
PAJARO VALLEY UNIFIED SCHOOL DISTRICT
FACILITY PLANNING
PHONE (831) 786-2100 EXTENSION 304 FAX: (831) 728-0136

The Pajaro Valley Unified School District would like to remind you of the policy when using District Parking Lots and Hard-Tops.

When Parking Lots/hard-Tops are assigned to an organization, it is the organization's responsibility to provide a PORTABLE TOILET, making sure it is cleaned and serviced. We understand that this may cause an extra expense to your organization. Try to keep the toilet locked during school hours or when it is not in use. Please check with the school administrator for approval and the best location for the Portable Toilet(s). Portable Toilet(s) should be removed from school premises no later than 1 (one) week after Facility Permit expires.

If for any reason the school District has to act on a Portable Toilet issue, any incurred expenses will have to be reimbursed by the organization before any other Facility Use can be contemplated.

All Organizations using District Parking Lots/Hard-Tops must bring a certificate of Liability Insurance to the Office of Facility Assignments.

Organizations are expected to clean the Parking Lot/Hard-Top after each use. That means picking up your trash, putting it in plastic bags and taking it to the big dumpster.

Use the Parking Lot/Hard-Top only on dates and times assigned to you; call our office before the expiration date to renew the permit if you want to continue using it.

Do not use any electrical equipment without prior approval from the school's administration office.

Vehicles are not allowed on grass areas; they must be parked in the parking lot.

Adult supervision must be enforced at all times to avoid access or damage to unauthorized portion of buildings.

Do not arrive before your assigned starting time.

Absolutely "NO Alcoholic Beverages or Smoking are allowed on School Properties".

If any of the above conditions are not met, you will be under Penalty of revocation of permit. If you have any questions or Concerns, Please call the Office.

Organization: _____ Date: _____

Name: _____ Signature: _____