

17. Employees have been trained on how to use the kit properly	Y	N	n/a	
18. Electrical panel clear for 30" for access	Y	N	n/a	
19. Each breaker is labeled on each electrical panel. Spare breakers labeled as such	Y	N	n/a	
20. GFCI Ground Fault Circuit Interrupters are installed in electrical receptacles adjacent to a water source	Y	N	n/a	
21. Master electric shut-off switch accessible	Y	N	n/a	
22. Master gas supply shut-off valve accessible	Y	N	n/a	
23. Fume hoods have adequate exhaust air flow of at least 70 linear feet per minute	Y	N	n/a	
24. Sash opening on fume hood is identified at the position for maximum protection	Y	N	n/a	
25. Fume hoods are checked annually for draw and sash position.				
26. HVAC System is working properly and ventilation is adequate	Y	N	n/a	
27. Employees use required personal safety protective equipment	Y	N	n/a	
28. Students use required personal safety protective equipment	Y	N	n/a	
29. Emergency eyewash/shower stations are accessible within 10 seconds from every room	Y	N	n/a	
30. Emergency eyewash/shower stations are checked weekly and documented	Y	N	n/a	
31. The audible fire alarm is in good working condition	Y	N	n/a	
32. Room PA system is working	Y	N	n/a	
33. Telephone with outside direct line is available	Y	N	n/a	
34. Good housekeeping is evident in area	Y	N	n/a	
35. Exit paths clear	Y	N	n/a	
36. The chemical storage room is locked when unattended	Y	N	n/a	
37. Aisles clear with no tripping hazards	Y	N	n/a	
38. The refrigerator is marked "Food Only" or "No Food Storage"	Y	N	n/a	
39. First aid kit available in science area	Y	N	n/a	

40. Designated employees have been trained in CPR and first aid	Y N n/a	
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Safety Inspection Checklist
 Science Area Classroom
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41. Student work tables clean and maintained	Y N n/a	
42. Student work benches are clean and maintained	Y N n/a	
43. The floor is maintained clean and dry	Y N n/a	
44. Lighting adequate and secured	Y N n/a	
45. Electrical outlets adjacent to sinks contain Ground Fault Circuit Interrupters.	Y N n/a	
46. Active student safety program documentation	Y N n/a	
47. Student safety orientation program documented for using lab facilities	Y N n/a	
42. Students have passed a written test on lab safety	Y N n/a	
48. Students trained to react correctly in the event of an earthquake	Y N n/a	
49. Emergency procedures and the emergency evacuation plan are posted adjacent to the exit door.	Y N n/a	
50. Employees have been trained in disaster and evacuation responsibilities	Y N n/a	
51. Students have been trained to react correctly in the event of a fire or earthquake	Y N n/a	
52. Fire drills are conducted and documented monthly (for elementary), semi-annually (for high schools)	Y N n/a	
53. Earthquake drills are conducted and documented quarterly (for elementary), semi-annually (for high schools)	Y N n/a	
54. Lockdown drills are conducted periodically when students are both, on the playground and in the classroom.	Y N n/a	
55. All safety related work orders from the last safety inspection have been corrected	Y N n/a	
56. Hazardous chemical waste is properly disposed of, handled and stored	Y N n/a	
57. The Science Safety Handbook for California Public Schools is readily accessible	Y N n/a	
58. Ethers are periodically disposed of before they exceed their one-year shelf life	Y N n/a	

59. Compressed gas cylinders are properly labeled and anchored to the wall with a securing mechanism to prevent it from tipping over	Y N n/a	
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Safety Inspection Checklist
 Science Area Classroom
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60. Student work tables clean and maintained	Y N n/a	
61. Gas outlets and burners are maintained in good working condition	Y N n/a	
62. Extension cords are not used except for temporary use (less than 8 hours)	Y N n/a	
63. If combustible metals are used, there is a class D fire extinguisher within 50 feet	Y N n/a	
64. Sodium is stored under kerosene or oil	Y N n/a	

REMARKS

WORK ORDER SUBMITTED

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