



**PVUSD** PAJARO VALLEY  
UNIFIED SCHOOL DISTRICT  
Research, Accountability and Assessment Office

# Application to Conduct Research in the Pajaro Valley Unified School District (PVUSD) (Not for Advanced Degree Purposes)

Title of Research Study: \_\_\_\_\_

\_\_\_\_\_

Primary Researcher: \_\_\_\_\_

Research Organization: \_\_\_\_\_

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT**  
 Request for Approval to Conduct Research in Single or Multiple Schools  
 (Not for Advanced Degree Purposes)

FORM 2-A&R

<b>Applicant's Name</b>		<b>Position/Job Title</b>	
<b>Agency or Institution</b>			
<b>Mailing Address</b>		<b>e-Mail Address</b>	
<b>City</b>			
<b>Day Telephone No.</b>	<b>Title of Proposed Study</b>		
<b>District Sponsor</b>		<b>Position of Sponsor</b>	
<b>Brief Description of the Study [include school(s) to be studied]</b>			
<p>With this completed form, submit the following to  <b>Research, Accountability and Assessment Office, 294 Green Valley Road, Watsonville, CA 95076:</b></p> <ol style="list-style-type: none"> <li>1. Letter endorsing the proposed study from 1) the principal of single school indicating preliminary/tentative approval of study; OR, 2) the school district division/department head most closely associated with the topical area of this research. (See Guidelines which accompanied application materials from the district.)</li> <li>2. Family Education Rights and Privacy Act compliance form (with applicant's signature).</li> <li>3. The research proposal – one digital copy, including any parental, student, or other consent forms to be used and of all research protocols to be used. Protocols include any survey, interview, testing, assessment, or other research instruments used in the study. Note the reverse side of this form concerning the district's expectation regarding the content and compositional presentation of the proposal.</li> <li>4. Curriculum vita – one digital copy.</li> </ol>			

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**ASSURANCE OF COMPLIANCE WITH THE REQUIREMENTS  
OF THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974**

\_\_\_\_\_ (hereinafter called the "Applicant")

HEREBY AGREES TO COMPLY with the Family Educational Rights and Privacy Act of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education and the Pajaro Valley Unified School District to the end that the rights and privacy of the students enrolled in the Pajaro Valley Unified School District and their parents/guardians are not violated or invaded.

THIS ASSURANCE is given in consideration of and for purposes of obtaining approval to conduct research. Such research may require access to individual student data. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to, ensuring that:

- No identification of students or their parents/guardians by persons other than representatives of the Applicant is permitted.
- The individual student data will be destroyed when no longer needed for the purpose for which they were obtained.
- No access to individual student data shall be granted by the Applicant to any other person, persons, agency or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the district or representatives of the Applicant engaged in work specifically entailed by the research activities approved by the district.

The Applicant recognizes and agrees that such approval and access to individual student data will be extended in reliance on representations made in this assurance, and that the district shall have the right to enforcement of this assurance, or revocation of such approval and access immediately upon evidence of noncompliance by the Applicant. This assurance is binding on the Applicant and such persons as may be employed by the Applicant to assist in any phase of the research effort.

\_\_\_\_\_ Date \_\_\_\_\_  
Applicant's Signature (blue ink)

Applicant's Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_