



## Citizens Oversight Committee Bond Measure L December 9, 2014 Meeting Minutes

Committee Members present: William Beecher, Shira Coleman, Silvia Diaz, Leonard English, Ernest Paul Henderson, Dan Johnson, Doug Keegan, Rene Paz, Regina Kelbert, Juana Ponce

Members Absent: Brian Peoples, Leonel Morales

District Staff Members present:

- Brett McFadden, Chief Business Officer
- Richard Mullikin, Director of Maintenance, Operations, and Facilities
- Tim Landeck, Director of Technology
- Kathy Fuentes, Assistant to the Chief Business Officer

Committee Chair welcomed members to the meeting. Staff reported the Bond Financial and Performance Audit reviews have just been completed. The state requires an audit for oversight committees annually. The Board normally chooses an auditing firm however the Citizens Oversight Committee established an audit sub-committee. With staff assistance they received proposals and interviewed three firms selecting Vavrinek, Trine, Day & Co. (VTD). The Board approved their contract in June.

The committee teleconferenced with VTD Auditor Justin Thomas to review the Financial and Performance audits. Thomas reported the Financial and Performance Audits verified funds were spent according to bond language approved by the voters. There were no findings.

VTD is also the district audit firm. Thomas explained that although both audits were completed at the same time, district and bond audit internal controls were reviewed separately. Invoices and general ledger codes were used to distinguish district from bond expenditures and those over \$90,000 were flagged for review. The Committee unanimously approved the audit after which it will be submitted to the board for approval.

Staff reviewed bond projects and behind the scenes work at Pajaro Valley High School. Future projects include a student auditorium on the existing campus and completion of the upper nine acres with athletic facilities for coaches including practice and storage. Staff noted that the permitting process was tough; the project falling within safety zone 6 because of its proximity to the airport and freeway.

Help has been solicited from Assembly Member Mark Stone to move the project along. Meetings have been conducted in Santa Cruz and Sacramento with environmental groups, the city, the Pilots' Association, farm

bureau, and the Ag Commissioner for their input prior to beginning the permitting process. Locally the Wetlands Watch group is in support of the project and on the EIR selection committee. PMC and Rincon will be approved by the board to do bond program EIR work. A large town hall meeting was conducted at PVHS about bond work. The Pilots Association then forwarded a letter stating their opposition to proposed projects on the school site. Staff have enlisted legal counsel to help with permitting application and processes.

Staff reviewed ongoing and completed bond projects at other sites including Intelligent Classrooms. A 70" TV will now be placed in every classroom instead of short throw projectors. Television has higher resolution and lower cost and Technology is working with Facilities to decide best and most secure mounting in classrooms.

The committee asked for tools to help with bond project communication to sites. Construction reported they have been meeting with principals and site council members to update on bond projects and committee member Bill Beecher offered assistance with project communication.

The meeting was adjourned at 8:05 pm.