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| **Pajaro Valley Unified School District**  **Certificated Evaluation Time** | |
| **Administrative Mandate** | |
| Self-Assessment/District Goals/Initial Meeting | September 1-30 |
| Tenured Choices (Due to Human Resources) | September |
| 1st Pre-Conference/Observation/Post Conference | September 30 - October 28 |
| 2nd Pre-Conference/Observation/Post Conference | October 31 - December 9 |
| **Mid-Year Evaluations (Due to Human Resources)** | January 17 - February 10 |
| 3rd Pre-Conference/Observation/Post Conference | February 15 - April 11 |
| **Final Evaluation Summary with Teacher** | April 12 - April 19 (**Due to Human Resources by April 21**) |
| **Partner** | |
| **Group 1**  Self-Assessment/ Area of Investigation/Initial Meeting Sept. 1-30 | **Group 2**  Self-Assessment/ Area of Investigation/Initial Meeting Sept. 1-30 |
| **1st Substitute Day:** Tuesday, October 4 (All Sites)  Pre/Post form Due to Administrator October 14 | **1st Substitute Day:** Thursday, October 6 (All Sites)  Pre/Post form Due to Administrator October 14 |
| Thursday, October 27 **(Elementary Only)**  Pre/Post form Due to Administrator November 4 | Tuesday, October 25 **(Elementary Only)**  Pre/Post form Due to Administrator November 4 |
| **2nd Substitute Day: Tuesday, February 14**  Pre/Post form Due to Administrator March 3 | **2nd Substitute Day: Thursday, February 16**  Pre/Post form Due to Administrator March 3 |
| **Final Evaluation Summary Completed by April 19** | **Due to Human Resources by April 21** |
| **Portfolio** | |
| Self-Assessment/ Area of Investigation/Initial Meeting | September 1-30 |
| 1st Selection and Reflection, 1st quarter Group Meeting, 2nd Selection and Reflection | By December 22 |
| 3rd and 4th Selections and Reflections and Collaboration with Administrator | By April 11 |
| **Final Evaluation Summary Completed by April 19** | **Due to Human Resources by April 21** |
| **Administrative Choice** | |
| Self-Assessment/ Area of Investigation/Initial Meeting | September |
| 1st Pre-Conference/Observation/Post Conference | By October 3 |
| 2nd Pre-Conference/Observation/Post Conference | By April 10 |
| **Final Evaluation Summary Completed by April 19** | **Due to Human Resources by April 21** |
| **Self-Assessment Year Only** | |
| Fall Self-Assessment | Fall |
| Spring Self-Assessment | April 10 – May 1 |
| **Partnership Substitute Group 1:** AJHS, AHS, Diamond, Bradley, Mar Vista, New School, PVHS, Rio Del Mar, Valencia, WHS **Group 2:** Alianza, Amesti, Ann Soldo, Calabasas, CCMS, EA Hall, Freedom, Hyde, Hall, Lakeview, Landmark, MacQuiddy, Mintie, Ohlone, PMS, Radcliff, Renaissance, RHMS, Starlight | |