

Changing the Password at PVUSD.net

(For Windows Computers)

Passwords are an important aspect of computer security. Selecting a secured password is important to ensure that only you are accessing your account.

1. Make sure that you are logon to the PVUSD network with your Username and Password.
2. Press **[Ctrl] + [Alt] + [Delete]**
The windows security dialog box will be displayed



3. Click on the **Change Password** button.
The change password dialog box will be displayed



4. Click in the **Old Password** box and type in your old password.
Important Note: Remember to use at least Six Characters, and note that your network password is case sensitive, which means that if it is alphabetic, you need to remember if it is in uppercase or lower case.
5. Click in the **New Password** box and type your new password. Remember that it will be case sensitive.
6. Click **Confirm New Password** box and again type the new password.
7. Click on the **OK** button.



8. Click on the cancel button to return to your screen

