

Safe Return to In-Person Instruction and Continuity of Service Plan for the Pajaro Valley Unified School District

Approved by Board of Trustees

May 25, 2022

Overview

The American Rescue Plan Act (ARP) signed into law on March 11, 2021, provided nearly \$122 billion for the Elementary and Secondary School Relief Fund (ESSER). ARP ESSER, also known as ESSER III, funds are provided to State educational agencies in the same proportion as each State received under Title I-A of the Elementary and Secondary Education Act (ESEA) in fiscal year (FY) 2020. The U.S. Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021, requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. If an LEA had already developed a plan for safe return to in-person instruction and continuity of services prior to the enactment of ARP that meets the statutory requirements of section 2001(i) but did not address all of the requirements in the IFR, the LEA must revise and post its plan no later than six months after receiving its ESSER III funds. This applies even if an LEA has been operating full-time in-person instruction but does not apply to fully virtual schools and LEAs.

Authority and Responsibility

The IFR issued by ED outlines several requirements for all LEAs that receive ESSER III funds, including that LEAs have in place a plan for ensuring safety during in-person instruction (either in-progress or planned) as well as ensuring continuity of services should the LEA or one or more of its schools be required to close temporarily for COVID-19-related public health reasons in the future. LEAs who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements. Examples of previous plans that may be allowable would be a completed Cal/OSHA or Assembly Bill 86 plan, as long as it meets the requirements previously stated. LEAs which did not have a statutorily compliant plan in place as of March 11, 2021, must create and post this plan within 30 days of completing their ESSER III Assurances.

The Pajaro Valley Unified School District (PVUSD) had a completed Cal/OSHA plan, as of March 11, 2021, that is already compliant with the ARP statute. The first Safe Return to In-Person Instruction and Continuity Plan was approved in October 2021. As required, PVUSD will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR.

Definitions

For the purposes of the Safe Return to In-Person Instruction Plan, the following definitions shall apply:

- “COVID-19” means coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).
- “COVID-19 case” means a person who either: (1) Has a positive “COVID-19 test”

as defined in this section; (2) Is subject to COVID-19-related order to isolate issued by a local or state health official; or (3) Has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county. A person is no longer a “COVID-19 case” when a licensed health care professional determines that the person is no longer infected with the COVID-19 virus, in accordance with recommendations made by the California Department of Public Health (CDPH) and/or the Santa Cruz County Public Health Department.

- “Close contact COVID-19 exposure” means being within six (6) feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period”. This definition applies regardless of the use of face coverings.
- “COVID-19 hazard” means exposure to potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19. Potentially infectious materials include airborne droplets, small particle aerosols, and airborne droplet nuclei, which most commonly result from a person or persons exhaling, talking or vocalizing, coughing, sneezing, or procedures performed on persons which may aerosolize saliva or respiratory tract fluids, among other things. This also includes objects or surfaces that may be contaminated with SARS-CoV-2.
- “COVID-19 symptoms” means one of the following: (1) fever of 100.4 degrees Fahrenheit or higher or chills; (2) cough; (3) shortness of breath or difficulty breathing; (4) fatigue; (5) muscle or body aches; (6) headache; (7) new loss of taste or smell; (8) sore throat; (9) congestion; (10) nausea or vomiting; or (11) diarrhea, unless a licensed health care professional determines the person’s symptoms were caused by a known condition other than COVID-19.
- “COVID-19 test” means a viral test for SARS-CoV-2 that is both: (1) Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and (2) Administered in accordance with the FDA approval or the FDA Emergency Use Authorization as applicable.
- “Exposed workplace” means any work location, working area, or common area at work used or accessed by a COVID-19 case during the high-risk period, including bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas.
- The exposed workplace does not include buildings or facilities not entered by a COVID-19 case. Effective January 1, 2021, the “exposed workplace” also includes but is not limited to the “worksite” of the COVID-19 case as defined by Labor Code section 6409.6(d)(5).
- “Face covering” means a tightly woven fabric or non-woven material with no visible holes or openings, which covers the nose and mouth.
- “High-risk exposure period” means the following time period: (1) For persons who develop COVID-19 symptoms: from two (2) days before they first develop

symptoms until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or (2) For persons who test positive who never develop COVID-19 symptoms: from two (2) days before until ten (10) days after the specimen for their first positive test for COVID-19 was collected.

PVUSD will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Identification and Evaluation of COVID-19 Hazards

PVUSD will implement the following in our workplace:

- Conduct workplace-specific evaluations using the [Appendix A: Identification of COVID-19 Hazards](#) form.
- Evaluate employees' potential workplace exposure(s) to all persons at, or who may enter, our workplace.
- Review applicable orders and general and/or industry-specific guidance from the State of California, Cal/OSHA, and the local public health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the [Appendix B: COVID-19 Inspections form](#) as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Employee Participation

Employees and their authorized representative(s) are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

- Researched Federal, State, and Local resources for office space return to work guidelines.
- Reviewed Injury and Illness Prevention Plan COVID-19 addendum.
- Procedures and Protocols created and reviewed with employees.
- Maintenance and Operations modified workspaces to be in compliance with COVID-19 safety precautions per guidelines and injury and illness prevention plan.

- Staff Training plan implemented.
- The following positions participate in school site reviews: Maintenance and Operations Administrators, Site Administrators of School Sites and union participation.
- CSEA and PVFT Presidents may appoint a designated representative to attend the walkthrough.

Employee Screening

- Employees are instructed not to come to work if they are feeling any symptoms of an illness.
- All staff must complete the symptom review each day through Company Nurse or paper template for the 2021-2022 school year. This requires staff to take their temperature at home prior to coming to work. Touchless thermometers may also be available at worksites for self-use. Signage will be displayed reminding visitors and employees of wellness protocols. This requirement is no longer required by California Department of Public Health (CDPH) or CalOSHA and will cease for the 2022-2023 school year.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the [Appendix B: COVID-19 Inspections](#) form, and corrected in a timely manner based on the severity of the hazards, as follows:

- In an effort to maintain a safe and healthy place during the COVID-19 pandemic, staff are asked to use the [COVID-19 Inspection Form](#) to report any issues to their supervisor.
- Staff are aware that reporting an issue will not result in corrective action or repercussions.
- Correction within two days - unless unable to do so in which case notification shall be made to all affected employees and CSEA and PVFT Presidents, with estimated timelines for repair or correction.

School Readiness Index

Prior to the return to in-person instruction, PVUSD developed a publicly viewable School Readiness Index which can be found at <https://reopening.pvUSD.net/> and covered the following items noted in the Control of COVID-19 Hazards section:

Maintenance and Operations:

- HVAC
- Signage/Painting
- Classroom Disinfecting
- Windows
- Urgent Work Orders
- ewaste

Purchasing:

- PPE
- Disinfecting Stations
- Thermal Stations

Technology:

- PA Systems

Food Services:

- Staffing
- Supplies
- Logistics

Transportation:

- Buses
- Staffing
- Routes

Risk Management:

- Documentation
- Daily Screening

Control of COVID-19 Hazards

Physical Distancing

In accordance with current CDPH and CalOHSa requirements, physical distancing in the workplace is no longer required. In times of high COVID-19 case transmission, the following is still encouraged to:

- Separate from other persons by at least six feet, when unmasked, except for momentary exposure while persons are in movement.
- Use provided physical barriers, such as plexiglass, for employees working with the public or not able to maintain six feet distancing.
- Avoid handshaking when greeting others.
- Avoid congregating in lobbies, hallways, etc. when moving about the workplace.
- Meetings should be held via video conference or outdoors when possible.
- Limit visiting the desks and offices of your colleagues as much as possible.
- Ensure physical distancing in break/lunchrooms.

Face Coverings

PVUSD will continue to provide clean, undamaged face coverings every six weeks for the 2021-2022 school year and provide them upon request during the 2022-2023 school year. There is currently no State or Local Public Health requirements to wear masks, however, [PVUSD Board of Trustees passed Resolution # 21-22-30](#) to Strongly Recommend the Continued Use of Masks in PVUSD Facilities. When and where masking is required by orders from the California Department of Public Health (CDPH) or local public health department, PVUSD will ensure masks are properly worn for all members of the school community including staff, students and visitors. People who forget to bring a face covering will be provided one. Unvaccinated employees or employees who decline to state their vaccination status may request a KN95 mask to be used while at work. The request may be made through the Google form and will be provided by the Director of Purchasing.

When masks are required by state or local guidelines, the following are exceptions to the use of face coverings in our workplace:

- Working in an office or room alone that has four walls that reach the ceiling
- Actively eating or drinking as long as 6 feet of social distance from others is maintained
- Outdoor and maintaining at least 6 feet of physical distance from others
- Persons in a car alone or solely with members of their own household
- Employees who cannot wear face coverings due to a medical or mental health condition or disability and who have had an interactive process meeting with Human Resources
- Employees who are hearing impaired or communicating with a hearing-impaired person, where the ability to see the mouth is essential to communication
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders.
- Specific tasks that cannot feasibly be performed with a face covering, where employees will be kept at least six feet apart.

Engineering controls

PVUSD will continue to implement the following measures to protect the health of staff, students and families:

- Personnel are encouraged to use the District provided N95 masks or their own KN95/N95 masks.
- Gloves, sanitizing wipes, or disinfectant and paper towels, and hand sanitizer will be made available in each department.
- Sneeze guards have been installed where high frequency customer service is performed (i.e., front desk and high-traffic areas).

PVUSD maximized, to the extent feasible, the quantity of outside air for all buildings with mechanical or natural ventilation systems by:

- In buildings or structures with mechanical ventilation, the district shall filter fresh air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency if compatible with the ventilation system. A listing of the current filter level for each building can be found at <https://reopening.pvUSD.net/>.
- If MERV-13 or higher filters are not compatible with the ventilation system, the district shall supply High Efficiency Particulate Air (HEPA) purifiers to be used at the work location. The high-efficiency particulate air (HEPA) filtration systems at all sites currently meet the recommended filtration level for safe air quality in our facilities and will routinely be inspected and maintained. HEPA filters are providing in accordance with the following

[Standard Operating Procedure #15](#) which states:

HEPA air purifiers will be issued to PVUSD sites and departments based on the criteria detailed below. The District will provide HEPA air purifier(s) to the following spaces:

1. One per instructional classroom with groups of students
 - a. A second HEPA air purifier will be provided with the support of documented need.
 2. One per Office space provided they meet one of the following criteria:
 - a. Windows that do not open
 - b. Current HVAC system servicing the workspace is below a MERV 13 filter.
 3. Up to two per Site Health Care offices
- Classrooms should be ventilated with outside air to the greatest extent possible in order to dilute indoor airborne contaminants and decrease disease transmission rates. For buildings without heating and ventilation systems, use gravity ventilation by opening doors and windows, across from one another, to encourage introduction of outside air.

PVUSD implemented the following cleaning and disinfection measures for frequently touched surfaces:

- High-tough sanitization will be performed daily in high traffic areas (doorknobs, railings, elevator buttons, faucets, etc.).
- M&O teams will only use cleaning agents that have been EPA-approved for use against SARS-CoV-2.
- Deep cleaning will take place using electrostatic sprayers.
- Employees may perform limited non-custodial cleaning and disinfecting of their own workstation and of shared items (ex. copiers, staplers, paper cutters, fridge doors, etc.). The best practice to keep ourselves safe is to clean an item before and after each use.
- Safe physical distancing and hygiene guidelines that prevent the spread of infectious disease are posted throughout the building in hallways, restrooms, conference rooms, waiting areas, and office spaces.
- M&O will refill hand sanitizer bottles and cleaning supplies regularly and ensure hand soap is replenished daily.

Should PVUSD have a COVID-19 case in our workplace, PVUSD will implement the following procedures:

At a school, daycare center, office, or other facility that does not house people overnight -

- Clean areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area.

- Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls) used by the ill person(s), focusing especially on frequently touched surfaces.

Visitors and Volunteers within the School Sites

PVUSD will continue to follow current CDPH requirements in terms of visitors and volunteers within the school sites. For the 2021-2022 school year, all visitors and volunteers must be vaccinated to align with current CDPH guidelines which notes to limit unvaccinated visitors. To volunteer in a classroom or for a field trip, the community member must pass a background check, be fingerprinted and provide proof of vaccination. Parents, guardians, and community members who are unvaccinated may attend all parent events, award ceremonies, parent conferences, and student performances. They may not volunteer for field trips or in the classroom. If the guidelines for 2022-2023 school year shift, PVUSD will alter their protocols in alignment with the new guidelines.

Shared tools, equipment, and personal protective equipment (PPE)

PPE must not be shared, e.g., gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools, should be minimally shared. Where there must be sharing, the items will be disinfected daily:

- Employees may perform limited non-custodial cleaning and disinfecting, such as at the employee's workstation or use of shared equipment both before and after each use with district provided cleaning materials.
- Custodians will clean and disinfect shared areas every night.
- Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering wheel, door handles, seat belt buckles, armrests, gear shift, etc.) will be disinfected daily.
- Barriers will be installed in White Fleet Vehicles

Hand sanitizing

In order to implement effective hand sanitizing procedures, PVUSD:

- Posted CDC handwashing guidance is posted in all restrooms and break rooms.
- Frequent handwashing must occur with soap and water for a minimum of 20 seconds.
- Hand washing is always more effective than hand sanitizer, but if a sink is not in proximity, utilize the hand sanitizer stations provided.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

PVUSD evaluates the need for PPE (such as gloves, goggles, and face shields) as required by [CCR Title 8, section 3380](#), and provides such PPE as needed.

PVUSD will provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the [Appendix C: Investigating COVID-19 Cases](#) form.

Employees who had potential COVID-19 exposure in our workplace will:

- Receive COVID-19 testing at no cost during their working hours at their school site or department.
- If they are unvaccinated or symptomatic, meet with the Human Resources Department to review information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.

System for Communicating

PVUSD's goal is to ensure that there is effective two-way communication with our employees, in a form they can readily understand, and that includes the following information:

- For the 2021-2022 school year, employees should take the daily screening prior to arriving at work to report any COVID-19 symptoms. If they have failed their screening, they should follow PVUSD's [Standard Operating Procedure #12](#) noted below:

Procedures When an Employee Fails the Daily Screening or Tests Positive for COVID-19

1. Call immediate supervisor to report a failed daily screening or positive COVID test.
2. Immediate supervisor inputs data into the COVID-19 Initial Screening Form.
3. Immediate supervisor will contact any listed potential employees who may have been exposed and complete the COVID 19 Initial Screening Form.
4. Human Resources or COVID nurse will follow-up with employee and ask additional questions.
5. Employee should go to the PVUSD Inspire Diagnostic COVID-19 Testing Site for a PCR test.
6. Doctor's notes and positive/negative COVID results, if test is administered outside of PVUSD testing site, must be sent to Human Resources or COVID 19 Nurse.

- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, that employees can participate in the PVUSD Surveillance Testing System at their school site or department.
- In the event PVUSD is required to provide testing because of a workplace exposure or outbreak, testing will be provided at the school site or department.
- Information about COVID-19 hazards to employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Communication Plan for employee who is symptomatic or aware of exposure

- Employee must contact their immediate supervisor immediately by phone.
- Supervisor reports information using the Google intake form. Human Resources and/or COVID-19 nurse will follow-up with the employee.

Training and Instruction

PVUSD will provide effective training and instruction that includes:

- COVID-19 policies and procedures to protect employees from COVID-19 hazards through online Keenan training.
- Information regarding COVID-19-related benefits to which the employee may be entitled to under applicable federal, state, or local laws.
- The following information:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing may be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and/or using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals

from the wearer of the face covering.

- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- The online completion of the required Keenan training will be used to document this training.

Diagnostic and Screening Testing

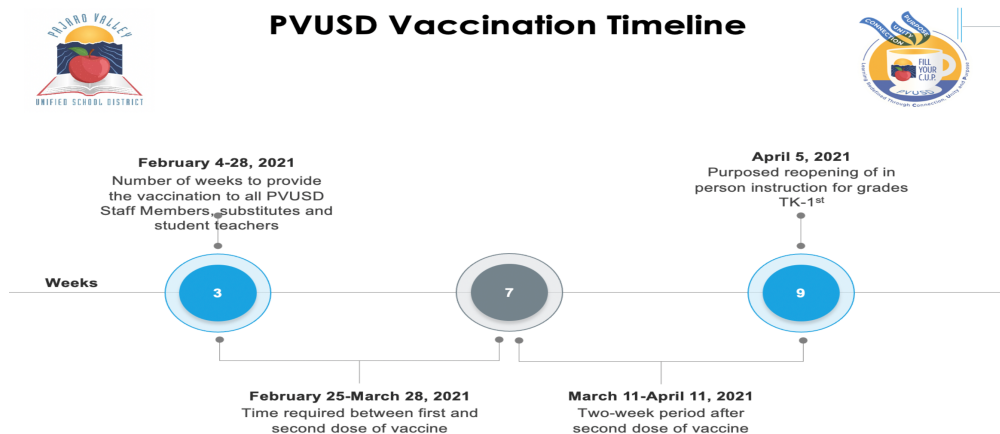
Since the 2020-2021 school year, PVUSD has provided staff with voluntary surveillance testing. At the beginning of the 2021-2022 school year, PVUSD provided antigen and PCR testing for modified quarantine of students using district staff. Currently, PVUSD is collaborating with an outside authorized organization, Inspire Diagnostic, to provide both diagnostic and screening testing of both employees and students at each school site and in various departments not linked to a specific school site. Specifically, the outside organization is supporting the following areas:

1. Modified quarantine testing of students
2. Surveillance testing of staff (Voluntary)
3. Once a week Surveillance testing of students (Voluntary)
4. Once a week testing of unvaccinated staff (Mandatory as of October 18, 2021)

To facilitate the ease of testing, PVUSD has symptomatic testing for students and staff at the District Office at 294 Green Valley Road on daily from 9:00am-5:00pm in the back of the parking lot or at the County Office of Education location at Cabrillo College daily from 3-6pm and on Saturdays from 9:00am-5:00pm.

Vaccinations to School Communities

PVUSD was very proactive in acquiring vaccinations for our school community. In collaboration with the Santa Cruz County Office of Education, Dominican Hospital and Rite Aid, every employee in PVUSD had the opportunity to be fully vaccinated by April 11, 2021.



Once the COVID-19 vaccine was authorized for children ages 12-19 and later for ages 5-11, PVUSD held 14 vaccination clinics throughout the District as well as collaborated with our local partner, Salud Para La Gente. PVUSD is poised to provide both the booster shots and vaccinations for our staff and students upon our return for the 2022-2023 school year.

Exclusion of COVID-19 Cases

Where PVUSD has a COVID-19 case in our workplace, PVUSD will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 10 days (or after Day 6 with a negative test) after the last known COVID-19 exposure to a COVID-19 case.
- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is PVUSD's policy to:

- Report information about COVID-19 cases at our workplace to the local public health department through the SPOT portal, and provide any related information requested by the local public health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under [CCR Title 8 section 330\(h\)](#), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with [CCR Title 8 section 3203\(b\)](#).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed within one workday.

Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - At least 10 days (or after Day 6 with a negative test) have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will

not return to work until a minimum of 10 days (or after Day 6 with a negative test) have passed since the date of specimen collection of their first positive COVID-19 test.

- A negative COVID-19 test will not be required for an employee to return to work after Day 10.
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days (or after Day 6 with a negative test) from the time the order to isolate was effective.

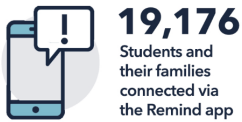
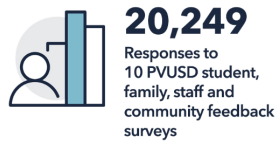
Opportunities for Public and Community Feedback and Input

PVUSD is committed to providing clear, consistent, timely and specific communication of information to students, families, staff, and community partners in their preferred language through district and site websites, district weekly communications, parent/student text messages and emails. PVUSD has continued with and enhanced opportunities for students, families, staff, and community partners to provide ongoing feedback through established structures such as student forums, site parent meetings, parent leadership forums such as DELAC/DAC/CAC/PAC, involvement of union leadership and multiple surveys to District stakeholders groups. Over the two years, PVUSD has expanded two-way communication and created new systems such as the use of Thought Exchange, weekly Conversations with the Superintendent and weekly Ask Dr. Rodriguez FAQs.

Specifically, Thought Exchange was used during over 15 input sessions with students, parents, staff and community members which allowed 453 participants to provide 8,922 feedback points around the Expanded Learning Opportunity Grant. Additional town halls, Google Surveys and Thought Exchanges were completed for ESSER funding. PVUSD sought public comments in the development of its plan and took those comments into account in the development of its plan. To align with our Data Utilization Guiding Principles, multiple measures, differentiated by grade level, are used to evaluate the needs of the students on an on-going basis. For social, emotional and mental health needs, PVUSD's District and Site Wellness Teams work along with our non-profit partner, PVPSA, to address referrals by Teachers/Community Partners and create individualized supports for students. The District and Site Wellness Teams use Weekly Engagement Logs/Attendance, D & F Rates / Graduations Rates, and Sown To Grow - Social Emotional Universal Screener to identify students through quantitative data in addition to referrals. For language and academic needs, the Student Support Teams use data from SIPPS Mastery Tests, Measures of Academic Progress (MAP), ELPAC, D & F Rates / Graduations Rates, and MTSS Improvement Plans to identify students in need of academic support.

Elevating Student, Family, Staff and Community Voices

Fall 2020 - Fall 2021



Continuity of Services

PVUSD will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and food services.

PVUSD provides information about resources and services to students, staff, parents and community in a variety of ways using their preferred language including English, Spanish and Mixteco Bajo. On a weekly basis, all stakeholders are provided with updates through Ask Dr. Rodriguez FAQs, emails and texts through Remind, updates on the District and Site websites, outreach throughout our Parent Education Team, Extended Learning Department, School Site Council and English Learner Advisory Committee. and social media postings on Facebook, Instagram and Twitter. For key initiatives such as supplemental instruction and supports identified in this plan, comprehensible information is provided through summary data infographics, press releases, and presentations to the District English Learner Advisory Committee, Community Action Council and the Board of Trustees. In addition, the individual school sites and Student Services Department, Healthy Start Centers, Migrant Education, Early Childhood Education, and Migrant Seasonal Head Start engage in targeted outreach of vulnerable or underperforming students to increase their participation.

Social, Emotional and Mental Health of Students and Staff

Based on the feedback provided by all stakeholders through all of the avenues previously described, PVUSD's plan will focus on five key areas listed in order of priority:

Priority #1 Pupil Supports: There is significant need to provide wrap around services to all students using a multi-tiered system of support (MTSS) approach through a district-wide Restorative Start, expansion of PVPSA contract, additional PVUSD social emotional counselors to increase services to a 2:1 ratio at the elementary level and a 1:1 ratio at the secondary level and additional PVUSD mental health clinicians to provide on-going support. Below is data which highlights the expanded social emotional supports which have been increased over the last several years.

District-Wide Counseling Services: 2018-2021

Counseling services across the district have increased with additional counseling professionals and mental health clinicians.



PVUSD formed the first of three Parent Engagement and Wellness Centers starting with the first Wellness Center on Palm Avenue which opened in December 2021. The expansive resources, services and referrals facilitated at Wellness Center focuses on the whole child, whole family, whole community. The initial key partners were Second Harvest Food Bank, Pajaro Valley Prevention and Student Assistance (PVPSA), Community Action Board and Salud Para La Gente. There will be the expansion of afterschool programming through community partners such as YMCA, Parks and Recreation, Boys and Girls Club and Wetlands Watch in connection the Expanded Learning Opportunity Grant.

Priority #5: Training for Staff: All staff was trained on the Restorative Start prior to the start of the 2021-2022 school year. The lessons continued to be requested by students and staff which led to the continued creation of additional lessons. Currently, we are on the fifth set of Restorative Lessons. During the second semester, staff were provided additional pay to engage in training around trauma informed instruction and culturally relevant teaching through our behavioral health staff including behaviorists, mental health clinicians and social emotional counselors. In addition, staff will be provided with [additional opportunities](#) through the KickUp Professional Development System to engage in self-paced, virtual and live trainings around standards-based grade level teaching, social emotional learning curriculum and strategies that focus on acceleration versus remediation.

Academic Needs of Students

Priority #2: Close Learning Gaps: PVUSD increased the number of elementary intervention teachers by 16 to provide targeted math and reading intervention and added two instructional assistants at each elementary school to reduce student to adult ratios in TK-1st grade classrooms. PVUSD provides intervention of core academics and after school tutoring at the secondary level.

Priority #3: Extend Learning Time: PVUSD is committed to extending instructional learning time through summer school and intersession 2021 and 2022 programming. Staff was

provided additional pay to support clubs and after school tutoring. Community partners including Digital Nest, Food What?, Life Lab, El Sistema and Latino Youth Film Institute were be funded to expand programs after school hours.

Priority #4: Learning Hubs: PVUSD will provide safe spaces throughout secondary schools where students will have access to both high speed internet and academic supports. Identified locations at all high schools will be updated to allow for afterschool Learning Hubs. The Learning Hubs will include additional EAOP and PUPILS tutors, community partners and credit recovery programs.

Assurances

- PVUSD made its plan publicly available no later than 30 days after receiving its ARP ESSER allocation. The plan can be found at <https://reopening.pvUSD.net/>.
- PVUSD sought public comment in the development of its plan and took those public comments into account in the development of its plan.
- PVUSD will periodically review and, as appropriate revise its plan, at least every six months.
- PVUSD will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.
- If PVUSD revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control (CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time PVUSD is revising its plan.
- PVUSD has created its plan in an understandable and uniform format.
- PVUSD's plan is, to the extent practicable, written in a language that parents can understand, or if not practicable, orally translated.
- PVUSD will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

Individuals Responsible for Developing, Submitting and Amending PVUSD's plan:

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Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation: [enter name(s)]

Date: [enter date]

Name(s) of employee and authorized employee representative that participated: [enter name(s)]

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections

Review the information available at www.dir.ca.gov/dosh/coronavirus/ for additional guidance on what to regularly inspect for, including issues that may be more pertinent to your particular type of workplace. Modify Form Accordingly.

Date: **[enter date]**

Name of person conducting the inspection: **[enter names]**

Work location evaluated: **[enter information]**

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
PPE (not shared, available and being worn)			
Gloves			
Face shields/goggles			
Respiratory protection			

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local public health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees’ medical records will also be kept confidential and not disclosed or reported without the employee’s express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local public health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date: [enter date]

Name of person conducting the investigation: [enter name(s)]

Employee (or non-employee*) Name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Did COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	
Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):			

Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Local public health department notified? Yes or No		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

Multiple COVID-19 Infections and COVID-19 Outbreaks

This section of Safe Return to In-person Learning and Continuity of Services Plan will stay in effect until there are no new COVID-19 cases detected in our workplace for a 10-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local public health department or the relevant 10-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local public health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local public health department, until there are no new COVID-19 cases detected in our workplace for a 10-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

PVUSD will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of Workplace COVID-19 Illness

PVUSD will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with the Safe Return to In-person Learning and Continuity of Services Plan **Investigating and Responding to COVID-19 Cases**.

COVID-19 Investigation, Review and Hazard Correction

In addition to PVUSD's Safe Return to In-person Learning and Continuity of Services Plan **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, PVUSD will perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.

- Insufficient outdoor air.
- Insufficient air filtration.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.

Notifications to the local public health department

- Immediately, but no longer than 24 hours after learning of three or more COVID-19 cases in our workplace, PVUSD will contact the local public health department for guidance on preventing the further spread of COVID-19 within the workplace.
- PVUSD will provide to the local public health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local public health department. We will continue to give notice to the local public health department of any subsequent COVID-19 cases at our workplace.

Major COVID-19 Outbreaks

This section of Safe Return to In-person Learning and Continuity of Services Plan will stay in effect until there are no new COVID-19 cases detected in our workplace for a 10-day period.

COVID-19 testing

PVUSD will provide twice a week COVID-19 testing, or more frequently if recommended by the local public health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

PVUSD will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with PVUSD's Safe Return to In-person Learning and Continuity of Services Plan **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local public health department orders.

Investigation of workplace COVID-19 illnesses

PVUSD will comply with the requirements of PVUSD's Safe Return to In-person Learning and Continuity of Services Plan **Investigating and Responding to COVID-19 Cases**.

COVID-19 hazard correction

In addition to the requirements of PVUSD's Safe Return to In-person Learning and Continuity of Services Plan **Correction of COVID-19 Hazards**, PVUSD will take the following actions:

- In buildings or structures with mechanical ventilation, PVUSD will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, PVUSD will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- PVUSD will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- PVUSD will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local public health department

PVUSD will comply with the requirements of our **Multiple COVID-19 Infections and COVID-19 Outbreaks-Notifications to Santa Cruz County Public Health**.