

## PAJARO VALLEY UNIFIED SCHOOL DISTRICT MISSION STATEMENT

The Mission of the Pajaro Valley Unified School District is to educate and to support learners in reaching their highest potential. We prepare students to pursue successful futures and to make positive contributions to the community and global society.

### February 13, 2013 REGULAR BOARD MEETING

**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**  
**PUBLIC SESSION – 7:00 p.m.**

**DISTRICT OFFICE  
BOARDROOM  
292 Green Valley Road, Watsonville, CA 95076**

**NOTICE TO THE PUBLIC: PURSUANT TO SB 343, BOARD PACKET DOCUMENTS ARE AVAILABLE FOR YOUR REVIEW AT THE FOLLOWING LOCATIONS:**

- Superintendent's Office: 294 Green Valley Road, Watsonville, CA (4<sup>th</sup> Floor)
- On our Webpage: [www.pvusd.net](http://www.pvusd.net)

#### **Notice to the Audience on Public Comment**

Members of the audience are welcome to address the Board on all items not listed on this agenda. Such comments are welcome at the "Visitor Non-Agenda Items".

Members of the audience will also have the opportunity to address the Board during the Board's consideration of each item on the agenda.

Individual speakers will be allowed three minutes (unless otherwise announced by the Board President) to address the Board on each agenda item. **You must submit this card prior to the discussion of the agenda item you wish to speak to; once an item has begun, cards will not be accepted for that item.** For the record, please state your name at the beginning of your statement. The Board shall limit the total time for public input on each agenda item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

Note: Time allotment for each item is for the report portion only; it is not an anticipation of the total time for the discussion of the item.

**We ask that you please turn off your cell phones and pagers when you are in the boardroom.**

**Please Note that Reporting out of Closed Session will Take Place AFTER Action Items.**

#### **1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

- 1.1 Call to Order
- 1.2 Public comments on closed session agenda.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957
  - a. Certificated Employees (see Attached)
  - b. Classified Employees (see attached)
- 2.2 Public Employee Discipline/Dismissal/Release/Leaves
- 2.3 Negotiations Update
  - a. CSEA
  - b. PVFT
  - c. Unrepresented Units: Management and Confidential
  - d. Substitutes – Communication Workers of America (CWA)
- 2.4 Claims for Damages
- 2.5 Pending Litigation
- 2.6 Anticipated Litigation
- 2.7 Real Property Negotiations
- 2.8 6 Expulsions

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

- 3.1 Pledge of Allegiance
- 3.2 Welcome by Board President  
Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino and President Willie Yahiro.
- 3.3 Superintendent Comments
  - Comments on Grand Jury Response

**4.0 APPROVAL OF THE AGENDA**

**5.0 APPROVAL OF MINUTES**

- a) *Minutes for January 16, 2013, Annual Organizational Meeting*
- b) *Minutes for February 6, 2013, Study Session: District's Multi-Year Fiscal Outlook and Measure L Bond Program Update.*

**6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

**President closes regular meeting and opens public hearing.**

**70 PUBLIC HEARING ON WAIVER REQUEST: QUALITY EDUCATION INVESTMENT ACT (QEIA) CLASS SIZE REDUCTION FOR FREEDOM ELEMENTARY, OHLONE ELEMENTARY AND STARLIGHT ELEMENTARY SCHOOLS.**

- 7.1 *Report by Ylda Noguera, Assistant Superintendent*
- 7.2 *Public Comment*
- 7.3 *Board Comment*

**President closes public hearing and resumes meeting of the Board.**

## **8.0 VISITOR NON-AGENDA ITEMS**

Public comments on items that are not on the agenda can be addressed at this time. The Board President will recognize any member of the audience wishing to speak to an item not on the agenda on a matter directly related to school business. The President may allot time to those wishing to speak, but no action will be taken on matters presented (Ed. Code Section 36146.6). If appropriate, the President or any Member of the Board may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. (Please complete a card if you wish to speak.)

## **9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

## **10.0 CONSENT AGENDA**

Information concerning the Consent items listed above has been forwarded to each Board Member prior to this meeting for his/her study. Unless some Board Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Board of Trustees. The action taken in approving Consent items is set forth in the explanation of the individual item(s).

- 10.1 Purchase Orders January 10 – February 6, 2013  
The PO's will be available in the Superintendent's Office.
- 10.2 Warrants January 10 – February 6, 2013  
The warrants will be available in the Superintendent's Office.
- 10.3 Approve Reallocating Expenses to the Unused Portion of OPSC Funds Remaining from the Pajaro Valley High School Wetlands Environmental Research Center (WERC) Project.

The administration recommends approval of the Consent Agenda.

## **11.0 DEFERRED CONSENT ITEMS**

## **12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

- 12.1 Possible Action to Approve Waiver Request: Quality Education Investment Act (QEIA) Class Size Reduction for Freedom Elementary, Ohlone Elementary and Starlight Elementary Schools.  
*Report Give under 7.1 by Ylda Noguera, Assistant Superintendent*
- 12.2 Report, discussion and possible action to Approve New Job Description: Supervisor, Nutrition Services.  
*Report by Pam Shanks, Director Human Resources. 2 min. report; 5 min. discussion*
- 12.3 Report, discussion and possible action to Approve 2013-2014 Calendar, 2<sup>nd</sup> Reading.  
*Report by Sharon Roddick, Assistant Superintendent, HR 2 min. report; 2 min. discussion*
- 12.4 Report, discussion and possible action to Approve 2013 California School Boards Association Delegate Assembly Election with Delegate George Wylie (Incumbent).  
*Report by Dorma Baker, Superintendent. 1 min. report; 2 min. discussion*

## **13.0 ACTION ON CLOSED SESSION**

## **14.0 GOVERNING BOARD COMMENTS/REPORTS**

- Report on Standing Committees Meetings

## **15.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2012**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
February	▪ 27	
March	▪ 13 ▪ 27	▪ Approve 2 <sup>nd</sup> Interim Report
April	▪ 10 ▪ 24	
May	▪ 8 ▪ 22	▪ Approve 3 <sup>rd</sup> Interim Report
June	▪ 12 ▪ 26	▪ 13-14 Budget Adoption
July	▪	▪ No Meetings Scheduled
August	▪ 14 ▪ 28	
September	▪ 11 ▪ 25	▪ Unaudited Actuals
October	▪ 9 ▪ 23	
November	▪ 13	▪
December	▪ 11 Annual Organization Mtg.	▪ Approve 1 <sup>st</sup> Interim Report

## 16.0 ADJOURNMENT

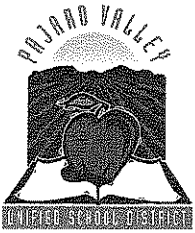
PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
CLOSED SESSION AGENDA  
February 13, 2013

- 2.1 Public Employee Appointment/Employment, Government Code Section 54957  
a. Certificated Employees  
b. Classified Employees

<b>New Hires – Probationary</b>	
1	Accounting Specialist II
1	Administrative Secretary II
1	Bus Driver
1	Custodian II
1	Instructional Assistant I
1	Lead Custodian II
1	Supervisor of Planning
1	Warehouse Delivery Worker
<b>New Hires</b>	
4	Assistant Teacher
1	Kinder Teacher
1	Special Day Class - Mild/Moderate
1	Teacher
1	TOSA CAMSP Math Coach
<b>New Substitutes</b>	
17	Substitutes
<b>Promotions</b>	
	None
<b>Rehires</b>	
	None
<b>Administrative Appointments</b>	
1	Coordinator of Academics
1	Family Childcare CH Coordinator
1	Principal
1	Principal (Interim)
<b>Transfers</b>	
	None
<b>Extra Pay Assignments</b>	
24	Coaches

<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
1	Administrative Secretary III
2	Bus Driver
1	Career Development Specialist II
1	Health Services Assistant
1	Instructional Assistant I
10	Teachers
1	Inclusion Specialist
<b>Retirements</b>	
1	Math Teacher
<b>Resignations/Terminations</b>	
1	Teacher
<b>Supplemental Service Agreements</b>	
324	Teachers
5	SIG Professional Development
<b>Miscellaneous Actions</b>	
1	Cafeteria Assistant
1	Cafeteria Manager II
1	Campus Safety Coordinator
1	Director of Finance
1	Food Services
1	Grounds Foreperson
1	Instructional Assistant II
1	Office Assistant III
1	Site Computer Support Technician
<b>Separations From Service</b>	
1	Attendance Specialist
1	Behavior Technician
1	Groundskeeper II
1	Instructional Assistant I
1	IS Support Technician
<b>Limited Term – Projects</b>	
1	Behavior Assistant
20	Cafeteria Assistant

1	Cafeteria Cook/Baker
1	Campus Safety Coordinator
1	Childcare
1	Community Services Liaison II
1	Custodian II
33	Enrichment Specialist
91	Instructional Assistant - General Education
3	Instructional Assistant II
1	Language Support Liaison I
1	Lead Custodian II
1	Lead Custodian III
2	Library Media Technicians
2	Office Assistant II
11	Office Assistant III
1	Office Manager
1	Parent Education Specialist
2	Translator
<b>Exempt</b>	
12	Childcare
1	Migrant OWE
1	PUPIL
28	Student Helper
3	Workability I
3	Yard Duty
<b>Provisional</b>	
1	HR Technician
<b>Limited Term - Substitute</b>	
1	Behavior Technician
1	Cafeteria Assistant
1	Campus Safety Coordinator
1	Groundskeeper I
1	HR Technician
1	Instructional Assistant – Migrant Children Center
1	Instructional Assistant II
2	Office Assistant II



**January 16, 2013**  
**REGULAR BOARD MEETING**  
**UNADOPTED MINUTES**  
**CLOSED SESSION – 6:00 p.m. – 7:00 p.m.**  
**PUBLIC SESSION – 7:00 p.m.**  
**DISTRICT OFFICE**  
**BOARDROOM**  
**292 Green Valley Road, Watsonville, CA 95076**

**1.0 CLOSED SESSION OPENING CEREMONY IN OPEN SESSION – 6:00 P.M.**

**1.1 Call to Order**

President Yahiro called the meeting of the Board to order at 6:03 p.m. at 292 Green Valley Road, Watsonville, CA.

**1.2 Public comments on closed session agenda.**

None.

**2.0 CLOSED SESSION (AND AFTER REGULAR SESSION IF NECESSARY)**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

**b. Classified Employees**

New Hires – Probationary	
1	Accounting Specialist II
3	Behavior Tech
1	Bus Driver
2	IA I
1	Network Engineer
New Hires	
2	Coordinator of Academics
1	Counselor
1	Teacher
New Substitutes	
	None
Promotions	
	None
Rehires	
	None
Administrative Appointments	
	None



<b>Transfers</b>	
	None
<b>Extra Pay Assignments</b>	
28	Coaches
<b>Extra Period Assignments</b>	
	None
<b>Leaves of Absence</b>	
2	Bus Driver
1	Cafeteria Asst.
1	Dir. Finance
1	IA I
2	IA II
1	OA III
1	Sr. Translator
12	Teachers
2	Resource Specialists
1	Psychologist
<b>Retirements</b>	
1	Inst. Assist. II
1	Teacher
<b>Resignations/Terminations</b>	
1	<i>Assistant Principal</i>
<b>Supplemental Service Agreements</b>	
89	Teachers
1	Speech Lang. Therapist
<b>Miscellaneous Actions</b>	
<b>Separations From Service</b>	
1	Network Engineer
1	Parent Ed. Specialist
1	IA II
1	Teacher
<b>Limited Term – Projects</b>	
3	Cafeteria Assistant
6	Campus Safety Coordinator
5	Enrichment Specialist
15	IA General

1	Office Assistant I
2	Office Assistant II
1	Student Data Specialist
1	Translator
<b>Exempt</b>	
6	Childcare
4	Migrant OWE
1	Pupil
1	Safety Monitor
7	Student Helper
6	Workability I
5	Yard Duty
<b>Provisional</b>	
1	Site Computer Support Tech
<b>Limited Term - Substitute</b>	
3	Behavior Tech
2	Bus Driver
8	IA Gen
3	IA II
1	Warehouse Delivery Worker

**2.2 Public Employee Discipline/Dismissal/Release/Leaves**

**2.3 Negotiations Update**

- a. CSEA
- b. PVFT
- c. Unrepresented Units: Management and Confidential
- d. Substitutes – Communication Workers of America (CWA)

**2.4 Claims for Damages**

**2.5 Pending Litigation**

**2.6 Anticipated Litigation**

**2.7 Real Property Negotiations**

**2.8 6 Expulsions**

**3.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 7:00 P.M.**

President Yahiro called the meeting of the Board in public to order at 7:20 p.m.

**3.1 Pledge of Allegiance**

Trustee Orozco led the Board in the Pledge of Allegiance.

### **3.2 Welcome by Board President**

Trustees Kim De Serpa, Leslie DeRose, Maria Orozco, Karen Osmundson, Lupe Rivas, Jeff Ursino and President Willie Yahiro were present.

### **3.4 Student Recognition**

Administrators, teachers, family members and friends honored the following students:

- *Wendy Martinez – Mintie White Elementary School*
- *Isabella T. Bettercourt – Aptos Jr. High*
- *Melvin Tangonan – Lakeview Middle School*
- *Andrea Franco – Pajaro Middle School*
- *Mariana V. Garcia – Rolling Hills Middle School*

### **4.0 APPROVAL OF THE AGENDA**

A request to move Action Items after 9.0 was made by staff. Trustee Ursino moved to approve the agenda with the requested changes. Trustee DeRose seconded the motion. The motion passed unanimously.

### **5.0 APPROVAL OF MINUTES**

#### ***a) Minutes for December 5, 2012, Annual Organizational Meeting***

Trustee Rivas moved to approve the minutes for December 5, 2012. Trustee De Serpa seconded the motion. The motion passed unanimously.

#### ***b) Minutes for December 11, 2012, Special Meeting, Selection of Officers and Change to Meeting Schedule.***

Trustee Ursino moved to approve the minutes for December 11, 2012. Trustee De Serpa seconded the motion. The motion passed unanimously.

### **6.0 HIGH SCHOOL STUDENTS BOARD REPRESENTATIVES REPORT**

Jose Gomez of Watsonville High School spoke about various activities at the school, including the prom. He commented on the school's efforts to raise awareness about dealing with violence at school.

Sara Jeffery of Aptos High School spoke regarding academics and having the school nominated as a Distinguished School. Alyxandra Lawson also of Aptos High spoke about the various activities at the school.

### **7.0 VISITOR NON-AGENDA ITEMS**

None.

President Yahiro closed the Board meeting and opened the public hearing.

### **8.0 PUBLIC HEARING CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 132 SUNSHINE PROPOSAL TO THE PAJARO VALLEY UNIFIED SCHOOL DISTRICT**

#### **8.1 Report on CSEA Sunshine Proposal for 2012-13 School Year to PVUSD**

##### ***Reported by Sharon Roddick, Assistant Superintendent Human Resources***

Sharon Roddick noted that The Rodda Act, under Government Code 3547, requires initial bargaining proposals to be presented for public comment. The following CSEA articles from the master contract have been proposed for discussion: Article XIII – Evaluation; Article XIV – Health and Welfare; Article XV – Pay and Allowances; Article XIX – Professional Growth; and Article XXVII – Transportation.

#### **8.2 Public Comment**

Bill Beacher, community member, spoke to sunshine process and his concern for the lack of adherence to the Brown Act.

### **8.3 Board Comments/Questions**

Trustee DeRose asked staff to ensure meeting procedures are being followed.

President Yahiro closed the public hearing and resumed Board meeting.

### **9.0 EMPLOYEE ORGANIZATIONS COMMENTS – PVFT, CSEA, PVAM, CWA 5 Min. Each**

Jack Carroll of PVFT spoke about Prop 30 funds and how they will be spent.

Leticia Oropeza of CSEA asked the Board to keep classified staff in mind when thinking of Prop 30 funds.

Brian Saxton of PVAM spoke about SBC Days in January 2013 and how beneficial the trainings were to staff.

### **13.0 REPORT AND DISCUSSION ITEMS**

#### **13.1 Report, demonstration and discussion on Canine Detection Program.**

*Report by Murry Schekman, Assistant Superintendent.*

Murry Schekman introduced Julia Ford and Jessie (the dog) of Proactive K-9 to do demonstration of their services. The contraband dogs are trained to find all illegal drugs and liquor, gun powder, guns explosives, and other more commonly abused prescription medications. Dogs do not sniff students but rather areas. When a classroom is searched, students and staff leave and the dog checks the classroom. The company's intention is to keep campuses safe. Jessie gets certificated every year. The cost is of \$350 for a day and it is offered for 6 – 12 grade schools. Ms. Ford noted that some schools have reported reduced rates of expulsions with the program.

The Board participated with comments and questions. They asked staff to bring item back, possibly as an action item with discussion to include additional statistics, funding sources, success rates, potential ADA savings, and potential drop in expulsions.

Item 13.3 was discussed prior to item 13.2.

#### **13.3 Report and discussion on Safety Procedures and Emergency Protocols**

**Report by Dorma Baker, Superintendent**

Dorma Baker introduced Murry Schekman for the presentation. Mr. Schekman explained this item is being addressed in light of the tragedy at Newtown, CT. Safety and emergency protocols were reviewed. The following site administrators reported on specific practices:

Casey O'Brien of Aptos High School spoke to their safety plan that includes discipline, bullying and anti-harassing policy in place. Mr. O'Brien spoke of intervention programs that are available for students in trouble, in need, abused, or with drug or alcohol problems. Students are part of support groups and programs.

Neil Aratin of Watsonville High spoke to safety and brought the site's Safety Bag. Mr. Aratin discussed the site's outline of safety procedures in an emergency.

Brian Saxton of Aptos Jr. High School spoke to safety procedures at his site.

Victoria Sorenson of New School spoke to safety and preventative measures at her site. Continuous communication with students is critical. Ms. Sorenson handed out a school pamphlet containing emergency information and directives.

Rich Buse, Director of Purchasing and Safety, commented on the Safety Procedures Poster that is given to all schools along with a binder with specific procedures.

Murry Schekman closed stating that district safety procedures continue to be improved.

Public Comment:

Jack Carroll, teacher, affirmed classroom locks that lock from the inside. He noted that a safety committee is part of the PVFT contract.

### **13.2 Report and discussion on Update on Governor's Proposed 13-14 State Budget.**

#### ***Report by Brett McFadden, CBO.***

Brett McFadden presented a summary of the 2013 Governor's proposed budget that included the following: Education funding has increased on a per-student basis for the first time in five years; a Weighted Student Formula, the Local Control Funding Formula (LCFF) is being proposed; and funding expectations are still driven by current economics. Funding challenges remain but there are opportunities as well. When comparing California's 2010-11 education spending per ADA, it is seen that the state is at \$9,524 as opposed to the national average of \$11,305 or to the top five states of \$18,660. This is at the same time that the National Education Association ranks California 40<sup>th</sup> in education funding per ADA. Mr. McFadden noted that the state's economy is recovering slowly, similar to the U.S. economy. However, California's economy is more vulnerable to the state's export sector and the global economic slowdown. It was reported that Proposition 98 minimum funding guarantee continues to be suspended. The Governor's budget includes the following major education component: \$1.8 billion to reduce interyear deferrals to \$5.6 billion; \$1.6 billion to begin implementation of a new school finance formula (LCFF); \$400.5 million to support energy efficiency projects from Prop 39 revenues; \$100 million increase for the K-12 Mandated Block Grant; \$62.8 million for 1.65% COLA for selected categorical programs; and a shift of Adult Education from school districts to community colleges. What is not included, however, is COLA funding or repayment of past unfunding COLAs, which continues to be a deficit factor. Mr. McFadden spoke more in detail about the LCFF and how funding would be distributed. LCFF would replace revenue limits and most categorical funding, which would allow funding through the formula to be mostly flexible and which could be used for any educational purpose. Additional elements of the proposed LCFF include a base grant target per ADA of \$6,816, differential adjustments for early primary, primary, middle and high school grade spans, and additional funding based on demographics of the schools, such as English Learner population. LCFF does have its own challenges and Mr. McFadden addressed them as well: the formula is new and its effectiveness is yet unknown; it goes into effect on July 1, 2013 and it may require negotiations with the unions; district still does not know how much it will have to spend and to begin constructing a new budget or to begin to prepare for possible negotiations; it does not include COLA; and it is has a proposed phase of seven years, with assumed ongoing state revenue growth.

Mr. McFadden continued his presentation with next steps for the district are, including analyzing data from the Department of Finance to determine possible funding amounts to begin to develop two budgets, a traditional one and one with the LCFF. Negotiations with both unions to develop mutual understating of the LCFF proposal should also take place. The Board's core values will remain through budget implementation: student achievement, fiscal health, fair and equitable opportunities for employees, students and parents, and retention of fiduciary responsibility to govern the district.

The Board participated with comments and questions.

At 10:30 pm, Trustee De Serpa moved to continue to the meeting until 11:30 p.m. Trustee DeRose seconded the motion. The motion passed unanimously.

### **10.0 CONSENT AGENDA**

Staff asked for item #10.4 to be deferred.

Trustee Osmundson moved to approve the consent agenda, deferring item 10.4. Trustee De Serpa seconded the motion. The motion passed unanimously.

#### **10.1 Purchase Orders November 29, 2012 – January 9, 2013**

#### **10.2 Warrants November 29, 2012 – January 9, 2013**

**10.3 Approve Migrant and Seasonal Head Start Budget Revision – End of Year.**

**10.4 Approve Contract for Measure L Bond Program Management.**

This item was deferred.

**10.5 Approve Certification of November 6<sup>th</sup> Measure L School Bond Election.**

**10.6 Approve Williams Uniform Complaint Quarterly Report for October, November and December 2012. Number of Complaints: Zero.**

**10.7 Watsonville High School Lighting Retrofit Project**

**11.0 DEFERRED CONSENT ITEMS**

**10.4 Approve Contract for Measure L Bond Program Management.**

Brett McFadden discussed what Measure L bond program will look like: it will include dozens of construction and modernization projects occurring simultaneously throughout the district. The program management contract acknowledges the challenges and provides assurances that the district can accomplish its goals and objectives according to the bond language and within an expedited timeframe. Funds for the program were included in the Measure L bond approved by voters and calculated in the 2012 Facility Master Plan and Needs Assessment.

Trustee Osmundson moved to approve this item. Trustee De Serpa seconded the motion. The motion passed unanimously.

**12.0 REPORT, DISCUSSION AND POSSIBLE ACTION ITEMS**

**12.1 Report, discussion and possible action on 2011/12 District Audit.**

*Report by Brett McFadden, CBO.*

Brett McFadden reported that the district is required to have an annual audit by an independent auditor. The Audit of the 2011-12 fiscal year was performed by Vavrinek, Trine, Day and Company and their opinion indicates that district financial records represent the true financial condition of the district. In addition, it is their opinion that the district has complied with State laws and regulations and with the requirements of each of the Federal programs. The Auditor did not note any significant finding and/or recommendations. There were minor administrative/compliance items noted in the report but those do not significantly alter the financial state of the district.

Trustee Rivas moved to approve the 2011-12 district audit. Trustee DeRose seconded the motion. The motion passed unanimously.

**12.2 Report, discussion and possible action to Appoint Members to Board Standing Committees and Organizations.**

**1. Community Advisory Committee – SELPA**

Trustees Osmundson and De Serpa.

**2. District English Learners Advisory Committee (DELAC)**

Trustee Osmundson

**3. Fringe Benefits**

No longer a standing committee.

**4. GATE Advisory Committee**

Trustees De Serpa and Yahiro

**5. Governmental Relations**

Trustees Ursino, Orozco, Rivas

**6. Mello Center JPA**

No appointments made.

**7. Migrant Head Start Policy Advisory**

Trustees Osmundson and Rivas

**8. Pájaro Valley Prevention and Student Assistance (PVPSA)**

Trustees DeRose and Rivas

**9. Safety**

Bring back when formed

**10. SPECTRA**

Trustee Ursino

In addition to the Board Standing Committees, President Yahiro requested establishing the following committees and appointed board members to be part of it:

- **Graduation and Scholarship Committee:** Trustees Orozco, DeRose and President Yahiro.
- **Expulsions and Drop Rates Committee:** Trustees Orozco, Rivas, De Serpa and Osmundson as Alternate.

Public comment:

Bill Beecher, community member, spoke to committee appointments and is concerned about the lack of a finance committee.

**12.3 Approve CSEA Sunshine Proposal FOR 1012-13 to PVUSD**

*Report given under item 8.0*

Trustee DeRose moved to approve this item. Trustee Osmundson seconded the motion. The motion passed unanimously.

**12.4 Report, discussion and possible action to Approve 1<sup>st</sup> Reading of the Student Calendar for 2013-2014 School Year**

*Reported by Sharon Roddick, Assistant Superintendent Human Resources*

Sharon Roddick presented the calendar and asked the Board for approval of the 1<sup>st</sup> reading. A second and final reading of the calendar would be brought forth at the following regular meeting.

Trustee Osmundson moved to approve the 1<sup>st</sup> reading of the 2013-14 calendar. Trustee DeRose seconded the motion. The motion passed unanimously.

**14.0 ACTION ON CLOSED SESSION**

**2.1 Public Employee Appointment/Employment, Government Code Section 54957**

**a. Certificated Employees**

Trustee DeRose moved to approve the certificated employee report with the addition of 1 Assistant Principal under Resignations. Trustee Ursino seconded the motion. The motion passed unanimously.

**b. Classified Employees**

Trustee DeRose moved to approve the classified employee report as presented. Trustee Ursino seconded the motion. The motion passed unanimously.

**2.8 6 Expulsions**

***Action on Expulsions***

Trustee Osmundson moved to approve the recommendation of the Hearing Panel for the following expulsion:

**12-13-033**

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**12-13-035**

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**12-13-036**

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**12-13-037**

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**12-13-038**

Trustee Ursino seconded the motion. The motion passed unanimously.

Trustee Osmundson moved to approve the recommendation of the District Administration for the following expulsion:

**12-13-039**

Trustee Ursino seconded the motion. The motion passed unanimously.

#### **15.0 GOVERNING BOARD COMMENTS/REPORTS**

Trustee DeRose attended the Youth City Council meeting.

Trustee Rivas attended the Friends of the Library meeting.

#### **16.0 UPCOMING BOARD MEETINGS/REMAINING BOARD MEETINGS FOR 2012**

All meetings, unless otherwise noted, take place at the District Office Boardroom, 292 Green Valley Road, Watsonville, CA. Closed Session begins at 6:00 pm; Open Session begins at 7:00 pm.

		Comment
February	▪ 13 ▪ 27	
March	▪ 13 ▪ 27	▪ Approve 2 <sup>nd</sup> Interim Report
April	▪ 10 ▪ 24	
May	▪ 8 ▪ 22	▪ Approve 3 <sup>rd</sup> Interim Report
June	▪ 12 ▪ 26	▪ 13-14 Budget Adoption
July	▪	▪ No Meetings Scheduled
August	▪ 14 ▪ 28	
September	▪ 11 ▪ 25	▪ Unaudited Actuals
October	▪ 9 ▪ 23	
November	▪ 13	▪
December	▪ 11 Annual Organiza tion Mtg.	▪ Approve 1 <sup>st</sup> Interim Report



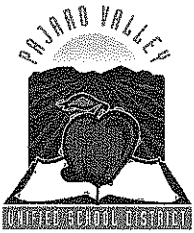
Trustee DeSerpa moved to add a study session on February 6, 6:00 p.m. to discuss Measure L and the Budget more at depth. Trustee Orozco seconded the motion. The motion passed unanimously.

**17.0 ADJOURNMENT**

There being no further business to address, the meeting of the Board was adjourned at 11:30 p.m.

---

Dorma Baker, Superintendent



February 6, 2013

**BOARD STUDY SESSION**

**DISTRICT'S MULTI-YEAR FISCAL OUTLOOK**

**MEASURE L BOND PROGRAM UPDATE**

**UNADOPTED MINUTES**

6:00 PM – 9:00 PM

***DISTRICT OFFICE***

***BOARDROOM***

292 Green Valley Road, Watsonville, CA 95076

**1.0 OPENING CEREMONY – MEETING OF THE BOARD IN PUBLIC - 6:00 P.M.**

President Yahiro called the Study Session of the Board in public to order at 6:02 pm at 292 Green Valley Road, Watsonville, CA.

**1.1 Pledge of Allegiance**

Trustee Orozco led the Board in the Pledge of Allegiance.

**1.2 Welcome by Board President**

Trustees Leslie DeRose, Maria Orozco, Lupe Rivas and President Willie Yahiro were present at the beginning of the meeting. Trustees Kim DeSerpa, Karen Osmundson and Jeff Ursino arrived by 6:10 pm.

**2.0 Approval of the Agenda**

Trustee DeRose moved to approve the agenda. Trustee Rivas seconded the motion. The motion passed 4/0/3 (De Serpa, Osmundson, Ursino absent).

**3.0 STUDY SESSION: District's Multi-Year Fiscal Outlook**

***Facilitated by Brett McFadden, CBO***

Brett McFadden introduced Helen Bellonzi, Director of Finance, Rick Mullikin, Director of Maintenance, Operations and Facilities, and Dennis Dunston of Total Schools Solutions, who were present to support the presentation. The presentation covered the district's current multi-year outlook, post Proposition 30, possible funding scenarios, a look at the Governor's proposed Local Control Funding Formula (LCFF) and the fiscal realities facing the district. For the 2013-14 the district is not facing state funding cuts, for the first time in five years. The district has already received over 25 proposals for reinstatement of programs, services. The district has been courageous and prudent from the beginning to protect the district's financial stability. Mr. McFadden noted that, while challenges remain, there are also opportunities for the district. For the 2012-13 school year, PVUSD returned to a positive certification. The cost increases of health and welfare was addressed. PVUSD offers an uncapped plan, and this, coupled with lack of COLA funding from the state, has been a large component of the district's ongoing deficit as it represents 30% of the total general fund expenditures.

Mr. McFadden reported that the state's MYP shows that passage of Proposition 30 stabilized the projected budget for the 2014-15 year. The district has set aside \$8 million to protect itself in case the proposition did not pass. Due to the stabilization of the budget with Prop 30, an outlook of the budget was presented if those \$8 million were spent, revealing again a possible negative certification for the 2014-15 school year.

The LCFF was explained in detail. It would replace revenue limits and most categorical program funding. The formula would also be calculated over grade spans.

Mr. McFadden addressed the fiscal realities of the district. There are fiscal challenges that remain, including structural deficits and employee benefits cost increase. The LCFF has many unknown factors and calls for continued caution. There is a need for capital investment, including special education buses, textbooks and IT for common core implementation; the district has very limited funds for these needs.

In summary, Mr. McFadden stated that the district is not facing any state cuts but its fiscal situation remains tight.

#### **I. Questions/Comments from the Board**

Board participated with comments and questions.

#### **II. Public comment**

Bill Beecher, community member, stated that, while the Governor proposes a budget, legislature has to take action and it may take time. He asked the board to hold off on spending decisions.

### **4.0 Update on Measure L Bond Program**

#### ***Facilitated by Dennis Dunston, Bond Program Manager***

Brett McFadden introduced Mr. Dunston of Total School Solutions and Bond Program Manager, and Tim Landeck, Director of Technology. He noted that the district finalized refinance process of Measure J, saving taxpayers about \$1.423 million dollars.

Mr. Dunston presented a summary of Measure L: it will cover \$150 million of the identified \$260 million needed. The district will need to be careful on how the bond funds are used as there is very little room for extras or unforeseen cost increases. He noted that there are future funding opportunities, including developer fees, and state and federal funding. As of now, the proposed bond issuance is as follows: February 2013 – \$65 million (which could potentially increase to \$85 million); February 2015 - \$50 million; and February 2017 - \$35 million. The district has already selected three architectural firms (HMC Architects, NTD Architects and Kasavan Architects), three construction firms (Kitchell, Blach and Cumming), and a Program Management Firm (Total School Solutions). The task of the program management firm is to develop and monitor the scope, schedule and budget of the projects. In addition, a Citizens' Oversight Committee is in the process of being created. There are 117 projects, broken up into three demographic areas and attempting to keep spent dollars equal in the three areas as well: the Aptos attendance area, the Watsonville attendance area and the Pajaro Valley High and Pajaro attendance area. It is important to ensure fund availability for all projects throughout the construction progress. Ms. Dunston spoke of some of the priority projects, including sites' health and safety structures, code requirements, technology upgrades and kitchen upgrades. Mr. Dunston presented an overview of the expected length of time for projects to be completed, starting with design, documentation, state approvals and ending with the construction projects. Construction projects can take anywhere from 1-1/2 to 3-1/2 years. In the next couple of weeks, some quick start projects will begin, including playground equipment, solar installations, minor projects and others that don't require Department of State Architecture (DSA) approval. Major projects are expected to begin in the Spring of 2014.

Regarding next steps and actions to expect, Mr. Dunston noted that there would be a sole source resolution (i.e. locks should be the same throughout), approval of construction and architecture firms agreements, presentations of major projects, financial auditor report, performance auditor report, citizens oversight committee report (one per year), change order summary, notices of completion, and a California Uniform Public Construction Cost Accounting Act (CUPCCAA) for the Public Code Contract resolution. The CUPCCAA resolution will identify projects based on cost. There are projects under \$45,000. Projects from \$45,000 - \$175,000 require that district takes quotes from at least three of a list of prequalified bids. Projects over \$175,000 require that the district takes all bids and to select the lowest qualified bid. Mr. Dunston noted that most contracts are over \$300,000, with the largest being \$11 million for EA Hall and the smallest being \$19,000. It was noted that local labor, from the tri-county area, would be used for all projects.

Mr. Tim Landeck presented on the Measure L funds for technology. The goal for use of funds is to increase student engagement and increase interactivity amongst students. Although not with Measure L funds, thus far the district has begun to work in the Aptos area schools, upgrading their network. In addition, all schools received site-based funding to use at their discretion. Phase One of bond funding for technology will include convening an Instructional Technology Advisory Committee (ITAC) to guide integration of technology tools in classroom to meet the goals of engaging students and improving student interactivity. It also includes the completion of Aptos area network upgrade, a wide area network upgrade, Phase One of Intelligent Classroom (to be determined by ITAC), some telephone improvements, and the Technology Endowment to support Virtual Desktop Infrastructure (VDI) computers for sites. Mr. Landeck explained the benefits of the VDI for students and staff. The technology endowment would exist each year throughout the length of the bond.

#### **I. Questions/Comments from the Board**

The board participated with comments and questions.

#### **II. Public comment**

Bill Beecher, community member, noted that some of the Measure L projects could be funded with Proposition 39 funds and asked how they could be consolidated. He asked the board to plan on how to consolidate it and to be transparent about this with the public.

#### **5.0 Adjournment**

There being no further business to address, the study session of the board was adjourned at 8:30 pm.

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Dorma Baker, Superintendent



## ***Board Agenda Back-up***

***Item #*** 7.0 & 12.1

**Date:** February 13, 2012

**Item:** Waiver Request: Quality Education Investment Act (QEIA)  
Class Size Reduction for Freedom Elementary, Ohlone Elementary and Starlight Elementary Schools

**Overview:** Education Code Section 52055.740 (a)(i) requires in Quality Education Investment Act (QEIA), funded schools by the end of the 2010-2011 school year and each year after, to meet all of the class size reduction requirements in statute for each QEIA school:

Freedom Elementary, Ohlone Elementary and Starlight Elementary Schools are requesting to approve the QEIA class size reduction waiver request.

The district would like to submit a waiver request to the State Board of Education to increase the targets for each of the above schools. These schools were not able to meet the class size target (K-3) 20:1 and (4-5) 25:1 and will not be able to meet the target through June 30, 2014.

**Recommendation:** Administration recommends that the Board of Trustees approve the waiver request.

**Budget Considerations:** N/A

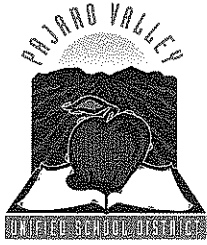
Funding Source:

Budgeted: ☐ Yes ☐ No

Amount: \$

**Prepared by:** Ylida Noguera, Assistant Superintendent

**Superintendent's Signature:** Dorinda Bet



*TRANSMITTED VIA E-MAIL*

February 4, 2013

OFFICE OF THE  
SUPERINTENDENT

**Dorma Baker**  
Superintendent

TO: Register-Pajaronian  
Santa Cruz Sentinel  
Patch.com

FROM: Ylda Noguera, Pajaro Valley Unified School District

RE: **NOTICE OF PUBLIC HEARING: WAIVER REQUEST,  
QUALITY EDUCATION INVESTMENT ACT (QEIA)  
CLASS SIZE REDUCTION AND API GROWTH TARGET**

We would like the following public hearing noted to be printed in your newspapers between February 11 and February 12, 2013:

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT - NOTICE OF  
WAIVER REQUEST, QUALITY EDUCATION INVESTMENT ACT  
(QEIA) CLASS SIZE REDUCTION FOR FREEDOM ELEMENTARY,  
OHLONE ELEMENTARY AND STARLIGHT ELEMENTARY  
SCHOOLS.**

**Notice is hereby given that the Board of Education is requesting a waiver to  
California Education Code Section 52055.740, to increase the K-3 grades  
and 4-5 grades Quality Education Investment Act at Freedom Elementary,  
Ohlone Elementary and Starlight Elementary Schools.**

**Board of Education**

Willie Yahiro  
President

Kim De Serpa  
Vice President/Clerk

Leslie DeRose

Maria Orozco

Karen Osmundson

Dr. Lupe Rivas

Jeff Ursino

**Action to this effect will take place on Wednesday, February 13, 2013 at 7:00  
pm at the District Office, 292 Green Valley Road, Watsonville, CA 95076.**

Please call me at 786-2135 to confirm the print date, or respond to this e-mail.

Please email me an invoice for your fees to speed up the P.O. process.

Thank you.



## Board Agenda Backup

Item No: 10.3

**Date:** February 13, 2013

**Item:** Approval of reallocating expenses to the unused portion of OPSC funds remaining from the Pajaro Valley High School (WERC) Project completed in 2008.

**Overview:** In August of 2008 we submitted a 100% complete expenditure report to the Office of Public School Construction (OPSC) stating we were 100% complete with the Pajaro Valley High School WERC (Wetlands Environmental Research Center) Project. This report showed a remaining unspent fund balance of \$69,028.94. OPSC sent a letter to the District stating we had a remaining balance and requested the District to take action. Through email correspondence with our Finance staff and staff from OPSC over the last year, OPSC approved the use of these funds for another Capital project in our District.  
On March 8, 2012 Board approved the allocation of \$162,567.00 from Deferred Maintenance funds for E.A Hall Middle School Bathroom Renovation Project. (DSA Application # 112172) This project was completed on September 28, 2012.  
Staff is proposing moving Deferred Maintenance expenses in the amount of \$69,028.94 from the E.A Hall Bathroom Renovation Project to the OPSC Fund. The moved expenses will allow these funds to be reallocated to future Deferred Maintenance projects.

**Recommendation:** It is recommended that the Board approve reallocating the Deferred Maintenance expenses, in the amount of \$69,028.94, from the E.A. Hall Middle School Bathroom Renovation Project to the OPSC fund account for the Pajaro Valley High School (WERC) project.

**Budget Considerations:**

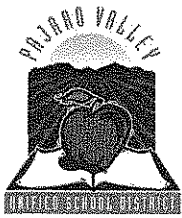
**Funding Source:** Fund 35 OPSC

**Budgeted:** Yes: ☒ No: ☐

**Amount:** \$69,028.94

**Prepared By:** Richard Mullikin  
Richard Mullikin, Director of Maintenance, Operations & Facilities

**Superintendent's Signature:** Dorma Baker  
Dorma Baker



## Board Agenda Backup

Item No: 12.2

**Date:** February 13, 2013

**Item:** Job Description - Supervisor, Nutrition Services

**Overview:** Due to the increase and complexity of mandated regulations from the Federal, State and Local governments within the Food Services Department there has become a need to add the position of Supervisor, Nutrition Services. This position will develop and analyze District menus and recipes, provide technical guidance over the operation of various District food service programs to ensure compliance with Federal, State and local nutrition requirements and standards. This employee serves as a nutrition education resource, implements promotions and nutrition education and serves as a technical resource concerning nutrition and health. This position will monitor special diets for students and train and communicate with staff on required diet modifications for these students.

The cost of adding this position has been estimated and reviewed by the Director of Food and Nutrition Services and Chief Business Officer. The Food Services Department budget is sufficient to cover this added position.

This classification was approved by the Personnel Commission on January 17, 2013 with a recommended salary placement on Range 25 of the Classified Management Salary Schedule (\$51,914 - \$61,984/year).

**Recommendation:** Approve Job Description

**Budget Considerations:**

**Funding Source:** Cafeteria Fund

**Budgeted:** Yes: ☒ No: ☐

**Prepared By:** Pam Shanks, Director Classified Human Resources

**Superintendent's Signature:** Dorm Bost





## PAJARO VALLEY UNIFIED SCHOOL DISTRICT POSITION DESCRIPTION

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**Position:** Supervisor, Nutrition Services

**Department:** Food and Nutrition Services

**FLSA:** Exempt

**Reports To:** Director of Food and Nutrition Services

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### **SUMMARY**

Develops and analyzes menus and recipes, tests and recommends foods and related products for purchase, provides technical guidance over the operation of various District food service programs to ensure compliance with Federal, State and local nutrition requirements and standards. This employee serves as a nutrition education resource, implements promotions and nutrition education and serves as a technical resource concerning nutrition and health.

### **NATURE AND SCOPE**

Under direction of the Director of Food and Nutrition Services, develops and analyzes menus and recipes to ensure compliance with Federal, State and local nutrition requirements, coordinates and monitors District-wide nutrition and health education activities.

### **DISTINGUISHING CHARACTERISTICS**

This is a management position requiring considerable professional-level training and experience in the area of nutrition activities of the Food Service Department. The position provides leadership and expertise toward developing and analyzing regular and special menus and recipes, testing foods and related products, developing food specifications, and recommending products to be purchased. This position also provides technical guidance and training to food service employees and others, and coordinates and monitors District-wide nutrition and health education activities.

### **ESSENTIAL TYPES OF DUTIES** (Duties may include but are not limited to the following)

- Develops and tests recipes and menus to be served in all District food service programs.
- Researches and recommends the purchase of new foods and related products and conducts tests to ensure they meet nutritional standards and acceptance.
- Plans, coordinates and monitors District-wide nutrition and health education activities; assist in the development of curriculum and instructional materials; visits school sites to monitor nutrition activities and assess progress and compliance.
- Communicates with physicians, parents, school nurses and food service staff concerning special diets, allergies and intolerances and required substitutions for students with disabilities or special needs.

- Monitors and maintains records of all District food service programs to ensure compliance to Federal, State and local nutritional requirements.
- Serves as a technical resource on matters of nutrition, including developing materials and presentations for students, parents, advisory groups, regional nutrition groups and community organizations.
- Plans, develops, and conducts in-service training programs for food service employees and other personnel.
- Works with students, teachers, food service personnel, vendors and others in developing and introducing new foods and related products.
- Develops and implements marketing and merchandising of food items and nutrition education materials.
- Utilizes computerized software for the purpose of providing nutrient analysis and compliance for all District menus.
- Researches and implements grant based nutrition programs.
- Supervises and evaluates the performance of assigned staff; assists in the hiring of new employees; participates in employee training; and recommends transfer, reassignment, and disciplinary action.
- Performs other related duties as required to accomplish the objectives of the position.

## **QUALIFICATIONS**

**Knowledge and Skills:** The position requires specialized knowledge of nutrition, food and nutritive value, food tasting methodology, and balanced menu preparation. Requires knowledge of quality and quantity food selection and preparation, including menu and recipe development and analysis; knowledge of methods and practices in large scale food operations; knowledge of federal and state laws and regulations relating to school food service programs and surplus commodities; knowledge of sanitation, health and safety laws and principles; knowledge of food values and nutritional content of food stuffs; knowledge of principles and practices of supervision; knowledge of orientation and training methods; and knowledge of cost analysis techniques.

**Abilities:** Ability to organize and coordinate a complex food service program; ability to plan and analyze menus in accordance with required nutritional standards and budget limitations; ability to conduct food research and implement new product ideas; ability to facilitate training, meetings and discussion groups; ability to supervise the work of others; ability to train employees; ability to prepare reports using personal computers and software; ability to understand and explain complex regulations and procedures; ability to analyze cafeteria operations and devise methods for the most efficient use of cafeteria employees and equipment; ability to institute changes in procedures and operations with tact and diplomacy; ability to establish and maintain effective relationships with school administrators, employees, students, and parents.

**Physical Abilities:** Requires sufficient visual acuity to recognize letters and numbers, auditory ability to hear and respond to in-person and phone conversations, and physical ability to conduct walk-through or equivalent inspections of food services sites. Job duties may require repetitive arm and shoulder motions with moderate exertion. May lift light to medium weight materials or equipment up to 50 pounds.

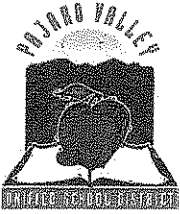
**Minimum Qualifications: (Education and/or Experience): This is the minimum experience and education/training standards which will be used to admit or reject applicants for examination as approved on January 17, 2013 by the Personnel Commission.**

**Education and Experience:** Any combination equivalent to: Bachelor's degree in nutrition, dietetics, food and nutrition services or related field from a recognized college or university, two years' experience in a food service operation, nutrition counseling or nutrition education. Registration with the American Dietetic Association as a Registered Dietitian preferred.

**Licenses and Certificates:** Requires valid California Driver's License, certificate of completion of a safety/sanitation course within one year of employment and registration with the American Dietetic Association as a Registered Dietitian preferred.

## Classified Management Salary Schedule

[illegible]



## *Board Agenda Backup*

Item No: 12.3

**Date:** February 13, 2013

**Item:** Approve the Student Calendar for the 2013-2014 School Year

**Background:** A First Reading of the draft 2013-14 school calendar was presented to the Board of Trustees on January 16, 2013. Pursuant to the terms of the PVFT/PVUSD collective bargaining agreement, Article V, E, it is recommended for approval by the Board of Trustees.

**Recommendation:** Approve the Student Calendar for the 2013-2014 school year.

**Prepared by:**

*Sharon Roddick*

Sharon Roddick, Assistant Superintendent

**Superintendent's Signature:**

*Dora Birk*

# Pajaro Valley Unified School District 2013-2014



## JULY

M	T	W	T	F
1	2	3		5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## AUGUST

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14		
	20	21	22	23
26	27	28	29	30

## SEPTEMBER

M	T	W	T	F
	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

## OCTOBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15			18
21	22	23	24	25
28	29	30	31	

## NOVEMBER

M	T	W	T	F
				1
4	5	6	7	8
		13	14	15
18	19	20	21	22
25	26	27		

## DECEMBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
			26	27
30				

### CODE:

- Legal Holiday
- Stu/Tchr Recess
- Teacher Work Day
- Begin/End Qtr/Sem
- Trimesters
- SBC Days

15th SBC Day  
16th Teacher Work Day  
19th Begin/End Qtr/Sem

10 Student Days

2nd Labor Day

20 Student Days

23 Student Days

11th Veterans Day  
28-29 Thanksgiving Break  
27-29 Stu/Tchr Recess

17 Student Days

23rd Classified Floater Holiday  
24-25 Christmas Holidays  
31st Holiday

12/23/13-01/10/14 Winter Break  
15 Student Days

## JANUARY

M	T	W	T	F
			2	3
6	7	8		
	14	15	16	17
	21	22	23	24
27	28	29	30	31

## FEBRUARY

M	T	W	T	F
3	4	5	6	7
	11	12	13	14
	18	19	20	21
24	25	26	27	28

1st New Year's Day  
20th Martin Luther King Jr. Day

14 Student Days

10th Lincoln's Birthday  
17th President's Day

18 Student Days

## MARCH

M	T	W	T	F
3	4	5		7
10	11	12	13	14
17	18	19	20	21
		26	27	28
31				

21 Student Days

## APRIL

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
<u>21</u>	22	23	24	25
28	29	30		

14-21 Spring Break

16 Student Days

## MAY

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
	27	28	29	30

26th Memorial Day

21 Student Days

## JUNE

M	T	W	T	F
2	3	4	5	
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

6th End Qtr/Semester

5 Student Days

180 Instructional Days

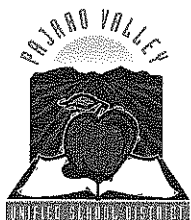
1st Semester: 85 Student Days

2nd Semester: 95 Student Days

Revised: 01/10/13

Board First Reading: 01/16/13

Board Action/Approval: 02/13/13



# PAJARO VALLEY UNIFIED SCHOOL DISTRICT

## Board Agenda Backup

Item No: 12.4

**Date:** February 13, 2013

**Item:** Approve Nomination of George Wylie to CSBA's Delegate Assembly

**Overview and Rationale:** CSBA Delegates serve two-year terms. Those elected in 2013 will serve immediately upon election through March 31, 2015. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Conference in December. In accordance with CSBA Bylaws, CSBA does not pay travel expenses associated with Delegate Assembly meeting. District and county associations often cover or offer supplemental help with expenses.

Attached you will find the following forms:

- Memo from Cindy Marks, CSBA President on Delegate Assembly Election
- Copy of Ballot with Nominee George Wylie
- Candidate Biographical Sketch Form

Ballots will be sent to CSBA no later than March 15, 2013.

**Recommendation:** Approve re-election of George Wylie to the Delegate Assembly.

**Prepared By:** Dorma Baker, Superintendent

**Superintendent's Signature:** Dorma Baker



**TIME SENSITIVE, REQUIRES BOARD ACTION  
DEADLINE FRIDAY, MARCH 15, 2013**

January 31, 2013

**MEMORANDUM**

To: All Board Presidents and Superintendents  
CSBA Member Boards of Education

From: Cindy Marks, President

Re: 2013 CSBA Delegate Assembly Election  
U.S. Postmark Deadline – Friday, March 15, 2013

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Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Friday, March 15. No exceptions are allowed.**

Election results will be available no later than Monday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015. The next meeting of the Delegate Assembly is on Saturday, May 18 – Sunday, May 19 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.



This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2013**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2013 DELEGATE ASSEMBLY BALLOT  
SUBREGION 9-A  
(San Benito, Santa Cruz Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

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*Delegates will serve two-year terms beginning April 1, 2013 – March 31, 2015*

*\*denotes incumbent*

☐ George Wylie (San Lorenzo Valley USD)\*

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*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District/COE Name*

---

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

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**Region 9 – Chris Ungar, Director (San Luis Coastal USD)**  
**8 Delegates (8 elected)**

**Below is a list of all the current Delegates from this Region.**

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**Subregion A**

Cynthia Hawthorne (Santa Cruz City Schools), term expires 2014  
Kathleen Ritchie (San Lorenzo Valley USD), term expires 2014  
George Wylie (San Lorenzo Valley USD), term expires 2013

**Subregion B**

Bettye L. Lusk (Monterey Peninsula USD), term expires 2014  
Vacant, term expires 2013

**Subregion C**

Mark Buchman (San Luis Coastal USD), term expires 2014  
Tami Gunther (Atascadero USD), term expires 2013

**County Delegate**

Vacant, term expires 2013

<b><u>Counties</u></b>
------------------------

San Benito, Santa Cruz (Subregion A)  
Monterey (Subregion B)  
San Luis Obispo (Subregion C)

**CSBA**

## 2013 Delegate Assembly Candidate Biographical Sketch Form

**Due: Monday, January 7, 2013** (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>George Wylie</u>	CSBA Region/Subregion: <u>9/A</u> / _____
District or COE: <u>San Lorenzo Valley Unified School District</u>	Years on board: <u>6</u> ADA: <u>2187</u>
Contact Number: <u>831-338-0578</u>	E-mail: <u>georgewylie@yahoo.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how long have you served as a Delegate? <u>2 years</u>	

**CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.**

**FIRST:** Restoring adequate funding to California's public education system. CSBA must provide leadership in Sacramento to reverse several years of deep budget cuts which have dissipated our public education system.

**SECOND:** Ensuring that all kids have equal access to an appropriate and quality educational experience. Public school should be public - available to all children, individualized to serve the needs of each child, and equal in quality of delivery to each child.

**Third:** Ensuring transparency in leadership at all levels of CSBA governance.

**Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.**

I have served six years as a district trustee, and one as board president. I have served as Delegate Assembly member for two years, and am current president of the Santa Cruz County School Boards Association. I successfully directed an 18.9 million dollar general obligation bond campaign that resulted in the construction of a new library, classrooms, a performing arts center and many other site improvements within our district.

I am an outspoken leader and advocate of quality public education that is free and available to all students in California.

**Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?**

I am keenly interested in improving public education in California, and I think with improved communication between local school boards, county boards, CSBA and our legislators in Sacramento, we can effect tangible improvement in the quality of education we provide for our kids.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: \_\_\_\_\_

Date: 12-13-12