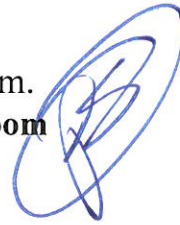


PAJARO VALLEY UNIFIED SCHOOL DISTRICT
Personnel Commission Meeting

AGENDA

Thursday, May 10, 2018 5:00 p.m.
Human Resources Conference Room



- 1.0 Opening Ceremony
 - 1.1 Call to Order
 - 1.2 Roll Call
 - Member Marci McFadden
 - Member Diane Bensberg
 - Member Gary W. Smith
 - 1.3 Pledge of Allegiance
 - Speaker Cards
- 2.0 Approval of Agenda and Minutes
 - 2.1 Agenda-May 10, 2018
 - 2.2 Unapproved Minutes- April 19, 2018
- 3.0 Reports
 - 3.1 Commissioners' Report
 - 3.2 Director's Report
 - 3.3 Correspondence
 - CSPCA News
 - 3.4 Reports
 - Board reports summary: April 25, 2018
- 4.0 Consent Agenda..... ACTION
 - 4.1 Eligibility Lists (Established)

Information concerning the Consent item(s) listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Personnel Commission Members. The action taken in approving Consent items is set forth in the explanation of the individual item(s).
- 5.0 Old Business
None
- 6.0 New Business
 - 6.1 Classified School Employee Week/
Employee Recognition/Retirement Celebration.....INFORMATION
 - 6.2 Public Hearing 2018/2019 Personnel Commission Annual Budget
 - 6.3 2018/2019 Personnel Commission Annual Budget – 2nd Reading & Adoption.....ACTION
 - 6.4 Personnel Commission Meeting Dates for 2018/2019.....INFORMATION/ACTION
- 7.0 Public Input (Non-Agenda Items)

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on a matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's Office for further review.
- 8.0 Items for discussion at next meeting
- 9.0 Next meeting date – June 21, 2018
- 10.0 Adjournment

PAJARO VALLEY UNIFIED SCHOOL DISTRICT
Personnel Commission Meeting
(Unapproved Minutes)
Thursday, April 19, 2018
Human Resources Conference Room

- 1.0 Opening Ceremony
 - 1.1 Call to Order 5:01 p.m. Marci McFadden
 - 1.2 Roll Call
 - Present
 - Member Marci McFadden
 - Member Diane Bensberg
 - Member Gary Smith
 - Staff Pam Shanks and Claudia Cordova
 - Guests None
 - 1.3 Pledge of Allegiance
 - Speaker Cards
- 2.0 Approval of the Agenda and Minutes
 - 2.1 4/19/18 Agenda
 - Motion: Bensberg Second: Smith Approved: 3/0
 - 2.2 12/14/17 Minutes
 - Motion: Smith Second: Bensberg Approved: 3/0
- 3.0 Reports
 - 3.1 Commissioners' Report: *Commissioner Bensberg reported that she attended the CSPCA Conference in San Diego in February with staff and CSEA reps. It was very well attended.*
 - 3.2 Director's Report: *Director Shanks reported that the CSPCA conference was great; our staff, Commissioner Bensberg and 2 Reps from CSEA, attended it. Our Department is busy with recruitments. We recruited for two big positions recently. Joe Dominguez is our new CBO and Dan Weiser was promoted to the Director of Technology position. Our Department filled the Director of Certificated position. Alison Niizawa was promoted to the Director position. Our staff attended a job fair in March at the CET center. There was great turn out and we interviewed on the spot. We were able to secure some custodian substitutes for our district.*
 - 3.3 Correspondence: *Job Fair Flyer and CSPCA-Save the Date 2019 Annual Conference*
 - 3.4 Reports: Board Reports: 1/24/18, 2/21/18, 2/28/18, 3/14/18 and 3/28/18
- 4.0 Consent Agenda:
 - 4.1 Eligibility List (Established)
 - Motion: Smith Second: Bensberg Approved: 3/0
- 5.0 Old Business:
 - None*
- 6.0 New Business:
 - 6.1 2018/2019 Personnel Commission Annual Budget: *Director Shanks presented the 1st reading of the Annual Budget for the 18-19 school year.*

- 6.2 Mary Ann Gomez Scholarship Selection: *The commissioners discussed their top candidates for the scholarship selection. After reviewing and discussing their selections, they chose to award four scholarships of \$500 each.*

Motion: Smith

Second: Bensberg

Approved: 3/0

7.0 Public Input (Non-Agenda Items) *None*

Public Comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on a matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's Office for further review.

8.0 Items for discussion at next meeting:

2018/2019 Personnel Commission Annual Budget Public hearing and Adoption

9.0 Next Meeting Date: May 10, 2018 at 5:00 PM

10.0 Adjournment – 5:33 PM

Motion: McFadden

Second: Bensberg

Approved: 3/0

Distribution:

Personnel Commission

Dr. Michelle Rodriguez


Governing Board

Expanded Cabinet

CSEA President and Representatives

PVUSD Schools

Attest:



Pam Shanks, Human Resources Director

CSPCA NEWS

Current News for Commissioners, Personnel Directors and Honorary Life Members

Joyner/Snipes Award

Every year, CSPCA presents its top award at the annual conference. It goes to the individual or group that most represents our principles of merit by deeds, words and actions.

At the 2018 February conference, we were happy to present it to CODESP and Marianne Tonjes in recognition of the many services she and CODESP have performed for the Merit System.

More information about the history and criteria of the award, and a list of past recipients, can be found in the announcement section of our web site, www.meritsystem.org.

Please be thinking about nominations for the 2019 award.

2018 Honorary Life Member Awards

Whenever CSPCA members retire from their district jobs or roles as commissioners, and were active participants in CSPCA and its activities, they become eligible to be identified for an Honorary Life Member (HLM) Award. In February, we proudly recognized Bon Guerrero who has had dual experience as a commissioner and as Director from Poway, Anita Ford who also has dual experience as commissioner and Director from L.A. Unified, and Matt Spencer who is a retired Director from Simi Valley USD. Go to www.meritsystem.org to see more information about the award, plus a list of Honorary Life Members.

Nominations for CSPCA Board Election

At the Annual Business Meeting Luncheon held every year during the CSPCA Conference, a slate of proposed officers and Committee Directors is presented to the membership. In upcoming months we will be compiling that slate again, and are looking for people willing to serve on CSPCA (and on the Regional Associations). If you have a name to suggest, please notify your Regional Association President or Vic Garcia, Past CSPCA President by September, 2018. (See web site for contact information.) We need people from all three regions and have particular needs for commissioners to become involved. Be a star and volunteer!

*2018 Distinguished
Commissioner
Awards*

**15 YEARS OF SERVICE
APPOINTED IN 2002**

Gloria Bevers
Chico USD

Vic Garcia
Cajon Valley ESD

Bob Guerrero
Oceanside USD

Kathleen Hobiger
Simi Valley USD

Vilda Holguin
Manhattan Beach USD

Rodney Martin
Santa Clara COE

Pat Ridenour
La Mesa-Spring Valley ESD

Cynthia Strand
Manhattan Beach USD

Jan Rhoads
Oxnard ESD

James King
Ventura County CCD

*Extraordinary
Service Award*

**40 YEARS AS
COMMISSIONER**

Virginia Levenson
Cajon Valley ESD

President's Message

Greetings! At our February conference, I had the opportunity, as your newly installed president, to greet the many bright, smiling faces in attendance. I am tremendously grateful to the conference committee for such an excellent conference. We learned much and enjoyed quality time together.

Having attended many conferences as a commissioner, I have made many dear friends who care about the Merit System. My wish for you is to make valued friends within this organization, too. What we do matters. It matters to the classified employees, the students, and our communities. We volunteer because we all care.

At our conference, new and returning officers and board members were installed. Before our next annual conference, the CSPCA board will meet about three times to guide this organization; to work on 2019 and 2020 conferences that train our members to understand, appreciate, and properly implement the Merit System; to provide Merit Academy training; to assist districts in need; keep alert on legislative issues; and more. We do this as a labor of love.

Training is pretty much the most important thing that CSPCA offers to our members. We work hard at keeping our conferences and the Merit Academy affordable. In addition to the training sessions, networking is one of the best parts of our conferences. Both the conference and the academy are for commissioners, directors, staff and union members. Keeping in touch and on top of issues that affect us all over the state is key to the success of the Merit System. Please also support your regional associations. We work together for the success of CSPCA.

I would like to give a shout out to Executive Director George Cole, who works nearly full time, for part time pay, simply because he cares. George, thank you!

I am honored to be your CSPCA president, and I urge you to join our team. There is much work to be done, and many hands make light work. I look forward to seeing you at our annual conference February 7-10, 2019 in Anaheim.

With my warmest regards,

Toni Wilkerson

Future Events

News from the North

The Northern Association (SPCA-NC) Fall Conference will be in early October in Reno, and may be from a Sunday through Tuesday. Watch for more details!

This region will be offering two Merit Academy scholarships to northern members.

PCASC Conference, 6/1/18

"Finding Value in Merit"

*Paradise Pier Hotel
Anaheim*

*Keynote: Anthony P.
De Marco, Esq.*

Play the "Merit Wheel of Fortune" game and answer questions re: the Ed Code, law cases and other applicable law affecting the Merit System. Earn prizes.

For registration info contact PCASC President Bernie Konig or Secretary Pat Heineke. Register now!

Board Meetings

The CSPCA Board meets at least quarterly. Our next meeting will be Saturday, April 28, in Ontario, CA.

Web Site and Facebook

Be sure to frequently check out the CSPCA online at www.meritsystem.org

Remember, it is ".org"!

Also, keep current by checking our Facebook page.



Did You Know . . .

CSPCA's 47th Anniversary is June 5, 2018

In Oct. of 1969, Jack Brown, Willie Otto and Tom Rennison flew home from a conference. During the flight they discussed the need for establishing a California statewide organization of Personnel Commissioners. Jack Brown, President of the Orange County Personnel Commissioners Association, was the primary promoter of a statewide organization. In the winter of 1970, Brown, Otto and Rennison joined Ken Slimmer and Elden Gillespie for further discussion. A poll of 91 Merit System districts revealed an overwhelming interest in establishing a statewide association. An Ad Hoc organization was set up, chaired by Brown, to coordinate statewide meeting with Rennison as Conference Chair.

From December 2-5, 1970, the Conference of California School District Personnel Commissioners met at the Del Monte Hyatt Hotel in Monterey. The theme was "The Personnel Commission Today: Dynamic or Dead?" and was designed specifically for Personnel Commissioners and their staffs. Over 100 Commissioners and Directors were in attendance. The Northern California Personnel Commissioners Association helped provide leadership, particularly by James A. Kelley, Forrest Ayer and Dave Peterson.

Jack Brown became Interim Chairman. Bylaws were ratified and plans began for a formal organizational meeting. On June 5, 1971, in a one-day meeting in Goleta, the CSPCA was formally established by adoption of the bylaws and election of officers and Directors.

The first official CSPCA Conference was held in Monterey from December 1-4, 1971. The program was aimed at the needs of Commissioners and Directors. Officers and Directors were elected for 1972. The next conference was scheduled to be held in San Diego. Already a pattern was being established of alternating annual conferences and the choice for President between Northern and Southern California. The 1972 conference was held in December, at which time it was decided to hold the annual conferences in January, the next being scheduled for January 1974.

Many good people have been involved in CSPCA since the idea was first conceived. They all have helped the Association to thrive and remain strong. CSPCA has marked significant accomplishments during these first 25 (now 46) years and it is poised and ready to continue its good work toward the golden

CSPCA Board Members 2018

President – Toni Wilkerson Commissioner, Castro Valley

President Elect– Teri Minoux, Commissioner, Vista

Vice President – Jennie Batiste, Commissioner, Santa Barbara COE

Past President – Vic Garcia, Commissioner, Cajon Valley

Treasurer –Matt Spencer, retired Personnel Director, HLM

Secretary – Chuck Soper, retired Commissioner, HLM

Committee Directors

Membership, San Diego – John Baird, Commissioner, San Dieguito

Training – Cynthia Carrillo. , Personnel Director, Lompoc

Legislative – Pat Heineke, retired Personnel Director, HLM.

Membership, North– David Koll, Personnel Director, Chico

Membership, South – DeShawn Dickinson, Personnel Director, Victor Valley

Retirees – T.R. Lin, retired Personnel Director, HLM

Liaison – Glenn Siegel, retired Personnel Director, HLM

Communications –Pat Ridenour, Commissioner, La Mesa - Spring Valley

Regional Presidents or Alternates:


PCA-Northern Region President – (Alternate for Wilkerson)–Philip Gordillo, Chief HR Director, SCCOE

San Diego Region President – (alternate for Minoux) pending

PCA-So Cal President – Bernie Konig, Director, Centinela Valley

George Cole- [Executive Director, CSPCA](#)

BE A STAR!
Volunteer with CSPCA

 **CSPCA**

Commissioner Participation Especially Needed!
For Information, fill out this form and return it to the President, a board member or the Executive Director.

Your name: _____

Email and/or phone: _____

School District/ Region: _____

CSPCA needs YOU!

Cheers to the San Diego Region (PCA-SD) for the 2018 Conference and the Epple Award!

The PCA-SD presented a fantastic CSPCA annual conference in February, 2018. The 268 attendees benefitted from the three and a half days of meaningful training workshops and speakers, plus the vendors hall with 23 vendors participating. The waterfront location made the event even more enjoyable. Many hours of planning contributed to the event's success.

The San Diego region also used this opportunity to award its prestigious Epple Award, with the assistance of a CSPCA Past President, Milt Loy, surprising member and Past President of the region and of CSPCA, Dave Holmerud, at the President's Reception. Congratulations Dave and many thanks to the San Diego Region!

From George Cole, CSPCA Executive Director

ANNUAL BUDGET OF PERSONNEL COMMISSION
PROCEDURES AND INSTRUCTIONS

1. The **Personnel Commission** shall prepare an annual budget for its own office which, upon the approval of the County Superintendent of Schools, shall be included by the governing board in the regular budget of the school or community college district. The annual budget of the Personnel Commission may include amounts for the purposes of Education Code Sections 45255 and 88075.
2. The budget shall be prepared for the **Personnel Commission's** first reading in April.
3. The **Personnel Commission** shall forward a copy of its proposed budget to the governing board indicating the time, date, place for the public hearing of the budget and shall invite the board and district administration representatives to attend and present their views. The **Personnel Commission** shall fully consider the views of the governing board prior to adoption of the proposed budget.
4. The **Personnel Commission** shall hold the public hearing on the budget during its regular scheduled meeting in May.
5. The **Personnel Commission** shall then forward its budget to the County Superintendent for action.
6. If the County Superintendent proposes to reject the budget as submitted by the **Personnel Commission** or is requested in writing by the governing board to reject the budget, he or she shall, within thirty days after the **Personnel Commission's** submission of the budget, hold a public hearing on the proposed rejection. CSPCA recommends that the County Superintendent contract with the "Office of Adminstrating Hearings and Appeals" of the State of California, for an independent administrative law judge. This process will alleviate any conflict of interest between the county superintendent and on his/her county, K-12, or community college districts. A governing board request that the County Superintendent reject the **Personnel Commission** budget must be received within the 30 days following the County Superintendent's receipt of the proposed budget, so that a hearing can be held within the legal time limits
7. A notice of public hearing on the proposed rejection will be forwarded to the **Personnel Commission** and the district's governing board. After such public hearing, the county Superintendent may reject or, with the concurrence of the Personnel Commission, amend the proposed budget.
8. Upon approval of the County Superintendent, one copy of the adopted budget will be returned to the **Personnel Commission** and one copy to the district and shall be included by the governing board in the regular budget of the district.
9. In the absence of approval by the County Superintendent, the **Personnel Commission** will be

New Personnel 2017-18 Directors and Commissioners

Commissioners:

Alameda COE

New - Janell Hampton 2017
Previous - Deborah McHenry - 20 years

Bassett USD

New - Jennifer Perez - 2017
Previous - Lizet Angulo - 2016

Fountain Valley USD

New - Tony McCombs - 2017
Previous - Stephen Einstein 27 years

Glendale USD

New - Adam Ordubegian - 2017
New - Alfred Emmons - 2017
Previous - Richard Davis - 16 years
Previous - Merle Slack - 12 years

La Mesa-Spring Valley ESD

New - Steve Babbit - 2018
Previous - David Gillespie - 21 years

Madera USD

New - Arlene Saucedo - 2017
Previous - Lynn Cogdill - 3 years

Ocean View ESD

New - Lance Bidnick - 2017
Previous - Allan Pogrud - 9 years

Oxnard ESD

New - Ed Castillo - 2017
Paul Robidson - 2017
Previous - Jan Rhoads - 15 years
Manuel Perez - 25 years

Palmdale ESD

New - Don Wilson - 2017
Previous - Ned Beadel - 10 years

San Dieguito UHSD

New - Kamrah Hzimzadeh - 2017
Previous - Terry King - 3 years

San Lorenzo USD

New - Justin Hutchison - 2017
Previous - Isabel Polvovosa - 3 years

San Mateo COE

New - Chelsea Bonini - 2018
Previous - Olga Hoja - 20 years

Santa Barbara CEO

New - Jennie Batiste - 2017
Previous - Hugo Lara - 3 years

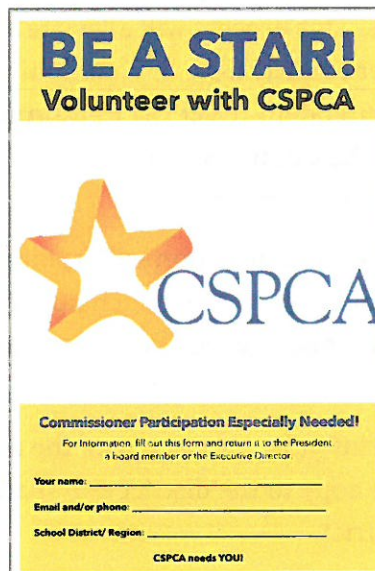
Temple City USD

New - Gina Aparicio - 2017
Previous - George Goold - 1 year

William Hart USD

New - Lorraine King - 2017
Previous - Dennis Koontz - 3 years.

*Remember to notify
George Cole promptly
about any changes of
Commissioners or
Directors in your district!*



Personnel Directors:

Alameda COE

New - Veronica Hodge
Previous - Movita Salter

Berkeley USD

New - Patricia Duwel
Previous - Randy Perez

Bassett USD

New - Jode Howard
Previous - John Anthony Muraki

Castro Valley USD

New - Justin Gacherieu
Previous - Melinda Trammel

Compton USD

New - Christopher Calvin
Previous - Lawrence Adams

Hacienda La Puente USD

New - Israel Cobos
Previous - Kristina Hanon

La Mesa-Spring Valley ESD

New (2016) - Xavier Thomas

Previous - TR Lin

Long Beach CCD

New - Kristin Olson
Previous - Mona Lisa Hasson

Lynnwood USD

New - Andrea Cameron
Previous - Kristin Olson

Madera USD

New - Isabel Barreras
Previous - Henry Perea

Pleasant Valley USD

New - Valerie Barroso
Previous - Evalene Murphy

Simi Valley USD

New - Sophie Crocker
Previous - Matt Spenser

William Hart UHSD

New - John Anthony Muraki
Previous - Claudia Barragan

CLASSIFIED PUBLIC EMPLOYMENT SUMMARY: 04/25/18

PROMOTION

0 TOTAL

NEW HIRE-PROBATIONARY:

1 Program Operations Supervisor

1 TOTAL

MISCELLANEOUS ACTION:

1 Admin Asst II
1 Administrative Secretary III
1 Child Welfare & Attendance Analyst
1 Food & Nutrition Services Assistant
1 Groundskeeper II
1 Lead Maint Spec. Plumber
1 Registrar
1 Student Information Specialist
1 Student Services Specialist
9 TOTAL

LIMITED TERM-SUBSTITUTE:

None

0 TOTAL

LIMITED TERM PROJECT:

1 Admin Asst II
1 Admin Secretary III
2 Attendance Specialist
1 Behavior Technician
5 Campus Safety & Security Officer
4 Custodian
1 Dept. Staff Accountant
9 Food & Nutrition Services Asst.
6 IA Gen
1 IA M/M
1 IA M/S
1 Language Support Liaison II
2 Lead Custodian II
2 OA II
1 Parent Education Specialist
1 Registration Technician - Healthy Start
1 School Bus Driver
3 School Office Assistant
1 Site Technology Support Technician
1 Textbook Technician
1 Theater Technician
1 Translator/Interpreter
47 TOTAL

EXEMPT

5 Childcare
5 Enrichment Specialist
34 Workability
10 Yard Duty

54 TOTAL

LEAVES OF ABSENCE

1 Behavior Technician
1 Food & Nutrition Svcs. Site Leader IV
1 IA M/S
1 Lead Custodian II
2 School Bus Driver
1 Service Mechanic
1 Student Information Specialist

8 TOTAL

SEPARATIONS

1 Administrative Assistant I
1 IA M/S
1 Library Media Tech
1 Student Info. Specialist

4 TOTAL

RESCINDS

None
0 TOTAL

GRAND TOTAL: 123

PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Classified Personnel

Examinations Conducted During the Period of
July 2017 – June 2018

Personnel Commission Agenda Back-up Item # 4.0

DATE: May 2018

Eligibility Lists Established

Classification	Open Date	Appls Number	Appl WT/ SQ	Appl Practical/ Oral or Presentation	# on Elig List	Establish Date
1. District Technology Support Technician	1/31	13	10		1	4/12
2. Site Technology Support Technician	1/31	37	15	5	3	4/13
3. Groundskeeper I	3/6	36	13		8	4/13
4. Parent Education Specialist	3/23	17	6	3	3	4/23
5. Office Manager-Adult Education	1/18	18	12	5	4	3/30
6. Food & Nutrition Services Cook/Baker I	3/30	18	7		3	4/27
7. Behaviorist	4/10	8	4		4	4/24



Personnel Commission

Item No: 6.1

Date: May 10, 2018

Item: Classified School Employee Week (May 20– May 26, 2018)

Overview: California's Legislature recognizes the important contributions of classified school employees and named the third full week of May "Classified School Employee Week" to honor these contributions.

The Pajaro Valley Unified School District honors Classified School Employee Week and highlights the importance of recognizing classified employees of our district and their valuable work. Classified employees of the District support a positive instructional environment in a variety of ways each day from the time students board a school bus to the time they head home at the end of the day. Every aspect of our students' educational experience is impacted by a classified school employee. From the classroom to the playground; the school cafeteria to the school office; the human resources department to the business office – classified employees make a difference in the daily lives of our students.

The District and Personnel Commission recognize and value all of the work of classified employees working for the PVUSD. The Board of Trustees will recognize Classified School Employee Week at their May 9, 2018 meeting.

In addition to honoring classified employees during Classified School Employee Week, the District will also be recognizing employees during that week for the following years of service:

- 10 years
- 15 years
- 20 years
- 25 years
- 30 years
- 35 years
- 40 years

The District will be recognizing almost 300 classified, certificated, and management employees. It should be noted that 5 of the 8 employees recognized for 40 years of service are classified employees. This shows a deep commitment to our students and our community from our classified staff.

To honor our employees with the years of service mentioned above, pins and certificates will be distributed the week of May 21st, so they can be honored by the staff they work with every day. Thank you to all employees for your years of service with the District.

We will also be honoring district retirees on May 23, 2018. An invitation will follow.

Prepared by:


Pam Shanks, Director of Classified Human Resources



Personnel Commission

Item No: 6.2/6.3

Date: May 10, 2018

Item: Adoption of the Personnel Commission's Annual Budget -
2018/2019 – 2nd Reading, Public Hearing and Adoption

Overview: As per Education Code 45253 and Personnel Commission Rule 3.7 the Personnel Director shall prepare and submit to the Personnel Commission a proposed operating budget for the next fiscal year.

After the preparation and study of the budget, the Commission shall provide for a public hearing on its proposed budget, such hearing to be held no later than May 30, 2018.

Prior to the public hearing on its budget, the Personnel Commission shall forward a copy of its proposed budget to the Board of Education indicating the time, date, and place of the public hearing, and shall invite the Board and District Administration to attend the meeting. The Personnel Commission budget for 2018/2019 was forwarded to the Board of Trustees on Friday, April 20, 2018 with the notification of the public hearing.

Attached is the proposed budget for the 2018/2019 fiscal year.

Prepared by:

Pam Shanks, Director of Classified Human Resources

**PAJARO VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION PROPOSED BUDGET
2018/2019
May 10, 2018 2nd Reading and Adoption**

	Management 7204-Personnel Commission	Adopted Budget	Proposed Budget
Object		2017/18	2018/19
	STAFF		
	Staff Salaries	300,635.27	322,427.00
2390	Personnel Commissioners' Compensation	1,800.00	1,800.00
3xxx	Total Benefits	215,475.35	238,211.00
	Total Salaries and Benefits	517,910.62	562,438.00
	OPERATIONS		
2418	Office Assistant Temp Salary	6,000.00	6,000.00
3xxx	Office Assistant Temp Benefits	1,000.00	1,988.00
4300	Materials and Supplies	12,500.00	12,500.00
4400	Supplies over \$500	8,000.00	8,000.00
5201	Travel and Conference	13,431.00	13,931.00
5202	Mileage	1,500.00	1,500.00
5300	Dues and Membership	3,400.00	3,400.00
5710	Direct Costs-Print Shop	1,000.00	500.00
5754	Food Services	200.00	200.00
5801	Legal Services	1,000.00	1,000.00
5812	Advertisement/Recruiting	3,000.00	3,000.00
5904	Postage	409.00	409.00
	Total Operations Costs	51,440.00	52,428.00
	Total Expenditures	569,350.62	614,866.00



Personnel Commission

Item No: 6.4

Date: May 10, 2018

Item: Personnel Commission Meeting Dates for 2018/2019

Overview: Attached are the proposed meeting dates of the Personnel Commission for the 2018/2019 school year.

Recommendation: Approve the meeting dates of the Personnel Commission

Prepared by:

Pam Shanks, Director of Human Resources



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

Personnel Commission

Meeting Dates for 2018/2019 5:00 p.m. Human Resources Conference Room

July 19, 2018
August 16, 2018
September 20, 2018
October 18, 2018
November 15, 2018
December 13, 2018
January 17, 2019
February 21, 2019
March 21, 2019
April 18, 2019
May 16, 2019
June 20, 2019

Please call 831-786-2145 should you have any questions.