

PVUSD Districtwide Safety Committee Meeting Minutes

May 18, 2022

I. Call to order/Introduction:

PVUSD Safety Committee Meeting called to order at 2:00 p.m. on 5/18/22.

- a) **Members Present:** Jean Aitken, Rich Arellano, Colleen Bugayong, Ruth Bugayong, Heather Gorman, , Radhika Kirkman, Delilah Macedo, Diana Martinez, Veronica Moran, Kathyryn Powell, Nelly Vaquera-Boggs, Myrna Wight

Members Absent: Conner Bayuk, Skyler Brox, Kim DeSerpa, Daniel Dodge Jr., Rachel Hitchcock, Janet Kreitzer, Linda Liu, Richard Martinez, Alison Niizawa, Clint Rucker, Sandra Sanchez, Elizabeth Thorne, Guillermo Torres

II. Ruth reviewed the injuries and incidents for March and April 2022.

- a) Heather Gorman stated they are looking into devices/training on how SELPA communicate with students better to prevent injuries. Ruth stated to notify her and she can have Skyler from Keenan involved as well.

III. Action Items:

- a) The action items were reviewed from the March 16, 2022 meeting. Ruth gave the following updates:
- Fire drill: PA's were installed at the DO in common work places as requested.
 - Additional ALICE trainings were held on 3/30/22 and 4/20/22.
 - Technology installed 10 additional outdoor wireless.
 - Revisions to Last Meeting Minutes: We are recording the Safety Committee Meetings now to be used for the meeting minutes.

IV. Training Updates:

- a. Lockout Tagout and Heat Illness Prevention Training for M&O staff were done 3/24/22.
- b. Rave App training for site admin was held. To move forward with staff training soon.
- c. Summer trainings are being scheduled now for Asbestos, Awareness, Blood borne Pathogens, Boom Lift and Scissor Lift. Please contact Ruth if you have any trainings to schedule as soon as possible.

V. Open Forum:

- a. Ruth stated the Safety Committee meeting schedule for 2022-2023 will be sent with the meeting minutes and the meetings will not interfere with the Benefits meetings.

- b. Nelly asked how to address requests when teachers need classrooms investigated for clean air, filters, etc. and who is responsible for that? Nelly explained that in the past she was teaching in a classroom and felt ill and some students got ill. The classroom did get shut down eventually but a student were chronically ill and one would go home for severe asthma. Once they were moved to another classroom the student no longer missed school and she was fine also. Ruth stated that it should start with HR who should be notified and that she can be included. Nelly asked what happens when rooms aren't being vacuumed and filters are not changed and explained she understands we are short staffed but this has happened before and HR was notified but nothing was done. Nelly asked if there is a checklist or a process when people are sick and how to address the issue immediately such as filters being filthy and some moldy. Ruth explained that the issue now is that we are required to spend time disinfecting rooms each day which has impacted duties. Ruth stated there is an SOP for mold which is followed and if it is an HVAC issue, we should inquire with the HVAC Tech would need to investigate the specific issue. Nelly stated she would include Ruth in the future with any issues that come up.

- c. Radhika mentioned that she has seen sites put up the drill schedules, however one site could not confirm that the drills would be done and asked if there is some sort of oversight. Ruth stated she knew what she was referring to and they can talk offline to discuss having oversight to be sure drills are being conducted and not just at the Admin level.

VI. Adjournment

Minutes submitted by: Myrna Wight

Minutes approved by: Ruth Bugayong