To Find Students **Not Yet Tested** AND/OR with **Suspended Tests**
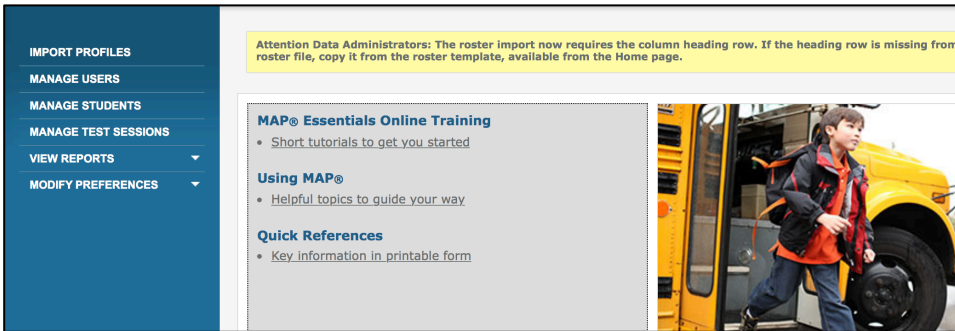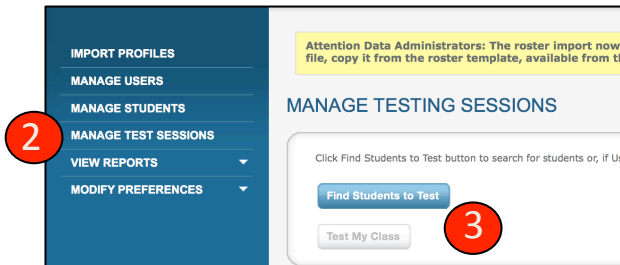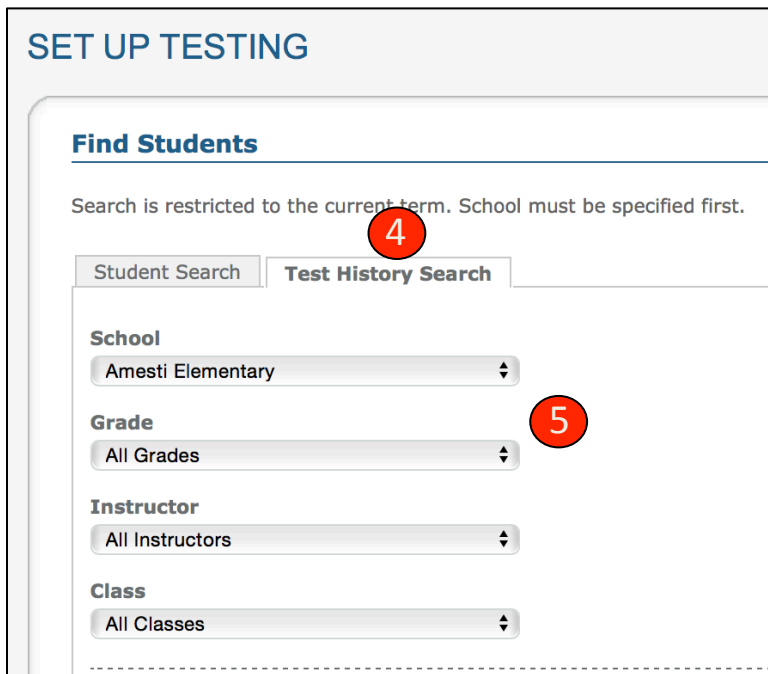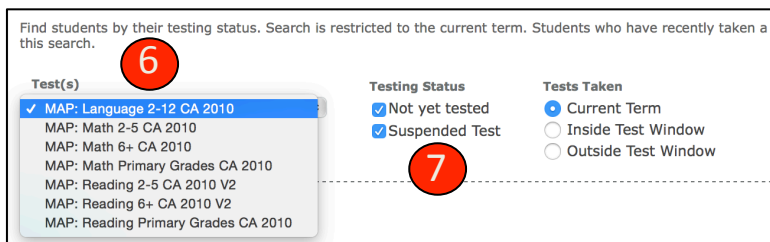

To pull up a list of students who have not yet tested, and/or those with a suspended test (therefore not yet completed), follow these steps.

1. Log in NWEA: teach.mapnwea.org
2. On left, select **MANAGE TEST SESSIONS**

3. Select blue button, **FIND STUDENTS TO TEST**

4. Under Find Students, select **TEST HISTORY SEARCH**

5. Next select your school. Once the school is selected, the other dropdown menus become active. Decide how you want to pull the report – by grade, by teacher, by class.

6. Next, select the **TEST** for your report. See the drop-down options to the left. Only one test can be selected at a time. Reminder: Language is an optional test for PVUSD.

7. Finally, select the **TESTING STATUS** for your report. You can select either or both options. Leave **TESTS TAKEN** at Current Term.