

# ***PVUSD Districtwide Safety Committee***

## ***Meeting Minutes***

November 10, 2021

### **I. Call to order/Introduction:**

PVUSD Safety Committee Meeting called to order at 2:02 P.M. on 11/10/21.

Members Present: Jean Aitken, Rich Arellano, Skyler Brox, Colleen Bugayong, Ruth Bugayong, Heather Gorman, Radhika Kirkman, Delilah Macedo, Diana Martinez, Richard Martinez, Gary Webb, Dan Weiser, Alison Niizawa, Clint Rucker, Jennifer Krruse, Kathryn Powell,

**II. Members Absent:** Connor Bayuk, Kim DeSerpa, Kasey Klappenback, Linda Liu, Ricky Maldonado, Kathryn Powell, Kevin Roth, Sandra Sanchez, Elizabeth Thorne, Guillermo Torres, Myrna Wight, Daniel Dodge Jr., Janet Kreitzer, Nelly Vaquera-Boggs,

### **III. Reviewed WC Injuries for Last Quarter:**

- a) Ruth went over the Workers' Comp injuries from September 2021 - October 2021.
- b) Heather Gorman wanted more clarification on the severity of the incidents being asked to go to the clinic for care. For example a scratch on the arm versus a laceration needing stitches.
- c) Ruth mentioned anytime it is an open wound, the employee is asked the last time they received a tetanus shot. If the employee is not aware of this date, they are sent to the clinic for a tetanus shot. Ruth mentioned the importance of wearing long sleeves and the protective gear to avoid these types of injuries.

### **IV. Reviewed Action Items from 9/15/21 Safety Meeting**

#### **V. Training Updates**

- a) Ruth presented updates on completed trainings.

### **VI. Emergency Notification Updates**

- a) Dan Weiser presented updates on our emergency notification systems. We are upgrading the clock bell paging system at all school sites. We are installing the exact system at each site. You can program the system with a recorded voice, pre-program codes for lockdowns, earth quakes etc. With this system, you can page the entire site at the same time and you can do it from your cell phone. There are 4 sites that still need this system to be installed which are PVHS, Ann Soldo, Landmark and Linscott.

- b) Ruth asked if the paging system will work if the power goes out. Dan indicated there are backup batteries in the paging systems that will allow them to stay on for about an hour. If the outage is more than an hour then it will not work.
- c) Several paging devices are being updated so do not be alarmed if a message appears on the screen but let Dan know if the message does not go away.
- d) The District is also implementing Remind, teachers and parents are using this application already. We will be sending out a Google form to sign up to receive emergency notifications. Employees will need to enter their personal cell phone # to receive emergency and urgent notifications. You will get an urgent notification from your site and/or you can choose what sites you would like text messages for. It is best if you download the Remind application.
- e) RAVE will be used if someone is dialing 911 and we need first responders on scene. Rave will send out a notification to all administration and law enforcement. Rave will also send out a notification if you are in the area of the location/area where the incident is taking place.
- f) Dan also reminded everyone that we have the 911-call notification for each school site and District Office. If 911 is called from a district phone, the District Office (a group of designated employees) get an email alerting them of this and they follow up with the site/extension that made the call.
- g) Questions or feedback from the group. No responses from the group

## **VII. Open Forum**

- a) There was no feedback from the group.
- b) Ruth reminded everyone that the next meeting will be on January 19, 2022

## **VIII. Adjournment**

Ruth adjourned the meeting at 2:40 pm.

Minutes submitted by: Veronica Moran

Minutes approved by: Ruth Bugayong