student writes a reflection, which will be added to his or her individual research report, that explains the impact of this project, including discussion of:

- the collaborative process and individual contributions to the team
- personal views on the issue (before and after)
- the approach to research and problem solving

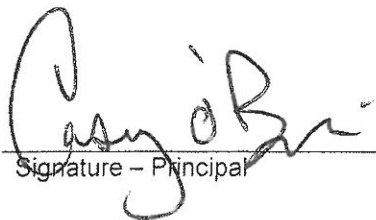
IX. INSTRUCTIONAL MATERIALS AND EQUIPMENT

There are currently not text books available for this course. However, documents and resources will become available over the coming months that will require some funding. The complete framework description can be found at the link below:


file:///C:/Users/casey_obrien/Documents/AHS%20Key%20docs/DEPARTMENTS/AP/ap-seminar-curriculum-framework.pdf

X. EVALUATION

The effectiveness of the course will be evaluated based on the number of applicants who choose the course over time, the results of student qualitative survey data and the pass rate of the AP Seminar exam.



Signature – Principal

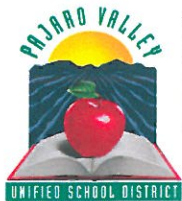
 AP Coordinator

Signature – Department Chair

Signature – Director of Curriculum

NOTE: During the year of textbook adoption, a District Task Force will review curriculum and textbooks in that subject area.

PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: **9.6**

Date: March 25, 2015

Item: Declaration of Obsolete and/or Surplus Furniture, Textbooks and Equipment

Overview: Periodically, the district needs to dispose of obsolete furniture, textbooks and equipment. There is an accumulation of old furniture, textbooks and equipment located at various district locations.

Education Code, Sections 39520 and 39521 allows for disposal of surplus through a variety of methods, including sale to highest bidder in sealed bid, sale at public auction, trade-in against purchase of new item, sale to another public agency or donation to other non-profit organizations and for disposal without advertising if the value of the items is under \$2500. In addition, if the property is of insufficient value to defray the costs of a sale, the property may be disposed via appropriate public disposal.

Furniture, textbooks and equipment determined to be surplus and no longer acceptable by the district shall be dispose of as needed under the Education Code. At times the district receives donated items. When those items are declared surplus the district cannot sell them for profit.

The Board is requested to authorize the Chief Business Official or designee to donate, sell or dispose of surplus/obsolete furniture textbooks and equipment, in accordance with Education Code, by the methods determined to be most appropriate for each commodity type and situation, including donation of the surplus computer equipment to a non-profit agency.

Items to be donated to other non-profit organizations or disposed of include all surplus/obsolete textbooks, classroom and office furniture, audio visual equipment, old vehicles and vehicle parts, broken and obsolete equipment including computers.

Surplus Textbooks

A variety of surplus textbooks have been compiled from the following sites:

Lakeview MS - 580 ea.


EA Hall MS -543 ea.

HA Hyde Elementary – 354 ea.

Cesar Chavez MS – 567 ea.

Valencia Elementary – 204 ea.

The list primarily of HM Math for multiple grades is available if needed for review. Located in Purchasing Services



Recommendation: Administration recommends approval of Declaration of Obsolete and/or Surplus Textbooks as requested.

Budget Considerations:

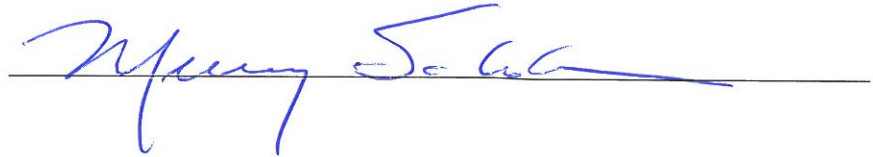
Funding Source:

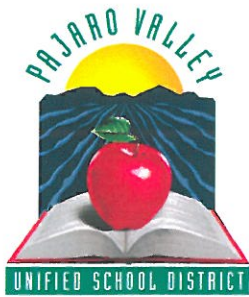
Budgeted: Yes: ☒ No: ☐

Amount: \$N/A

Prepared By: Rich Buse, Director of Purchasing & Safety

Superintendent's Signature:





PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Board Agenda Backup

Item No: 9.7

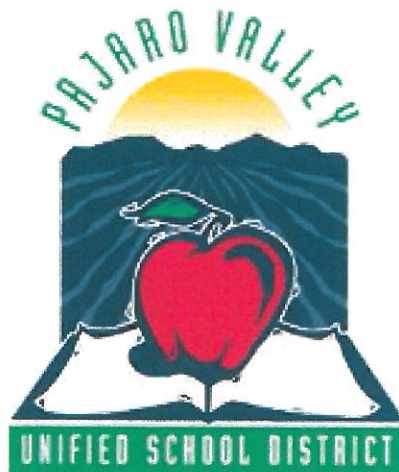
Date:	March 25, 2015
Item:	Approve Consulting Contract for Leadership Associates to Conduct Chief Business Officer Search
Overview:	<p>Leadership Associates (LA) has been sought to assist the District in searching for the position of CBO. Don Iglesias, retired superintendent, and Michael "Mike" Escalante, retired superintendent, would work with the district in this process.</p> <p>Attached are the following documents for the Board's review during its consideration:</p> <ul style="list-style-type: none">• Proposal Letter• Suggested Timeline for the Search• Cost Analysis• An Agreement for Consultant Services• Biographical Information on Consultants Iglesias and Escalante
Recommendation:	Approve Consulting Contract with Leadership Associates

Prepared By: Dorma Baker, Assistant Superintendent

Superintendent's Signature:



**PROPOSAL TO CONDUCT A
CHIEF BUSINESS OFFICER SEARCH**
for



**PAJARO VALLEY
UNIFIED SCHOOL DISTRICT**

March 2015



Larry Aceves
Kent L. Bechler
James R. (Jim) Brown
Marc A. Ecker
Michael F. Escalante
Rich Fischer
Sally Frazier
Gwen E. Gross
Don Iglesias
Peggy Lynch
Phil Quon
Dennis M. Smith
Rich Thome

March 17, 2015

Pajaro Valley Unified School District
Dorma Baker, Superintendent
294 Green Valley Road
Watsonville, CA 95076

Dear Superintendent Baker:

Our firm, *Leadership Associates*, is pleased to submit a proposal to conduct the search for the new Chief Business Officer for the Pajaro Valley Unified School District.

Leadership Associates has conducted over 300 superintendent searches, as well as searches for other top school administrators in California since 1994. Our firm has selected Don Iglesias, former Superintendent of San Jose Unified School District and Michael Escalante, former Superintendent of Glendale Unified School District and Fullerton Joint Union High School District, to will work directly with the Superintendent and Pajaro Valley Unified staff throughout every stage of the process. Biographical information is included in the backup material. All other partners in the firm will actively support the recruitment and processing efforts to benefit your district.

As you know, selecting a Chief Business Officer is a most important responsibility and should be undertaken with great care. We have a strong record of success working with a wide variety of school districts and county offices throughout California. In addition, we have the contacts and expertise that enable us to guide the Superintendent and district staff through the entire process and present an excellent slate of candidates who match the district's unique needs.

Our firm believes we perform four major tasks for the Pajaro Valley Unified School District:

- Assist the Superintendent and district staff in developing a personal and professional profile for the new Chief Business Officer.
- Recruit candidates who closely match the locally developed profile. Often the top candidates are successful leaders who are not contemplating a move. These people must be personally contacted and encouraged to apply. Our consultants know and have the network of contacts that enable us to recruit top candidates throughout the state and nation.
- Conduct in-depth reference checks on the applicants. We use our vast network of contacts and also use databases to make certain that reliable and in-depth information is gathered on each candidate.

- Work closely with the Superintendent and district staff throughout the entire professional search process. We keep the Superintendent informed while maintaining the confidentiality of the candidates. Successful business officials and others will not apply if they feel their confidentiality is prematurely breached.

We are proud of our work and our commitment to serving our clients well, and believe our references confirm we are highly qualified to conduct the Pajaro Valley Unified School District search. We look forward to an opportunity to meet with the Superintendent.

A Cost Analysis to conduct the search and consultant biographical information for Don Iglesias and Michael Escalante are attached.

We have recently conducted successful CBO searches for the Los Angeles County Office of Education and Fontana Unified School District. Additionally, we have conducted successful top level administrative position searches for the San Ramon Valley SELPA and Montecito School District and recent superintendent searches for the Scotts Valley, Los Gatos-Saratoga, Carmel, Half Moon Bay, and Campbell Elementary School Districts. Please do not hesitate to contact Don at (408) 595-2282, or Mike at (818) 802-4769, or email us at diglesias@leadershipassociates.org and mescalán@usc.edu, if you have questions or require additional information. We look forward to hearing from you.

Sincerely,

Don Iglesias
Don Iglesias

Mike Escalante
Michael Escalante, Ed.D

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

DRAFT

Suggested Timeline for
CHIEF BUSINESS OFFICER SEARCH
March 17, 2015

<u>DATE</u>	<u>EVENT</u>
March 26, 2015	Superintendent requests proposals.
March 31, 2015	Superintendent and staff meet with consultants to discuss detail of the search. Timeline and protocols for recruitment established.
March 31, 2015	Superintendent and Cabinet provide input for development of profile.
March 31, 2015	Consultant meets with staff designated by Superintendent to provide input. (Business Division, Teachers Assoc, Classified Leadership)
April 13, 2015	Consultants provide completed profile to be posted. Consultant begins the process of identifying candidates that match profile. Begin the recruitment process.
	Advertising and active recruitment. Ad appears in <u>EdCal</u> <u>April 13</u> and <u>April 20</u>
April 30, 2015	Deadline for applications.
May 4 th thru May 15	Consultants complete comprehensive reference and background checks on applicants.
May 22nd	Superintendent and staff select finalists to be interviewed.
May 27th	Interview panel, Cabinet interview finalists followed by Superintendent final interview
ASAP following interviews	Staff visits community of leading candidate. Superintendent offers contract.
July 1, 2015	New Chief Business Official begins.



LEADERSHIP ASSOCIATES

COST ANALYSIS

**Pajaro Valley Unified School District
Chief Business Officer Search 2015**

TOTAL FEE FOR ENTIRE SEARCH **\$12,500**

This fee includes:

- All meetings with the Superintendent
- Review and updating of a "Position Description" for website posting
- Cost of advertising in EdCal
- Accept applications and respond to all inquiries regarding the position.
We assume all clerical expenses
- Recruit candidates and do extensive background checks
- Provide support to the Superintendent for the final interviews and selection decision
- Act as an advisor to the Superintendent



LEADERSHIP ASSOCIATES
50-855 Washington Street #C-205
La Quinta, CA 92253
Phone/Fax (760) 771-4277

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this 17th day of March 2015, between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and the PAJARO VALLEY UNIFIED SCHOOL DISTRICT, hereinafter called the District.

The Contractor agrees to perform services as follows:

- **The Contractor will conduct a Chief Business Officer search as delineated in the search proposal letter.**

District agrees to pay the Contractor **TWELVE THOUSAND, FIVE HUNDRED DOLLARS (\$12,500)** for services provided.

Payment is to take place once the finalist is selected by the Superintendent. The Contractor will submit an invoice to the District. Payment is due within 30 days of receipt of invoice.

The Contractor is to perform the above services beginning March 18th, 2015.

Contractor agrees to hold harmless and indemnify District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the governing board duly passed and adopted.

CONTRACTOR:
LEADERSHIP ASSOCIATES
Taxpayer ID#: 68-038 3653

DISTRICT:
PAJARO VALLEY UNIFIED SCHOOL DISTRICT:

By _____

By _____

Name Don Iglesias

Name _____

Date March 17, 2015

Date _____

❖ DON IGLESIAS

Biographical Information

- Don served as Superintendent of San José Unified School District, the South Bay's largest school district with more than 32,000 students K-12. The district is culturally diverse with students speaking 85 languages and more than one-third designated as low income.
- Previously, Don served as an elementary and secondary teacher, principal, Director of Curriculum, and Assistant Superintendent of Instruction.
- Don was the State President of the Association of California School Administrators (ACSA), representing over 16,000 members statewide.
- He received his Bachelor's Degree from the University of California, Berkeley and his Master's Degree in Multicultural Education from the University of Southern California.
- Don was awarded the prestigious statewide Marcus Foster Award for Administrative Excellence from the Association of California School Administrators.
- He also received the California Latino School Administrators' Distinguished Service Award.
- During his tenure as Superintendent, San José Unified was recognized by the Editorial Projects in Washington D.C. for having the second highest graduation rate in the nation for urban school districts among the nation's 50 largest cities. Graduation rate for seniors was 93%.
- Don served as the Chair of the Silicon Valley Chamber of Commerce Education Committee and as the Conference Chair for the California Superintendents' Symposium. He was also President of the California City Superintendents' organization.
- San José Magazine recognized Don as a member of the Power 100, the most influential people in the Silicon Valley and the Bay Area.
- Don is married and has one daughter.



❖ MICHAEL “Mike” ESCALANTE

Biographical Information

- Mike served as Superintendent of the Glendale Unified School District in Los Angeles County and the Fullerton Joint High School District in North Orange County for a total of 13 years, 6 ½ in each district.
- During Mike's career he has had served as Assistant Superintendent of Business, and Principal at the Elementary, Middle and twice at the High School levels. He has also taught at the elementary, high school and university levels.
- Mike earned his BA from San Diego State University, Masters in Education from Loyola Marymount University and Doctorate in Educational Leadership from the University of Southern California.
- Currently, Mike serves as a doctoral level instructor at the University of Southern California Rossier School Of Education. He currently teaches educational leadership and has responsibility for chairing doctoral dissertations. Mike's current academic interest is in the area of building effective board superintendent relationships.
- Mike comes from a family of public school educators with his mother serving as a teacher, principal and school board member in Hawthorne Elementary School District. His father, a small businessman, served for 16 years on the Board of Education of the Centinela Valley Union High School District.
- Mike has been involved in his communities in Rotary International, Optimist International, Boy Scouts, and YMCA and was honored five times with Parent Teacher Associate Honorary and Continuing Service Awards.
- During Mike's 38 year career in public education, he has served in professional organizations including Association of California School Administrators (ACSA), The USC Dean/ Superintendent Advisory Committee Southern (DSAG), Southern California Superintendents, Urban Superintendent Dialogue, Educational Research Development Institute (ERDI), California Latino Superintendents' and Administrators' Association (CALSA), Association of Latino Administrators and Superintendents (ALAS), and even California Teachers' Association (CTA), where he served as President of the Hawthorne Teachers' Association.
- Mike's two sons are graduates of California State University Fullerton.



Board Agenda Backup

Item No: 9.8

Date: March 25, 2015

Item: E.A. Hall Relocatable Replacement Project Bid Package 2. Measure L Bond Project #8524

Comments: On February 5, 2015 a Notice to Bidders for the aforementioned project was advertised in local newspapers and local plan rooms. On March 16, 2015 the District received sealed bids from the following Contractors:

CRW Industries	\$1,178,136.00
Seward L. Shreder Construction	\$1,488,000.00
Strawn Construction	\$1,569,000.00
Otto Construction	\$1,617,114.00

Overview: District staff, as well as the Project Manager (Blach Construction) reviewed all (4) bid packets for this project. The apparent low bidder has been contacted and interviewed to ensure their paperwork was in order. The apparent low bidder for this project is CRW Industries of Scotts Valley, CA with a bid amount of \$1,178,136.00. CRW Industries Inc. is also on the District's list of Pre-Qualified Contractors.

The attached document shows the bid results.

Recommendation: It is recommended that the Board approve the Bid Proposal of CRW Industries in the amount of \$1,178,136.00. In addition, it is recommended that the Board authorize the Director of Maintenance, Operations and Facilities to execute a construction agreement with the Contractor.

Budget Considerations:

Funding Source: Measure L Bond Funds

Budgeted: Yes: ☒ No: ☐

Amount: \$1,178,136.00

Prepared By: Richard Mullikin
Richard Mullikin, Director of Maintenance, Operations & Facilities

Superintendent's Signature: Dorma Baker
Dorma Baker



Together. Building Greatness.™

469 El Camino Real, Suite 100
Santa Clara, CA 95050
CA Contractor's License 290418

408.244.7100 *phone*
408.244.2220 *fax*
www.blach.com

March 18, 2015

Richard Mullikin
Pajaro Valley Unified School District
294 Green Valley Road
Watsonville, CA 95076

RE: EA Hall Middle School Relocatable Replacements – Bid Package 2 – Modular Building
Installation and Site Improvements

Dear Richard,

Blach Construction Company recommends that Pajaro Valley Unified School District accept the bid from CRW Industries, Inc. and award the contract in the amount of one million, one hundred seventy-eight thousand, one hundred thirty-six dollars (\$1,178,136.00) for the installation of modular buildings and site improvements at EA Hall Middle School.

This contract price includes additive bid alternates number one and number two. A bid summary and recommendation spreadsheet has been attached for review. Please let me know if you have any questions.

Thank you,

Scott Wallace
Project Engineer, Blach Construction Company
408-886-3694 *phone*
408.244.2200 *fax*



E.A. Hall Middle School
E.A. Hall Relocatable Replacement - Bid Package #2
PAJARO VALLEY UNIFIED SCHOOL DISTRICT - MAINTENANCE, OPERATIONS & FACILITIES DEPARTMENT
Bid Date – Monday, March 16, 2015 - Before 2:00pm

	<u>CRW Industries, Inc.</u>	<u>Seward L. Schreder Construction</u>	<u>Strawn Construction</u>	<u>Otto Construction</u>
Bid Form	X	X	X	X
Bid Bond	X	X	X	X
Sub-Contractor List	X	X	X	X
Non-Collusion Affidavit	X	X	X	X
Site Certification	X			X
Fingerprinting Notice	X	X	X	X
Sufficient Funds Declaration	X	X	X	X
Iran Contracting Certification	X		X	X
PVUSD Pre-Qualification	X	X	X	X
# of Addenda	5	5	5	5

Bid Amounts:

Base Bid	\$1,154,193.00	\$1,469,000.00	\$1,524,000.00	\$1,597,801.00
<u>Add Alternates:</u>				
Add Alt. #1	\$14,443.00	\$14,000.00	\$30,000.00	\$13,250.00
Add Alt. #2	\$9,500.00	\$5,000.00	\$15,000.00	\$6,063.00
Total Bid Amount	\$1,178,136.00	\$1,488,000.00	\$1,569,000.00	\$1,617,114.00

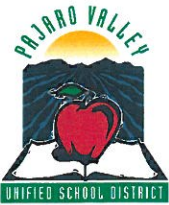
#	First Name	Last Name	Company Name	Email	Phone	Fax	Address	Suite #	City	State	Zip	Ship Date	Invoice	Signed By	Addendum No. 01	Addendum No. 02	Addendum No. 03	Addendum No. 04	Addendum No. 05
A	Andrea	Tucker	Black Construction	atucker@blackconstruction.com	831.756.1624	831.756.2225	20 Quail Run Circle	Suite A	San Jose	CA	95126	2/12/2015	778945	SIGNED	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
B	P. On	Room	Central Coast Builders Association	centralcoastbuilders.org	408.727.4000	408.727.4000	408 Road Street		San Jose	CA	95126	2/12/2015	778945	SIGNED	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
C	P. On	Room	Santa Clara Builders Exchange	santaclearbuilders.org	916.717.7229	916.717.7229	1056 Industrial Ave	Suite 100	San Jose	CA	95126	2/12/2015	778945	SIGNED	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
D	P. On	Room	Santa Clara Contractors Association (PCC-A)	santaclearcontractors.com	916.442.6591	916.442.6591	1331 Tishman		San Jose	CA	95126	2/12/2015	778945	SIGNED	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
E	P. On	Room	Capitola Builders Association	capitolabuilders.org	800.544.2069	800.544.2069	777281 Rte Rd		San Jose	CA	95126	2/12/2015	778945	SIGNED	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
1	KYLE	STAVIS	STAVAN CONSTRUCTION	kstavis@stavanc.com	408.910.1424	408.910.1424	1140 FERRO STREET	SUITE #1	SAN JOSE	CA	95126	2/12/2015	778945	K. STAVIS	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
2	SHERRY	SEIDEN	SEIDEN CONSTRUCTION GROUP	seidenconstruction.com	408.722.2949	408.722.2949	405 WEST BEACH ST		WATSONVILLE	CA	95076	2/12/2015	778945	K. JEFFERY	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
3	ANNE	CORONA	GUERRA CONSTRUCTION GROUP	guerraconstruction.com	408.279.3027	408.279.3027	1941 WILSON DR		SAN JOSE	CA	95050	2/12/2015	778945	A. CORONA	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
4	DEBBIE	ARMENDARIZ	TONILSON INC.	debbie@tonilsoninc.com	831.622.9636	831.622.9636	457 SANJOSE PLACE		SAN JOSE	CA	95126	2/12/2015	778945	A. ARMENDARIZ	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
5	MARIA T.	MARTINEZ	PERLO CONSTRUCTION INC.	martinez@perloconstruction.com	831.641.0560	831.641.0560	1782 REDWOOD BLVD	SUITE 4200F	SAN JOSE	CA	95126	2/12/2015	778945	M. MARTINEZ	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
6	LEE	PELLICCIOTTI	GALEB PAVING, INC.	leep@gaaleb.com	408.265.4747	408.265.4747	2840 JAVIERA DRIVE		SAN JOSE	CA	95126	2/12/2015	778945	L. PELLICCIOTTI	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
7	MONICA	ARAIDA	CITIC CONSTRUCTION	monica@citiconstruction.com	831.457.9805	831.457.9805	2150 CARMEN RD	SUITE A-1	MCHENRY	CA	95040	2/12/2015	778945	B. GALEBAH	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
8	ERNEST	HAINES	CRW INDUSTRIES, INC.	ehaines@crwindustries.com	831.426.0743	831.426.0743	5546 SCOTTS VALLEY DR	SUITE E	SCOTTS VALLEY	CA	95066	2/12/2015	778945	E. HAINES	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
9	JOEL	FLORES	JM ELECTRIC	jflores@jmelectric.com	831.422.7219	831.422.7219	400 GREEN ST		SAN JOSE	CA	95126	2/12/2015	778945	STEVE L.	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE
10	DODY	SKOW	DON CHAPMAN INC	dskow@donchapman.com	831.449.4273	831.449.4273	556 CRYSTAL DRIVE		SAN JOSE	CA	95126	2/12/2015	778945	J. JACOBSON	INCLUDED	RECEIVE	RECEIVE	RECEIVE	RECEIVE



PVUSD - EA Hall Relocatable Replacements
 Bid Package 2 - Modular Building Installation and Site Improvements
 Pre-Bid Conference - 23 February 2015
 Sign-In Sheet

Name	Company	Phone #	Email Address
KYLE STAVIS	STAVAN	(408) 286-1299	ESTIMATING@SCMDINC.COM
John Bosio	OTTO Construction	(831) 251-8180	JBosio@OTTOConstruction.com
Ericka Shoemaker	AMS	415.336.6469	ericka.s@americanmodular.com
JUSTIN GUTFIELD	CIRCLE C ELECTRIC	(831) 372-1875	CHRIS@CIRCLECELECTRIC.COM
James Purr	Calstate	510.657.1800	jpurrr@calstateci.com
LEE PELLICCIOTTI	GALEB PAVING, INC.	408-265-4747	LEEL@GALEBPAVING.COM
CODY SKOW	DON CHAPMAN CO.	831-444-4143	CSKOW@DONCHAPMAN.COM
MATT LOVE	Central Electric	831-724-6321	MATT@CENTRALELECTRICCOMPANY.COM
WILLIAM DILBACK	Dilback & Sons	831-422-8213	erickedilbackandsons.com
ERICKA YRIGOREN	Seward L. Seward	530.229.0001	INFO@SLSCONST.COM
ADAM LINT	adam.lint@pvusd.net	831-840-1465	PVUSD.NET/CONSTRUCTION
Ernest Haines	CRW Industries, Inc	831.426-0743	ehaines@crwindustries.com
JOSE GUERRA	GUERRA CONST. GROUP	408-279-2027	ADMIN@GUERRA.CO.COM

Name	Company	Phone #	Email Address
Maria Martinez	Pueblo Construction	(831) 760-0770	mmartinez@puebloconstruction.net
John House	Tomblison Inc	422-9696	stephen@tomblisoninc.com
MARCOS ARANDA	HMC ARCH	408-435-0877	MARCOS.ARANDA@HMCARCH.COM
MELINDA LUM	"	408-977-9160	MELINDA.LUM@HMCARCH.COM
ETHELNE CIMATTI	MONTEREY PENINSULA ENGINEERING	831-364-4081	ethelne@mpye2000.com
KEVIN McJANNET	BLACH Construction	731-372-8100	KEVIN.McJANNET@BLACHCONSTRUCTION.COM



Board Agenda Backup

Item No: 9.9

Date: March 25, 2015

Item: Bradley Elementary School Septic System Improvements

Comments: On February 17, 2015 a Notice to Bidders for the installation and tie in of a new leach field, discharge pump and holding tank to the existing 13,500 gallon septic tank was advertised in local newspapers and posted on the District Website. On March 18, 2015 the District received sealed bids from the following Contractors:

Don Chapin Company, Inc.	\$125,846.00
A & C Grading	\$165,000.00
Monterey Peninsula Engineering	\$171,500.00

Overview: District staff has reviewed all (3) bid packets for this project. The apparent low bidder has been contacted and interviewed to ensure their paperwork was in order. The apparent low bidder for this project is The Don Chapin Company, Inc. of Salinas, CA with a bid amount of \$125,846.00.

The attached document shows the bid results.

Recommendation: It is recommended that the Board approve the Bid Proposal of The Don Chapin Company, Inc. in the amount of \$125,846.00. In addition, it is recommended that the Board authorize the Director of Maintenance, Operations and Facilities to execute a construction agreement with the Contractor.

Budget Considerations:

Funding Source: Measure L Bond Funds

Budgeted: Yes: ☒ No: ☐

Amount: \$125,846.00

Prepared By: Richard Mullikin
Richard Mullikin, Director of Maintenance, Operations & Facilities

Superintendent's Signature: Dorma Baker
Dorma Baker



Bradley Elementary School
Septic System Improvements
PAJARO VALLEY UNIFIED SCHOOL DISTRICT - MAINTENANCE, OPERATIONS & FACILITIES DEPARTMENT
Bid Date – Wednesday, March 18, 2015 - Before 2:00pm

	<u>A & C Grading</u>	<u>Don Chapin Company</u>	<u>Monterey Peninsula Engineering</u>	
Bid Form	X	X	X	
Bid Bond	X	X	X	
Sub-Contractor List	X	X	X	
Non-Collusion Affidavit	X	X	X	
Site Certification	X	X	X	
Fingerprinting Notice	X	X	X	
Sufficient Funds Declaration	X	X	X	
# of Addenda	2	2	2	

Bid Amounts:

Base Bid	\$165,000.00	\$125,846.00	\$171,500.00
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Site Walk Sign-In List

Company Name: **Otto Construction Inc.**

Phone: **831-657-9805**

Rep's Name: **John Garayalde**

Company Name: **Don Chapin Company Inc.**

Phone: **831-970-2993**

Rep's Name: **Keith Potter**

Company Name: **A & C Grading**

Phone: **831-840-0554**

Rep's Name: **Steve Gonzales**

Company Name: **Monterey Peninsula Engineering**

Phone: **831-384-4081**

Rep's Name: **Etheline Cirnate**

Company Name: **Norcal Contractor**

Phone: **831-238-1513**

Rep's Name: **Arnoldo Gonzalez**

Company Name: **Strawn Construction**

Phone: **408-286-1299**

Rep's Name: **Kyle Stavis**

Company Name: **Guerra Construction Group**

Phone: **408-279-2027**

Rep's Name: **Ralph Parades**

Company Name: **Robert A. Bothman**

Phone: **408-297-2277**

Rep's Name: **Sabrina Wise**

Company Name: **Sharp Engineering & Contruction**

Phone: **831-277-5557**

Rep's Name: **Rob Hubbard**

Company Name: **Mark Rood Co.**

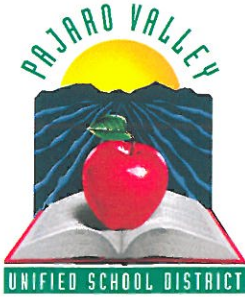
Phone: **831-818-14-35**

Rep's Name: **Mark Rood**

Company Name: **Earthworks Paving**

Phone: **831-475-1223**

Rep's Name: **Jim Polizzi**



Board Agenda Backup

Item No: 9.10

Date: March 25, 2015

Item: Resolution # 14-15-24

Emergency closure and suspension of days of operation at CDD Children's Centers and State Preschools due circumstances beyond the agencies control.

Overview: The Department of Education allows for State Programs to apply for emergency closure funds due to suspension of operations of programs due to circumstances beyond the agencies control.

Site Closures in Chronological Order:

- | | | |
|---------------------------------|-------------------|--------------------------|
| • Bradley State Preschool | December 12, 2014 | No Electricity/Emergency |
| | December 15, 2014 | Emergency Water Shut Off |
| | December 16, 2014 | Emergency Water Shut Off |
| • Calabasas State Preschool | December 12, 2014 | No Electricity/Emergency |
| • Landmark State Preschool | December 16, 2014 | Emergency Water Shut Off |
| • Linscott State Preschool | December 11, 2014 | Flooding on site |
| • Rolling Hills State Preschool | December 11, 2014 | Flooding on site |

See Attached documents of Days of Attendance to be reported to the Department of Education.

The CDD Children's Centers closed operations to protect the health and safety of the children as directed by PVUSD. This resolution requests funds for these 16 days of operations due to circumstances beyond the agencies control.

Recommendation: Approve Resolution # 14-15-24

Budget Considerations: Recouping of lost EDA due to Emergency Closure.

Funding Source: California Dept. of Education/ Child Development Division

Budgeted: Yes: ☐ No: ☒ Funds Requested from CDD

Amount: Set by Child Development Division on review of resolution.

Prepared By: Kathy Lathrop, Director of Child Development Department

Superintendent's Signature:

RESOLUTION #14-15-24

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and **to verify that the claim for non operation funds due to circumstances beyond the agencies control is true and valid.**

RESOLUTION #14-15-24

BE IT RESOLVED that the Governing Board of Pajaro Valley Unified School District

Verifies that all Child Development State Preschool and Children's Center programs were closed due to health and safety risks to students as well as to abide by the regulations required by Licensing.

Site Closures;

• Bradley State Preschool	December 12, 2014	No Electricity/Emergency
	December 15, 2014	Emergency Water Shut Off
	December 16, 2014	Emergency Water Shut Off
• Calabasas State Preschool	December 12, 2014	No Electricity/Emergency
• Landmark State Preschool	December 16, 2014	Emergency Water Shut Off
• Linscott State Preschool	December 11, 2014	Flooding on Site
• Rolling Hills State Preschool	December 11, 2014	Flooding on Site

NAME	TITLE	SIGNATURE
<u>Kathy Lathrop</u>	<u>Director Child Development</u>	<u>Kathy Lathrop</u>
_____	_____	_____

PASSED AND ADOPTED THIS **25th** day of **March 2015** by the

Governing Board of **Pajaro Valley Unified School District**

of **Santa Cruz** County, California.

Maria Orozco Vice President / Clerk of the Governing Board of Pajaro Valley Unified School District of Santa Cruz, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

[Type text]

RESOLUTION #14-15-24

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and **to verify that the claim for non operation funds due to circumstances beyond the agencies control is true and valid.**


RESOLUTION #14-15-24

BE IT RESOLVED that the Governing Board of Pajaro Valley Unified School District

Verifies that all Child Development State Preschool and Children's Center programs were closed due to health and safety risks to students as well as to abide by the regulations required by Licensing.

Site Closures;

- | | | |
|---------------------------------|-------------------|--------------------------|
| • Bradley State Preschool | December 12, 2014 | No Electricity/Emergency |
| | December 15, 2014 | Emergency Water Shut Off |
| | December 16, 2014 | Emergency Water Shut Off |
| • Calabasas State Preschool | December 12, 2014 | No Electricity/Emergency |
| • Landmark State Preschool | December 16, 2014 | Emergency Water Shut Off |
| • Linscott State Preschool | December 11, 2014 | Flooding on Site |
| • Rolling Hills State Preschool | December 11, 2014 | Flooding on Site |

NAME	TITLE	SIGNATURE
Kathy Lathrop	Director Child Development	
_____	_____	_____

PASSED AND ADOPTED THIS 25th day of March 2015 by the

Governing Board of Pajaro Valley Unified School District

of Santa Cruz County, California.

Maria Orozco Vice President / Clerk of the Governing Board of Pajaro Valley Unified School District of Santa Cruz, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

[Type text]



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: **9.11**

Date: March 25th, 2015

Item: Award Bids for Erate Funding Year 2014/15 for School Network and Telecommunications Services

Overview: Staff requests board approval to award bids for Erate Funding Year 2014-15 for districtwide school technology network and telecommunications services modernization and upgrade. Adoption of this action will allow the district to qualify for 85 percent funding for these services. A list of proposed projects and costs is attached.

Erate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States (and U.S. territories) to obtain affordable telecommunications and Internet access. It is one of the support programs funded through a Universal Service fee charged to companies that provide interstate and/or international telecommunications services.

The Schools and Libraries Program supports connectivity - the conduit or pipeline for communications using telecommunications services and/or the Internet. Funding is provided under two priority categories of service:

Category One:

Telecommunications services (telephone and data line services)

Category Two:

Internet access, internal connections- network equipment and cabling

There have been significant changes to the Erate program this year for Category Two. These changes benefit the district. In the past only schools with a high percentage of students receiving free or reduced lunch qualified for Category Two funding. Effective for the 14-15 Erate funding year, all schools in the district qualify for Category Two funding based on Free and reduced lunch percentages district-wide. Under the new rules, each school can apply for funding for qualifying projects based on a school budget that is calculated at \$150 per enrolled student. The district qualifies at an 85% funding level - the



highest possible under the new Erate rules. This means that each school's Erate eligible project level is calculated by their student enrollment times \$150 every five years. Eligible projects within this budget may be funded by the SLD at 85 percent while the district is required to provide a 15 percent match.

Over the past eleven years, the district has qualified for over \$23 million in Erate discount funding. This funding has enabled the installation and upgrade of data networks and phone systems to district schools as well as extensive discounts on telephone and Internet connectivity invoices. The district has been fortunate to have one of the highest qualification percentages of any district in the region. As result, the district technology infrastructure and telecommunication services have been significantly enhanced compared to other districts. Given the district's fiscal challenges this past decade, these expenditure and corresponding benefits would not have occurred without Erate funding.

The Erate application and reporting process is labor intensive and requires extensive knowledge about the Erate systems and procedures, in addition to extensive work on creating formal Requests for Proposals (RFPs) and evaluating bid responses. Many school districts hire outside consultants to perform this task. The district's technology, purchasing, and fiscal staff have instead successfully handled all aspects of the Erate process in-house without the added costs for engineers and Erate consultants.

The district typically applies for Erate funding on an annual basis. The yearly budget appropriation for the district's required match has been between \$200,000 and \$300,000. Staff budget for these expenditures as part of the district's technology services budget. For the past two years, however, program funding has been on hold pending policy changes by the FCC. District funds budgeted for these years were rolled back into the General Fund's ending balance.

Project Descriptions:

School Site Network Wireless Upgrades

The focus of the Erate funded network projects at 28 schools this year is to bring all schools in the district to the same standard of the latest high speed wireless network coverage for every school facility. This project will upgrade critical network components throughout these schools to ensure stability and the highest network speeds possible. The proposed upgrades will allow the district network to support the needs of 21st century instruction, and SBAC state testing on the thousands of wireless devices used by staff and students at every school. See project cost spreadsheet for cost breakdown by school site.

Voice over IP Telephone System Cabling, UPS (backup batteries), and Routers

Both Erate and Measure L bond funds will be used to deploy VoIP phones at the eight schools that are not currently integrated into the district VoIP system. A majority of these are in the Aptos area. All other district schools qualified for



VoIP services in previous Erate awards. Using Erate funds for the components that are eligible will allow the district to maximize and further extend bond funding to ensure that all schools have the latest telecommunications system. In addition, all schools will finally be integrated into the district's VoIP system. See project cost spreadsheet for cost breakdown by school site.

The district is utilizing the School Project for Utility Rate Reduction (SPURR), a pre-existing contract awarded to qualified vendors for these types of projects. This district has utilized this bid approval service and process before.

SPURR is a joint powers authority (JPA) duly formed and existing under California Government Code Sections 6500 –6536. SPURR was formed to seek reduction and control of utility rates on behalf of its members. The district has been a member for over 15 years. With the approval of its membership, SPURR competitively bid and subsequently developed a set of master contracts with leading providers of telecommunications, internal network connections, and hosted Voice over IP services. Agreeing to the pre-existing contract allows other non-profit entities the opportunity to use the contract without bidding. Hence lowering procurement cost and time to the district.

Recommendation: Approve the award of contracts as listed in the project description in accordance with all terms and conditions of the SPURR Erate bid program and services.

Budget Considerations:

Funding Source: Federal Erate infrastructure and utilities funding (85 percent) matched with district General Funds (15 percent)

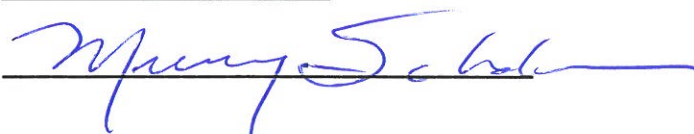
Budgeted: Yes: ☒ No: ☐

Amount: District's 15 percent match would be \$354,537.63 upon application approval and funding award. This would be a General Fund expenditure for 2015-16.

Prepared By: Tim Landeck, Director of Technology
Dan Weiser, Assistant Director of Technology
Rich Buse, Director of Purchasing & Safety

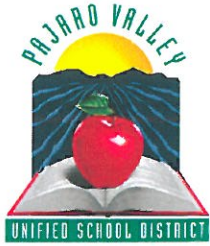
Reviewed By: Brett W. McFadden, CBO

Superintendent:



Description	Project Costs	Per Site Total	Erate Pays	Cost to District
Aptos High Network Upgrade	124,300.29			
Aptos High VoIP Cabling, UPS and Router	80,195.93			
Aptos High Total		204,496.22	173,821.79	30,674.43
Aptos Jr. Network Upgrade	59,125.29			
Aptos Jr. VoIP Cabling, UPS and Router	42,490.87			
Aptos Jr. Total		101,616.16	86,373.74	15,242.42
Alianza Network Upgrades	71,790.27	71,790.27	61,021.73	10,768.54
Amesti Network Upgrade	53,948.92	53,948.92	45,856.58	8,092.34
Ann Soldo Network Upgrade	101,504.30	101,504.30	86,278.66	15,225.65
AVCI Network Upgrade	9,199.87	9,199.87	7,819.89	1,379.98
Bradley Network Upgrade	58,200.07			
Bradley VoIP Cabling, UPS, and Router	18,807.59			
Bradley Total		77,007.66	65,456.51	11,551.15
Calabasas Network Upgrade	82,797.47	82,797.47	70,377.85	12,419.62
Chavez Network Upgrade	83,452.57	83,452.57	70,934.68	12,517.89
Duncan Holbert Network Upgrade	9,199.87	9,199.87	7,819.89	1,379.98
Freedom Network Upgrade	99,050.33	99,050.33	84,192.78	14,857.55
HA Hyde Network Upgrade	78,824.83	78,824.83	67,001.11	11,823.72
Landmark Network Upgrade	95,175.42	95,175.42	80,899.11	14,276.31
Lakeview Network Upgrade	98,159.82	98,159.82	83,435.85	14,723.97
Linscott Network Upgrade	11,923.46			
Linscott VoIP Cabling, UPS, and Router	15,755.10			
Linscott Total		27,678.56	23,526.78	4,151.78
MacQuiddy Network Upgrade	96,308.31	96,308.31	81,862.06	14,446.25
Mar Vista Network Upgrade	33,423.01			
Mar Vista VoIP Cabling, UPS, and Router	19,754.88			
Mar Vista Total		53,177.89	45,201.21	7,976.68
Mintie White Network Upgrade	81,454.51	81,454.51	69,236.33	12,218.18
New School Network Upgrade	9,199.87	9,199.87	7,819.89	1,379.98
PCCS Network Upgrade	32,937.31	32,937.31	27,996.71	4,940.60
PV High Network Upgrade	213,026.46	213,026.46	181,072.49	31,953.97
Radcliff Network Upgrade	80,798.16	80,798.16	68,678.44	12,119.72
Renaissance Network Upgrade	27,289.85	27,289.85	23,196.37	4,093.48
Rolling Hills Network Upgrade	85,828.84	85,828.84	72,954.51	12,874.33

Rio Del Mar Network Upgrade	18,481.43			
Rio Del Mar VoiP Cabling, UPS, and Router	59,295.31			
Rio Del Mar Total		77,776.74	66,110.23	11,666.51
Valencia Network Upgrade	29,263.49			
Valencia VoiP Cabling, UPS, and Router	39,754.19			
Valencia Total		69,017.68	58,665.03	10,352.65
WCSA Network Upgrade	33,962.98	33,962.98	28,868.53	5,094.45
Watsonvill High Network Upgrade	272,485.98	272,485.98	231,613.08	40,872.90
E A Hall Network Upgrade	36,417.38	36,417.38	30,954.77	5,462.61
Total		2,363,584.23	2,009,046.60	354,537.63



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Board Agenda Backup

Item No: **11.1**

Date: March 25, 2015

Item: Smarter Balanced Assessment Consortium (SBAC)

Overview: Our schools have just entered the assessment window for the new Smarter Balanced Assessment Consortium (SBAC) assessments, which are a part of the new California Assessment of Performance and Progress System, or CAASPP. This will be the first year that our students will take the full battery of new assessments and receive scores. In order to experience firsthand the rigor of these new assessments, Board members will have the opportunity at this meeting to take the SBAC practice tests.

Recommendation: This is a report and discussion item only.

Budget Considerations: N/A

Prepared By: Susan Pérez, Assistant Superintendent, Curriculum and Instruction

**Superintendent's
Signature:**

A handwritten signature in blue ink, appearing to read "Mary S.", is written over a horizontal line.



PAJARO VALLEY UNIFIED SCHOOL DISTRICT



Board Agenda Backup

Item No: **11.2**

Date: March 25, 2015

Item: Common Core State Standards Benchmark Update

Overview: Last month during our LCAP implementation progress report, staff provided an update on the fall Benchmark results. Over the past two years we have transitioned our Benchmark assessments from the California Content Standards to the Common Core State Standards. This transition has included gradually increasing the rigor and format of these assessments. Our most recent Benchmark closely mirrors both the rigor and format of the upcoming state assessments. Staff will provide an update on results of this second Benchmark.

In our analysis of past Benchmark results and other achievement data from 2013-2014, it was clear that we have significant numbers of students struggling with access to grade level text. In response, the Ed Services Division has focused efforts and resources this year on improving reading foundational skills in the primary grades. This presentation will include an overview of the district wide structures we are putting in place to improve reading foundational skills. Guillermo Ramos and Claudia Monasterio, Principal and Academic Coordinator from Hall District Elementary School will join us to highlight their efforts and the promising student achievement data they are seeing as a result.

Recommendation: This is a report and discussion item only.

Budget Considerations: N/A

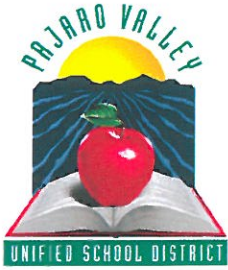
Funding Source:

Budgeted: Yes: ☐ No: ☐

Amount:

Prepared By: Susan Pérez, Assistant Superintendent, Curriculum and Instruction

**Superintendent's
Signature:**



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Board Agenda Backup

Item No: 12.1

Date: March 25, 2015

Item: 2014-2015 School Accountability Report Card (SARC)

Overview: Education Code Section 35256 states that governing boards are required to approve the publication of the School Accountability Report Card (SARC). Each SARC report is an overview of the school site from the prior year. Every report contains the following sections:

- Data and Access
- About This School
- School Climate
- School Facilities
- Teachers
- Support Staff
- Curriculum and Instructional Materials
- School Finances
- Student Performance
- Accountability
- School Completion and Post Secondary Preparation (High Schools only)
- Instructional Planning and Scheduling

This year's SARC reports do not include accountability data due to the transition to a new state assessment system. The School Accountability Report Cards are posted to each site's webpage. Hard copies of the SARC Reports are kept in the Research, Evaluation, and Assessment office and are made available upon request per Education Code 35258.

Budget Considerations: N/A

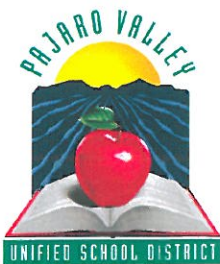
Funding Source:

Budgeted: Yes: ☐ No: ☐

Amount: \$

Prepared By: Susan Pérez, Assistant Superintendent, Curriculum & Instruction

Superintendent's Signature:



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Board Agenda Backup

Item No: 12.2

Date: March 25, 2015

Item: Approve Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials

Overview: Board Policy 6161.1 was adopted by the Board of Trustees on January 25, 2015. Questions were raised in the corresponding Administrative Regulation related to the use of R rated videos. In some circumstances teachers will use a portion of a movie/DVD/video that reinforces the curriculum. A more specific rating system was put in place as part of the AR. District policy has always required that parents are informed in advance and that, if requested, an alternative assignment is arranged for the student. At the January 25 meeting, the Board requested that teacher input be sought to determine the teachers' preference for the type of permission slip that should be used. Teacher input was sought at Watsonville High School and Pájaro Valley High School in their English and Social Studies Departments. Based on their input, the pertinent area (pgs. 3, 4 - under Requirements for Parental Notification) in this Administrative Regulation reads as follows:

If a video containing controversial material is approved for student use at the site, parents will be informed and given the opportunity to request an instructional alternative in advance of using the material.

Any complete or partial use of sections of an "R" rated or "unrated" commercial video shall be preceded by written parent notification explaining the instructional purpose, content and rationale for use of said video.

Notification shall be in the form of a simple notice to parents with an "opt out" option and instructions to contact the teacher with questions or concerns. At a parent's request, the student shall be provided an alternative assignment.

In addition, the regulation has been updated to reflect **NEW LAW (AB 1246)** which allows the district to adopt instructional materials for grades K-8 that have not been approved by the State Board of Education (SBE), provided that the materials are aligned with state academic content standards or Common Core Standards and have been reviewed by a group consisting mostly of teachers assigned to the subject area or grade level for which the materials will be used. It also deletes material related to the Instructional Materials Funding Realignment Program, repealed by AB 1246.

Recommendation: Approve revision to AR 6161.1

Budget Considerations: N/A

Prepared By: Murry Schekman, Assistant Superintendent, Secondary Education

Superintendent's Signature:

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS**Criteria for Selection and Adoption of Instructional Materials**

In recommending textbooks or other instructional materials for adoption by the Governing Board, the Superintendent or designee shall ensure that such materials:

1. Are aligned to any applicable academic content standards adopted by the State Board of Education (SBE) pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8

(cf. 6011 - Academic Standards)

For grades K-8, the Superintendent or designee shall select instructional materials from among the list of materials adopted by the SBE and/or other materials that have not been adopted by the SBE but are aligned with the state academic content standards and/or the Common Core Standards. (Education Code 60200, 60210)

(cf. 6161.11 - Supplementary Instructional Materials)

For grades 9-12, the Superintendent or designee shall review instructional materials in history-social science, mathematics, English/language arts, and science using a standards map in order to determine the extent to which the materials are aligned to state academic content standards.

2. For grades 9-12, are provided by publishers that comply with the requirements of Education Code 60040-60052, 60060-60062, and 60226 (Education Code 60400)
3. Do not reflect adversely upon persons because of their race or ethnicity, gender, religion, disability, nationality, sexual orientation, occupation, or other characteristic listed in Education Code 220, nor contain any sectarian or denominational doctrine or propaganda contrary to law (Education Code 51501, 60044)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

4. To the satisfaction of the Board, are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels (Education Code 60045)
5. With the exception of literature and trade books, use proper grammar and spelling (Education Code 60045)
6. Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following: (Education Code 60048, 60200)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

- a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by the SBE.
- b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.

(cf. 1325 - Advertising and Promotion)

7. If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials (Education Code 60052)
8. Meet the requirements of Education Code 60040-60043 for specific subject content
9. Support the district's adopted courses of study and curricular goals

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6142.2 - World/Foreign Language Instruction)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.91 - English/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

(cf. 6142.94 - History-Social Science Instruction)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

10. Contribute to a comprehensive, balanced curriculum
11. Demonstrate reliable quality of scholarship as evidenced by:
 - a. Accurate, up-to-date, and well-documented information
 - b. Objective presentation of diverse viewpoints
 - c. Clear, concise writing and appropriate vocabulary
 - d. Thorough treatment of subject matter
12. Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels
13. Include materials that stimulate discussion of contemporary issues and improve students' thinking and decision-making skills
14. Contribute to the proper articulation of instruction through grade levels

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

15. As appropriate, have corresponding versions available in languages other than English
16. Include high-quality teacher's guides
17. Meet high standards in terms of the quality, durability, and appearance of paper, binding, text, and graphics
18. When available, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials

General Criteria for Selection and Use of Videos and Film

Common sense should be utilized in the selection of any video program for use at school. The principal at each school site is responsible for overseeing:

1. The type and content of videos and films shown
2. The frequency of video and film use.
3. The implementation of the regulations and guidelines herein.

All videos and films must be previewed by the teacher who is going to show them. Any questions as to controversial content of a video or film will be discussed with, and resolved by, the principal or his/her designee.

Age Appropriate Ratings for Videos and Films

The following ratings serve as guidelines for the selection of videos and films:

Audience	Rating	Comments
Elementary	• NC-17, R, and PG-13	• May not be shown
	• PG	• Needs principal and or parent/guardian approval
	• G	• Needs teacher review for appropriateness and principal approval
Middle School Grade 6	• NC-17, R, • and PG-13	• May not be shown
	• PG	• Needs principal and parent/guardian approval

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Middle School Grades 7 and 8	• NC-17	• May not be shown
	• R and PG-13	• Needs principal and parent/guardian approval
	• PG	• Needs teacher review for appropriateness
High School Grades 9 – 12	• NC-17	• May not be shown
	• R	• Needs principal and parent/guardian approval
	• PG-13	• Needs principal approval
	• PG	• Needs teacher review for appropriateness

Requirements for Parental Notification/Permission

If a video containing controversial material is approved for student use at the site, parents will be informed and given the opportunity to request an instructional alternative in advance of using the material.

Any complete or partial use of sections of an “R” rated or “unrated” commercial video shall be preceded by written parent notification explaining the instructional purpose, content and rationale for use of said video.

Notification shall be in the form of a simple notice to parents with an “opt out” option and instructions to contact the teacher with questions or concerns. At a parent’s request, the student shall be provided an alternative assignment.

Conflict of Interest

To ensure integrity and impartiality in the evaluation and selection of instructional materials, any district employee who is participating in the evaluation of instructional materials and not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that he/she:

1. Shall not accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material (Education Code 60072)

Sample copies of instructional materials are excepted from this prohibition. (Education Code 60075)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

2. Is not employed by nor receives compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it
3. Does not have and will not negotiate a contractual relationship with the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it
4. Does not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district

(cf. 9270 - Conflict of Interest)