



Pajaro Valley Unified School District
 294 Green Valley Road., Watsonville CA 95076
 (831) 786-2145 Fax (831) 761-6018
www.pvUSD.net

Employment Verification

Attn: Personnel Office
 Verification of Employment

District Name: _____

Address: _____

Our District has employed the person named below. In order to allow credit on our salary schedule for prior experience, it is necessary for us to have verification of employment from your school/agency:

Name _____ Social Security # _____

Please complete the form below and return it to the Pajaro Valley Unified School District's Human Resources Center. Please note that this is time sensitive, as it will affect the employee's salary. Your assistance is highly appreciated.

Period of Employment Month/Day/Year	Type of Employment (Teacher, Substitute, Other)	Number of Days Per Year	FTE/% Full/Part Time	Assignment
From - To				
From - To				
From - To				

I hereby certify that according to records on file with this agency, the above named person provided the services indicated while in possession of a proper license, credential, or permit as required by law.

 Signature and title of person completing form

(_____)_____
 Telephone Number

 Please Print Name